



**ACADEMY FOR URBAN LEADERSHIP**  
**REGULAR BOARD MEETING AGENDA**  
**612 AMBOY AVE. PERTH AMBOY, NJ**  
**Wednesday, May 24, 2023**

**I. CALL TO ORDER**

In accordance with the provisions of the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, notice of this meeting has been publicized by having the date, time and location of the meeting posted at the school, on the school website and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

**II. FLAG SALUTE**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. MISSION STATEMENT**

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

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#### **IV. ROLL CALL**

##### **Board Members:**

Mr. Joshua Bishop-Mbachu - President  
Ms. Lisette Vilanova – Vice President  
Vacancy – Corporate Secretary  
Ms. Elba Ceballo  
Ms. Eloisa Hernandez  
Ms. Yadira Puntiel  
Ms. Michelle Roman  
Mr. Saad Syed

##### **Additional Attendees:**

Dr. Jeff White – Chief Lead Administrator  
Ms. Joyel Furges - Principal  
Ms. Tobi Knehr- Interim Middle School Administrator  
Mr. Nathaniel Higgins - Dean of Culture of Climate  
Ms. Bernadette Pinto – Interim BA/Board Secretary  
Ms. Patricia Bombelyn - Board Attorney

#### **V. APPROVAL OF MINUTES**

1. Move that the Board of Trustees approve the regular meeting minutes from April 26, 2023.
2. Move that the Board of Trustees approve the regular meeting minutes from May 10, 2023.

#### **VI. CORRESPONDENCE**

1. Local Public Contracts Law - Current Index Rate 5.3.23

#### **VII. REPRESENTATIVES (Approximately 3-5 Minutes Each)**

- a. Parent Representative -
- b. Teacher Representative - Samuel Kalnell
- c. Student Representative - Audrick Franco

#### **VIII. PUBLIC COMMENTS**

The Board President invites members of the public to present any comments to the Board (limited to 3 minutes).

#### **IX. PRESENTATIONS (Approximately 10 Minutes)**

- a. Benchmark Data Presentation - Rose Ann Berberich and Munira Jamali

## b. Student Recruitment Presentation - Solanyi Pena

**X. RECOGNITION****a. Staff**

| <b>April 2023 Staff Perfect Attendance</b> |                   |                                                      |               |
|--------------------------------------------|-------------------|------------------------------------------------------|---------------|
| <b>Last Name</b>                           | <b>First Name</b> | <b>Position Title</b>                                | <b>Campus</b> |
| Bueno                                      | Joel              | IT Support                                           | Main          |
| Bongart                                    | Brandon           | Social Studies Teacher                               | Main          |
| Dehnz                                      | Jess              | Special Ed Teacher                                   | Main          |
| DeLeon                                     | Ysabel            | Custodian                                            | Main          |
| Enny                                       | Kelly             | French Teacher                                       | Main          |
| Fernandez                                  | Ariel             | Social Studies Teacher                               | Main          |
| Hannan                                     | David             | Physical Education Teacher                           | Main          |
| Jimenez                                    | Manuela           | English Teacher                                      | Main          |
| Lopez Jumelles                             | Lourdes           | Lunch Aide                                           | Main          |
| Maloney                                    | James             | Science Teacher                                      | Main          |
| Pak                                        | Meltem            | Paraprofessional (April 2023 - HERO Award Recipient) | Main          |
| Quesada                                    | Lesly             | Building Substitute                                  | Main          |
| Reese                                      | Kyle              | Social Studies Teacher                               | Main          |
| Rodriguez                                  | Raquel            | Paraprofessional                                     | Main          |
| Zarifyan                                   | Olga              | Math Teacher                                         | Main          |
| Florez                                     | Santiago          | Custodian                                            | Main          |
| Gardner                                    | April             | ESL Teacher                                          | Barclay       |
| Sena                                       | Ariana            | Building Substitute                                  | Main          |

**b. Students**

Middle School Student Council

**XI. CHIEF LEAD ADMINISTRATOR'S REPORT****XII. COMMITTEE REPORTS**

- Academic Excellence – Eloisa Hernandez
- Human Resources and Recognition – Michelle Roman
- Finance and Facilities – Lisette Vilanova
- Executive – Joshua Bishop-Mbachu

**XIII. MOTIONS – Consent Agenda**

The Chief Lead Administrator recommends the following items for approval:

**Academic Excellence**

1. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the following field trips:

| Location                                                                                           | Date          | # of Students/Staff                                                                                                      | Responsible Person       | Cost                                                                                |
|----------------------------------------------------------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------------------------------------------------------------------------------|
| NHS Walking trip to Mentor MS students                                                             | June 1, 2023  | 17 Students of which:<br>10th Grade - 2<br>11th Grade - 7<br>12th Grade - 8<br>2 Chaperones                              | Ms. Berberich            | No cost.                                                                            |
| Historical PA walking trip<br>Ferry Slip, PA Library,<br>St. Peter's Church,<br>Kearny Cottage     | June 1, 2023  | 30 Students of which:<br>7th Grade - 15<br>8th Grade - 15<br>3 Chaperones                                                | S. Kalnell               | No cost.                                                                            |
| Historical PA walking trip 2<br>Proprietary House, City Hall,<br>PA Library, AULCS Main<br>Campus. | June 1, 2023  | 30 Students of which:<br>7th Grade - 15<br>8th Grade - 15<br>3 chaperones                                                | S. Kalnell               | \$5 x 33 participants<br>Proprietary House Tour<br>= \$165.00 (Entrance<br>Fees)    |
| 8 <sup>th</sup> Grade Walking trip for<br>students "Moving-Up"                                     | June 2, 2023  | 37 8th Grade Students<br>4 Chaperones                                                                                    | E. Stark                 | No cost.                                                                            |
| 7 <sup>th</sup> /8 <sup>th</sup> Barclay Campus Field<br>Day Washington Park, Perth<br>Amboy, NJ   | June 9, 2023  | 95 Students of which:<br>7th Grade - 58<br>8th Grade - 37<br>10 Chaperones                                               | E. Stark                 | No cost.                                                                            |
| 9 <sup>th</sup> - 12 <sup>th</sup> Main Campus Field<br>Day Washington Park Perth<br>Amboy, NJ     | June 16, 2023 | 273 Students of which:<br>9th Grade - 63<br>10th Grade - 68<br>11th Grade - 56<br>12th Grade - 86<br>30 staff Chaperones | N. Critelli<br>J. Farges | No cost.                                                                            |
| The Museum of Modern Art, 11<br>West 53 <sup>rd</sup> St.<br>New York, NY 10019                    | June 13, 2023 | 30 students of which:<br>7th Grade - 15<br>8th Grade - 15<br>3 chaperones                                                | T. Knehr,<br>S. Spiecker | \$200 MoMA tour fee<br>\$1,150.00 Bus cost<br>TOTAL = \$1,350.00<br>(General Funds) |
| Dorney Park, Allentown, PA                                                                         | June 13, 2023 | 200 students of which:<br>7th Grade - 25<br>8th Grade - 25<br>9th Grade - 50<br>10th Grade - 50                          | N. Higgins               | Fees - \$10, 329.00<br>Buses \$5,250.00<br>Total \$15, 579.00<br>(General Funds)    |

|  |  |                                  |  |  |
|--|--|----------------------------------|--|--|
|  |  | 11th Grade - 50<br>20 Chaperones |  |  |
|--|--|----------------------------------|--|--|

2. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the following **grant funded** field trips:

| Location                                                                                                    | Date                         | # of Students/Staff                                                                                                                                                | Responsible Person                     | Cost                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| GlassRoots 10 Bleeker St.<br>Newark, NJ 07102                                                               | May 31, 2023<br>June 1, 2023 | 70 Students of which:<br>7th Grade - 20<br>8th Grade - 20<br>9th Grade - 8<br>10th Grade - 8<br>11th Grade - 7<br>12th Grade - 7<br>7 chaperones                   | B. Gioia<br>B. Blanco                  | \$15 x 70 students = \$1,050.00<br>(chaperones free)<br>Buses 2 x \$675 = \$1350<br><b>TOTAL = \$2,400.00 from<br/>21<sup>st</sup> CCLC Grant funds</b> |
| Meadowlands Environmental<br>Center, 1 De Korte Park<br>Plaza, Lyndhurst, NJ 07071                          | June 3, 2023                 | 100 Students of which:<br>7th Grade - 30<br>8th Grade - 30<br>9th Grade - 20<br>10th Grade - 10<br>11th Grade - 10<br>10 chaperones (Parent<br>Chaperones Invited) | J. Maloney,<br>A. Lombardo<br>T. Knehr | Transportation Costs<br>\$1,400.00 / Event fee:<br>\$2,700.00<br>Total Costs: <b>\$4,100.00<br/>(Climate Change Grant<br/>Funds)</b>                    |
| Liberty Science Center<br>222 Jersey City Blvd. Jersey<br>City, NJ 07305                                    | June 30, 2023                | 85 students from<br>grades 3rd to 8th at<br>ACS 21st CCLC site<br>12 chaperones                                                                                    | B. Blanco<br>Lissette<br>Shumny        | Admission/planetarium =<br>\$2,170.00 + 3 buses x \$625 =<br>\$1,875.00<br><b>TOTAL = \$4,045.00 from<br/>21<sup>st</sup> CCLC Grant funds</b>          |
| NJ State Museum and<br>Planetarium, Trenton, NJ                                                             | July 7, 2023                 | 85 students from<br>grades 3rd to 8th at<br>ACS 21st CCLC site<br>12 chaperones                                                                                    | B. Blanco<br>Lissette<br>Shumny        | Admission = \$475.00 +<br>3 buses x \$625 = \$1,875.00<br><b>TOTAL = \$2,350.00 from<br/>21<sup>st</sup> CCLC Grant funds</b>                           |
| NJ Sea Grant, Sandy Hook,<br>Gateway National Recreation<br>Area,<br>22 Magruder Rd.<br>Highlands, NJ 07732 | July 13, 2023                | 60 students of which:<br>7th Grade - 10<br>8th Grade - 10<br>9th Grade - 10<br>10th Grade - 10<br>11th Grade - 10<br>12th Grade - 10<br>6 Chaperones               | B. Gioia<br>B. Blanco                  | Program cost= \$650.00<br>Bus 2 x \$1000 = \$2000<br><b>TOTAL = \$2,650.00 from<br/>21<sup>st</sup> CCLC Grant funds</b>                                |
| Liberty Science Center<br>222 Jersey City Blvd. Jersey<br>City, NJ 07305                                    | July 20, 2023                | 40 students of which:<br>7th Grade - 10<br>8th Grade - 10<br>9th Grade - 10<br>10th Grade - 5                                                                      | B. Gioia<br>B. Blanco                  | Admission/planetarium =<br>\$990.00 + \$625 bus<br><b>TOTAL = \$1,615.00 from<br/>21<sup>st</sup> CCLC Grant funds</b>                                  |

|                                                                                          |               |                                                                                                                                 |                       |                                                                                                                      |
|------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------------------------------------------------------------------------------------------------------|
|                                                                                          |               | 11th Grade - 5<br>4 chaperones                                                                                                  |                       |                                                                                                                      |
| Battleship New Jersey,<br>62 Battleship Place, Camden,<br>NJ 08103                       | July 27, 2023 | 40 students of which:<br>7th Grade - 10<br>8th Grade - 10<br>9th Grade - 10<br>10th Grade - 5<br>11th Grade - 5<br>4 chaperones | B. Gioia<br>B. Blanco | Admission 40 x \$12 = \$480.00<br>+ \$675 bus<br><b>TOTAL = \$1,155.00 from<br/>21<sup>st</sup> CCLC Grant funds</b> |
| Roller-skating @<br>Woodbridge Community<br>Center, 600 Main St,<br>Woodbridge, NJ 07095 | Aug. 2, 2023  | 40 students of which:<br>7th Grade - 10<br>8th Grade - 10<br>9th Grade - 10<br>10th Grade - 5<br>11th Grade - 5<br>4 chaperones | B. Gioia<br>B. Blanco | Admission 44 x \$12 = \$528.00<br>+ \$450 bus<br><b>TOTAL = \$978.00 from<br/>21<sup>st</sup> CCLC Grant funds</b>   |

3. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the following Professional Development:

| Professional Development                                                                                              | Staff Member(s)       | Date         | Cost                                                                   |
|-----------------------------------------------------------------------------------------------------------------------|-----------------------|--------------|------------------------------------------------------------------------|
| Soaring Beyond Expectations<br>Statewide Afterschool programs<br>NJPSA Center<br>12 Centre Drive, Monroe Township, NJ | B. Gioia<br>B. Blanco | June 9, 2023 | \$90.00 registration fees<br><b>(21<sup>st</sup> CCLC Grant funds)</b> |

### Human Resources and Recognition

1. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the rescinding of the following sy 2023-2024 contract:

| Candidate Name | Position Title                       | Effective Date            | Reason      |
|----------------|--------------------------------------|---------------------------|-------------|
| Aishah Sabur   | Building-Based Substitute<br>Teacher | Effective May 24,<br>2023 | Rescindment |

### Finance and Facilities

1. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the Bill List for the period from 4/26/23 to 5/23/23.
2. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the Board Secretary's (A148) Report and Treasurer's (A149) Report,

for the month ending April 2023. Be it further resolved, that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of April 30, 2023 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).

3. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the Revised FY24 Budget (see attached).
4. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the RFP for substitute and temporary staffing for the school year 2023 - 2024.
5. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, accept the funds under the Preschool and Security Charter Grant 7/1/21 – 9/30/23 in the amount of \$34,105.
6. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the School Year 2023-2024 Food Service Contract with NuWay (see attached).
7. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the submission of the Academy for Urban Leadership Charter School's application to apply for the Nita M. Lowey 2024 21st Century Community Learning Centers Grant in the amount of \$500,000.00 for SY 2023-2024 with the project timeline of September 1, 2023-August 31, 2024.

## **EXECUTIVE TEAM**

- a. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, adopt the following policies:

Policy 1643: Family Leave

Policy 6115.01: Federal Awards/Funds Internal Controls – Allowability of Costs

Policy 6115.02: Federal Awards/Funds Internal Controls – Mandatory Disclosures

Policy 6115.03: Federal Awards/Funds Internal Controls – Conflict of Interest

Policy 6311: Contracts for Goods or Services Funded by Federal Grants

- b. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the second readings of the following policies and regulations:

Policy 0131: Bylaws, Policies, and Regulations

Policy 3134: Assignment of Extra Duties

Policy 3221: Evaluation of Teachers

Policy 3222: Evaluation of Teaching Staff Members, Excluding Teachers and Administrators

Policy 3223: Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals

Policy 3224: Evaluation of Principals, Vice Principals, and Assistant Principals

Regulation 3432: Sick Leave: Teaching Staff Members

Regulation 4432: Sick Leave: Support Staff Members

Policy 4433: Support Staff Vacation

Policy 4439: Support Staff Bereavement

Policy 3450: Teaching Staff Members Bereavement

- c. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the first readings of the following policies:

Policy 0145: Board Member Resignation and Removal

Policy 0164.6: Remote Public Board Meetings During A Declared Emergency

Policy 5330.01: Administration of Medical Cannabis

Policy 7425: Lead Testing of Water in Schools

Policy 2415: Every Student Succeeds Act

Policy 2415.02: Title I – Fiscal Responsibilities

Policy 2415.20: Every Student Succeeds Act Complaints

Policy 4125: Employment of Support Staff Members

Policy 6360: Political Contributions

Policy 8030: Student Records

Policy 9713: Recruitment by Special Interest Groups

## EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

1. Attorney - Client Privilege
2. Personnel
3. Kelly vs. AUL
4. Student Discipline Update

## XIV. OTHER MOTIONS

1. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the RFP for auditor services for the school year 2023 - 2024.
2. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the following Professional Development:

| Professional Development                                               | Staff Member(s)                                                                            | Date             | Cost                              |
|------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|------------------|-----------------------------------|
| LinkIt's 2023 Data Forward Summer Institute, West Caldwell, New Jersey | Abraham Williams, Lauren Gonzalez, Nathaniel Higgins, Tobi Knehr, Joyel Farges, Jeff White | August 2-3, 2023 | \$750.00 ( <b>General Funds</b> ) |

3. Move that the Board of Trustees, on the recommendation of the Chief Lead Administrators, approve the appointment of Bernadette Pinto as Interim School Business Administrator for the Academy for Urban Leadership Charter School effective July 1, 2023 through June 30, 2024 at a rate of \$110.00 per hour not to exceed \$125,000.
4. Move that the Board of Trustees, on the recommendation of the Chief Lead Administrators, approve the appointment of Bernadette Pinto as purchasing agent for the Academy for Urban Leadership Charter for sy 23-24 from July 1, 2023 through June 30, 2024.
5. Move that the Board of Trustees, on the recommendation of the Chief Lead Administrators, approve the contract with Atlantic Tomorrow's Office - Digitized Document Management Solutions at cost not to exceed \$19,800.00 for sy 2023 - 2024.

#### **XV. PUBLIC COMMENTS**

The Board President invites members of the public to present any additional comments to the Board.

#### **XVI. ADJOURNMENT**