



ACADEMY FOR URBAN LEADERSHIP
BOARD MEETING MINUTES
VIRTUAL MEETING - ZOOM
May 27, 2020
6:30 PM

I. CALL TO ORDER – by Edgardo Galleno 6:39 PM

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, an Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter School within the legal time required. Time will be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL

Board Members:

Edgardo Galleno (President) - Present
Joshua Bishop (Vice President) - Present
Jesenia Vargas (Corporate Secretary) - Present
Lisette Bayas Vilanova - Present
Claudine Bishop - Absent

Hector Bonilla - Present
Elba Ceballo - Present
Reyes Ortega – Present at 6:58 PM
Michelle Roman – Present at 7:19 PM
Stephanie Valdiviezo - Present

Additional Attendees:

Margaret Morales (Lead Person) - Present	Patricia Bombelyn (Board Solicitor) - Present
Mark Kramer (Board Secretary) - Present	Douglas Kelly (Vice-Principal) - Present
Daniel Cugini (Vice-Principal) – Absent	Eloisa Hernandez (Parent Representative) - Absent
Peter Salek Nejad (Supervisor Curriculum/Instruction) - Present	

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the regular board meeting minutes dated April 29, 2020.

Motion: Jesenia Vargas, Second: Joshua Bishop, Roll Call via consensus:

Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Abstain, Elba Ceballo Yes, Stephanie Valdiviezo Yes, Hector Bonilla Yes.

VI. PRESENTATIONS

- PLC - Rose Ann Berberich, social studies teacher at the high school, discussed the high school PLC report. There were several follow-up questions from the board members.
- Data – Munira Jamali, presented items relating to English, math, science. Also mentioned prom.
- PLC/Data - April Gardner, ELS teacher at the middle school, discussed the middle school PLC report. There were several follow-up questions from the board members.
 - Several members commented on the pass/fail methodology. Munira Jamali commented on how that affects subjects such as math. Question regarding will be a final exam.

VII. CORRESPONDENCE

- None

VIII. PUBLIC COMMENTS

- Michelle Santana, parent at the middle school commented on the grading system, graduation.

IX. COMMITTEE REPORTS

- Academic Excellence Committee - Hector Bonilla, committee supported items on the consent agenda.
- Human Resources and Recognition Committee, Jesenia Vargas, committee supported items on the consent agenda.
- Finance and Facilities Planning Committee - Joshua Bishop, Committee supported items on the consent agenda.
- Executive Committee - Edgardo Galleno, informed the board that the second readings for policy and regulations are being moved to the June board meeting.

X. OTHER REPORTS

- Lead Person's Report – Margaret Morales, provided her report to the board members and commented on several items.
- Student Representative's Report - None
- Parents Representative's Report - Ms. Hernandez - None
- Teachers Representative's Report - None
- Board President's Report - Edgardo Galleno, gave everyone a thank you for being on the call.

XI. OLD BUSINESS**XII. Motions - Consent Agenda**

The Lead Person recommends the following items for approval:

Edgardo Galleno requested items a.E.and c.G. be removed from the consent agenda.

Move that the Board of Trustees approve the following consent agenda items under Academic Excellence excluding item a.E., Human Resources and Recognition and Finance and Facility Planning excluding item c.G.

Motion: Michelle Roman, Second: Joshua Bishop, Roll Call:

Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Elba Ceballo Yes, Reyes Ortega no vote, Michelle Roman Yes, Stephanie Valdiviezo Yes, Hector Bonilla Yes.

a. Academic Excellence & Educational Equity

- A. Move that the Board of Trustees approve the revised District Pandemic Plan.
- B. Move that the Board of Trustees approve the revision to the grading scale to reflect Pass/Fail as an option for the fourth marking period.
- C. Move that the Board of Trustees approve the 2020 Summer School Academic and Enrichment Program in an amount not to exceed \$187,225 subject to the student enrollment and student attendance.
- D. Move that the Board of Trustees approve the following Professional Development:
(In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee):

<u>Faculty</u>	<u>Date(s)</u>	<u>Event</u>	<u>Location</u>	<u>Time</u>	<u>Amount Not to Exceed</u>
Diana Collazo	July 21 through July 24, 2020	Lewes AP Summer Institute - Online Advanced Placement English Language Workshop	Online	8:00 AM – 4:00 PM	Course – \$895 Stipend @ \$40 times 8 hours times 4 days - \$1,280 Total not to exceed \$2,175

b. Human Resource and Recognition

- A. Move that the Board of Trustees approve the following staff members may work the 2020 Summer School Program subject to enrollment and attendance to be funded through the 21st Century grant:

