



ACADEMY FOR URBAN LEADERSHIP
REGULAR BOARD MEETING AGENDA
612 AMBOY AVE., PERTH AMBOY, NJ - REMOTE ON ZOOM
Wednesday, May 25, 2022
6:30 PM

I. CALL TO ORDER

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., notice of this meeting has been publicized by having the date, time and location of the meeting posted at the school, on the school website and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL

Board Members:

Lisette Vilanova (President)
Joshua Bishop-Mbachu (Vice President)
Angelo Abreu (Corporate Secretary)

Elba Ceballo
Eloisa Hernandez
Joshua Lisojo
Michelle Roman
Stephanie Pabon

Additional Attendees:

Dr. Mario C. Barbieri (Interim Lead Person)
Dr. Elizabeth Duran Swinford (Principal)
Peter Salek-Nejad (Director of Special Programs)
Gail Long (BA/Board Secretary)
Patricia Bombelyn (Board Attorney)

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the special meeting minutes from March 9, 2022.
Move that the Board of Trustees approve the special meeting minutes from March 23, 2022.
Move that the Board of Trustees approve the regular meeting minutes from March 30, 2022

VI. CORRESPONDENCE

VII. PRESENTATIONS

VIII. RECOGNITION -

Dr. Swinford will present recognition from both campuses

IX. REPRESENTATIVES (5 minutes each)

- Parent Carolina Bermudez
- Student: Audrick Franco
- Teacher: Mr. Gigl

X. LEAD REPORT

Dr. Mario Barbieri to present.
Enrollment as of 5/23/2022: 409

XI. PUBLIC COMMENTS

Board President invites members of the public to present any comments to the Board (limited to 3 minutes)

XII. COMMITTEE REPORTS

- Academic Excellence – Eloisa Hernandez
- Human Resources and Recognition – Michelle Roman
- Finance and Facilities – Joshua Bishop-Mbachu
- Executive – Lisette Vilanova

- Lead Search – Lisette Vilanova

XIII. MOTIONS – Consent Agenda

The Interim Lead Person recommends the following items for approval:

Academic Excellence

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the renewal of the Comprehensive Equity Plan
2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following field trips to the Atlantic Highlands Municipal Harbor, Atlantic Highlands, NJ on June 13 & 14 for 15 students and 3 chaperones per trip for an amount not to exceed \$850 funded through the PAPERS (EPA) grant.

June 13 th 2022	15 12 th Graders	\$425.00
June 14 th 2022	15 12 th graders	\$425.00

3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following field trips

Location	Date	# of Students/Staff	Responsible Person	Cost
Atlantic Highlands Municipal Harbor 2 Simon Lake Drive, Atlantic Highlands NJ	June 13th and June 14th 2022	15 seniors per trip	N. Mukherjee ----- PAPERS grant	2 day trips x \$425 each bus = \$850.00 TOTAL
Woodbridge Community center 660 Main St Woodbridge, NJ	July 8, 2022 July 15, 2022 July 22, 2022 July 29, 2022	50 students; 5 chaperones	Abes Durmo/ 21st Century CLC grant	Cost of \$800 + Bus \$350 = \$1150 each X 4 dates = \$4,600.00 total
PA Washington Park Field Day	June 16, 2022	318 9 - 12 th grade students; All staff chaperones	Abes Durmo	No cost

New Brunswick Ave Perth Amboy, NJ	June 17, 2022	91 7 - 8 th grade students; staff chaperones		
Field Station Dinosaurs 365 Broad St. Bloomfield, NJ	July 1, 2022	80 elementary students	Abes Durmo/ 21st Century CLC grant	Cost \$1295.00 + Bus 2 x \$575 = 1150 TOTAL \$2,445.00
Turtleback Zoo 560 Northfield Ave. West Orange, NJ	June 24, 2022	80 elementary students + 10 chaperones	Abes Durmo/ 21st Century CLC grant	Cost of \$900 + Bus 2 x \$550= 1100 TOTAL \$2,000.00

Human Resources and Recognition

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the job description for the EPA Project Manager for the REPAIRS grant
2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the appointment of the following staff members for the position funded by the REPAIRS grant at a rate of \$40 per hour:

Name	Position
Mukherjee, Nabaneeta	EPA Project Manager

3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the administrative leave for Peter Salek-Nejad effective 5/13/2022.

