

**ACADEMY FOR URBAN LEADERSHIP
BOARD MEETING MINUTES
SEPTEMBER 25, 2019
6:30 PM**

I. CALL TO ORDER: 7:01 PM

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, and Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter School within the legal time required. Time may be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

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IV. ROLL CALL

Board Members

Edgardo Galleno (President)	Present
Joshua Bishop (Vice President)	Absent - Excused
Jesenia Vargas (Corporate Secretary)	Present
Lisette Bayas Vilanova	Present
Claudine Bishop	Present
Hector Bonilla	Present
Elba Ceballo	Absent
Reyes Ortega	Absent
Michelle Roman	Present
Stephanie Valdiviezo	Absent

Additional attendees:

Margaret Morales (Lead Person)	Present
Patricia Bombelyn (Board Solicitor)	Present
Johnny Rosa (Board Secretary)	Present
Douglas Kelly (Vice-Principal)	Present
Daniel Cugini (Vice-Principal)	Present
Peter Salek-Nejad (Supervisor of Curriculum And Instruction)	Present

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the Special Board Meeting Minutes dated August 21, 2019 and the Regular Board Meeting dated August 28, 2019.

Motion: Hector Bonilla, Second: Michelle Roman, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

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VI. PRESENTATION

PLC Presentation

Ms. Rose Ann Berberich discussed what the high school staff had done during the month of September in their PLC meetings. During the first staff meeting, Ms. Berberich noted PLC training took place, as there are many new staff members. Also, staff reviewed norms and goals, as individual instructors and for the school as a whole. Last week, Ms. Berberich advised that discussions in the meetings focused on SGO's and the Danielson framework. Ms. Berberich advised that the middle school is now conducting their PLC's under the direction of Ms. April Gardner.

PLC & Data Presentation

Ms. April Gardner discussed what the middle school had done during a nine day period in September in their PLC meetings. Ms. Gardner advised that she will be collaborating with Mrs. Berberich. Ms. Gardner advised that a Goggle Classroom is being explored as a method of communicating information to PLC members and administration. Ms. Gardner advised that staff self-reflection for Danielson 2c was being completed by middle school staff and would be uploaded to the middle school PLC folder. Ms. Gardner advised that staff is discussing how the after school tutoring program can be improved. Ms. Gardner noted that she will assist with translations needed for Level 1 ELL's. As the middle school has many new teachers, Ms. Gardner mentioned that PLC members are becoming acquainted with one another and growing in professional collaboration.

Data Presentation

Ms. Munira Jamali presented NJSLA data on measuring college and career readiness for grades nine through twelve for school year 2018-2019. Ms. Jamali advised that the data is incomplete, as the State has not yet released the scores for the students that tested in the summer. Ms. Jamali noted that AUL had approximately forty students that participated in the summer program. Ms. Jamali advised that there are five different levels for meeting the graduation requirement. In studying the data for college readiness, Ms. Jamali noted that you would look for a level of four or above. Ms. Jamali also provided a percentage comparison for PARCC/NJSLA in English Language Arts and Math for the periods of Spring 2016 – Spring 2019.

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VII. CORRESPONDENCE

EPA Grant "PAPERS" Award Notification

Ms. Morales advised that AUL received confirmation by mail about the award of \$100,000 through the National Environmental Education Grant. This will benefit students in grades seven through twelve. There will be planned monthly field trips relating to Science programs. Ms. Morales introduced Dr. Jack Perna, grant writer for AUL, who was in attendance at the Board meeting.

NJDOE School Performance Level Summary

Ms. Morales advised that AUL is in receipt of the first round of the School Performance Level Summary for English Language Arts and Mathematics. Ms. Morales noted that there are some areas of strength and still other areas which need to be strengthened. Ms. Morales advised that the data would be available to parents at both campuses at the Back to School Night tomorrow evening.

Motion made to amend the agenda on moving the Human Resources and Recognition Motion #13 and #14 and Finance and Facility Planning Motion #14 to this portion of the meeting.

Motion: Michelle Roman, Second: Lisette Bayas Vilanova, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

Margaret Morales, Lead Person, will recognize staff with perfect attendance for the months of May and June, 2019. The formal Board resolution was read by Mr. Galleno, Board President.

Human Resources and Recognition

13. Move that the Board of Trustees approve the attached resolution in recognition of the following staff members for having perfect attendance in May, 2019.

