



ACADEMY FOR URBAN LEADERSHIP
REGULAR BOARD MEETING MINUTES
612 AMBOY AVE. PERTH AMBOY, NJ
Wednesday, January 25, 2023

I. The meeting was called to order at 7:00 pm and presided over by Mr. Bishop-Mbachu

In accordance with the provisions of the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, notice of this meeting has been publicized by having the date, time and location of the meeting posted at the school, on the school website and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL

Board Members		
Joshua Bishop-Mbachu, President	Present	
Lisette Vilanova, Vice President	Present	
Stephanie Pabon, Corporate Secretary	Present	

Elba Ceballo, Trustee	Present	
Eloisa Hernandez, Trustee	Present	Arrived 7:02 pm
Saad Syed, Trustee	Present	
Michelle Roman, Trustee	Present	
Additional Attendees:		
Dr. Jeff White, Chief Lead Administrator	Present	
Gail Long, Business Admin/Board Secretary	Present	
Tobi Knehr, Interim Administrator	Present	
Patricia Bombelyn, Board Attorney	Present	
Nathaniel Higgins, Dean of Culture & Climate	Present	

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the regular meeting minutes from September 28, 2022.

Motion: Ms. Roman **Second:** Ms. Vilanova **Roll Call Vote:**

Joshua Bishop-Mbachu: Yes, Lisette Vilanova: Yes, Stephanie Pabon: Yes, Elba Ceballo: Yes,
Eloisa Hernandez: Abstained, Michelle Roman: Abstained, Saad Syed: Abstained.

Yes: 4, Abstained: 3, Opposed: 0

Motion Passed

Move that the Board of Trustees approve the special meeting minutes from October 13, 2022.

Motion: Ms. Vilanova **Second:** Ms. Roman **Roll Call Vote:**

Joshua Bishop-Mbachu: Yes, Lisette Vilanova: Yes, Stephanie Pabon: Abstained, Elba Ceballo: Abstained,
Eloisa Hernandez: Yes, Michelle Roman: Abstained, Saad Syed: Yes.

Yes: 4, Abstained: 3, Opposed: 0

Motion Passed

Move that the Board of Trustees approve the regular meeting minutes from October 25, 2022.

Motion: Ms. Roman **Second:** Ms. Vilanova **Roll Call Vote:**

Joshua Bishop-Mbachu: Yes, Lisette Vilanova: Abstained, Stephanie Pabon: Yes, Elba Ceballo: Yes,
Eloisa Hernandez: Yes, Michelle Roman: Yes, Saad Syed: Yes.

Yes: 6, Abstained: 1, Opposed: 0

Motion Passed

Move that the Board of Trustees approve the regular meeting minutes from November 30, 2022.

Motion: Ms. Roman **Second:** Ms. Vilanova **Roll Call Vote:**

Joshua Bishop-Mbachu: Yes, **Lisette Vilanova:** Yes, **Stephanie Pabon:** Abstained, **Elba Ceballo:** Yes, **Eloisa Hernandez:** Yes, **Michelle Roman:** Yes, **Saad Syed:** Yes.

Yes: 6, Abstained: 1, Opposed: 0

Motion Passed

Move that the Board of Trustees approve the special meeting minutes from December 12, 2022.

Motion was Not Moved

VI. CORRESPONDENCE

1. Letter from the State of New Jersey: Collaborative Federal Monitoring Review.
2. Letter from Perth Amboy's Green Team - Thanking AULCS for the invitation to be part of The Academy for Urban Leadership Charter School's Farm to School Coordinating Committee.
3. Email Communication from Office of Supplemental Educational Programs *New!* Annual School Plan (ASP) Amendment Process.

Dr. White included the above correspondence in the drive to inform the Board of the partnership with the Green Team, the upcoming review and additional requirements regarding the Annual School plan.

