



ACADEMY FOR URBAN LEADERSHIP
BOARD MEETING AGENDA
December 18, 2019
6:30 PM

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, an Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter School within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.



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IV. ROLL CALL

Board Members:

Edgardo Galleno (President)
Joshua Bishop (Vice President)
Jesenia Vargas (Corporate Secretary)
Lisette Bayas Vilanova
Claudine Bishop
Hector Bonilla
Elba Ceballo
Reyes Ortega
Michelle Roman
Stephanie Valdiviezo

Additional attendees:

Margaret Morales (Lead Person) Daniel Cugini (Vice-Principal)
Patricia Bombelyn (Board Solicitor) Eloisa Hernandez (Parent Representative)
Johnny Rosa (Board Secretary)
Douglas Kelly (Vice-Principal)
Peter Salek Nejad (Supervisor of Curriculum and Instruction)

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the Regular Board Meeting dated November 13, 2019.

VI. PRESENTATION

H.E.R.O
Data Presentation
PLC Presentation

VII. CORRESPONDENCE

HIB CAP Compliance Completion Letter from the County Superintendent

VIII. PUBLIC COMMENT #1 (20 Minutes)

Board President invites members of the public to present any comments to the Board.

IX. COMMITTEE REPORTS (20 Minutes)



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Committee chairperson(s) will provide a brief overview of pertinent items discussed during the last committee meeting.

- Academic Excellence Team
- Human Resources and Recognition Team
- Finance and Facilities Planning Team
- Executive Team

- X. **LEAD PERSON'S REPORT (15 Minutes)**
- XI. **STUDENT REPRESENTATIVE'S REPORT (5 Minutes)**
- XII. **PARENT REPRESENTATIVE'S REPORT (5 Minutes)**
- XIII. **TEACHER REPRESENTATIVE'S REPORT (5 Minutes)**
- XIV. **BOARD PRESIDENT'S REPORT (10 Minutes)**
- XV. **OLD BUSINESS**

The Lead Person recommends the following items for approval:

- XVI. **Motions - Consent Agenda (20 Minutes)**

Academic Excellence

1. Move that the Board of Trustees approve the Professional Development for Erika Charles to attend the "Legal One – Bullying Law Update and the Role of the ABS" workshop on January, 27, 2020 for an amount not to exceed \$150.00 (*registration fee*). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
2. Move that the Board of Trustees approve the Professional Development for Josephine Cutietta and CathyJo Lombardi to attend the "NJASPERD Convention" from February 23, 2020 – February 26, 2020 for a total amount not to exceed \$250.00 (*registration fee*). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*



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3. Move that the Board of Trustees approve the Professional Development for Miriam Rodriguez to attend the “Human Resource Professionals: Focused Discussions to Avoid Pitfalls” workshop on January, 23, 2020 for an amount not to exceed \$200.00 (*registration fee*). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
4. Move that the Board of Trustees approve the Professional Development for Logan Brodsky to attend the “Mathematical Modeling in Three Acts (Grades 6-12)” workshop on January 24, 2020 for an amount not to exceed \$149.00 (*Registration Fee*). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
5. Move that the Board of Trustees approve the Professional Development for Daniel Cugini to attend the “Anti-Bullying Specialist Certificate Program” workshop on January 28, 2020 and January 29, 2020 for an amount not to exceed \$350.00 (*Registration Fee*). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
6. Move that the Board of Trustees approve the Professional Development for Margaret Morales to attend the “Contract Negotiations- What’s Trending” workshop on January 15, 2020 for an amount not to exceed \$149.00 (*Registration Fee*). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
7. Move that the Board of Trustees approve the Professional Development for Cornelius O’Keefe to attend the “Next Gen Personal Finance” workshop on January 28, 2020 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
8. Move that the Board of Trustees approve a Saturday Detention Program from January 11, 2020 – June 20, 2020 from 8:00 am to 12:00 pm for 1 staff member and 1 nurse at a rate of \$40/hour each for 21 weeks for a total amount not to exceed \$6,720.00.
9. Move that the Board of Trustees approve the participation in the Middlesex County Teen Arts Festival on March 11, 2020 for an amount not to exceed \$400.00 (*Registration Fee*).
10. Move that the Board of Trustees approve the following field trips for the 2019 – 2020 school year (*In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee*):