- a. Rafael Puntiel – Custodian
- b. Pedro Bonilla – Custodian
- c. Jose Lopez-Segarra – Custodian
- d. Margaret Morales – Lead Person
- e. Johnny Rosa – School Business Administrator

Motion: Hector Bonilla, Second: Jesenia Vargas, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

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14. Move that the Board of Trustees approve the attached resolution in recognition of the following staff members for having perfect attendance in June, 2019.

- a. Ariel Fernandez - Teacher
- b. Bernadette Gioia - Teacher
- c. Margaret Morales – Lead Person
- d. Johnny Rosa – School Business Administrator

Motion: Hector Bonilla, Second: Jesenia Vargas, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

Finance and Facility Planning

14. Move that the Board of Trustees approve the salary HEDI adjustments for the FY2019-2020 for an amount of \$88,352.28 (Teaching Staff) and \$59,862.85 (Non-Teaching Staff) in a total amount not to exceed \$148,215.13.

Motion: Hector Bonilla, Second: Jesenia Vargas, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

VIII. PUBLIC COMMENT #1

Board President invites members of the public to present any comments to the Board.

Ms. Ada Gonzalez, AUL Main Office Administrative Assistant, wished to speak to the Board about her employment at AUL. Ms. Gonzalez stated that she is on Administrative Leave, since she did not sign her contract. Ms. Gonzalez advised that the contracts were given out two months late with a very short time to sign and return the contract. Ms. Gonzalez advised that she had conversations with Ms. Morales regarding some contract revisions, especially her job description. Ms. Gonzalez advised that she had scanned the job description with her notes on it to Ms. Morales on Friday, September 13th and had not heard anything back from Ms. Morales. The early part of the following week Ms. Gonzalez advised that she was at home one day with her daughter who was sick. Ms. Gonzalez stated that she was to talk the next morning with Ms. Morales about her contract. However, Ms. Gonzalez noticed that her position was posted on the website on September 17th, the same day that she was home with her daughter. Ms. Gonzalez advised on September 18th she was escorted out of the building at 3:30 PM by security and two staff members and all of her access has been disabled. Ms. Gonzalez mentioned that there are a few revised job descriptions on the agenda this evening and her job

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description could have been added for revisions. Ms. Gonzalez stated that she had asked for years for her job description to be revised, but it was never changed.

Mr. Ronald Puntiel, AUL Security Officer, stated that he has been employed by AUL since January 2017. Mr. Puntiel advised that he assumed the role of Head Security on his own and was given a stipend for the first time last year as Head of Security. Mr. Puntiel advised that he was not aware of the dollar amount of the stipend until after Board approval. Mr. Puntiel stated that he had a meeting regarding the extra duties to be compensated by the stipend. Mr. Puntiel advised that he felt the stipend amount was fairly low and he would like the Board to reconsider.

Mr. Oswaldo Ramos, an AUL student, inquired how you could become a student representative for the Board. Mr. Galleno advised that it does not have to be the same student each month. In years past, Mrs. Bishop noted that the student representatives were members of Student Government.

Ms. Jaclyn Edwers, former AUL employee, suggested that the student representative's for the Board be given volunteer hours so students would be willing to participate in the long meetings. Mrs. Bishop advised that the student representative is not required to stay for the meeting. They would give their report in the beginning of the meeting and then be able to leave.

Ms. Jada Soto, a 2019 AUL graduate (attending St. John's University) and daughter of Ms. Ada Gonzalez, stated that besides the work that her mom does at AUL, she pours her heart and soul into the welfare of the students.

Ms. Maryeri Perez Martinez, an AUL student, stated that the reason the school functions is because of the work of Ms. Gonzalez and Mrs. Sena. They work with AUL students and their families.

IX. COMMITTEE REPORTS

Committee chairperson(s) will provide a brief overview of pertinent items discussed during the last committee meeting.

- **Academic Excellence Team:** Motions in agenda.
- **Human Resources and Recognition Team:** Motions in agenda. There are two positions to be filled – World Language and ESL.

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- **Finance and Facilities Planning Team:** Motions in agenda. There is a motion on the agenda this evening to approve the award of the 21st Century Grant. A special thank you to Dr. Perna and Mr. Rosa for their work with this grant.
- **Executive Team:** Motion from the Executive Team Ad-hoc Governance sub-committee to approve the first reading of some policies.

X. LEAD PERSON'S REPORT

Lead Person, Ms. Margaret Morales, will give details of her report to the Board.

