



ACADEMY FOR URBAN LEADERSHIP
REGULAR BOARD MEETING MINUTES
VIRTUAL MEETING on ZOOM
Wednesday, August 26, 2020

I. The meeting was called to order 6:50 PM and presided over by Lisette Vilanova

In accordance with the provisions of the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, notice of this meeting has been publicized by having the date, time and location of the meeting posted at the school, on the school web site and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL

Board Members:

Lisette Vilanova (President)	Present
Joshua Bishop (Vice President)	Present
Jorge Cruz (Corporate Secretary)	Present (arrived 7:00 pm)
Angelo Abreu	Present

Claudine Bishop	Excused
Hector Bonilla	Present
Elba Ceballo	Present
Eloisa Hernandez	Present
Reyes Ortega	Absent
Michelle Roman	Present (arrived 7:38 pm)
Stephanie Valdiviezo	Present

Additional Attendees:

Margaret Morales (Lead Person)	Present
Gail Long (Board Secretary)	Present
Patricia Bombelyn (Board Attorney)	Present
Douglas Kelly (Vice-Principal)	Present
Peter Salek Nejad (Supervisor – Curriculum/Instr)	Present

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the regular meeting minutes dated May 27, 2020.

Motion: Hector Bonilla, Second: Elba Ceballo; Roll Call Vote:

Lisette Vilanova: Yes; Joshua Bishop: Yes; Angelo Abreu: Abstained; Hector Bonilla: Yes; Elba Ceballo: Yes; Eloisa Hernandez: Abstained; Stephanie Valdiviezo: Yes

Motion Did Not Pass

Move that the Board of Trustees approve the organization meeting minutes dated June 10, 2020.

Move that the Board of Trustees approve the regular meeting minutes dated June 24, 2020.

Move that the Board of Trustees approve the special meeting minutes dated July 8, 2020.

Move that the Board of Trustees approve the special meeting minutes dated July 22, 2020.

Move that the Board of Trustees approve the regular meeting minutes dated July 29, 2020.

Move that the Board of Trustees approve the special meeting minutes dated August 6, 2020

Motion: Hector Bonilla, Second: Elba Ceballo; Roll Call Vote:

Lisette Vilanova: Yes; Joshua Bishop: Yes; Angelo Abreu: Yes; Hector Bonilla: Yes; Elba Ceballo: Yes; Eloisa Hernandez: Yes; Stephanie Valdiviezo: Yes

Motion Passed

VI. PRESENTATION

- Chad Marcus for Link It
- Bob Murphy for Central Jersey Security Cameras

VII. CORRESPONDENCE

- New Jersey Inclusive Education Technical Assistance Project

VIII. PUBLIC COMMENTS

- 1) Mr. Williams, IT Manager expressed concerns about Link It and the thermal cameras. He said anything made in China can be hacked and expressed dismay that both items were not vetted by him as they involved technology.
- 2) April Gardener, ESL Teacher at the Middle School asked if Link It could implement images and translation.
- 3) Ronald Puntiel, Security at the High School was concerned that the school was not implementing safety protocols. This comment ignited a discussion between the Board members.

There was a discussion among Board members about the number of people entering the building. It was noted that we need a log for visitors. Ms. Morales said that the wellness checks would start tomorrow and that people have been trained. Ms. Bombelyn asked Mr. Salek-Nejad about the reopening plan. Ms. Hernandez noted that we had been preparing for a September 8 opening without thinking about the fact that the plan had changed and we should be instituting the protocol now. Ms. Roman & Ms. Hernandez were very concerned about potential liability.

IX. LEAD ADMINISTRATOR'S REPORT

Ms. Morales' gave a report which included enrollment. She said there were 38 students without transfer cards. Enrollment in Realtime for middle school was as follows:

13	7 th grade
62	8 th grade

The high school is fully enrolled. There were many questions about what is being done to increase enrollment in the middle school, and why hasn't the school reached out to the county superintendent. Ms. Morales said that she had reached out but that they were unresponsive; however she would reach out again. The Board suggested ways to increase enrollment but they were very concerned because school is about to start and the middle school is under-enrolled.

X. MOTIONS - Consent Agenda

The Lead Person recommends the following items for approval:

Remove from Consent Agenda under Academic Excellence resolution # 1 and from Human Resources resolution # 2.

Motion Items: Academic Excellence resolutions 2 & 3; Human Resources and Recognition resolutions 1 & 3; Finance and Facilities resolutions 1 - 4; and Executive Team resolutions i. & ii.

**Motion: Elba Ceballo, Second: Angelo Abreu; Roll Call Vote:
 Lisette Vilanova: Abstain; Joshua Bishop: Yes; Jorge Cruz: Yes; Angelo Abreu: Yes;
 Hector Bonilla: Yes; Elba Ceballo: Yes; Eloisa Hernandez: Yes; Michelle Roman: Yes;
 Stephanie Valdiviezo: Yes.**

Motions Passed

a. Academic Excellence & Educational Equity

2. Move that the Board of Trustees approve the purchase of a textbook SaplingPlus for Environmental Science for AP, workbook and teacher resources for the AP Environmental Science Course, at a cost of \$3,291.20.

3. Move to participate in the New Jersey Inclusive Education Technical Assistance Project

b. Human Resource and Recognition

1. Move that the Board of Trustees appoint Ana Bounds as a Spanish World Language Teacher September 1, 2020 to June 30, 2021 at a salary of \$54,000.
3. Move that the Board of Trustees accept the resignation of Maribel Martins, Report Specialist effective 9/28/2020. If replacement is hired for the Report Specialist position, Ms. Martins will be released from her contract sooner.

c. Finance and Facilities

1. Move that the Board of Trustees approve:

Bill List July 23, 2020 – August 26, 2020	\$186,530.76
Prom Refunds from Student Activity Acct	\$3,285.00
Payroll Report for July 30, 2020	\$172,041.38
Payroll Report for August 14, 2020	<u>\$63,391.38</u>
Total	\$425,248.52

2. Move that the Board of Trustees approve a copier lease renewal for 4 Kyocera copiers financed on a lease that ends August 2020. We will receive 4 new copiers with updated models equivalent to the machines coming off the lease. Wells Fargo will finance the new copiers at a cost of \$951.68 per month for 48 months at no cost increase from prior 4 year contract pricing.

3. Move that the Board of Trustees approve entering into a contract with Bayada Home Health to provide a Registered Nurse for the HS for the 2020 – 2021 school year. The school has been unsuccessful in finding a nurse to fill the vacancy created when the nurse employed by the school in 2019/2020 retired.

4. Move that the Board of Trustees approve entering into a contract with a consultant to provide services in the Business office at a cost not to exceed \$12,827.00

d. Executive Team

- i. Move that the Board of Trustees approve the second reading for the following Policies:

P1649	Federal Families First Coronavirus (COVID-19) Response Act
P2270	Religion in The Schools
P2431.3	Heat Participation Policy for Student-Athlete Safety
P2622	Student Assessment
P5111	Eligibility of Resident/Nonresident Students
P5200	Attendance
P5320	Immunization

P5330.04	Administering an Opioid Antidote
P5610	Suspension
P5620	Expulsion
P8320	Personnel Records

ii. Move that the Board of Trustees approve the second reading for the following Regulations:

R5111	Eligibility of Resident/Nonresident Students
R5200	Attendance
R5320	Immunization
R5330.04	Administering an Opioid Antidote
R5610	Suspension Procedures
R8320	Personnel Records

XI. OTHER MOTIONS

1. Move that the Board of Trustees approve the Linkit Data Warehousing and Reporting Online Platform for the 2020-21 school year at a cost of \$10,550. This software stores all data regarding students, such as assessment, grades, attendance, and behavior in one place and can create reports for administrators, teachers, students and parents. These assessment materials will be purchased from the General Fund.