Summer School Program Teacher and Support Staff				
Employee Name				
Diana Collazo	Momtaz Shirin	Munira Jamali	Ariel Fernandez	Kelly Enny
Vlastaras, Penelope	Mukherjee, Deblina	Frost, Douglas	Berberich, Rose Ann	Tatiana Pereira
El Mejdoub, Sara	Saad Syed	Dino, Jim	Cannella, Nicole	Aknaris Padilla
April Gardner	Nabaneeta Mukherjee	Heller, Joshua	Sweatte, David	Meltem Pak
Morgan, Brittany	Bernadette Gioia	Jaime Seward	CB OKeefe	Erika Charles

c. Finance and Facilities

A. Bill list

1. Move that the Board of Trustees approve:
 - a. Fund 10 General Warrants List for:
 - i. April 29, 2020 through May 13, 2020 in the amount of \$156,890.48;
 - b. Payroll Report for:
 - ii. May 15, 2020 for \$261,964.08;

B. Approval of Change Order

1. Move that the Board of Trustees approve change order# 005 from JG Drywall LLC for the Barclay Street Project under the recommendation of the Architect of Record, EI Associates, to address blatant life safety issues not in compliance with NEC codes/standards or basic installation requirements and will perform the work necessary as outlined in change order number 5 in an amount not to exceed \$56,728.00 to be funded through fund balance which brings the total amount of change orders (1 through 5) to \$121,052 representing a total contract increase of 15.87% from the original contract price of \$763,000, to a total adjusted contract price of \$884,052.

C. Acceptance of the Financial Reports

1. WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Academy for Urban Leadership Charter Schools to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Academy for Urban Leadership Charter Schools receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the months ending January 31, 2020, February 29, 2020 and March 31, 2020 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Academy for Urban Leadership Charter Schools acknowledges receipt of and accepts the Board

Secretary's and Treasurer's Reports for the months ending January 31, 2020, February 29, 2020 and March 31, 2020; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

D. Approval of Budgetary Transfers

1. WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy #6422 designates the Lead Administrator to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Academy for Urban Leadership Charter Schools ratifies and approves the transfers in the reports "Budget Transfers" for the months of January 2020 through March 2020 within the 2019-2020 school year budget, approved by the Lead Administrator, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators and to support the budget reduction approved by the board in January 2020.

E. Application and Acceptance of Grants

1. Move that the Board of Trustees approve the applications/amendment and acceptances of the following grants:
 - a. CARES Act funding in the amount of \$172,480.
 - b. Amend Title I for the carryover in the amount of \$31,237.
 - c. PNC grant in the amount of \$10,000.
 - d. NJSIG/ERIC North Safety Grant in the amount of \$2,255.28.

F. Acceptance of Donation

1. Move that the Board of Trustees accept the donation from Investors Bank in the amount of \$2,000.00 to be used to offset for purchases made for classroom electronic devices for students.

d. Executive Team

None

XIII. PUBLIC COMMENTS

None

XIV. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items:

- A. Pending litigation – Carvan v. AUL; Lopac v. AUL; AULEA v. AUL
- B. Attorney-client privilege matters

ACTION MAY BE TAKEN UPON RETURN TO THE REGULAR MEETING.

Mr. Galleno asked for a motion to go to close session at 8:06 PM to discuss matters relating to personnel, attorney-client privilege items and Pending litigation relating to Carvan v. AUL; Lopac v. AUL; and, AULEA v. AUL.

Motion: Hector Bonilla, Second: Lisette Bayas Vilanova, Roll Call via consensus:

Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Elba Ceballo Yes, Reyes Ortega Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Hector Bonilla Yes.

Close Executive Session: 8:06 PM.

XV. RECONVENE PUBLIC SESSION

Return from Executive Session: 8:57 PM.

Mr. Galleno asked for a motion to return to the regular portion of the board meeting at 8:57 PM.

Motion: Joshua Bishop, Second: Jesenia Vargas, Roll Call by consent:

Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Elba Ceballo Yes, Reyes Ortega Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Hector Bonilla Yes.

XVI. CONSIDERATION OF ADDITIONAL RESOLUTIONS

Mr. Galleno asked for a motion to approve a.E. under Academic Excellence and Educational Equity.

Motion: Reyes Ortega, Second: Jesenia Vargas, Roll Call:

Edgardo Galleno No, Joshua Bishop No, Jesenia Vargas No, Lisette Bayas Vilanova No, Elba Ceballo No, Reyes Ortega No, Michelle Roman No, Stephanie Valdiviezo No, Hector Bonilla No.

a. Academic Excellence and Educational Equity

- E. Move that the Board of Trustees approve the revision to the grading scale to reflect Pass/Fail as an option for the fourth marking period.