- Ms. Morales noted that the new school year is off to a wonderful start. There were two orientation days for new hires at the end of August and all staff returned after Labor Day.
- Ms. Morales advised that there was a summer professional development challenge in which many staff members participated. There were a total of over 640 professional development hours. The big winner was Mrs. Sena with over 200 hours.
- Ms. Morales advised that there has been a revision to the lesson plan structure.
- Ms. Morales and Mr. Salek-Nejad have met with all PLC's individually at the high school and will meet with all of the PLC's at the middle school by the end of this week.
- Ms. Morales noted that by law all new staff members are required to have a mentor. Since being a mentor is a stipend position, this means that meetings cannot take place during the regular school day. Ms. Morales advised that there may be a need to find mentors outside of the district, which is allowed by law.
- Ms. Morales stated that there are professional development and training requirements for staff to complete and the completion date has been extended until the end of December. AUL uses the services of GCN (Global Compliance Network). Ms. Morales advised that the period of time of one staff meeting a month through December will be used for staff to complete these required trainings.
- Ms. Morales advised that she is working hard with the AULEA to support our school and staff. Ms. Rose Ann Berberich is the representative for the AULEA.
- Ms. Morales noted that the HEDI increases were approved at this September Board meeting.
- Ms. Morales advised that new staff members are excited to be on board and some have signed up to be club advisors.
- Ms. Morales stated that as of yesterday thirty-six informal classroom observations, including feedback have been completed.
- Ms. Morales stated that uniform compliance will be a focus again this school year. In September of last school year, there were 132 uniform infractions compared to 60 this

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September. Ms. Morales advised that she greets students in the morning along with Mr. Cugini and Mr. Hutchinson. Ms. Morales advised that in order for clubs to have dress down days, it will be necessary to have 100% uniform compliance.

- Staff and student attendance in September were very good.
- Ms. Morales noted that current enrollment is at 547 students.
- Ms. Morales advised that the Guidance department is reviewing 11th and 12th grade records to ensure all students are on track for graduation. Guidance counselors are also working with students on college applications and scholarships.
- Mr. Galleno thanked Ms. Morales and Mr. Rosa for ensuring that the HEDI increases were approved again by September for two years in a row.
- Ms. Bayas Vilanova mentioned that she had seen an AUL student with his tie undone around his neck and his pants hanging low. The student stated that he did not know how to fix the tie correctly. Ms. Bayas Vilanova stated that this is the image that the public views. Mr. Cugini advised that he helps students each day with a tutorial on correctly tying a tie.
- Mr. Galleno stated that plans are being made to celebrate AUL's tenth anniversary. Ms. Morales is working with Ms. Bayas Vilanova to plan the celebration.

XI. STUDENT REPRESENTATIVE'S REPORT

None

XII. PARENT REPRESENTATIVE'S REPORT

None

XIII. TEACHER REPRESENTATIVE'S REPORT

None

XIV. BOARD PRESIDENT'S REPORT

No report.

XV. OLD BUSINESS

None

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The Lead Person recommends the following items for approval:

XVI. MOTIONS – Consent Agenda

Remove from Consent Agenda under Human Resources and Recognition Motion Items #13 & #14 and under Finance and Facility Planning Motion Items #9, #11, and #14.

Motion Items #1-12 under Academic Excellence; Motion Items #1-12 and Items #15-16 under Human Resources and Recognition; Motion Items #1-8, Item #10, and Items 12-13 under Finance and Facility Planning; Motion Item #1 under Executive Team.

Motion: Hector Bonilla, Second: Jesenia Vargas, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

Academic Excellence

1. Move that the Board of Trustees approve the Professional Development for RoseAnn Berberich to attend the “Social Emotional Character Development” workshop on October 25, 2019 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
2. Move that the Board of Trustees approve the Professional Development for Erika Charles to attend the “Middlesex County Special Education” meetings on October 16, 2019, November 20, 2019, December 18, 2019, January 15, 2020, February 19, 2020, March 18, 2020, April 15, 2020, and May 20, 2020 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
3. Move that the Board of Trustees approve the Professional Development for April Gardner to attend the “NJDOE New Bilingual/ESL/ELS Supervisors & Coordinators” training on October 1, 2019 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
4. Move that the Board of Trustees approve the Professional Development for Joseph Kotulak to attend the “Making Cross Cutting Conceptual Concepts Explicit” workshop on November 11, 2019 in an amount not to exceed \$125.00 (Registration Fee). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*