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<u>Faculty</u>	<u>Date</u>	<u>Location</u>	<u>Time</u>	<u>Transportation Cost</u>	<u>Entry Cost</u>	<u>Total Cost</u>
Ariel Fernandez	January 18, 2020	NYC Regional Ethics Bowl 2020 High School for Environmental Studies 444 W 56 th Street New York, NY 10019	7:30am – 5:30pm	\$1,045.00	12 Students (10 th – 12 th grades) And 1 Chaperones \$125.00	\$1,170.00
Andrea Alloco	January 28, 2020	Kidney Transplant Surgery Liberty Science Center 222 Jersey City Blvd Jersey City, NJ 07305	8:30am – 1:45pm	\$650.00	80 Students (12 th Grade) And 8 Chaperones \$2,310.00	\$2,960.00
Michael Sarbone	December 20, 2019	Choir Performance Alemeda Rehabilitation Center 303 Elm Street Perth Amboy, NJ 08861	9:30am – 11:30am	\$250.00	10 Students (9 th - 12 th Grade) And 1 Chaperones No Cost	\$250.00
Luis Vargas	January 16, 2020	21st Century Grant Trip TopGolf 1013 U.S. Route 1 Edison, NJ 08817	9:30am – 11:30am	\$500	45 Students (7 th - 12 th Grade) And 5 Chaperones \$1,500.00	\$2,000.00 <i>(Paid with 21st Century Funds)</i>

Human Resources and Recognition

1. Move that the Board of Trustees approve Cornelius O'Keefe and Syed Munem to work 2 hours at \$40 per hour under the Financial Literacy PNC Grant for training at a total amount not to exceed \$160.00. *(Paid with the PNC Grant Funds)*.
2. Move that the Board of Trustees approve Cornelius O'Keefe and Syed Munem to teach six 2 hour sessions at \$40 per hour under the Financial Literacy PNC Grant for a total amount not to exceed \$960.00. *(Paid with the PNC Grant Funds)*.



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3. Move that the Board of Trustees approve the following resignations (*the employee may be released earlier than the contracted days only if a new replacement has been found and is able to start before the end of the resigning employee's contractual release date*):
 - a. Archana Maktal, Math Teacher, received on 11/14/2019
 - b. Evelyn Vasquez-Gonzalez, Special Ed Paraprofessional, received on 11/18/2019

4. Move that the Board of Trustees approve the attached resolution in recognition of the following staff members for having perfect attendance in October, 2019.
 - a. Dean Phillips-Page – Teacher
 - b. Syed Munem – Teacher
 - c. Margarent Morales – Lead Person
 - d. Cornelius O'Keefe – Teacher
 - e. Tatiana Pereira – Teacher
 - f. Miriam Rodriguez – Human Resource Generalist
 - g. Raquel Rodriguez – Paraprofessional
 - h. Ryan Spero – Teacher
 - i. David Sweatte – Teacher
 - j. Kelly Howlett – Guidance
 - k. Douglas Frost – Teacher
 - l. Timothy Gigl – Teacher
 - m. Josephine Cutietta – Teacher
 - n. Joshua Heller – Teacher

5. Move that the Board of Trustees approve the appointment of the following staff members, subject to timely receipt of satisfactory disclosures, required by N.J.S.A. 18A:6-7.6 et. seq., from the applicant's previous public school district employers, for the 2019-2020 school year:
 - a. Erica Martin for a 10 month position as a HS English Teacher with a salary of \$53,000.00 pro-rated to such a date as to when Ms. Martin's current employment with another employer ceases and her work at AUL commences. (*Replacing NM*). (*Pending satisfying the requirements of the New Jersey Criminal History Background Check*).
 - b. Ruth Acevedo for a 10 month position as a Spanish Teacher with a salary of \$53,000.00 pro-rated to such a date as to when Ms. Acevedo's current employment with another employer ceases and her work at AUL commences. (*Replacing DF*). (*Pending satisfying the requirements of the New Jersey Criminal History Background Check*).



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- c. Olga Zarifyan for a 10 month position as a HS Math Teacher with a salary of \$55,000.00 (Therapy Source direct hire flat fee of \$7,950.00) pro-rated to such a date as to when Ms. Zarifyan's current employment with another employer ceases and her work at AUL commences. *(Replacing RM) (Pending satisfying the requirements of the New Jersey Criminal History Background Check)* (Therapy Source direct hire fee.
- d. Lilia Perez for a 10 month position as a Spanish Teacher with a salary of \$53,000.00 (Therapy Source direct hire flat fee of \$7,950.00) pro-rated to such a date as to when Ms. Perez's current employment with another employer ceases and her work at AUL commences. *(Replacing MD) (Pending satisfying the requirements of the New Jersey Criminal History Background Check).*

