



ACADEMY FOR URBAN LEADERSHIP
SPECIAL BOARD MEETING MINUTES
Live meeting at 612 Amboy Ave., Perth Amboy, NJ
Wednesday, June 22, 2022
6:30 PM

I. The meeting was called to order at 6:52 pm and presided over by Joshua Bishop-Mbachu

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., notice of this meeting has been publicized by having the date, time and location of the meeting posted at the school, on the school web site and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL

<u>Board Members:</u>		
Lisette Vilanova, President	Excused	
Joshua Bishop-Mbachu, Vice President	Present	
Angelo Abreu, Corporate Secretary	Absent	
Elba Ceballo	Present	Left at 8:05 pm

Eloisa Hernandez	Present	
Michelle Roman	Present	
Stephanie Pabon	Present	
Joshua Lisojo	Absent	
<u>Additional Attendees:</u>		
Dr. Mario Barbieri - Interim Lead Person	Present	
Gail Long -Business Admin/Board Secretary	Present	
Patricia Bombelyn - Board Attorney	Excused	
Dr. Elizabeth Duran-Swinford - Principal	Present	

V. PUBLIC COMMENT

1. D. Saldana, AULCS student, asked the Board if Ms. Jamali can continue to teach AP Calculus next year.
2. S. Perez, AULCS student, described his academic experience in Honors Algebra, he stated Ms. Jamali is one of the best teachers who wants students to reach their highest potential and makes lessons interesting.
3. M. Caravaca, AULCS student, said he has difficulty focusing in math classes and Ms. Jamali has helped him, asked if she can teach AP courses next year.
4. Carolina Bermudez, parent and resident of Perth Amboy, stated that the 8th graders had their dance and field day. However, she stated that she was concerned because students had no preparation for final exams as there was no final schedule communicated to parents. She expressed that there needs to be better communication.
5. S. Diaz, AULCS student, expressed that AUL was a great school but he is concerned with the dress code and the shortage of teachers, having substitutes affects their learning.
6. Ms. Spiecker, Art teacher at AULCS, spoke about students that were selected to have their artwork displayed on the NJDOE *Hope, Healing, Resilience* Gallery online. Their artwork is also posted on our school website. The gallery's purpose was to provide a space for students to share their pandemic experience through art. Three AULCS students were selected for this gallery.

VI. RESIGNATION OF BOARD MEMBER

Move that the Board of Trustees accept the resignation of Board Trustee, Joshua Lisojo, effective 6/22/2022.

Motion: Elba Ceballo

Second: Eloisa Hernandez

Roll Call Vote:

Joshua Bishop-Mbachu: Yes; **Eloisa Hernandez:** Yes; **Elba Ceballo:** Yes;
Michelle Roman: Yes; **Stephanie Pabon:** Yes.

5 Yes; 0 Opposed; 0 Abstained.

Motion Passed

Board Vice President, Joshua Bishop-Mbachu, stated that with the acceptance of the above resignation, the Board Quorum requirement is now four (4).

VII. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

Attorney Client Privilege

Personnel Matters

Motion: Michelle Roman; **Second:** Elba Ceballo

Voice Vote: All In Favor: 5; Any Opposed: 0

The Board went into Executive Session at 7:28 pm.

**Motion: Michelle Roman; Second: Eloisa Hernandez
Voice Vote: All In Favor: 4; Any Opposed: 0**

The Board came out of Executive Session at 9:43 pm

VIII. RECONVENE PUBLIC SESSION

IX. MOTIONS:

Academic Excellence:

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following field trips funded through the 21ST CCLC grant.