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5. Move that the Board of Trustees approve the Professional Development for Joseph Kotulak to attend the "StarLab Training" workshop on November 20, 2019 in an amount not to exceed \$150.00 (Registration Fee). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
6. Move that the Board of Trustees approve the Professional Development for Mabel Leonardo to attend the "Middlesex County (TLC) Traumatic Loss Coalition" meetings on September 27, 2019, October 25, 2019, November 22, 2019, December 20, 2019, January 24, 2020, February 28, 2020, March 27, 2020, April 24, 2020, and May 22, 2020 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
7. Move that the Board of Trustees approve the Professional Development for Margaret Morales to attend the "Strauss Esmay, Managing Educator/Student Relationships" workshop on October 2, 2019 in an amount not to exceed \$42.00 (Registration Fee). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
8. Move that the Board of Trustees approve the Professional Development for Peter Salek-Nejad to attend the "Middlesex County Curriculum Committee" meetings on October 15, 2019, November 19, 2019, December 17, 2019, January 21, 2020, February 18, 2020, March 17, 2020, April 21, 2020, and May 19, 2020 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
9. Move that the Board of Trustees approve the Professional Development for Aknaris Padilla to attend the "Latino Promise & HACER Annual School Counselor" workshop on October 24, 2019 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
10. Move that the Board of Trustees approve an SAT Preparation Course after school for two teachers in Mathematics and English Language Arts for a total cost of \$3,200.00.
11. Move that the Board of Trustees approve the attached Graphic Novel List.
12. Move that the Board of Trustees approve the following field trip for the 2019 – 2020 school year *(In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee):*

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<u>Faculty</u>	<u>Date</u>	<u>Location</u>	<u>Time</u>	<u>Transportation Cost</u>	<u>Entry Cost</u>	<u>Total Cost</u>
Aknaris Padilla	October 22, 2019	Northern NJ Hispanic College Fair New Jersey City University 2039 John F. Kennedy BLVD Jersey City, NJ 07305	9:00am — 12:45pm	No Cost	65 Students (Seniors And 6 Chaperones) No Cost	No Cost To BOT

Human Resources and Recognition

1. Move that the Board of Trustees approve the following resignations (*the employee may be released earlier than the contracted days only if a new replacement has been found and is able to start before the end of resigning employee's contractual days*):
 - a. Olesia Parmar, ESL Teacher, received on 9/13/19
 - b. Robyn Cybulski, School Certified Nurse, received on 9/17/19
 - c. Albert Bozzo, English Teacher, received on 9/3/19
2. Move that the Board of Trustees rescind the employment offer to the following candidate:
 - a. David Atchinstein, Middle School Math Teacher (candidate declined offer)
3. Move that the Board of Trustees approve the following list of teachers as mentors to the new hires for the 2019 – 2020 school year:
 - a. April Gardner
4. Move that the Board of Trustees approve the revisions of the following job descriptions:
 - a. Human Resource Generalist
 - b. Information Technology Specialist
 - c. Head Security Stipend
5. Move that the Board of Trustees approve the appointment of Luis Vargas as the Program Director for the 21st Century Grant Program 2019 – 2020 Fiscal Year for a stipend amount of \$24,000.00 (*paid with 21st Century Funds*).
6. Move that the Board of Trustees approve the appointment of Debbie Casabona as the Data Clerk (administrative assistant) for the 21st Century Grant Program 2019 – 2020 Fiscal Year for an amount not to exceed \$18,400.00. (*paid with 21st Century Funds*)

