



ACADEMY FOR URBAN LEADERSHIP
REGULAR BOARD MEETING MINUTES
612 AMBOY AVE., PERTH AMBOY, NJ
Wednesday, August 24, 2022

I. The meeting was called to order at 6:51 pm and presided over by Joshua Bishop-Mbachu

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., notice of this meeting has been publicized by having the date, time and location of the meeting posted at the school, on the school website and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL

Board Members		
Joshua Bishop-Mbachu, President	Present	
Lisette Vilanova, Vice President	Present	
Stephanie Pabon, Corporate Secretary	Excused	
Elba Ceballo, Trustee	Excused	

Eloisa Hernandez, Trustee	Present	
Saad Syed, Trustee	Present	
Michelle Roman, Trustee	Present	Arrived 7:04 pm
Additional Attendees:		
Dr. Jeff White, Chief Lead Administrator	Present	
Gail Long, Business Admin/Board Secretary	Present	
Dr. Elizabeth Duran Swinford, Principal	Present	
Tobi Knehr, Interim Administrator	Present	
Patricia Bombelyn, Board Attorney	Present	

V. APPROVAL OF MINUTES

No minutes were approved at this meeting

VI. CORRESPONDENCE**VII. PRESENTATIONS**

Dr. Duran Swinford gave a presentation about the results of summer school 2022.

VIII. RECOGNITION – Dr. Duran Swinford recognized the following students and staff:

- Mr. Jess Dehnz, Special Education Teacher for his strong work ethic and dedication to his students.
- Gabriel Garcia, Leona Aliciea, and Emmanuel Diaz for working so hard in summer school. Their efforts will pay off as they all will graduate.

IX. REPRESENTATIVES

Parent Representative – Not at this meeting

Teacher Representative- Not at this meeting

Student Representative – Will start in September

X. CHIEF LEAD ADMINISTRATOR'S REPORT

Dr. White gave a report on the school's progress. A written report was submitted to the Board.

XI. PUBLIC COMMENTS

Board President invites members of the public to present any comments to the Board (limited to 3 minutes)

1. Mr. Williams, IT Coordinator from Perth Amboy, NJ spoke about how upset he was to see that an IT consultant firm was listed on the agenda. He said that he did not have any say in the selection; nor did not want a consultant, but that he wanted a PT assistant. He also stated that the Business office and HR had assistants, but not his department. He requested that the Board table the motion.

XII. COMMITTEE REPORTS

- Academic Excellence – Eloisa Hernandez
- Human Resources and Recognition – Michelle Roman
- Finance and Facilities – Lisette Vilanova
- Executive – Joshua Bishop-Mbachu

XIII. MOTIONS – Consent Agenda

Remove from Consent Agenda under Human Resources and Recognition, motion # 1 & 3; and under Finance & Facilities motion # 1.

Motion Items: Academic Excellence motions # 1-8; Human Resources and Recognition motions # 2, 4 – 7; and Finance and Facilities # 2 & 3.

Motion: Michelle Roman

Second: Lisette Vilanova

Roll Call Vote:

Joshua Bishop-Mbachu: Yes, Lisette Vilanova: Yes, Eloisa Hernandez: Yes, Michelle Roman: Yes, Saad Syed: Yes

Yes: 5, Abstained: 0, Opposed: 0

Motions Passed

Academic Excellence

1. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following 2 Honors Courses to be included this school year:
 - Microeconomics
 - Human Geography
2. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the extension of the Equity Plan.
3. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the Danielson Framework as the evaluation tool for teachers for the 2022/2023 school year.
4. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the Marshall Framework as the evaluation tool for the principal and administrators for the 2022/2023 school year.
5. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following PD:

Staff	Position	PD	Date	Cost
Dr. Jeff White	CLA	25 th Anniversary Charter School Gala sponsored by NJPCSA at the Hyatt Regency in New Brunswick, NJ	10/26/22	\$250.00

6. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the purchase of Link-In to be used for Data Warehousing, Assessments, Navigator Analytics and Intervention Manager at a cost of \$26,775 for the 22/23 school year to be paid for by ESSER II.
7. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the purchase of On Course Systems for Education for Lesson Planners for staff at a cost of \$2,096 for the 2022/2023 school year to be paid for by the general fund.
8. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator recommend AULCS to enter into the NJDOE five- year pilot program for the issuance of a limited certificate of eligibility (CE) and a limited certificate of eligibility with advanced standing (CEAS) in an instructional area for candidates who meet certain requirements. These limited certificates may only be utilized in certain school districts, charter schools, and renaissance school projects, (hereinafter referred to as local educational agencies, or LEAs), approved by the Commissioner of Education to participate in the pilot program.

Human Resources and Recognition

2. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator accept the following staff separation, last day based upon contractual agreement:

Employee Name	Position Title	Date Submitted Resignation	Reason	Last Day of Work
Ian Askins	Math Teacher - HS	8/17/2022	Resignation	10/15/2022

4. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator accept the separation of the following employee:

Employee Name	Position Title	Reason	Last Day of Work
Remee Barber	Security Officer	No longer able to perform essential duties of position	8/19/2022

5. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator accept the separation of the following employee:

Employee Name	Position Title	Reason	Last Day of Work
Abes Durmo	21 st Century Project Director	Unable to return from LOA	8/18/2022

6. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following appointment for the 2022-2023 school year:

Candidate name	Position Title	Campus	Salary	Start Date
Nathaniel Higgins	Dean of School Culture & Climate	To Be Funded by ARP ESSER (ESSER III)	\$70,000.00	09/01/2022 / 12- month position

7. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator accept the following staff separation, last day based upon contractual agreement:

Employee Name	Position Title	Date Submitted Resignation	Reason	Last Day of Work
Danielle Dover	Math Teacher - MS	8/11/2022	Resignation	10/9/2022

Finance and Facilities

2. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the Bill List for the period from 7/28/22 – 8/24/22

Payroll 7/29/22

134,025.66

Payroll 8/15/22	124,388.99
Warrants	<u>176,560.32</u>
Total:	\$434,974.97

3. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the advertiser agreement with Out-front Media for billboards for student recruitment 9/5/22 – 11/27/22 at a cost of \$6,830.00 to be paid for from ESSER funds.

XIV. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

1. Attorney-Client Privilege
2. Ongoing Litigation – Lopac
3. Discipline
4. Invest Report
5. Union
6. Personnel

Motion: Michelle Roman; Second: Lisette Vilanova

Voice Vote: All In Favor: 5; Opposed: 0

The Board went into Executive Session at 8:28 pm.

Motion: Michelle Roman; Second: Lisette Vilanova

Voice Vote: All In Favor: 5; Opposed: 0

The Board came out of Executive Session at 10:53 pm

XV. ITEMS REMOVED FROM CONSENT AGENDA**From HR:**

1. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator accept the following staff separation, last day based upon contractual agreement:

Employee Name	Position Title	Date Submitted Resignation	Reason	Last Day of Work
Padilla, Aknaris	Guidance Counselor - Main Campus	N/A	Resignation	6/30/2022

Motion: Ms. Roman**Second: Ms. Vilanova****Voice Vote:**

All in Favor: 5: Mr. Bishop-Mbachu, Ms. Vilanova, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0

Motion Passed

3. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator appoint the following staff member for the 21st Century grant:

Employee Name	Position Title	Project Period	Stipend	Split fund with General Fund
Blanca Blanco	21st Century Project Director	9/1/2022 - 6/30/2023	\$21,000	50% 21st C. \$22,187.50/ 50% Gen Fd \$22,187.50
Blanca Blanco	21st Century Project Director	7/1/2023 - 8/31/2023	\$4,200	N/A

Motion: Michelle Roman**Second: Lisette Vilanova****Roll Call Vote:**

Joshua Bishop-Mbachu: Yes, Lisette Vilanova: Yes, Eloisa Hernandez: Yes, Michelle Roman: Yes, Saad Syed: Yes

Yes: 5, Abstained: 0, Opposed: 0

Motion Passed

From Finance & Facilities

1. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the transfer of funds for June 2022.

Motion was not Moved

XVI. OTHER MOTIONS

1. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve Nu-Way as the selected vendor for the vended meals RFP 23-01 for student breakfast, lunch and afterschool snack for the 2022/2023 school year based on proposals received by 11 am on 8/19/2022.

Motion: Michelle Roman

Second: Lisette Vilanova

Roll Call Vote:

Joshua Bishop-Mbachu: Yes, **Lisette Vilanova:** Yes, **Eloisa Hernandez:** Yes, **Michelle Roman:** Yes, **Saad Syed:** Yes

Yes: 5, Abstained: 0, Opposed: 0

Motion Passed

2. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve using Team Logic IT for part time technology support for the period from 9/1/2022 – 6/30/2023 at a monthly cost of \$4,398.00.

