



ACADEMY FOR URBAN LEADERSHIP
REGULAR BOARD MEETING MINUTES
VIRTUAL MEETING on ZOOM
Wednesday, August 25, 2021

I. The meeting was called to order 6:39 pm and presided over by Lisette Vilanova

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., notice of this meeting has been publicized by having the date, time and location of the meeting posted at the school, on the school web site and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL

Board Members:		
Lisette Vilanova, President	Present	

Joshua Bishop-Mbachu, Vice President	Present	
Angelo Abreu, Corporate Secretary	Present	
Elba Ceballo, Trustee	Present	
Eloisa Hernandez, Trustee	Present	Arrived 9:00 pm
Joshua Lisojo, Trustee	Present	Arrived 6:42 pm; Left 9:00 pm
Stephanie Pabon, Trustee	Present	Left 7:49 pm
Michelle Roman, Trustee	Present	
Additional Attendees:		
Dr. Mario Barbieri, Interim Lead Person	Present	
Gail Long, Business Admin/Board Secretary	Present	
Peter Salek-Nejad, Director of Special Programs	Present	
Dr. Elizabeth Duran Swinford, Principal	Present	
Patricia Bombelyn, Board Attorney	Present	

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the regular meeting minutes from July 28, 2021

Motion: Joshua Bishop-Mbachu **Second:** Angelo Abreu **Voice Vote:**

All In Favor: 7 Lisette Vilanova, Joshua Bishop-Mbachu, Angelo Abreu, Joshua Lisojo, Elba Ceballo, Michelle Roman, Stephanie Pabon; **Any Abstained:** 0; **Any Opposed:** 0

Motion passed

VI. LEAD REPORT – Dr. Mario Barbieri

Enrollment: 92 students in process + 434 students = 526 students

VII. COMMITTEE REPORTS

Academic Excellence – Eloisa Hernandez - Items are on consent agenda

Human Resources and Recognition – Michelle Roman

Finance and Facilities – Joshua Bishop-Mbachu

Executive – Lisette Vilanova

VIII. PUBLIC COMMENTS

Board President invites members of the public to present any comments to the Board (limited to 3 minutes)

No public comments.

IX. MOTIONS – Consent Agenda

The Interim Lead Person recommends the following items for approval:

Remove from Consent Agenda under Human Resources and Recognition, motion # 1 and Finance and Facilities motion # 4.

Motion Items: Academic Excellence motions # 1 – 5; Human Resources and Recognition motions # 2 - 6; Finance and Facilities motions # 1 – 3.

Motion: Joshua Bishop-Mbachu Second: Angelo Abreu

Roll Call Vote: Yes 7 Lisette Vilanova, Joshua Bishop Mbachu, Angelo Abreu, Joshua Lisojo, Elba Ceballo, Michelle Roman, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motions Passed**Academic Excellence**

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Danielson Framework for Teaching Evaluation Instrument for use in evaluations
2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the attached “Walk through Instrument” for informal teacher observations
3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following staff members to attend professional development funded by Title II:

Staff	Conference	Dates	Location	Cost
Saad Syed	NJ Science Convention	10/19 & 10/20/21	Princeton Marriott, Princeton, NJ	\$300.00
Nabaneeta Mukherjee	NJ Science Convention	10/19 & 10/20/21	Princeton Marriott, Princeton, NJ	\$300.00

4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the attached AP Computer Science Curriculum.
5. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Reopening Plan.

Human Resources and Recognition

2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the job description for the FT Instructional Coach for ELA funded by the Title I grant.
3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the job description for the FT Instructional Coach for Math funded by the Title I grant.
4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the job description for the stipend position for Data Coach – SAT/ACT funded by the General Fund.
5. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the job description for the FT Food Handlers funded by the General Fund.
6. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the lateral transfer for Guidance Counselor Kelly Howlett from the High School to the Middle School at no additional cost to the school.

Finance and Facilities

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Board Secretary's (A148) Report and Treasurer's (A149) Report, for the month ending June 30, 2021. Be it further resolved, that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of June 30, 2021 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).
2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the renewal of Delta T for Substitute Teacher coverage for the 2021/2022 school year at a per diem cost of \$162.56 at the same cost from the previous year.
3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the bill list from 7/29/2021 to 8/25/2021

Warrants 7/29 - 8/25/2021	\$184,634.75
Payroll 7/30/2021	\$129,355.41
Payroll 8/13/2021	<u>\$67,837.85</u>
Total	\$381,828.01

X. PUBLIC COMMENT

Board President invites members of the public to present any comments to the Board (limited to 3 minutes).

No public comments

XI. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

RICE Notices

Motion: Joshua Bishop-Mbachu; Second: Michelle Roman

Voice Vote: All In Favor: 6; Any Opposed: 0

The Board went into Executive Session at 7:49 pm.

Motion: Joshua Bishop-Mbachu; Second: Angelo Abreu

Voice Vote: All In Favor: 6; Any Opposed: 0

The Board came out of Executive Session at 9:04 pm.

XII. MOTIONS REMOVED FROM CONSENT AGENDA

From Human Resources:

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the job description for the Teacher Leader position funded by the General Fund.

Motion was not Moved

From Finance and Facilities:

4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the transfer of funds for June 2021.

Motion: Joshua Bishop-Mbachu; Second: Angelo Abreu

Ms. Hernandez asked several questions about the transfer of funds. She inquired about the different line items that funded Extra Comp in salary lines. Eventually the motion was retracted and the Board went back into Executive Session.

XIII. EXECUTIVE SESSION

Motion: Eloisa Hernandez; Second: Elba Ceballo

Voice Vote: All In Favor: 6; Any Opposed: 0

The Board went into Executive Session at 9:34 pm.

The Board went back into Executive Session to go over employment contracts of employees who were given a RICE Notice.

Motion: Joshua Bishop-Mbachu; Second: Eloisa Hernandez

Voice Vote: All In Favor: 6; Any Opposed: 0

The Board came out of Executive Session at 9:52 pm.

XIV. MOTION

From Finance and Facilities:

4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the transfer of funds for June 2021.

Motion: Joshua Bishop-Mbachu; Second: Angelo Abreu

Roll Call Vote: Yes 5, Joshua Bishop Mbachu, Angelo Abreu, Elba Ceballo, Eloisa Hernandez, Michelle Roman; Any Abstained: 1 Lisette Vilanova; Any Opposed: 0

Motion Passed

XV. ADJOURNMENT

The Board President entertained a motion to adjourn the meeting. Mr. Bishop Mbachu made a motion to adjourn the meeting. Ms. Hernandez seconded the motion and the meeting was adjourned at 9:59 pm.

Respectfully submitted

Gail Long

Board Secretary