Date:	Location:	# of Students/ Staff:	Responsible Person:	Cost:
7/8/22	<i>The Francisco Family Farm</i> 85 Wilson Ave., Matawan, NJ 07747	80 Students, 10 Chaperones	Lisette Shumny, Assumption School	\$22/per student x 80= \$1760 (Entrance) \$375/ per bus x 2 buses= \$750 (Transportation) Total cost not to exceed: \$2,510
7/15/22	<i>Funtastic Adventures, LLC: Foam Party-</i> Event to take place at Assumption School	80 Students, 10 Chaperones	Lisette Shumny, Assumption School	Total cost not to exceed: \$1,175

Motion: Michelle Roman

Second: Eloisa Hernandez

Voice Vote:

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following professional development to be funded from Title II:

Date:	Location/ Title:	Staff Member:	Cost:
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08/01/22-8/4/22 8AM-4:30 PM	Drew University AP Online Summer Institute 2022 (Biology)	Nabaneeta Mukherjee	\$775 (Registration) 34 hours x \$40/hr= \$1,360 Total cost not to exceed: \$ 2,135
7/5/22 - 7/8/22 9AM-5PM	Fordham University AP United States History Summer Institute 2022	Tim Gigl	\$970 (Registration) 32 hours x \$40/hr= \$ 1,280 Total cost not to exceed: \$2,250

Motion: Eloisa Hernandez**Second: Michelle Roman****Voice Vote:**

**All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez,
Stephanie Pabon; Any Abstained: 0; Any Opposed: 0**

Motion Passed**Human Resources and Recognition:**

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following job descriptions:

Position:	Funding Source:
Part-time Title III Parent Outreach Assistant	Title III
Summer Data Clerk	21ST CCLC
Summer Lunch Aid	Fund 60

Motion: Eloisa Hernandez**Second: Michelle Roman****Voice Vote:**

**All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez,
Stephanie Pabon; Any Abstained: 0; Any Opposed: 0**

Motion Passed

2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the appointment of the following 21ST CCLC Summer Staff to work during the 21ST CCLC Summer program from 7/1/22-8/31/22:

Name:	Position Title	Salary:
Carolina Bermudez	Summer Site Coordinator	\$4,000

Motion: Michelle Roman Second: Eloisa Hernandez Voice Vote:

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator amend HR resolution # 7 approved on the 5/25/22 which appointed Abes Durmo as the 21ST CCLC Summer Project Director. Summer earnings for the period from in the amount of \$7,500 will be prorated subject to unpaid vacation time.

Motion: Michelle Roman Second: Eloisa Hernandez Voice Vote:

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the appointment of the following AUL 21ST CCLC Summer Staff to work during the 21ST CCLC Summer program from 7/5/22-8/12/22 for 4 hours a day at a rate of \$40 per hour to be funded by 21ST CCLC and ESSER II grant:

Name:	Position:
Lonnie Rawles	Basketball Instructor
Evon Sommerville	Photography/ Soccer Instructor
Raquel Rodriguez	Fashion & Sewing Instructor
Antonio Sanchez	DJ/ Karate Instructor
Kelly Eaford	Language Arts Instructor
Cornelius O'Keefe	Baseball Instructor
Jess Dehnz	Math Enrichment
Sherrell Johnson	Dance Instructor

Motion: Michelle Roman Second: Eloisa Hernandez Voice Vote:

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

5. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the appointment of the following Assumption School 21ST CCLC Summer Staff to work during the 21ST CCLC Summer program from 6/20/22-7/15/22 for 6 hours a day at a rate of \$40 per hour to be funded by 21ST CCLC

Name:	Position:
Melanie Lawrence	Language Arts & Math Instructor
Mary Pickering	STEM/ Culinary Instructor
Anna Maria Kukuza	Arts & Crafts Instructor
Samantha Shumny	Arts & Crafts/ Recreation Instructor
Dara Lombardi	Math/ Arts & Crafts Instructor
Dena Florez	Culinary Instructor
Carol Fiore	Teacher
Kelly Troche	Arts & Crafts Instructor
James Luiacono	Recreation Instructor

Motion: Michelle Roman

Second: Eloisa Hernandez

Voice Vote:

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; **Any Abstained:** 0; **Any Opposed:** 0

Motion Passed

6. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the appointment of the following Assumption School 21ST CCLC Summer Staff to work during the 21ST CCLC Summer program from 6/20/22-7/15/22 for 6 hours a day at a rate of \$15 per hour to be funded by 21ST CCLC:

Name:	Position:
Cassandra Shumny	Youth Helper
Anali Rodriguez	Youth Helper
Caeleb Chendorain	Youth Helper