The Motion Was Not Moved

2. Move that the Board of Trustees approve the purchase of 2 thermal cameras from Central Jersey Security Cameras at a cost of \$16,400 which also includes 2 monitors, 2 tripods, installation and a 3 year warranty. Cameras can do temperature scans on 30 individuals at a time. These cameras will be purchased from the CARES grant.
<https://centraljerseysecuritycameras.com/thermal-video-solutions/>

The Motion Was Not Moved

3. Move that the Board of Trustees approve the following Assumption Catholic staff members who work the 2020 Summer School Program subject to enrollment and attendance to be funded through the 21st Century grant at a cost not to exceed \$5,920 (\$40 hourly):
- | | |
|------------------|---------|
| Samantha Shumny | \$3,840 |
| Danielle Drayton | \$2,080 |

Motion: Eloisa Hernandez, Second: Michelle Roman; Roll Call Vote:

Lisette Vilanova: Yes; Joshua Bishop: Yes; Jorge Cruz: Yes; Angelo Abreu: Yes; Hector Bonilla: Yes; Elba Ceballo: Yes; Eloisa Hernandez: Yes; Michelle Roman: Yes; Stephanie Valdiviezo: Yes.

Motion Passed

4. Additional Bill List:
- | | |
|--|--------------|
| Bill List from check # 8009 to 8059; 8/10/20 – 8/26/2020 | \$191,356.10 |
| ACH payments from 2020 purchase orders | \$3,600.65 |
| Student Activity Checks 1164 & 1165 | \$4,066.42 |

Motion: Joshua Bishop, Second: Eloisa Hernandez; Roll Call Vote:

Lisette Vilanova: Yes; Joshua Bishop: Yes; Jorge Cruz: Yes; Angelo Abreu: Yes; Hector Bonilla: Yes; Elba Ceballo: Yes; Eloisa Hernandez: Yes; Michelle Roman: Yes; Stephanie Valdiviezo: Yes.

Motion Passed

5. Move that the Board of Trustees approve a contract with Jack Perna's consulting company, MRDA for the purposes of grant writing for the 2020-2021 school year in the amount of \$43,200 at no cost increase from the prior year.

Motion: Joshua Bishop, Second: Michelle Roman; Roll Call Vote:

Lisette Vilanova: Yes; Joshua Bishop: Yes; Jorge Cruz: Yes; Angelo Abreu: Yes; Hector Bonilla: Yes; Elba Ceballo: Yes; Eloisa Hernandez: Yes; Michelle Roman: Yes; Stephanie Valdiviezo: Yes.

Motion Passed

6. Move that the Board of Trustees approve the stipend for Luis Vargas for his responsibilities as project director for the 21st Century grant program. The stipend will be \$24,000 for the July 1, 2020 – June 30, 2021 fiscal year.

Motion: Joshua Bishop, Second: Elba Ceballo; Roll Call Vote:

Lisette Vilanova: Yes; Joshua Bishop: Yes; Jorge Cruz: Yes; Angelo Abreu: Yes; Hector Bonilla: Yes; Elba Ceballo: Yes; Eloisa Hernandez: Yes; Michelle Roman: Yes; Stephanie Valdiviezo: Yes.

Motion Passed

XII. PUBLIC COMMENTS

Board President invites members of the public to present any additional comments to the Board.

XIII. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.

- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

- A. Attorney Client privilege
- B. Personnel Matters

**Motion: Michelle Roman; Second: Joshua Bishop
Voice Vote: All In Favor: 8; Any opposed: 0**

The Board went into Executive Session at 8:28 PM

XIV. RECONVENE PUBLIC SESSION

**Motion: Joshua Bishop; Second: Jorge Cruz
Voice Vote: All In Favor: 8; Any opposed: 0**

The Board came out of Executive Session at 10:42 PM

XV. CONSIDERATION OF ADDITIONAL RESOLUTIONS

No additional resolutions

XVI. PUBLIC COMMENTS

No public comment

XVII. ADJOURNMENT

A motion was made by Mr. Bishop to adjourn. The motion was seconded by Ms. Hernandez and the meeting was closed at 10:43 pm.

Respectfully submitted,

Gail Long
Board Secretary