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7. Move that the Board of Trustees approve the appointment of Ludys Genao as the Site Coordinator at Main Campus for the 21st Century Grant Program 2019 – 2020 Fiscal Year for an amount not to exceed \$18,000.00. *(paid with 21st Century Funds)*
8. Move that the Board of Trustees approve the appointment of Lissette Shumny as the Site Coordinator at the Assumption School for the 21st Century Grant Program 2019 – 2020 Fiscal Year for an amount not to exceed \$18,000.00. *(paid with 21st Century Funds)* *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
9. Move that the Board of Trustees approve the appointment of Penelope Vlastaras as the Program Manager for the PAPERS Program 2019 – 2020 Fiscal Year for a stipend amount of \$12,000.00 *(paid with EPA Grant Funds).*
10. Move that the Board of Trustees approve the appointment of Maria Sena as the Data Clerk for the PAPERS Program 2019 – 2020 Fiscal Year for a stipend amount of \$6,000.00 *(paid with EPA Grant Funds).*
11. Move that the Board of Trustees approve the appointment of the following Science Teachers for the PAPERS Program 2019 – 2020 Fiscal Year for a stipend amount of \$7,200.00 *(paid with EPA Grant Funds)*:
 - a. Saad Syed - \$2,400.00
 - b. Deblina Mukherjee - \$2,400.00
 - c. Nabaneeta Mukherjee - \$2,400.00
12. Move that the Board of Trustees approve Momtaz Shirin to attend the Saturday Kean University STEM program from 8:00am to 3:00pm at a rate of \$40 per hour for 6 days in a total amount not to exceed \$1,680.00.
15. Move that the Board of Trustees approve the following Sport Program Stipends for the 2019 – 2020 school year:

Position	Amount
Boys Basketball Coach	\$7,500.00
Boys Basketball Assistant Coach	\$4,000.00
Girls Basketball Coach	\$7,500.00
Girls Basketball Assistant Coach	\$4,000.00
Baseball Coach	\$7,500.00
Baseball Assistant Coach	\$4,500.00
Softball Coach	\$7,500.00
Softball Assistant Coach	\$4,500.00

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16. Move that the Board of Trustees appoint the following staff members for the Extra-Curricular Clubs listed below in the 2019 – 2020 school year:

Club Name	Staff Member Name	Amount
Model UN	Ariel Fernández	\$500.00
Mock Trials (Debate Club)	Ariel Fernandez	\$500.00

Finance and Facility Planning

1. Move that the Board of Trustees approve Fund 10 General Warrants List for August 29, 2019 – September 18, 2019 in the amount of \$96,545.90.
2. Move that the Board of Trustees approve Fund 10 General Warrants List for September 19, 2019 – September 24, 2019 in the amount of \$101,527.17.
3. Move that the Board of Trustees approve Fund 10 General Warrants List for September 25, 2019 in the amount of \$219,612.75.
4. Move that the Board of Trustees approve the Payroll Report for August 30, 2019 for \$71,106.36.
5. Move that the Board of Trustees approve the Payroll Report for September 15, 2019 for \$280,283.51.
6. Move that the Board of Trustees accept the Treasurer's Report for July, 2019 and August, 2019.
7. Move that the Board of Trustees approve the Monthly certification of Financial Status: Pursuant to NJAC 6:23-2.11(a)4, the members of the Academy for Urban Leadership Board of Trustees certify as of August 31, 2019 after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a)3 and that sufficient funds are available for the remainder of the fiscal school year FY 2019-2020.
8. Move that the Board of Trustees approve the payment of \$1,305.00 to Genova Burns (Labor Attorney).
10. Move that the Board of Trustees approve the Kean University Contract to use the STEM labs for the 2019 – 2020 school year for an amount not to exceed \$3,260.00.
12. Move that the Board of Trustees approve the change order #001 for the 299 Barclay Street project under the recommendation of the architect in an amount not to exceed \$19,393.
13. Move that the Board of Trustees approved the payment of \$55,223.35 to JG Drywall, Inc. and Capital Funds Management, LLC as certified by our architect.

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Executive Team

1. Move that the Board of Trustees approve the 1st reading of the following policies:
 - a. P & R 1642 – Earned Sick Leave Law (M) (New)
 - b. P 3159 – Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
 - c. P & R 3218 – Use, Possession, or Distribution of Substances (M) (Revised)
 - d. P & R 4218 – Use, Possession, or Distribution of Substances (M) (Revised)
 - e. P 4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
 - f. P 5517 – School District Issued Student Identification Cards (Revised)
 - g. P & R 6112 – Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
 - h. P & R 7440 – School District Security (M) (Revised)
 - i. P 8600 – Student Transportation (M) (Revised)
 - j. P 8630 – Bus Driver/Bus Aide Responsibility (M) (Revised)
 - k. R 8630 – Emergency School Bus Procedures (M) (Revised)
 - l. P 8670 – Transportation of Special Needs Students (M) (Revised)
 - m. P 9210 – Parent Organizations (Revised)

XVII. PUBLIC COMMENT #2

Board President invites members of the public to present any additional comments to the Board.