April Coffman	Youth Helper
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Motion: Michelle Roman Second: Eloisa Hernandez Voice Vote:

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

7. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the appointment of the following AUL Staff to work during the summer school program from 7/5/22- 8/19/22 with employment contingent on enrollment. There will be two sessions each day: Session I (8AM-11:15AM) and Session II (11:45AM-3PM) at a rate of \$40 per hour to be funded by the ESSER II- Learning Acceleration grant:

Name:	Position:
Berberich, Rose Ann	Social Studies
Collazo, Diana	AP English
Dehnz, Jess	Special Education
Enny, Kelly	French
Frost, Douglas	Math
Heller, Joshua	Music
Irudhayasamy, Anasthasia	ESL
Jamali, Munira	AP Math
Lombardo, Antonio	MS & HS Science
Mukherjee, Nabaneeta	AP Science
Neal, Patricia	Paraprofessional
O'Keefe, Cornelius	MS Math & Social Studies/ HS Social Studies
Pak, Meltem	Paraprofessional
Vide, Maria	Spanish/ APEX
Vlastaras, Penelope	AP English

Motion: Michelle Roman Second: Eloisa Hernandez Voice Vote:

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

8. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve a stipend for Nick Critelli for the Business Club for the 2021/2022 school year in the amount of \$500.

Motion: Michelle Roman **Second:** Eloisa Hernandez **Voice Vote:**

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; **Any Abstained:** 0; **Any Opposed:** 0

Motion Passed

9. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve a one-time only stipend for Mabel Leonardo, Social Worker in the amount of \$5,000 for additional duties throughout the 2021/2022 school year.

Motion: Michelle Roman **Second:** Eloisa Hernandez

Roll Call Vote:

Joshua Bishop-Mbachu: Yes; **Eloisa Hernandez :** Yes; **Michelle Roman:** Yes; **Stephanie Pabon:** Yes.

4 Yes; 0 Opposed; 0 Abstained.

Motion Passed

10. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following payout schedule for insurance waivers for the 2021/2022 school year:

	Last Name	First Name	Comment		Amount
1	Abiodun	Afeez	Hire Date 6/6/2022	Prorated	\$ 208.00
2	Barbiere	Mario	Hire Date 12/23/2020		\$ 2,500.00
3	Berberich	Rose Ann			\$ 2,500.00
4	DeJesus	Claudia	Hire Date 7/26/2021	Prorated	\$ 2,080.00
5	Dover	Danielle			\$ 2,500.00
6	Durmo	Abes	Hire Date 10/1/2021	Prorated	\$ 1,872.00
7	Howlett	Kelly			\$ 2,500.00
8	Hutchinson	Odane A.			\$ 2,500.00
9	Lombardi	Cathy Jo			\$ 2,500.00
10	Lombardo	Antonio	Hire Date 9/1/2021		\$ 2,500.00

11	Morales	Lanny	Hire Date 12/8/2021	Prorated	\$ 1,456.00
12	Mugica	William	Enrolled in Benefits on 3/10/2022	Prorated	\$ 1,875.00
13	Padilla	Aknaris			\$ 2,500.00
14	Puntiel	Pablo			\$ 2,500.00
15	Sanchez	Antonio	Hired Date 1/31/2022	Prorated	\$ 1,042.00
16	Suarez-Mendez	Victoria	Hire Date 10/1/2021	Prorated	\$ 1,872.00
17	Spiecker	Susan			\$ 2,500.00
18	Vega	Carmen	Hire Date 10/4/2021	Prorated	\$ 1,872.00
19	Vide	Maria			\$ 2,500.00
20	Williams	Abraham			\$ 2,500.00

Motion: Eloisa Hernandez

Second: Michelle Roman

Roll Call Vote:

**Joshua Bishop-Mbachu: Yes; Eloisa Hernandez: Yes; Michelle Roman: Yes;
Stephanie Pabon: Yes.**

4 Yes; 0 Opposed; 0 Abstained.

Motion Passed

Finance and Facilities:

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Semi-Annual certification of funds for the following 100% grant funded staff working on federal grants in the 2021/2022 school year:

Staff Member	Position	Grant
Durmo, Abes	Project Director	21 st Century
Neal, Patricia	Paraprofessional	IDEA Basic
Morales, Lanny	Paraprofessional	Title I
Pak, Meltem	Paraprofessional	Title I

Motion: Michelle Roman

Second: Eloisa Hernandez

Roll Call Vote:

**Joshua Bishop-Mbachu: Yes; Eloisa Hernandez: Yes; Michelle Roman: Yes;
Stephanie Pabon: Yes.**

4 Yes; 0 Opposed; 0 Abstained.

Motion Passed

2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the MOA with Monmouth Ocean Educational Services Commission contingent upon attorney review.