Motion was not Moved

3. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve Mary Dickens as the PT Food Service Manager for the 2022/2023 school year from 9/1/2022 – 6/30/2023 for \$10,000 per year payable as a consultant \$1,000 monthly.

Motion: Ms. Roman

Second: Ms. Vilanova

Voice Vote:

*There was a discussion about this motion. Some of the Board members thought the vendor should bill the school hourly based on a description of what was done. The motion was amended for payments to be billed at \$30 per hour for the school year not to exceed \$10,000 for the year. Ms. Roman who made the motion, and Ms. Vilanova who seconded were asked if they agreed with the changes which they did. **The motion was amended to be payable based on a rate of \$30 per hour instead of a flat monthly rate of \$1,000.***

All in Favor: 5: Mr. Bishop-Mbachu, Ms. Vilanova, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0

Motion Passed

4. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the school applying for the NJSIG Safety Grant Program 2022 in the amount of \$2,104.00.

Motion: Ms. Roman Second: Ms. Hernandez Voice Vote:

All in Favor: 5: Mr. Bishop-Mbachu, Ms. Vilanova, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0

Motion Passed

5. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following appointment for the 2022-2023 school year:

Candidate Name	Position Title	Campus	Salary /Stipend	Start Date
Samuel Kalnell	Social Studies Teacher	Barclay	\$63,000.00	09/01/2022

Motion: Ms. Roman Second: Ms. Hernandez Voice Vote:

All in Favor: 5: Mr. Bishop-Mbachu, Ms. Vilanova, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0

Motion Passed

6. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve Delta-T to provide Substitute Teachers at a cost of \$200 per day not to exceed \$40,000.

Motion: Ms. Hernandez Second: Ms. Roman Voice Vote:

All in Favor: 5: Mr. Bishop-Mbachu, Ms. Vilanova, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0

Motion Passed

7. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the 2nd Bill List for 8/24/22 checks # 9294 – 9328.

Warrants \$ 132,348.11

Motion: Ms. Roman Second: Ms. Vilanova Voice Vote:

All in Favor: 5: Mr. Bishop-Mbachu, Ms. Vilanova, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0

Motion Passed

8. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve the following stipend positions for the 2022/2023 school year to be paid from the General Fund:

\$10,000 Athletic Director Stipend
\$7,500 Basketball Head Coach - Boys Team
\$7,500 Basketball Head Coach - Girls Team
\$4,500 Basketball Assistant Coach - Boys Team
\$4,500 Basketball Assistant Coach - Girls Team
\$7,500 Baseball Head Coach
\$7,500 Softball Head Coach
\$4,500 Baseball Assistant Coach
\$4,500 Softball Assistant Coach
\$1,000 Yearbook
\$750 National Honor Society
\$1,000 Internship Coordinator NEW
\$5,000 Data Coach HS
\$5,000 PLC/Data Coach MS
\$5,000 PLC Coordinator HS
\$ 500 Class Advisor - Grade 7
\$ 500 Class Advisor - Grade 8
\$ 500 Class Advisor - Grade 9
\$ 500 Class Advisor - Grade 10
\$ 500 Class Advisor - Grade 11
\$ 1,000 Senior Trip & Graduation
\$ 1,000 Senior Fundraising & Prom

Motion: Ms. Roman Second: Ms. Hernandez Voice Vote:

All in Favor: 5: Mr. Bishop-Mbachu, Ms. Vilanova, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0

Motion Passed

9. Move that the Board of Trustees under the recommendation of the Chief Lead Administrator approve Building Based Subs for the 2022/2023 school year at a cost of \$200 per day.

Motion: Mr. Syed

Second: Ms. Vilanova

Voice Vote:

All in Favor: 5: Mr. Bishop-Mbachu, Ms. Vilanova, Ms. Hernandez, Ms. Roman, Mr. Syed; Abstained: 0; Opposed: 0

Motion Passed

XVII. PUBLIC COMMENTS

The Board President invites members of the public to present any additional comments to the Board.

XVIII. ADJOURNMENT

The Board President entertained a motion to adjourn the meeting. Ms. Roman made a motion to adjourn the meeting. Ms. Vilanova seconded the motion and the meeting was adjourned at 11:35 pm.

Respectfully submitted,

Gail Long
Board Secretary