VII. REPRESENTATIVES

- a. Parent Representative – Yadira Puntiel – Ms. Puntiel whose daughter Jada Puntiel, a 12th grade student, shared experiences her daughter had at AUL in the past. Her daughter was bullied by a few students. When she reported it to a former administrator, she got no help. Her daughter managed to improve her grades in spite of the issues and eventually the administrator left the school. The situation improved dramatically when Dr. White became the Lead. He was there for her, along with Mr. Higgins who Ms. Puntiel thinks should be the next Principal.
- b. Teacher Representative – Manuela Jimenez, ELA Teacher at the HS spoke about the Day of Dialogue and the Steam initiative. She likes peer observations between teachers. She feels that areas of growth are parental involvement and mentioned the need to work collaboratively with parents to talk with them in English and Spanish.
- c. Student Representative – There was no student rep at this meeting.

VIII. PUBLIC COMMENTS

No public comments

IX. PRESENTATIONS

There were no formal presentations at this meeting.

X. RECOGNITION

Dr. White recognized Ms. Blanca Blanco, for exemplary job performance as the Program Director for the 21st Century afterschool program and shared the below communication from the NJDOE (January 13, 2023).

The New Jersey Department of Education has reviewed the Program Activity Reporting System attendance data submitted by your agency for your 21st CCLC program. Based upon the data entered, you have met the level of service identified in your 2022 -2023 approved application.

XI. CHIEF LEAD ADMINISTRATOR'S REPORT

Dr. White presented the Lead Report for January 2023. He had a couple of the administrators share additional information.

Mr. Higgins talked about the clearinghouse for students to get grants. He also spoke about the Jag Points now being electronic and he is working on monthly point parties.

XII. COMMITTEE REPORTS – Not discussed at this meeting.

- Academic Excellence – Eloisa Hernandez
- Human Resources and Recognition – Michelle Roman
- Finance and Facilities – Lisette Vilanova
- Executive – Joshua Bishop-Mbachu

XIII. MOTIONS – Consent Agenda

The Chief Lead Administrator recommends the following items for approval:

All Consent Agenda items were approved.

Motion Items: Academic Excellence motions # 1-3; Human Resources & Recognition motions # 1 – 9; Finance and Facilities motions # 1 – 10.

Motion: Ms. Roman Second: Ms. Ceballo

Roll Call Vote:

Joshua Bishop-Mbachu: Yes, Lisette Vilanova: Yes, Stephanie Pabon: Yes, Elba Ceballo: Yes, Eloisa Hernandez: Yes, Michelle Roman: Yes, Saad Syed: Yes.

Yes: 7, Abstained: 0, Opposed: 0

Motions Passed

Academic Excellence

1. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following field trips:

Location	Date	# of Students/Staff	Responsible Person	Cost
Camden Adventure Aquarium	February 9, 2023	130 Assumption Catholic School students from the 21 st Century afterschool program; grades 3 – 8 and 13 chaperones	Lisette Shumny, Principal of Assumption School	\$2291.90 Admission: \$2700.00 buses, Total Cost \$4,991.90 (Funding Source: 21st Century Grant)
Youth Wellness Summit at Middlesex College, Edison, NJ	March 14, 2023	8 students and 2 chaperones	Kelly Howlett	\$350 Bus Transportation to be funded from the General Fund
College Tour to Fairleigh Dickinson College with their Latino Promise Program in Florham Park, NJ	February 15, 2023	20 student applicants and 2 chaperones	Kelly Howlett	\$900 bus transportation from the General fund
University Day college fair at Perth Amboy Public Library	April 3, 2023	58 students and 6 chaperones	Kelly Howlett	\$350 bus transportation from the General Fund

2. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following Professional Development:

PD	Staff	Date	Cost
EOF Counselors Program at Monmouth University, in West Long Branch, NJ	Kelly Howlett, Counselor	February 3, 2023	No Cost
CPR/AED training from Talent Stock at AUL's main campus	David Hannan, Cara DePeri, Miriam Rodriguez, Jeriel Rojas, Tobi Knehr, Emma Stark, and Claudia DeJesus	January 27, 2023	Cost \$45 per person. Total cost \$315.00 funded from General Fund

3. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the revision to the SY 2022-2023 to accommodate a full-day of Professional Development for AUL staff on Wednesday, March 22, 2023 (no school for students).

