



ACADEMY FOR URBAN LEADERSHIP
REGULAR BOARD MEETING AGENDA

September 26, 2018

6:30 PM

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, an Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter School within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.



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IV. ROLL CALL

Board Members:

Edgardo Galleno (President)
Robert Fink (Vice President)
Jesenia Vargas (Corporate Secretary)
Claudine Bishop
Hector Bonilla
Elba Ceballo
Michelle Roman
Stephanie Valdiviezo

Additional attendees:

Erin Mulligan-Pierre (Lead Person)
Shanesia Davis (Interim Principal)
Patricia Bombelyn (Board Solicitor)
Johnny Rosa (Board Secretary)
Azan Waddell (Vice-Principal)

Barbara Morcos (Per Diem Vice-Principal)
Johanna Rodriguez (Parent Representative)
Ariel Fernandez (Teacher Representative)

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the Special Board Minutes dated August 15, 2018 and the Regular Board Minutes dated August 29, 2018.

VI. CORRESPONDENCE

VII. PRESENTATION

PARCC/Assessment – Erin Mulligan Pierre

Dinner Program – Ebony Clark

VIII. PUBLIC COMMENT #1 (20 Minutes)

Board President invites members of the public to present any comments to the Board.

IX. COMMITTEE REPORTS (20 Minutes)

Committee chairperson(s) will provide a brief overview of pertinent items discussed during the last committee meeting.

- Academic Excellence Team
- Human Resources and Recognition Team



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- Finance and Facilities Planning Team
- Executive Team

X. LEAD PERSON'S REPORT (15 Minutes)

XI. STUDENT REPRESENTATIVE'S REPORT (5 Minutes)

XII. PARENT REPRESENTATIVE'S REPORT (5 Minutes)

XIII. TEACHER REPRESENTATIVE'S REPORT (5 Minutes)

XIV. BOARD PRESIDENT'S REPORT (10 Minutes)

XV. OLD BUSINESS

The Lead Person recommends the following items for approval:

XVI. Motions - Consent Agenda (20 Minutes)

Academic Excellence

1. Move that the Board of Trustees approve the Professional Development for Nabaneeta Mukherjee, Hala Morcos, Saad Syed and Deblina Mukherjee to attend the New Jersey Science Convention on October 23, 2018 and October 24, 2018 at a cost of \$175 per person for an amount not to exceed \$700. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
2. Move that the Board of Trustees approve the Professional Development for CathyJo Lombardi to attend "Why Most Schools & Municipalities Are Not Fully Prepared for a Lockdown" on October 10, 2018 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
3. Move that the Board of Trustees approve Erin Mulligan-Pierre, Azan Waddell, Johnny Rosa, and Munira Jamali to attend the New Jersey Charter School Association Conference on October 11, 2018 at cost of \$195 per person for an amount not to exceed \$780. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*



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4. Move that the Board of Trustees approve the Professional Development for Pedro Bonilla and William Mugica to enroll in the Black Seal Low Pressure Boiler Operator Training beginning November 5, 2018 – December 17, 2018 at a cost of \$550 per person for an amount not to exceed \$1,100. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
5. Move that the Board of Trustees approve the Curriculum writing assignments for the following courses at a rate of \$40 per hour for 20 hours for an amount not to exceed \$2,400:
 - a. Government
 - b. Sociology
 - c. Middle School Art
1. Move that the Board of Trustees approve the following field trips for the 2018 – 2019 school year *(In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee):*

<u>Faculty</u>	<u>Date</u>	<u>Location</u>	<u>Time</u>	<u>Transportation Cost</u>	<u>Entry Cost</u>	<u>Total Cost</u>
Hala Morcos	November 15, 2018	Aquarium at Camden 1 Riverside Dr. Camden, NJ 08103	8:30am – 2:00pm	\$850	80 Students And 8 Chaperones \$780	\$1,630.00
Luisanny Ortiz	October 24, 2018	Woodbridge High School 1 Samuel Lupo Place Woodbridge, NJ 07095	9:00am – 12:00pm	No Cost to BOT	95 Students and 10 Chaperones Free	No Cost to BOT
Andrea Allocco	November 27, 2018	Liberty Science Center 222 Jersey City Blvd Jersey City, NJ 07305	8:00am – 2:30pm	\$850	94 Students and 9 Chaperones \$2,691.25	\$3,541.25

6. Move that the Board of Trustees approve the Extra-Curricular club of National Junior Honor Society with an entry fee of \$385 for the 2018 – 2019 school year.



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Human Resources and Recognition

1. Move that the Board of Trustees approve the appointment of the following staff members, subject to timely receipt of satisfactory disclosures, required by N.J.S.A. 18A:6-7.6 et. seq., from the applicant's previous public school district employers, for the 2018-2019 school year:
 - a. Kelly Howlett for a 10 month position as a Guidance Counselor with a salary of \$60,000 pro-rated to such a date as to when Ms. Howlett's current employment with another employer ceases and her work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
 - b. Julia Henry for a 10 month position as a Substitute Teacher for High School with a salary of \$47,394 pro-rated to such a date as to when Ms. Henry's current employment with another employer ceases and her work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check and receipt of her substitute certificate).*
 - c. Meltam Pak for a 10 month position as a Paraprofessional with a salary of \$30,000 pro-rated to such a date as to when Ms. Pak's current employment with another employer ceases and her work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
 - d. Jenna Frisch for a 10 month position as a Supplemental ELA Teacher for Middle School with a salary of \$55,000 pro-rated to such a date as to when Ms. Frisch's current employment with another employer ceases and her work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
 - e. Joseph Luckenbill for a 10 month position as a Physical Education Teacher from a Substitute Teacher for High School with a salary of \$53,000 pro-rated to October 1, 2018. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
 - f. Deblina Mukherjee for a 10 month position as a Biology Teacher from a Substitute Teacher for High School with a salary of \$53,000 pro-rated to October 1, 2018. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
2. Move that the Board of Trustees approve the appointment of the following Per Diem staff members, subject to timely receipt of satisfactory disclosures, required by N.J.S.A. 18A:6-7.6 et. seq., from the applicant's previous public school district employers, for the 2018-2019 school year:



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- a. Elizier Placencia as a Per Diem Custodian with a compensation of \$15 per hour for the 2018 – 2019 school year effective September 27, 2018. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
- b. Barbara Morcos as a Per Diem Vice Principal with a compensation of \$300 per day for the 2018 – 2019 school year effective September 27, 2018. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
3. Move that the Board of Trustees approve the resignation of the following staff member:
 - a. Oraldo Austin, Paraprofessional, effective November 5, 2018.
 - b. Victoria Hathaway, ESL Teacher, effective November 14, 2018.
4. Move that the Board of Trustees amend the release date of the following resignations:
 - a. Jeannie Paz, effective September 14, 2018
 - b. Derrick Eatman, effective September 6, 2018
 - c. Sally Cashel, effective August 31, 2018
5. Move that the Board of Trustees rescind the employment offer to the following candidates:
 - a. Juan Leonardo, Choral/Music Teacher
 - b. Ana Martinez, Guidance Counselor
6. Move that the Board of Trustees approve changing the Attendance Officer position held by Maria Sena to a 12 month position with a Salary of \$50,000 pro-rated from September 1, 2018.
7. Move that the Board of Trustees approve the following stipend positions for the 2018 – 2019 school year:
 - a. Ronald Puntiel, Head of Security - \$1,000.
 - b. Reme Barber, Student Climate Specialist - \$1,000.
8. Move that the Board of Trustees approve a stipend amount of \$5,400 to Shanesia Davis for assuming the position of Interim Principal effective September 1, 2018 pro-rated until the Principal position is filled.
9. Move that the Board of Trustees approve the attached personnel for the extra-curricular assignments for the 2018 – 2019 school year.
10. Move that the Board of Trustees approve the attached personnel for the coach stipend positions for the 2018 – 2019 school year.



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Finance and Facility Planning

1. Move that the Board of Trustees approve Fund 10 General Warrants List for August 30, 2018 – September 19, 2018 in the amount of \$67,284.58.
2. Move that the Board of Trustees Fund 10 General Warrants List for September 20, 2018 – September 25, 2018 in the amount of \$160,169.42.
3. Move that the Board of Trustees approve Fund 10 General Warrants List for September 26, 2018 in an amount of \$115,324.46.
4. Move that the Board of Trustees approve the Payroll Report for August 30, 2018 for \$77,851.24.
5. Move that the Board of Trustees approve the Payroll Report for September 14, 2018 for \$272,341.85.
6. Move That the Board of Trustees accept the Treasurer's Report for June, July and August, 2018.
7. Move that the Board of Trustees approve the Monthly certification of Financial Status: Pursuant to NJAC 6:23-2.11 (a) 4, the members of the Academy for Urban Leadership Board of Trustees certify as of August 31, 2018 after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (a) 3 and that sufficient funds are available for the remainder of the fiscal school year FY 2018-2019.
8. Move that the Board of Trustees approve the HEDI salary increase to the following staff members:
 - a. Luis Vargas - \$67,378.50
 - b. Miriam Rodriguez - \$62,867.45
 - c. Abraham Williams - \$76,774.88
9. Move that the Board of Trustees approve the hourly compensation increase to the following lunch aides effective October 1, 2018:
 - a. Evelyn Santiago - \$15.00 per hour
 - b. Yaniri Rodriguez - \$13.00 per hour



