



ACADEMY FOR URBAN LEADERSHIP
REGULAR BOARD MEETING AGENDA
612 AMBOY AVE., PERTH AMBOY, NJ
Wednesday, July 27, 2022
6:30 PM

I. CALL TO ORDER

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., notice of this meeting has been publicized by having the date, time and location of the meeting posted at the school, on the school website and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL

Board Members:

Joshua Bishop-Mbachu - President
Lisette Vilanova – Vice President
Stephanie Pabon – Corporate Secretary

Elba Ceballo
Eloisa Hernandez
Michelle Roman
Saad Syed
Angelo Abreu

Additional Attendees:

Dr. Elizabeth Duran Swinford - Principal
Ms. [Tobi Knehr](#) - Per Diem Administrator
Gail Long - BA/Board Secretary
Patricia Bombelyn - Board Attorney

V. APPROVAL OF MINUTES

VI. CORRESPONDENCE

Letter from NJDOE stating that the Corrective Action Plan for sye 6/30/21 audit

VII. PRESENTATIONS

Update for Summer School 2022 - Dr. Swinford

VIII. RECOGNITION –

IX. REPRESENTATIVES

**Parent Representation
Teacher Representative
Student Representative**

X. LEAD REPORT

XI. PUBLIC COMMENTS

Board President invites members of the public to present any comments to the Board (limited to 3 minutes)

XII. COMMITTEE REPORTS

- Academic Excellence – Eloisa Hernandez
- Human Resources and Recognition – Michelle Roman
- Finance and Facilities – Lisette Vilanova
- Executive – Joshua Bishop-Mbachu

XIII. MOTIONS –

Academic Excellence

1. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the Annual Report for school year ending 6/30/2022 pending final executive committee approval
2. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the calendar for the 2022/2023 school year. Additional PD to be added to the calendar by 9/30/22.
3. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the walking trips to Washington Park, Perth Amboy for 40 students and 5 chaperones between 7/11/22 and 8/12/22 at no cost to the school (Approved by Exec 7/8/22).
4. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following PD:

Staff	Position	PD	Date	Cost
Rodriguez, Miriam	HR Generalist	FMLA in 90 Minutes (online)	8/4/22	\$129.00

Human Resources and Recognition

1. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following stipend for the 2022-2023 school year:

Candidate name	Position Title	Campus	Stipend	Start Date
Jeriel Rojas	Head Security Officer Stipend	Main	\$7,000.00	07/20/2022

2. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following stipend for the 2022-2023 school year:

Candidate name	Position Title	Campus	Stipend	Start Date
Lynn Bulluck	School Safety Specialist	Barclay	\$5,000.00	07/25/2022

3. Move that the Board of Trustees under the recommendation of the

Acting Lead Person approve the following appointment for the 2022-2023 school year:

Candidate name	Position Title	Campus	Salary	Start Date
Santiago Florez	Custodian	Barclay	\$39,000.00 prorated from 7/1/22	8/8/2022

4. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following staff separations, last day based upon contractual agreement:

Employee Name	Position Title	Date Submitted Resignation	Reason	Last Day of Work
O'Keefe, Cornelius	Supplemental Math Teacher - Barclay	06/30/2022	Resignation	08/30/2022

5. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following staff separations, last day based upon contractual agreement:

Employee Name	Position Title	Date Submitted Resignation	Reason	Last Day of Work
Padilla, Aknaris	Guidance Counselor - Main Campus	06/30/2022	Resignation	06/30/2022

6. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following staff separations, last day based upon contractual agreement:

Employee Name	Position Title	Date Submitted	Reason	Last Day of Work
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		Resignation		
Gigl, Timothy	Social Studies Teacher - Main Campus	07/14/2022	Resignation	9/12/2022

7. Move that the Board of Trustees upon the recommendation of the Acting Lead Person approve the following staff for home instruction at the rate of \$40 per hour:

Employee Name	Position Title	Start Date
Erica Martin	Home Instruction Teacher	7/5/22

8. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following consultant appointment contingent upon completed paperwork and resume review (Appr by Exec 7/8/22):

Employee Name	Position	Start Date	Rate
Knehr, Tobi	Per Diem Administrator	7/11/2022	\$600 per day; no benefits

9. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following unpaid leave:

- Abes Durmo – 21ST Century Project Director
Starting 6/30/22; anticipated return to work 8/22/22

10. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following staff to work the 21st Century program at the Assumption school Summer 2022:

Employee Name	Position Title	Stipend
Lisette Shumny	Site Coordinator	\$4,000

11. Move that the Board of Trustees under the recommendation of the Acting Lead Person amend the stipend to be paid to AULCS 21st Century Summer Site Coordinator Carolina Bermudez from a \$4,000 stipend for the period from 7/1/22 – 8/31/22 to a payment of \$40 per hour not to exceed \$4,000 as per the grant application.

12. Move that the Board of Trustees under the recommendation of the Acting Per Diem Lead approve the appointment of the following staff to work during the summer school program 7/5/22 – 8/19/22. There will be two sessions each day: Session 1 (8AM-11:15 AM) and Session II (11:45AM-3PM) at a rate of \$40 per hour to be funded by ESSER II:

Employee Name	Position Title
Ada Pinerio	School Nurse
Susan Komosinski	School Nurse
Kelly Howlett	Guidance Counselor
Emma Stark	Guidance Counselor

13. Move that the Board of Trustees under the recommendation of the Acting Per Diem Lead approved an honorarium for Pablo Puntiel for services above and beyond during the pandemic emergency in the amount of \$1,000.
14. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve Mabel Leonardo, School Social Worker at the rate of \$40.00 per hour effective July 11, 2022 through August 12, 2022 for an amount not to exceed \$3,000.00 (Approved by Exec 7/8/22).
15. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following:

Employee Name	Position Title	Date Submitted Resignation	Reason	Last Day of Work
Elmejdoub, Sara	English Teacher	7/22/22	Resignation	9/20/22 (but on maternity leave until 9/15/22)

16. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following:

Employee Name	Position Title	Date Submitted Resignation	Reason	Last Day of Work

Martin, Erica	English Teacher	7/27/22	Resignation	9/23/22
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17. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the following:

Trustee Name	Date Submitted Received	Reason	Effective
Abreu, Angelo	7/27/22	Resignation	6/30/22

Finance and Facilities

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve transfers of funds for March 2022

2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Board Secretary's (A148) Report and Treasurer's (A149) Report, for the month ending February 28, 2022. Be it further resolved, that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of February 28, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).

3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Board Secretary's (A148) Report and Treasurer's (A149) Report, for the month ending March 31, 2022. Be it further resolved, that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of March 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).

4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Board Secretary's (A148) Report and Treasurer's (A149) Report, for the month ending April 31, 2022. Be it further resolved, that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of April 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).

5. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Bill List for the period from 7/1/22 – 7/27/22

Payroll 6/30/22	412,500.11
Payroll 7/15/22	75,951.52
Warrants	
Total:	

6. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the Business Administrator to create an RFP for the procurement of vended meals.

7. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve the submission of the IDEA grant for 2022/2023.

8. Move that the Board of Trustees under the recommendation of the Acting Lead Person approve letter of engagement for Olugbenga Olabintan CPA to do a limited examination of the March 2022 Food Program reimbursement in the amount of \$1,000.

9. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve transfers of funds for April 2022

10. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Board Secretary's (A148) Report and Treasurer's (A149) Report, for the month ending May 31, 2022. Be it further resolved, that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of May 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).

XIV. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.

- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

Attorney Client Privilege

RICE Notice

XV. OTHER MOTIONS

- 1. Move that the Board of trustees under the recommendation of the Acting Lead Person approve the revision of Academic Excellence Motion # 2 on the June 22, 2022 Board Meeting, the motion approved N. Mukherjee to attend Drew University AP Biology Online Summer Institute at a registration cost of \$775. The correct registration cost is \$825.
- 2. Move that the Board of trustees under the recommendation of the Acting Lead Person approve the revised start date for Dr. Arnold Jeffrey White from 8/16/22 to 8/8/22.

XVI. PUBLIC COMMENTS

The Board President invites members of the public to present any additional comments to the Board.

XVII. ADJOURNMENT