Human Resources and Recognition

1. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following appointment:

Employee Name	Position Title	Rate	Start Date
Ariana Sena	Building Based Substitute Teacher	\$200/day	January 26, 2023

2. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the revised job description:

Position	Revision
Building Based Substitute Teacher	Add Single Health Coverage Only

3. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following appointment to a stipend position for the 2022/2023 school year:

Club Stipend Position:				
Name	Position	Stipend:	Funded By	When Payable
Emma Stark	National Junior Honor Society (Barclay Campus Only)	\$750.00	General Fund	June 2023

4. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following appointments for the Saturday Academy at the hourly rate indicated below to be funded by ARP ESSER III:

Saturday Academy Staffing		
Name	Position	Rate
Maria Vide	Core Teacher	\$40.00
Kelly Enny	Core Teacher	\$40.00
Jess Dehnz	Special Education Teacher	\$40.00

Lanny Morales	Paraprofessional	\$40.00
Meltem Pak	Paraprofessional	\$40.00
Susan Komosinski	Nurse	\$40.00
Ada Pineiro	Nurse (Substitute)	\$40.00
Maria Sena	Attendance Officer	\$30.00
Hiamna Sosa	Custodian	\$30.00
Jeriel Rojas	Security	\$30.00
Mabel Leonardo	Lead Teacher	\$50.00

5. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following separation for the 2022/2023 school year:

Name	Title	Reason	Effective Date
Cathleen Stone Joseph	Dean of Academics	Resignation	3/10/2023

6. Move that the Board of Trustees under the recommendation of the Lead Administrator approve the revised Bookkeeper job description.
7. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following stipends for the Middle School (Barclay Campus) for SY 2022-2023.

Name	Position	Stipend	Funding Source	When Payable
Roseanne Berberich	PLC Coordinator Middle School	\$2,500	General Funds	6/2023
Munira Jamali	Data Coach Middle School	\$2,500	General Funds	6/2023

8. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the hiring of Dr. Jack Perna as an independent contractor to serve as Substitute Administrator. Start date available upon approval through 6/30/2023 at a rate of \$900 per day. No vacation days, no health benefits or travel time will be incurred. Dr. Perna to serve only on days when the CSA determines the need due to absences of Administrators or in other circumstances deemed essential by the CSA.

9. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following appointment for Spring Sports 2023:

Name	Position	Stipend
Edwin Santana	Head Softball Coach	\$7,500

Finance and Facilities

1. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the Bill List for the period from 12/22/22 – 1/25/23:

Payroll 12/23/2022	\$237,200.97
Payroll 1/13/2023	\$224,947.65
Warrants	<u>\$200,739.60</u>
Total:	\$662,888.22

2. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve transfer of funds for July 2022 as follows:

From	To	Comments	Amount
20-483-400-720-000-101 CRRSA ESSER II Renovation	20-483-200-500-000-101 CRRSA ESSER II Other Purch Serv	Transfer funds in accordance with budget modification	\$21,060
20-483-200-860-000-101 CRRSA ESSER II Indirect Cost	20-483-200-500-000-101 CRRSA ESSER II Other Purch Serv	Transfer funds in accordance with budget modification	\$6,530
20-483-200-860-000-101 CRRSA ESSER II Indirect Cost	20-483-100-600-000-101 CRRSA ESSER II Instructional Supplies	Transfer funds in accordance with budget modification	\$19,173
20-483-200-600-000-101 CRRSA ESSER II Materials & Supplies	20-483-100-600-000-101 CRRSA ESSER II Instructional Supplies	Transfer funds in accordance with budget modification	\$16,443
20-483-200-300-000-101 CRRSA ESSER II Professional & Tech Ed Services	20-483-100-600-000-101 CRRSA ESSER II Instructional Supplies	Transfer funds in accordance with budget modification	\$7,209
20-483-200-200-000-101 CRRSA ESSER II Benefits	20-483-100-600-000-101 CRRSA ESSER II Instructional Supplies	Transfer funds in accordance with budget modification	\$39,517
20-483-200-111-000-101 CRRSA ESSER II Curriculum Writing Salaries	20-483-100-600-000-101 CRRSA ESSER II Instructional Supplies	Transfer funds in accordance with budget modification	\$8,840
20-483-200-100-000-101	20-483-100-600-000-101	Transfer funds in	\$33,800