Motion: Michelle Roman **Second:** Eloisa Hernandez **Voice Vote:**

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; **Any Abstained:** 0; **Any Opposed:** 0

Motion Passed

3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator rescind the Refusal of Funds for the ARP Homeless II grant in the amount of \$3,891.00. The school will join a consortium with the (MOESC) Monmouth Ocean Educational Service Commission.

Motion: Eloisa Hernandez **Second:** Michelle Roman **Voice Vote:**

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; **Any Abstained:** 0; **Any Opposed:** 0

Motion Passed

4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the MOA with Jewish Renaissance Foundation for the Step-Up Program for the 2022/2023 school year contingent upon attorney review.

Motion: Michelle Roman **Second:** Stephanie Pabon **Voice Vote:**

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; **Any Abstained:** 0; **Any Opposed:** 0

Motion Passed

5. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the disposal of Personal Property in accordance with policy 7300 – Educational Technology Equipment (see attached).

Motion was not moved.

X. OTHER MOTIONS:

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following one time only payment to Administrative Staff for unused vacation days from 2021-22

Staff Name:	Position:	Unused Vacation Days:	Daily Rate:	Total Pay:
Blanco, Blanca	Reports Specialist	4.5	\$221.88	\$998.44
Long, Gail	Business Administrator	5	\$495.94	\$2,479.69
Rodriguez, Miriam	HR Generalist	2.5	\$325.42	\$813.56
Vargas, Luis	Executive Assistant to Lead Administrator	5	\$326.48	\$1,632.38
Williams, Abraham	IT Coordinator	2.5	\$396.91	\$992.27

Motion: Michelle Roman

Second: Stephanie Pabon

Voice Vote:

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following payment to Interim Lead Administrator for unused vacation days from 2021-22

Staff Name:	Position:	Unused Vacation Days:	Daily Rate:	Total Pay:
Dr. Mario Barbieri	Lead Administrator	13.5	\$600.00	\$8,100.00

Motion: Michelle Roman

Second: Eloisa Hernandez

Roll Call Vote:

Joshua Bishop-Mbachu: Yes; Eloisa Hernandez: Yes; Michelle Roman: Yes; Stephanie Pabon: Yes.

4 Yes; 0 Opposed; 0 Abstained.

Motion Passed

3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Business Administrator Evaluation tool, same tool used in previous years.

Motion: Michelle Roman

Second: Eloisa Hernandez

Voice Vote:

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Board Self-Evaluation Tool.

Motion: Eloisa Hernandez Second: Michelle Roman Voice Vote:

All In Favor: 4, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

5. Move that the Board of Trustees approve hiring of Dr. Jack Perna as Acting per Diem Lead; with four days of transitional overlap with existing Interim Lead, Start date 6/27/22 to 8/15/22; \$900 per day; no vacation days; no health benefits; no travel time. Dr. Perna will take a pre-planned vacation with no pay from July 12 to July 18, 2022.

Motion: Michelle Roman Second: Eloisa Hernandez Voice Vote:

Roll Call Vote:

Joshua Bishop-Mbachu: Yes; Eloisa Hernandez: Yes; Michelle Roman: Yes; Stephanie Pabon: Yes.

4 Yes; 0 Opposed; 0 Abstained.

Motion Passed

XI. ADJOURNMENT:

The Board Vice President entertained a motion to adjourn the meeting. Ms. Roman made a motion to adjourn the meeting. Ms. Hernandez seconded the motion and the meeting was adjourned at 10:09 pm.

Respectfully submitted,

Gail Long
Board Secretary