Finance and Facility Planning

- 1. Move that the Board of Trustees approve Fund 10 General Warrants List for November 14, 2019 – December 10, 2019, in the amount of \$90,851.78.
- 2. Move that the Board of Trustees approve Fund 10 General Warrants List for December 10, 2019 – December 17, 2019, in the amount of \$58,350.76.
- 3. Move that the Board of Trustees approve Fund 10 General Warrants List for December 18, 2019, in the amount of \$165,637.93.
- 4. Move that the Board of Trustees approve the Payroll Report for November 15, 2019 for \$272,487.35.
- 5. Move that the Board of Trustees approve the Payroll Report for November 21, 2019 for \$53,502.76.
- 6. Move that the Board of Trustees approve the Payroll Report for November 27, 2019 for \$293,988.41.
- 7. Move That the Board of Trustees accept the Treasurer's Report for October and November, 2019.
- 8. Move that the Board of Trustees approve the Monthly certification of Financial Status: Pursuant to NJAC 6:23-2.11 (a) 4, the members of the Academy for Urban Leadership Board of Trustees certify as of November 30, 2019 after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (a) 3 and that sufficient funds are available for the remainder of the fiscal school year FY 2019-2020.



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9. Move that the Board of Trustees approve the budget line transfers for December, 2019.
10. Move that the Board of Trustees approve the payment to Piscataway Township Schools (Sodexo) for September in the amount of \$24,938.60 and October in the amount of \$36,517.10 for a total of \$61,455.70.
11. Move that the Board of Trustees approve the donation of \$200.00 from 1917 Associates LLC for the purposes of the Staff Holiday Party.
12. Move that the Board of Trustees approve the Corrective Action Plan for 2018 -2019 school year.
13. Move that the Board of Trustees approve the Annual Charter School Fiscal Questionnaire for the 2019 – 2020 school year.
14. Move that the Board of Trustees approve **Title I and IDEA** Teacher Salaries for FY2019-2020:

Subject	Name	Salary	%	Title I Benefits FY 2019-2020	Title I Salaries FY 2019-2020
Math	Ian Askins	\$55,683.00	40.00%	\$7,795.55	\$22,273.00
	Majumder Rafiqul	\$60,177.00	60.00%	\$12,637.45	\$36,107.00
English	Sara El-Mejdoub	\$53,000.00	40.00%	\$7,420.00	\$21,200.00
	Mathew Yard	\$53,000.00	40.00%	\$7,420.00	\$21,200.00
	Robert Hagan	\$53,000.00	100.00%	\$17,227.00	\$49,220.00
Total		\$274,860.00		\$52,500.00	\$150,000.00
Total to be Reimbursed		\$202,500.00			

Subject	Name	Salary	%	IDEA Benefits FY 2019-2020	IDEA Salaries FY 2019-2020
IDEA	Jess Dhenz	\$55,000.00	100.00%	\$19,250.00	\$55,000.00
Total		\$55,000.00		\$19,250.00	\$55,000.00
Total to be Reimbursed		\$74,250.00			

15. Move that the Board of Trustees approve the payment to Therapy Source of \$15,900.00 for the direct hire fee of 2 staff members at a rate of \$7,950.00 per hire.



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Executive Team

Other Motions (15 Minutes)

1. Move that the Board of Trustees approve the appointment of the following staff members, subject to timely receipt of satisfactory disclosures, required by N.J.S.A. 18A:6-7.6 et. seq., from the applicant's previous public school district employers, for the 2019-2020 school year:
 - a. Patricia Neal for a 10 month position as a MS Paraprofessional with a salary of \$28,000.00 pro-rated to such a date as to when Ms. Neal's current employment with another employer ceases and her work at AUL commences. *(Replacing EV). (Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
 - b. Fermin Ramirez Rojas for a 12 month position as a Custodian with a salary of \$38,000.00 pro-rated to such a date as to when Mr. Roja's current employment with another employer ceases and her work at AUL commences. *(Replacing EV). (Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
2. Move that the Board of Trustees approve the payment of \$118,376.65 to JG Drywall, Inc. and Capital Funds Management, LLC as certified by our architect, EI Associates.
3. Move that the Board of Trustees approve the appointment of the following staff members for the 21st Century Grant, at a rate of \$40 per hour *(paid with 21st Century Grant Funds)*:

Name	Program
Mabel Leonardo	Social Worker
Aknaris Padilla	Guidance Counselor
Susan Ho	Substitute Guidance Counselor
Jim Dino	Recreation Teacher

4. Move that the Board of Trustees approve the following personnel for the coach stipend positions for the 2019 – 2020 school year:

Name	Position
Ronald Puntiel	Assistant Baseball Coach



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XVII. PUBLIC COMMENT #2

Board President invites members of the public to present any additional comments to the Board.

XVIII. EXECUTIVE SESSION (45 Minutes)

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

- A. Attorney-client Privilege: *Item# 7***
- B. Personnel: *Item# 8***
- C. Student Matter (HIB Cases): *Item# 1***
- D. Potential Lease or Acquisition of Property: *Item# 5***

Please Note: ACTION MAY BE TAKEN UPON RETURN TO THE REGULAR MEETING.

XIX. ADJOURNMENT