Dr. Natasha James-Waldon, JRF Director of Education Services, mentioned that she had spent some time over the summer at AUL. It gave her the opportunity to meet the two new Vice Principals. Dr. James-Waldon advised that Ms. Morales gave her the opportunity to be a part of the orientation at the beginning of the school year. Dr. James-Waldon stated that she appreciates the support of administration for the Step-Up Program. Dr. James-Waldon introduced Anyelina Alvarado as the new Step-Up Coordinator at AUL. Ms. Alvarado thanked Dr. James-Waldon for the introduction and looks forward to continuing the program at AUL.

XVIII. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:
(1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body’s right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would

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harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Close Executive Session: 8:07 PM

Unanimous Vote: Motion: Michelle Roman, Second: Hector Bonilla, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

Discuss: Attorney-client Privilege
Collective Bargaining
Personnel Matter
Potential Lease/Acquisition of Property
HIB Case

Return from Executive Session: 10:01 PM

Unanimous Vote: Motion: Jesenia Vargas, Second: Michelle Roman, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

Other Motions

1. Move that the Board of Trustees approve the appointment of the following staff members, subject to timely receipt of satisfactory disclosures, required by N.J.S.A. 18A:6-7.6 et. seq., from the applicant's previous public school district employers, for the 2019 – 2020 school year:

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- a. Robert Ericksen as a Long Term Substitute with a salary of \$187 per day for the 2019 – 2020 school year effective September 26, 2019 (Covering KM). *(Pending satisfying the requirements of the New Jersey Criminal History Background Check)*.
Motion: Hector Bonilla, Second: Lisette Bayas Vilanova, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.
- b. Elizabeth Mallone for a 10 month position as an English HS Teacher with a salary of \$53,000.00 pro-rated to such a date as to when Ms. Mallone's current employment with another employer ceases and her work at AUL commences (replacing AB). *(Pending satisfying the requirements of the New Jersey Criminal History Background Check)*.
Motion: Hector Bonilla, Second: Jesenia Vargas, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.
- c. Olivia Sims for a 10 month position as a School Certified Nurse with a salary of \$63,000.00 pro-rated to such a date as to when Ms. Sims' current employment with another employer ceases and her work at AUL commences (replacing RC). *(Pending satisfying the requirements of the New Jersey Criminal History Background Check)*.
Motion: Michelle Roman, Second: Lisette Bayas Vilanova, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.
2. Move that the Board of Trustees approve the following staff assignments for the 2019 – 2020 school year:
 - a. Erika Chares – Anti-Bullying Coordinator
 - b. Aknaris Padilla – Anti-Bullying Specialist**Motion: Hector Bonilla, Second: Lisette Bayas Vilanova, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.**
3. Move that the Board of Trustees approve the PNC Grant award of \$10,000.00 for the 2019 – 2020 school year.
Motion: Jesenia Vargas, Second: Michelle Roman, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.
4. Move that the Board of Trustees approve Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2019 – 2020 school year.

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Motion: Michelle Roman, Second: Lisette Bayas Vilanova, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

5. Move that the Board of Trustees approve the award of the Environmental Protection Agency Grant (PAPERS) for an award amount of \$100,000.00.

Motion: Hector Bonilla, Second: Michelle Roman, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

6. Move that the Board of Trustees approve the award of the 21st Century Grant for an award amount of \$500,000.00 from September 1, 2019 to August 31, 2020.

Motion: Hector Bonilla, Second: Michelle Roman, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

Finance and Facility Planning

9. Move that the Board of Trustees approve a Head Security Stipend of \$2,500.00 for the 2019 – 2020 school year.

TABLED

11. Move that the Board of Trustees approve Dr Francine Luce (Andrew St. LLC) to provide the required professional development for the 21st Century Grant for the 2019 – 2020 school year in an amount not to exceed \$9,600.00.

Motion: Michelle Roman, Second: Jesenia Vargas, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

Other Motions

7. Move that the Board of Trustees approve the reimbursement of the HRA previously deducted for non-union staff in an amount not to exceed \$24,985.21.

Motion: Hector Bonilla, Second: Lisette Bayas Vilanova, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

8. Move that the Board of Trustees approve the recommendation of the Lead Person that Ada Gonzalez remain on Administrative leave until the next Board meeting.

Motion: Michelle Roman, Second: Lisette Bayas Vilanova, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.

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XIX. ADJOURNMENT 10:14 PM

Motion: Michelle Roman, Second: Lisette Bayas Vilanova, Roll Call: Edgardo Galleno Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes.