



ACADEMY FOR URBAN LEADERSHIP
SPECIAL BOARD MEETING MINUTES
612 AMBOY AVE. PERTH AMBOY, NJ
Friday, February 3, 2023
6 PM

The meeting was called to order at 6:33 pm and presided over by Mr. Bishop-Mbachu.

In accordance with the provisions of the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, notice of this meeting has been publicized by having the date, time and location of the meeting posted at the school, on the school website and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

I. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

III. ROLL CALL

Board Members:

Mr. Joshua Bishop-Mbachu - President - Present

Ms. Lisette Vilanova – Vice President - Present

Ms. Stephanie Pabon – Corporate Secretary - Present - Arrived 6:59 PM

Ms. Elba Ceballo - Excused
 Ms. Eloisa Hernandez - Present
 Ms. Michelle Roman - Present - Arrived 6:33 PM
 Mr. Saad Syed - Present

Additional Attendees:

Dr. Jeff White – Chief Lead Administrator - Present
 Ms. B. Pinto – BA/Board Secretary - Present
 Ms. Tobi Knehr- Interim Administrator - Excused
 Mr. Nathaniel Higgins - Dean of Culture of Climate - Excused
 Ms. Patricia Bombelyn - Board Attorney - Present - Arrived 6:36 PM

V. PUBLIC COMMENTS

The Board President invites members of the public to present any comments to the Board (limited to 3 minutes). - No Public Comment

VI. MOTIONS

1. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the prom scheduled for Thursday, May 25, 2023, at Lake Chateau Banquets in Woodbridge, NJ at a cost of \$7,200.00 to be funded from the Student Activity Fund and the General Fund. (Approved on 1/25/2023)
2. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the second reading of the following Policy:

P5511

Dressing and Grooming

Motion: Ms. Hernandez Second: Ms. Roman

All in Favor: 6: Mr. Bishop, Ms. Vilanova, Ms. Pabon, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0 **Motion Passed**

3. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following appointment to be paid at \$40 per hour:

21st CCLC - Assumption School		
Name	Position	Location
Edgar Troche	Sports Coach	Assumption

Motion: Ms. Vilanova

Second: Ms. Hernandez

**All in Favor: 4: Mr. Bishop, Ms. Vilanova, Ms. Hernandez, Mr. Syed;
 Abstained: 0; Opposed: 0**

Motion Passed

4. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator approve The Madison Institute (TMI) Professional Development contract for two days of on-site Professional Development (March 22 and June 26, 2023) at a cost not to

exceed \$5,500.00 for SY 2022-2023 (*previously approved at the cost of \$4,500.00 at the November 30, 2022 Board Meeting and now using ESEA Funds*).

Motion: Ms. Hernandez **Second:** Mr. Syed

All in Favor: 5: Mr. Bishop, Ms. Vilanova, Ms. Hernandez, Ms. Roman, Mr. Syed;
Abstained: 0; Opposed: 0 Motion Passed

5. a. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator award a contract on RFP 23-02 for substitutes staffing to each of the two vendors that submitted complete proposals due to the unprecedented substitute shortage.

Delta-T Group \$277.83 per day

Motion: Ms. Roman **Second:** Ms. Hernandez

All in Favor: 6: Mr. Bishop, Ms. Vilanova, Ms. Pabon, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0 Motion Passed

- b. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator award a contract on RFP 23-02 for substitutes staffing to each of the two vendors that submitted complete proposals due to the unprecedented substitute shortage

Sub Teacher Source \$350.00 per day - TABLED

6. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following college tour trip:

Location	Date	# of Students/Staff	Responsible Person	Cost
Stockton University in Galloway, NJ	February 10, 2023	35 students from 11th & 12th grade; 4 chaperones	Nathaniel Higgins	\$750.00 Bus Transportation

Motion: Ms. Roman **Second:** Ms. Hernandez

All in Favor: 6: Mr. Bishop, Ms. Vilanova, Ms. Pabon, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0 Motion Passed

7. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following staff members to work in the 21st CCLC at AUL at the cost of \$40 per hour:

21st CCLC - AUL		
Name	Position	Location
Delores Johnson	Better Together Activity Leader	AUL

Munira Jamali	SAT Prep Activity Leader	AUL
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Motion: Ms. Hernandez **Second:** Mr. Syed

All in Favor: 6: Mr. Bishop, Ms. Vilanova, Ms. Hernandez, Ms. Pabon, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0 **Motion Passed**

8. Move that the Board of Trustees, on the recommendation of the Chief Lead Administrators, approve the appointment of Bernadette Pinto as Interim School Business Administrator for the Academy for Urban Leadership Charter School effective February 3, 2023 at a rate of \$110.00 per hour not to exceed \$50,000. A new contract must be entered if the parties wish for services to extend beyond June 30, 2023.

Motion: Ms. Villanova **Second:** Ms. Hernandez

All in Favor: 6: Mr. Bishop, Ms. Vilanova, Ms. Pabon, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0 **Motion Passed**

9. Move that the Board of Trustees, on the recommendation of the Chief Lead Administrators, approve the appointment of Bernadette Pinto as purchasing agent for the Academy for Urban Leadership Charter School effective immediately. A new contract must be entered if the parties wish for services to extend beyond June 30, 2023

Motion: Mr. Syed **Second:** Ms. Hernandez

All in Favor: 6: Mr. Bishop, Ms. Vilanova, Ms. Pabon, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0 **Motion Passed**

10. Move that the Board of Trustees accept the completed Mid-Year Lead Peron's Evaluation.

Motion: Ms. Villanova **Second:** Ms. Hernandez

All in Favor: 6: Mr. Bishop, Ms. Vilanova, Ms. Pabon, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0 **Motion Passed**

11. Moved that the Board of Trustees accept the resignation of Stephanie Pabon as Corporate Secretary and Board of Trustee member.

Motion: Ms. Villanova **Second:** Mr. Syed

All in Favor: 6: Mr. Bishop, Ms. Vilanova, Ms. Pabon, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0 **Motion Passed**

VII. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law, or rule by the court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing, or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to the discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

1. Attorney-Client Privilege
2. Personnel
3. Kelly vs AUL
4. SBA Search

The Board went into Executive Session at 7:32 PM.

Motion: Ms. Roman Second: Ms. Hernandez

Voice Vote: All in Favor: 6; Opposed: 0

The Board came out of Executive Session at 9:26 PM.

Motion: Ms. Vilanova; Second: Mr. Syed

Voice Vote: All in Favor: 6; Opposed: 0

VIII. PUBLIC COMMENTS

The Board President invites members of the public to present any additional comments to the Board. No Public Comments were made.

IX. ADJOURNMENT

The Board President entertained a motion to adjourn the meeting. Ms. Roman made a motion to adjourn the meeting. Ms. Vilanova seconded the motion and the meeting was adjourned at 9:49 PM.

B.Pinto, Interim Board Secretary