CRRSA ESSER II Supplemental Salaries	CRRSA ESSER II Instructional Supplies	accordance with budget modification	
20-483-100-101-000-101 CRRSA ESSER II Instructional Salaries	20-483-100-600-000-101 CRRSA ESSER II Instructional Supplies	Transfer funds in accordance with budget modification	\$58,734
20-451-200-500-000-100 21stCCLC FY22 Prof Tech Svcs. - Support	20-451-100-101-000-100 21stCCLC FY22 Salaries of Teachers	Transfer funds to cover cost of 21 st Century 2022 summer school staff	\$29,720
20-451-100-300-000-100 21stCCLC FY22 Purch Serv-Instructional	20-451-100-101-000-100 21stCCLC FY22 Salaries of Teachers	Transfer funds to cover cost of 21 st Century 2022 summer school staff	\$10,000

3. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator approve transfer of funds for September 2022 as follows:

From	To	Comments	Amount
11-204-100-610-000-047 Special Ed Supplies	11-000-262-107-000-066 Food Service Salaries	Fund Food Workers from General Fund	\$5,000
11-190-100-610-000-047 Instructional Supplies	11-000-262-107-000-066 Food Service Salaries	Fund Food Workers from General Fund	\$45,000
11-190-100-610-000-047 Instructional Supplies	11-000-218-500-000-068 Guidance Dept. Other Purch	Price increase -Naviance	\$200
11-190-100-610-000-047 Instructional Supplies	11-000-230-610-000-058 Administrative Supplies	Supplies & furniture	\$10,000
20-450-100-600-612-100 21stCCLC FY23 AUL Supplies	20-450-100-600-380-100 21 st CCLC FY23 ACS Supplies	Allocate supplies between two 21 st CCLC sites – AUL & ACS (Assumption School)	\$10,000

4. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator, approve the Board Secretary's (A148) Report and Treasurer's (A149) Report, for the month ending July 31, 2022. Be it further resolved that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of July 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).
5. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator, approve the Board Secretary's (A148) Report and Treasurer's (A149) Report, for the month

ending August 31, 2022. Be it further resolved that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of August 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).

6. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator, approve the Board Secretary's (A148) Report and Treasurer's (A149) Report, for the month ending September 30, 2022. Be it further resolved, that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of September 30, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).
7. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator, approve the Board Secretary's (A148) Report and Treasurer's (A149) Report, for the month ending October 31, 2022. Be it further resolved, that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of October 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).
8. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve AUL to utilize the Certified Staffing Services RFP # ESCNJ 20/21-20 effective through 8/27/23 awarded to Delta T for Substitute Teachers at a rate of \$39.60 per hour.
9. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator approve the use of the Custom Coach Bus for athletics for the remainder of the basketball season at a cost of \$5,560.00.
10. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator approve an additional \$5,000 to Barre and Co., external auditors for the 6/30/22 audit as a result of GASB-87 to a total cost of \$30,000.

END OF CONSENT AGENDA

XIV. OTHER MOTIONS

1. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the prom scheduled for Thursday May 25, 2023, at Lake Chateau Banquets in Woodbridge, NJ at a cost of \$7,200.00 to be funded from the Student Activity Fund and the General Fund.

Motion: Ms. Roman

Second: Ms. Ceballo

Voice Vote:

All in Favor: 7: Mr. Bishop-Mbachu, Ms. Vilanova, Ms. Pabon, Ms. Ceballo, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0

Motion Passed

XV. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

1. Due Process Hearing

Motion: Ms. Roman; Second: Ms. Vilanova

Voice Vote: All in Favor: 7; Opposed: 0

The Board went into Executive Session at 8:02 pm.

Motion: Ms. Roman; Second: Ms. Ceballo

Voice Vote: All in Favor: 7; Opposed: 0

The Board came out of Executive Session at 11:53 pm.