Mr. Galleno asked for a motion to approve c.G. under Finance and Facilities.

Motion: Joshua Bishop, Second: Jesenia Vargas, Roll Call:

Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Abstain, Elba Ceballo Yes, Reyes Ortega Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Hector Bonilla Yes.

c. Finance and Facilities

G. Approval of Budgetary Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy #6422 designates the Lead Administrator to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Academy for Urban Leadership Charter Schools ratifies and approves the transfers in the reports "Budget Transfers" for the months of January 2020 through March 2020 within the 2019-2020 school year budget, approved by the Lead Administrator, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators and to support the budget reduction approved by the board in January 2020.

No Action was take on agenda item i. under Consideration of Additional Resolutions.

- i. Move that the Board of Trustees approve the appointment of the following staff member, subject to timely receipt of satisfactory disclosures, required by N.J.S.A. 18A:6-7.6 et. seq., from the applicant's previous public school district employers, for the 2019-2020 school year pro-rated to such a date as to when (candidate) current employment with another employer ceases and her current work with AUL commences (replacing DC). Pending satisfactory the requirements of the New Jersey Criminal History Background check:

Employee	Effective Date(s)	Action	Position	Amount	Account Code
Robyn Bennett	TBA thru June 30, 2020, Reappointment for the 2020/2021 School Year thru June 30, 2021	Appointment/ Reappointment	Administrative Assistant to the School Business Administrator	\$60,000 Annually	11.000.251. 100.000.053

Mr. Galleno asked for a motion to approve ii. under Consideration of Additional Resolutions.

Motion: Joshua Bishop, Second: Jesenia Vargas, Roll Call:

Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Elba Ceballo Yes, Reyes Ortega Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Hector Bonilla Yes.

- ii. Move that the Board of Trustees approve the revised Title I Salaries for FY2019-2020:

Title I Salary Allocation						
Employee	Annual Salary	% Charged to Grant	Amount Charged to Grant	% Charged to General	Amount Charged to Fund 11	Account Code To Charge
Ian Askins	55,683.00	40.00%	22,273.20			20.231.100.100.000.096
				60.00%	33,409.80	11.140.100.101.000.043
Majumder Rafiqul	24,071.00	60.00%	14,442.60			20.231.100.100.000.096
				40.00%	9,628.40	11.140.100.101.000.043
Archana Maktal	17,490.00	95.63%	16,724.20			20.231.100.100.000.096
				4.38%	765.80	11.140.100.101.000.043
Erica Martin	31,800.00	20.00%	6,360.00			20.231.100.100.000.096
				80.00%	25,440.00	11.140.100.101.000.043
Olga Zarifyan	33,000.00	60.00%	19,800.00			20.231.100.100.000.096
				40.00%	13,200.00	11.140.100.101.000.043
Sara El-Mejdoub	53,000.00	40.00%	21,200.00			20.231.100.100.000.096
				60.00%	31,800.00	11.140.100.101.000.043
Mathew Yard	53,000.00	40.00%	21,200.00			20.231.100.100.000.096
				60.00%	31,800.00	11.140.100.101.000.043
Robert Hagan	53,000.00	100.00%	53,000.00			20.231.100.100.000.096
				0.00%	-	11.130.100.101.000.043
	321,044.00		175,000.00		146,044.00	
					321,044.00	

Mr. Galleno asked for a motion to approve iii. under Consideration of Additional Resolutions.

Motion: Joshua Bishop, Second: Elba Ceballo, Roll Call:

Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Elba Ceballo Yes, Reyes Ortega Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Hector Bonilla Yes.

iii. Move that the Board of Trustees approve the General Release and Settlement Agreement between the Academy for Urban Leadership Charter School and the Academy Urban Leadership Education Association subject to the acceptance of the General Release and Settlement Agreement by the Academy for Urban Leadership Education Association.

Mr. Galleno asked for a motion to approve iv. under Consideration of Additional Resolutions.

Motion: Hector Bonilla, Second: Lisette Bayas Vilanova, Roll Call:

Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Elba Ceballo Yes, Reyes Ortega Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Hector Bonilla Yes.

iv. Move that the Board of Trustees approve the Employment Contract for school year 2019/2020 for 10 month employees associated with the Academy Urban Leadership Education Association and for all 12 Month Employees with benefits prorated to a 12 month contract.

VII. ADJOURNMENT

Mr. Galleno asked for a motion to adjourn at 9:52 PM.

Motion: Michelle Roman, Second: Elba Ceballo, Roll Call by consent:

Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Elba Ceballo Yes, Reyes Ortega Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Hector Bonilla Yes.

Respectively submitted,

Mark Kramer
Board Secretary