



ACADEMY FOR URBAN LEADERSHIP
REGULAR BOARD MEETING MINUTES
VIRTUAL MEETING on ZOOM
Wednesday, July 29, 2020

I. The meeting was called to order at 6:40 PM and presided over by Lisette Vilanova

In accordance with the provisions of the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, notice of this meeting has been publicized by having the date, time and location of the meeting posted at the school, on the school web site and advertised in the Home News Tribune and the Amboy Guardian which have been designated as the Board's official newspapers within the legal time required. Time will be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL

Board Members:

Lisette Vilanova (President)

Present

Joshua Bishop (Vice President)	Present
Jorge Cruz (Corporate Secretary)	Present
Angelo Abreu	Present
Claudine Bishop	Excused
Hector Bonilla	Present
Elba Ceballo	Present (left during Executive Session)
Eloisa Hernandez	Present
Reyes Ortega	Present (left during Executive Session)
Michelle Roman	Present (arrived 6:58 pm; left during Executive Session)
Stephanie Valdiviezo	Absent

Additional Attendees:

Margaret Morales (Lead Person)	Present
Gail Long (Board Secretary)	Present
Patricia Bombelyn (Board Attorney)	Present
Douglas Kelly (Vice-Principal)	Present
Peter Salek-Nejad (Supervisor – Curr/Instr)	Present

V. APPROVAL OF MINUTES

No minutes were approved at this meeting.

VI. PRESENTATIONS

None of the education presentations were made at this meeting.

VII. CORRESPONDENCE

None received

VIII. PUBLIC COMMENTS

No public comments.

IX. COMMITTEE REPORTS

Committee chairperson will provide a brief overview of pertinent items discussed during the last committee meeting.

- Academic Excellence Committee - Hector Bonilla
- Human Resources and Recognition Committee – Ms. Morales stated that Michelle Roman participated in all of the interviews for new staff being approved.
- Finance and Facilities Planning Committee – Jorge Cruz and Joshua Bishop approved of the resolutions in the Finance and Facilities section
- Executive Committee – Lisette Vilanova

X. OTHER REPORTS

- Lead Person's Report – Ms. Morales gave her report primarily about the Educational Service Plan stating that there would be a tiered start to the 2020-2021 school year.
 - She introduced one of the students from the class of 2021, Jadeliz Galan. Ms. Galan participated in a 5 week internship program called Success Bound where she was mentored by Ms. Morales. Ms. Galan is the President of the National Honor Society. She assisted Ms. Morales with the reopening plan by providing feedback, creating posters and sharing a student's point of view. She created a Powerpoint presentation working with other students (Stefano & Oswaldo) to show social distancing, how students would enter the building, posters, and to demonstrate what September 2020 may look like when school reopens. Ms. Galan eventually wants to work in the medical field. The Board was pleased to get feedback from a student. Then Ms. Morales continued to provide more details on the reopening plan. Peter Salek-Nejad displayed the information on Zoom. The plan would have three phases:
 - ◆ Phase 1 would be fully remote. It would include the afterschool program, 21st Century, which would also be fully virtual and would run through the end of the 1st marking period.
 - ◆ Phase 2 would be hybrid – in school attendance some days and virtual other days throughout the week.
 - ◆ Phase 3 would be back to school all week. Students have been out of school since March 13th.
- Student Representative's Report – in the Lead Report, presented by Ms. Jadeliz Galan.

At this point there was a discussion with the Board about the plan. Board members had a lot of questions particularly after Mr. Salek-Nejad displayed information about the school's Daily Health Screener for students. Mr. Bishop wanted to know what about the staff. Ms. Vilanova felt that the information should be encrypted. Ms. Bombelyn wanted to know if the temperature read would match up with the students. Facial recognition was discussed as the most likely way the thermal cameras the school was looking to purchase would be able to determine which students had an elevated temperature. Jack Perna, the school's grant consultant, said that the vendor would be willing to come to a Board meeting to explain how the thermal cameras would work. Mr. Perna then explained his understanding of the cameras which did not use facial recognition. The administration was cautioned about collecting health information because of HIPPA laws. Shortly after, the Board President asked if anyone from the public had any questions, comments, or concerns.