Move that the Board of Trustees call for an Emergency Meeting to be called at 12:00 am Thursday January 26, 2023, because there are items that need to be addressed that would cause substantial harm to the public interest due to the disciplinary hearing. It could not be reasonably foreseen that the Due Process Hearing would extend beyond 12 midnight (1/25/23).

Motion: Ms. Roman Second: Mr. Syed

Roll Call Vote:

**Joshua Bishop-Mbachu: Yes, Lisette Vilanova: Yes, Stephanie Pabon: Yes, Elba Ceballo: Yes,
Eloisa Hernandez: Yes, Michelle Roman: Yes, Saad Syed: Yes.**

Yes: 7, Abstained: 0, Opposed: 0

Motion Passed

XVI. ADJOURNMENT

The Board President entertained a motion to adjourn the meeting. Ms. Hernandez made a motion to adjourn the meeting. Ms. Roman seconded the motion and the meeting was adjourned at 11:59 pm.

Respectfully submitted,

Gail Long
Board Secretary

The Board did not get to take action on the items listed below. They will be considered at a subsequent meeting.

XVII. OTHER MOTIONS

2. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the first reading of the following Policy:

P5511 Dressing and Grooming

3. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following appointment to be paid at \$40 per hour:

21st CCLC - Assumption School		
Name	Position	Location
Edgar Troche	Sports Coach	Assumption

4. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the additional bill list:

Warrants 9591 to 9615	\$81,248.11
Food Service	17,837.15
Student Activity	280.33

Payroll (Mentor check)	<u>466.62</u>
Total	\$99,832.21

5. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator amend the following field trip approved 12/22/22 to Camden Adventure Aquarium 1/21/23. Amendment will replace the bus with Dapper Bus for \$575 each: Total bus cost \$1,150.
6. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator approve the The Madison Institute (TMI) Professional Development contract for two days of on-site Professional Development at a cost not to exceed \$5,500.00 for SY 2022-2023 (***previously approved at the cost of \$4,500.00 at the November 30, 2022 Board Meeting and now using ESEA Funds***). The additional costs are for additional trainers from TMI. The dates of the Professional Development would be March 22, 2023, and June 26, 2023.
7. Move that the Board of Trustees approve the recommendation of the Chief Lead Administrator approve funding Jamie Luongo, Paraprofessional from Title I
8. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator award a contract on RFP 23-02 for Substitutes Staffing. Two vendors, the Delta-T Group and Sub Teacher Source submitted proposals. The contract will be awarded at a subsequent meeting.
9. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the amendment of the ESEA 2023 grants to allocate the carryover.
10. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the purchase of Student Recruitment Mailers at a cost not to exceed \$10,000.00 with Taradel, LLC (General Funds).
11. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following transfer of funds for October 2022.

From	To	Comments	Amount
11-000-240-500-000-056 Other Purchased Services	11-000-240-300-000-055 Purch Prof/Tech Services	Trans to cover consultant contract	\$14,400
11-000-240-500-000-056 Other Purchased Services	11-000-223-500-000-046 Other Purch Svcs (PD Fees)	Trans to cover HR training	\$125
11-000-240-500-000-056 Other Purchased Services	11-000-230-199-000-054 Unused Vac Pay-Term/Retired Staff	Trans to cover cost of vacation payout	\$988

12. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following transfer of funds for August 2022.

From	To	Comments	Amount
20-008-100-100-000-091 PAPERS Instructional Salaries	20-008-100-600-000-091 PAPERS Suppl & Materials	Transfer to cover negative balance	\$240

13. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following college tour:

Location	Date	# of Students/Staff	Responsible Person	Cost
Stockton University in Galloway, NJ	February 10, 2023	35 students from 11th & 12th grade; 5 staff members	Nathaniel Higgins	\$750.00 Bus Transportation

14. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following staff members to work in the 21st CCLC at AUL at a cost of \$40 per hour:

21st CCLC - AUL		
Name	Position	Location
Delores Johnson	Better Together Activity Leader	AUL
Munira Jamali	SAT Prep Activity Leader	AUL

XVIII. ADJOURNMENT