4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator accept the following staff separation:

Name	Title	Effective
Lombardi, Cathy Jo	Physical Education Teacher and Safety Specialist	6/30/2022

5. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following title change effective 7/1/22 (this is a lateral move; no change in salary):

Staff Member	Old Title	New Title	Effective
Alston, Lisa	HR/Guidance Assistant	HR Assistant	7/1/2022

6. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator rescind the following PT appointment:

Name	Title	Funding Source
Carmen Nunez	Immigration Application Specialist	Title III Immigrant

7. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Project Director for the 21st Century Afterschool program for the balance of the 2021/2022 grant period ending 8/31/22:

Staff Member	Title	Period	Amount
Durmo, Abes	21 st Century Project Director	7/1/22- 8/31/22	\$7,500

8. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following update to following employee on a LOA (Leave of Absence):

Staff Member	Title	Period	Leave Type
Elmejdoub, Sara	English Teacher	Extended through 9/15/22	NJ Family Leave Act

9. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the attached job descriptions for the 21st Century Summer positions from 7/5/2022:

- Training/Weight Lifting Instructor
- Basketball Instructor
- Baseball Instructor
- Photographer Instructor
- Track and field Instructor
- Fashion and Sewing
- Dance Instructor
- Karate Instructor
- Robotics Instructor
- Soccer Instructor
- Table games Instructor
- DJ Instructor
- Summer Site Coordinator
- Math Enrichment Instructor
- Language Arts Instructor
- STEM Instructor

10. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the attached job descriptions for the 21st Century Ukrainian Assumption Summer Program June 20 – July 15, 2022

- Language Arts Enrichment Teacher
- Math Enrichment Teacher
- Recreation Teacher
- Arts & Crafts: painting, Cri-cut, craft Teacher
- STEM Enrichment Teacher
- Culinary Club Teacher
- Youth Helper

11. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the appointment of the following staff members for the Saturday School funded by the Learning Acceleration Grant at a rate of \$40 per hour:

Name	Position
Collazo, Diana	English Teacher
Hutchison, Odane	Disciplinarian
Morales, Lanny	Paraprofessional
Pak, Meltem	Paraprofessional
Neal, Patricia	Paraprofessional

Finance and Facilities

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the SEMI Medicaid Waiver Request for the 2022/2023 school year.
2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the BA to create an RFP for temporary staffing for the 2022/2023 school year.
3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the submission of the Preschool and Security Charter Grant 7/1/21 – 9/30/23 in the amount of \$34,105.
4. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Semi-Annual certification of funds for the following 100% grant funded staff working on federal grants in the 2021/2022 school year:

Staff Member	Position	Grant
Durmo, Abes	Project Director	21 st Century
Neal, Patricia	Paraprofessional	IDEA Basic
Genao, Ludys – through 2/11/22	Paraprofessional	Title I
Morales, Lanny	Paraprofessional	Title I
Pak, Meltem	Paraprofessional	Title I

5. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Board Secretary's (A148) Report and Treasurer's (A149) Report, for the month ending January 31, 2022. Be it further resolved, that the Board of Trustees upon the recommendation of the School Business Administrator/Board Secretary, approve the certification of funds, pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of January 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A16.10(a).

6. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Bill List for the period from 4/28/2022 - 5/25/2022

Payroll:4/30/2022	\$264,234.29
Payroll 5/15/2022	\$228,965.95
Warrants from 4/28/2022 – 5/25/2022	<u>\$309,432.04</u>
Total:	\$802,632.89

7. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the Refusal of Funds for the ARP Homeless II grant in the amount of \$3,891.00.

XIV. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

Attorney Client Privilege

RICE Notice

XV. OTHER MOTIONS

1. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following staff to receive stipends for the responsibilities listed below:

Staff Member	Responsibility	Stipend	Period
Berberich, Roseann	PLC Coordinator	\$5,000	21/22 school year
Jamali, Munira	Data Coach	\$5,000	21/22 school year

2. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following unpaid leave

Staff Member	Title	Period	Leave Type
Barber, Reme	Security Officer	5/20/22 – 5/27/22 (or until)	Exceeded allowable FMLA

3. Move that the Board of Trustees under the recommendation of the Interim Lead Administrator approve the following staff members to create the continuation of curriculum guides, benchmark assessments, and pacing guides to be funded from the ESSER III grant:

Name	Position
Berberich, Roseann	
Collazo, Diana	
Frost, Doug	
Jamali, Munira	
Mukherjee, Nabaneeta	
Vlastares, Penelope	

XVI. PUBLIC COMMENTS

The Board President invites members of the public to present any additional comments to the Board.

XVII. ADJOURNMENT