



ACADEMY FOR URBAN LEADERSHIP
REGULAR BOARD MEETING MINUTES
612 AMBOY AVE., PERTH AMBOY, NJ - REMOTE ON ZOOM
Wednesday, May 25, 2022
6:30 PM

I. The meeting was called to order at 6:50 pm and presided over by Lisette Vilanova

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., notice of this meeting has been publicized by having the date, time and location of the meeting posted at the school, on the school website and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL

Board Members		
Lisette Vilanova, President	Present	
Joshua Bishop-Mbachu, Vice President	Present	
Angelo Abreu, Corporate Secretary	Excused	
Elba Ceballo, Trustee	Absent	

Eloisa Hernandez, Trustee	Present	
Joshua Lisojo, Trustee	Excused	
Stephanie Pabon, Trustee	Present	
Michelle Roman, Trustee	Present	
Additional Attendees:		
Dr. Mario Barbieri, Interim Lead Person	Present	
Gail Long, Business Admin/Board Secretary	Present	
Peter Salek-Nejad, Director of Special Programs	Absent	
Dr. Elizabeth Duran Swinford, Principal	Present	
Patricia Bombelyn, Board Attorney	Present	Left at 11:37 pm

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the special meeting minutes from March 9, 2022.
 Move that the Board of Trustees approve the special meeting minutes from March 23, 2022.
 Move that the Board of Trustees approve the regular meeting minutes from March 30, 2022

Motions were not moved

VI. CORRESPONDENCE

No Correspondence

VII. PRESENTATIONS

VIII. RECOGNITION

Dr. Swinford recognized HS student Amelia Tirado for her involvement in AUL's Business Club.
 Ms. Tirado has been organizing activities for the field day.

IX. REPRESENTATIVES (5 minutes each)

- Parent Carolina Bermudez
- Student: Audrick Franco
- Teacher: Mr. Gigl

X. LEAD REPORT

Dr. Mario Barbieri presented his Lead report. Enrollment as of 5/23/2022: 409

XI. PUBLIC COMMENTS

1. Blanca Blanco, staff member at AULCS, spoke about vacation days. She stated that the academic calendar along with staff vacancies makes it very hard for staff members to use vacation days. She asked if administrative staff can roll over their unused vacation days as it is unfair to lose them due to staff shortages.

XII. COMMITTEE REPORTS

- Academic Excellence – Eloisa Hernandez
- Human Resources and Recognition – Michelle Roman
- Finance and Facilities – Joshua Bishop-Mbachu
- Executive – Lisette Vilanova
- Lead Search – Lisette Vilanova

XIII. MOTIONS – CONSENT AGENDA

Remove from Consent Agenda under Human Resources and Recognition, motion # 3, motion # 5, motion # 6, motion # 9, motion # 10, and motion # 11

Remove from Consent Agenda under Finance and Facilities, motion # 2, and motion # 7

Motion Items: Academic Excellence motions # 1, 2; Human Resources and Recognition motions # 1, 2, 4, 7, 8; Finance and Facilities motions # 1, 3, 4, 5, 6.

Motion: Joshua Bishop-Mbachu

Second: Eloisa Hernandez

Roll Call Vote:

Lisette Vilanova: Yes; Joshua Bishop-Mbachu: Yes; Eloisa Hernandez: Yes; Michelle Roman: Yes; Stephanie Pabon Yes.

5 Yes; 0 Opposed; 0 Abstained.

Motion Passed

The Interim Lead Person recommends the following items for approval:

Academic Excellence

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the renewal of the Comprehensive Equity Plan.
2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following field trips

Location	Date	# of Students/Staff	Responsible Person	Cost
Atlantic Highlands Municipal Harbor 2 Simon Lake Drive, Atlantic Highlands NJ	June 13 and June 14, 2022	15 seniors per trip	N. Mukherjee- PAPERS GRANT	2-day trip x \$425 each bus = TOTAL \$850
Woodbridge Community Center 660 Main St, Woodbridge, NJ	July 8, 2022 July 15, 2022 July 22, 2022 July 29, 2022	50 students; 5 chaperones	Abes Durmo 21st CCLC GRANT	Cost of \$800 + Bus \$350 = \$1150 each x 4 dates = TOTAL \$4,600