XI. PUBLIC COMMENTS

1. Ronald Puntiel, staff member, Security from Perth Amboy stated that most students walk to school so their temperature would be elevated. Mr. Perna felt that students would be coming in in groups so they would have time to cool off.
2. Reinaldo Aviles, former Board member from East Brunswick asked how the school plans to deal with staff and accommodations. Ms. Bombelyn stated that we are working on the answer.

XII. PRESENTATION

Jack Perna, grant consultant gave a presentation about the various grants the school has received. He started by talking about the 21st Century grant. He said it is running like a mature program with academics, credit recovery and enrichment. He said it is the best program he has ever seen. Then he spoke about trying to get 2 grants including Meadowlands. He mentioned

the PNC Bank financial literacy grant, the CARES grant and the FEMA grant which is reimbursable up to \$131,000, out of \$160,000 that the school would need to spend. This grant will pay for PPE.

XIII. OLD BUSINESS

XIV. MOTIONS - Consent Agenda

The Lead Person recommends the following items for approval:

Remove from Consent Agenda under Academic Excellence item # i through iii from Finance and Facilities items # 2 & 4, and from Executive Team, item iii.

Motion Items: Human Resources and Recognition items i. and ii; Finance and Facilities items 1, 3, and 5; and Executive Team items i. & ii.

Motion: Michelle Roman, Second: Joshua Bishop; Roll Call Vote:

**Lisette Vilanova: Yes; Joshua Bishop: Yes; Jorge Cruz: Yes; Angelo Abreu: Yes; Hector Bonilla: Yes; Elba Ceballos: Yes; Eloisa Hernandez: Yes; Reyes Ortega: Yes;
Michelle Roman: Yes Motion Passed**

a. Academic Excellence & Educational Equity

b. Human Resource and Recognition

- i. Move that the Board of Trustees approve the participation in Rutgers University virtual career fair, October 1, 2020 at a cost of \$290:
- ii. Move that the Board of Trustees appoint the following staff for open positions, subject to successful criminal history review:

Name	Title	Period	Salary	Replacing
Ofoegbu, Charles	MS Science	9/1/2020 to 6/30/2021	\$55,000	Joseph Kotulak
Dover, Danielle	MS Math	9/1/2020 to 6/30/2021	\$53,000	Yudelka Collado

c. Finance and Facilities

1. Move that the Board of Trustees approve:

i. Bill List July 1, 2020 - July 22, 2020	\$98,835.96
ii. Payroll Report for July 15, 2020	<u>\$63,282.75</u>
Total	\$162,118.71

3. Move that the Board of Trustees approve the purchase of the Electronic Requisition System from CDK Systems at a cost of \$5,950 for the initial year cost plus \$1,640 for the current annual license fee. CDK Systems is the accounting software and the Electronic Requisition System will decentralize some of the processing of orders. The license we will purchase will enable up to 6 staff members to key in purchase requisitions that will be approved electronically by the Lead Administrator and the Business Administrator who will then turn them into purchase orders. This will be purchased from the General Fund.

5. Move that the Board of Trustees approve the purchase of the Electronic check stub delivery from R&L Data at no cost increase (cost is offset by R&L payroll company not providing stubs or printed reports).

d. Executive Team

- i. Move that the Board of Trustees approve the first reading for the following Policies:

P1649	Federal Families First Coronavirus (COVID-19) Response Act
P2270	Religion in The Schools
P2431.3	Heat Participation Policy for Student-Athlete Safety
P2622	Student Assessment
P5111	Eligibility of Resident/Nonresident Students
P5200	Attendance
P5320	Immunization
P5330.04	Administering an Opioid Antidote
P5610	Suspension
P5620	Expulsion
P8320	Personnel Records

- ii. Move that the Board of Trustees approve the first reading for the following Regulations:

R5111	Eligibility of Resident/Nonresident Students
R5200	Attendance
R5320	Immunization
R5330.04	Administering an Opioid Antidote
R5610	Suspension Procedures
R8320	Personnel Records

XV. PUBLIC COMMENTS

Board President invites members of the public to present any additional comments to the Board.