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10. Move that the Board of Trustees approve the appointment of Jeremy Peña as a Lunch Aide for delivery for an hourly rate of \$10.25 for no more than 32 hours per week effective September 6, 2018.
11. Move that the Board of Trustees approve the appointment of Joel Bueno as a student worker to support the IT department at a rate of \$8.60/hr for 3 hours a day for the 2018 – 2019 school year for an amount not to exceed \$5,500 under the supervision of Abraham Williams.
12. Move that the Board of Trustees approve an extension of completion date for the 295 Barclay construction project to 90 days.
13. Move that the Board of Trustees approve the payment of \$6,545.00 for the permit fees of 295 Barclay Street.
14. Move that the Board of Trustees approve the change order# 001 for the 295 Barclay street project under the recommendation of the architect due to changes requested while under review of the Code Official in an amount not to exceed \$48,154.26.
15. Move that the Board of Trustees approve the cost of \$3,690 a month for the alternative education placement of MG.

Executive Team

1. Move that the Board of Trustees approve the 1st reading of the policy manual "Proof 3" and AUL By-Laws.
2. Move that the Board of Trustees approve the 2nd reading and adoption of the following policies:
 - a. **P 5512** Harassment, Intimidation and Bullying (HIB)(M) (Revised)
 - b. **R 5512** Harassment, Intimidation or Bullying Investigation Procedure (M) (Abolished)

Other Motions (15 Minutes)

1. Move that the Board of Trustees approve the Professional Development for Abraham Williams to attend "District Technology Plan Re-Writes for 2019 - 2022" on October 12, 2018 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
2. Move that the Board of Trustees approve the Professional Development for CathyJo Lombardi to attend "School Safety Specialist Gang Training" on October 9, 2018 at no cost to the BOT.



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3. Move that the Board of Trustees approve the Professional Development for Jaclyn Edwers to attend "School Emergency Triage Training (SETT)" on October 8, 2018 at an amount not to exceed \$150.00. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
4. Move that the Board of Trustees approve the Professional Development for Shanesia Davis and Azan Waddell to attend the "2018 Commissioner's Regional Convocations with NJDOE Commissioner Dr. Lamont Repollet" on October 18, 2018 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
5. Move that the Board of Trustees approve the National Training Network to provide professional development and coaching to teachers for the 2018 – 2019 school year at an amount not to exceed \$36,000.00 paid with Title II funds (\$30,420).
6. Move that the Board of Trustees approve the purchase of the attached reading novels for middle school at an amount not to exceed \$360.00.
7. Move that the Board of Trustees approve the purchase of the attached reading novels for High School at an amount not to exceed \$5,820.00.
8. Move that the Board of Trustees approve the transportation quote as quoted by The Educational Services Commission of New Jersey for an amount of \$300 per day not to exceed 76 days.
9. Move that the Board of Trustees approve the appointment of Shanesia Davis for a 12 month position as the Principal for a salary of \$119,000.00 pro-rated to September 27, 2018.
10. Move that the Board of Trustees approve the following budget line transfer for September, 2018:

From Account	To Account	Total
11-000-291-220-000-084	12-000-400-450-000-080	\$50,000

**Transfer requested to complete construction work at Barclay Street.*

11. Move that the Board of Trustees approve the payment of \$62,700 to Apex Enterprises of Union, Inc. as certified by our architect.



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12. Move that the Board of Trustees approve the change order# 002 for the 295 Barclay street project under the recommendation of the architect in an amount not to exceed \$1,524.90.
13. Move that the Board of Trustees approve an overnight field trip for 8 students and 2 chaperones to participate in the Princeton Model UN conference from November 15, 2018 – November 18, 2018 at a cost not to exceed \$2,820.00 plus \$1,000 to be fund raised by the students.

XVIII. PUBLIC COMMENT #2

Board President invites members of the public to present any additional comments to the Board.

XIX. EXECUTIVE SESSION (45 Minutes)

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

- A. Attorney-client Privilege:** *Item# 7 (Pending Litigation – EEOC, Lopac vs AUL)*
- B. Potential Lease or Purchase of Property:** *Item# 5*
- C. Personnel Matters:** *Item# 8*
- D. Incident involving a student:** *Item# 1,2*

Please Note: ACTION MAY BE TAKEN UPON RETURN TO THE REGULAR MEETING.

XX. ADJOURNMENT