PA Washington Park Field Day New Brunswick Ave Perth Amboy, NJ	June 16, 2022	318 9 - 12 th grade students; All staff chaperones	Abes Durmo	No Cost
	June 17, 2022	91 7 - 8 th grade students; staff chaperones		
Field Station Dinosaurs 365 Broad St. Bloomfield, NJ	July 1, 2022	80 elementary students	Abes Durmo/ 21st CCLC GRANT	Cost \$1295.00 + Bus 2 x \$575 = 1150 TOTAL \$2,445
Turtleback Zoo 560 Northfield Ave. West Orange, NJ	June 24, 2022	80 elementary students + 10 chaperones	Abes Durmo/ 21st CCLC GRANT	Cost of \$900 + Bus 2 x \$550 = 1100 TOTAL \$2,000

Human Resources and Recognition

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the job description for the EPA Project Manager for the REPAIRS grant.
2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the appointment of the following staff members for the position funded by the REPAIRS grant at a rate of \$40 per hour:

Name	Position
Mukherjee, Nabaneeta	EPA Project Manager

4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator accept the following staff separation:

Name	Title	Effective
Lombardi, Cathy Jo	Physical Education Teacher and Safety Specialist	6/30/2022

7. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Project Director for the 21st Century Afterschool program for the balance of the 2021/2022 grant period ending 8/31/22:

Staff Member	Title	Period	Amount
Durmo, Abes	21 st Century Project Director	7/1/22- 8/31/22	\$7,500

8. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following update to following employee on a LOA (Leave of Absence):

Staff Member	Title	Period	Leave Type
Elmejdoub, Sara	English Teacher	Extended through 9/15/22	NJ Family Leave Act

Finance and Facilities

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the SEMI Medicaid Waiver Request for the 2022/2023 school year.
3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the submission of the Preschool and Security Charter Grant 7/1/21 – 9/30/23 in the amount of \$34,105.
4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Semi-Annual certification of funds for the following 100% grant funded staff working on federal grants in the 2021/2022 school year:

Staff Member	Position	Grant
Durmo, Abes	Project Director	21 st Century
Neal, Patricia	Paraprofessional	IDEA Basic
Genao, Ludys – through 2/11/22	Paraprofessional	Title I
Morales, Lanny	Paraprofessional	Title I
Pak, Meltem	Paraprofessional	Title I

5. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Board Secretary's (A148) Report and Treasurer's (A149) Report, for the month ending January 31, 2022. Be it further resolved, that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of January 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).
6. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Bill List for the period from 4/28/2022 - 5/25/2022

Payroll:4/30/2022	\$264,234.29
Payroll 5/15/2022	\$228,965.95
Warrants from 4/28/2022 – 5/25/2022	<u>\$309,432.04</u>
Total:	\$802,632.89

XIV. SECOND PUBLIC COMMENTS

1. Carolina Bermudez, parent and resident of Perth Amboy, asked the Board for an update on the uniform revision. She said school should focus on academic growth rather than what students are wearing.

XV. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

Attorney Client Privilege

RICE Notice

The Board went into Executive Session at 8:36 pm

Motion: Joshua Bishop-Mbachu; Second: Eloisa Hernandez
Voice Vote: All In Favor: 5; Any Opposed: 0

Motion: Eloisa Hernandez; Second: Joshua Bishop-Mbachu
Voice Vote: All In Favor: 5; Any Opposed: 0

The Board came out of Executive Session at 11:35 pm

XVI. MOTIONS REMOVED FROM CONSENT AGENDA

From Human Resources:

3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the administrative leave for Peter Salek-Nejad effective 5/13/2022.

Motion: Michelle Roman

Second: Eloisa Hernandez

Roll Call Vote:

Lisette Vilanova: Yes; Joshua Bishop-Mbachu: No; Eloisa Hernandez: Yes;
Michelle Roman: Yes; Stephanie Pabon: No.

3 Yes; 2 Opposed; 0 Abstained.

Motion Did Not Pass

5. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following title change effective 7/1/22 (this is a lateral move; no change in salary):

Staff Member	Old Title	New Title	Effective
Alston, Lisa	HR/Guidance Assistant	HR Assistant	7/1/2022

Motion: Michelle Roman

Second: Eloisa Hernandez

Voice Vote:

All In Favor: 5, Lisette Vilanova, Joshua Bishop-Mbachu, Michelle Roman,
Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

9. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the attached job descriptions for the 21st Century Summer positions from 7/5/2022:

- Training/Weight Lifting Instructor
- Basketball Instructor
- Baseball Instructor
- Photographer Instructor
- Track and field Instructor
- Fashion and Sewing
- Dance Instructor
- Karate Instructor
- Robotics Instructor
- Soccer Instructor
- Table games Instructor
- DJ Instructor
- Summer Site Coordinator
- Math Enrichment Instructor
- Language Arts Instructor
- STEM Instructor

Motion: Eloisa Hernandez Second: Joshua Bichop-Mbachu Voice Vote:

All In Favor: 5, Lisette Vilanova, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

10. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the attached job descriptions for the 21st Century Ukrainian Assumption Summer Program June 20 – July 15, 2022

- Language Arts Enrichment Teacher
- Math Enrichment Teacher
- Recreation Teacher
- Arts & Crafts: painting, Cri-cut, craft Teacher
- STEM Enrichment Teacher
- Culinary Club Teacher
- Youth Helper

Motion: Eloisa Hernandez Second: Michelle Roman Voice Vote:

All In Favor: 5, Lisette Vilanova, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

11. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the appointment of the following staff members for the Saturday School funded by the Learning Acceleration Grant at a rate of \$40 per hour:

Name	Position
Collazo, Diana	English Teacher
Hutchison, Odane	Disciplinarian
Morales, Lanny	Paraprofessional
Pak, Meltem	Paraprofessional
Neal, Patricia	Paraprofessional

Motion: Eloisa Hernandez **Second:** Joshua Bishop-Mbachu **Voice Vote:**

All In Favor: 5, Lisette Vilanova, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; **Any Abstained:** 0; **Any Opposed:** 0

Motion Passed

From Finance and Facilities:

2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the BA to create an RFP for temporary staffing for the 2022/2023 school year.

Motion: Joshua Bishop-Mbachu **Second:** Eloisa Hernandez **Voice Vote:**

All In Favor: 5, Lisette Vilanova, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; **Any Abstained:** 0; **Any Opposed:** 0

Motion Passed

7. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Refusal of Funds for the ARP Homeless II grant in the amount of \$3,891.00.

Motion: Joshua Bishop-Mbachu **Second:** Michelle Roman **Voice Vote:**

All In Favor: 5, Lisette Vilanova, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; **Any Abstained:** 0; **Any Opposed:** 0

Motion Passed

XVII. OTHER MOTIONS

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following staff to receive stipends for the responsibilities listed below:

Staff Member	Responsibility	Stipend	Period
Berberich, Roseann	PLC Coordinator	\$5,000	21/22 school year
Jamali, Munira	Data Coach	\$5,000	21/22 school year

Motion: Joshua Bishop-Mbachu **Second:** Eloisa Hernandez **Voice Vote:**

All In Favor: 5, Lisette Vilanova, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; **Any Abstained:** 0; **Any Opposed:** 0

Motion Passed

2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following unpaid leave

Staff Member	Title	Period	Leave Type
Barber, Reme	Security Officer	5/20/22 – 5/27/22 (or until)	Exceeded allowable FMLA

Motion: Michelle Roman **Second:** Eloisa Hernandez **Voice Vote:**

All In Favor: 5, Lisette Vilanova, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; **Any Abstained:** 0; **Any Opposed:** 0

Motion Passed

3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following staff members to create the continuation of curriculum guides, benchmark assessments, and pacing guides to be funded from the ESSER III grant:

Name	Position
Berberich, Roseann	Social Studies

Collazo, Diana	Language Arts
Frost, Doug	Math Alg 1
Jamali, Munira	Math Alg, Geometry
Mukherjee, Nabaneeta	Science AP
Vlastaras, Penelope	LA AP/Honors

Motion: Michelle Roman Second: Joshua Bishop-Mbachu Voice Vote:

All In Favor: 5, Lisette Vilanova, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following field trip

Location	Date	# of Students/Staff	Responsible Person	Cost
Dorney Park, Allentown, PA	6/15/2022	73	Tim Gigl	General Fd - Meal Vouchers \$15.89 ea. Total \$1,159.97; Admission \$32 each; Total \$2336; 50/50 General Fd/ Student Activity Transportation \$1050 per bus; 2 buses Total \$2,100/ Student Activity

Motion: Eloisa Hernandez Second: Joshua Bishop-Mbachu Voice Vote:

All In Favor: 5, Lisette Vilanova, Joshua Bishop-Mbachu, Michelle Roman, Eloisa Hernandez, Stephanie Pabon; Any Abstained: 0; Any Opposed: 0

Motion Passed

XVIII. MOTIONS REMOVED FROM CONSENT AGENDA NOT MOVED:

From Human Resources and Recognition:

6. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator rescind the following PT appointment:

Name	Title	Funding Source
Carmen Nunez	Immigration Application Specialist	Title III Immigrant

XIX. ADJOURNMENT

The Board President entertained a motion to adjourn the meeting. Mr. Bishop-Mbachu made a motion to adjourn the meeting. Ms. Roman seconded the motion and the meeting was adjourned at 12:00 AM.

Respectfully submitted,

Gail Long
Board Secretary