XVI. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

- A. **Attorney Client privilege AULCS Vs Carvan**
- B. **AULCS Vs. AULEA**

Motion: Joshua Bishop; Second: Jorge Cruz

Voice Vote: All In Favor: 9; Any opposed: 0

The Board went into Executive Session at 8:46 PM

XVII. RECONVENE PUBLIC SESSION

Motion: Joshua Bishop; Second: Jorge Cruz

Voice Vote: All In Favor: 6; Any opposed: 0

XVIII. CONSIDERATION OF ADDITIONAL RESOLUTIONS

Move that the Board of Trustees approve the Linkit Data Warehousing and Reporting Online Platform for the 2020-21 school year at a cost of \$10,550. This software stores all data regarding students, such as assessment, grades, attendance, and behavior in one place and can create reports for administrators, teachers, students and parents. These assessment materials will be purchased from the General Fund.

Motion: Hector Bonilla; Second: Jorge Cruz

There was a discussion after this item was moved. Trustee Ms. Hernandez asked why we were purchasing Linkit. It looked very similar to Realtime. Ms. Morales explained that Linkit would be used to create online assessments for data and student growth objectives. Year 1 was \$10,000 which includes professional development, year 2 is \$6,000. The Board still had some questions about it so the motion was withdrawn and the resolution was tabled.

Move that the Board of Trustees approve Ada Pineiro, school nurse, to provide Health and Safety Training, at a cost not to exceed \$4,800

Tabled until the next meeting

Move that the Board of Trustees approve the AUL Education Service Plan

Tabled until the next meeting

Move that the Board of Trustees approve the purchase of 2 thermal cameras from Central Jersey Security Cameras at a cost of \$16,400 which also includes 2 monitors, 2 tripods, installation and a 3 year warranty. Cameras can do temperature scans on 30 individuals at a time. These cameras will be purchased from the CARES grant

Tabled until the next meeting

Move that the Board of Trustees approve the purchase of 3 machines to clean and wax the floors in the HS building from Mooney's General Paper:

Viper AS501B Battery Compact Scrubber	\$2,998.50
Advance SC401 Walk Behind Battery Operated Scrubber	\$5,950.00
Advance Advolution 20XP Burnisher	<u>\$2,325.00</u>
Total Cost	\$11,273.50

These machines will be purchased from the CARES grant.

Tabled until the next meeting

Move that the Board of Trustees approve the Annual Report

Motion: Jorge Cruz, Second: Hector Bonilla; Roll Call Vote:

Lisette Vilanova: Yes; Joshua Bishop: Yes; Jorge Cruz: Yes; Angelo Abreu: Yes; Hector Bonilla: Yes; Eloisa Hernandez: Yes Motion Passed

Move that the Board of Trustees approve the agreement between AULCS and AULEA

Motion: Hector Bonilla, Second: Joshua Bishop; Roll Call Vote:

Lisette Vilanova: Yes; Joshua Bishop: Yes; Jorge Cruz: Yes; Angelo Abreu: Yes; Hector Bonilla: Yes; Eloisa Hernandez: Yes Motion Passed

Move that the Board of Trustees approve the following Assumption Catholic staff members who work the 2020 Summer School Program subject to enrollment and attendance to be funded through the 21st Century grant:

Samantha Shumny
Daniell Devron

The motion was not moved

Move that the Board of Trustees approve:

Bill List July 23, 2020 - July 26, 2020	\$2,524
Bill payments from prior year purchase orders	XXXXX.XX
Prom refunds for 27 students from Student Activity Account	<u>\$3,285</u>
Total	XXXXX.XX

The motion was not moved

XIX. ADJOURNMENT

Ms. Vilanova asked for a motion to adjourn.

Motion: Jorge Cruz, Second: Hector Bonilla

Voice Vote: All in Favor 6, Any Opposed 0

Board meeting was adjourned at 12:00 AM

Respectfully submitted,

Gail Long
Board Secretary