

**ACADEMY FOR URBAN LEADERSHIP
SPECIAL BOARD MEETING MINUTES
JUNE 12, 2019
6:30 PM**

I. CALL TO ORDER: 6:45 PM

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, and Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter School within the legal time required. Time may be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

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IV. ROLL CALL

Board Members

Edgardo Galleno (President)	Present
Robert Fink (Vice President)	Present
Jesenia Vargas (Corporate Secretary)	Present
Lisette Bayas Vilanova	Present
Claudine Bishop	Present
Joshua Bishop	Present
Hector Bonilla	Present
Elba Ceballo	Present
Reyes Ortega	Present
Michelle Roman	Present – Arrived at 6:55 PM
Stephanie Valdiviezo	Absent

Additional attendees:

Margaret Morales (Lead Person)	Present
Patricia Bombelyn (Board Solicitor)	Present
Johnny Rosa (Board Secretary)	Present

V. PUBLIC COMMENT #1

None

The Lead Person recommends the following items for approval:

VI. MOTIONS

Academic Excellence

1. Move that the Board of Trustees approve ASCD Professional Learning Services to provide two days of professional development to the AUL teaching staff for an amount not to exceed \$12,000.00 (paid through Title II funds).

Motion: Robert Fink, **Second:** Joshua Bishop, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Abstain, Claudine Bishop Yes,

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Joshua Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Reyes Ortega Yes. (Michelle Roman had not yet arrived for the meeting).

2. Move that the Board of Trustees approve the purchase of resource materials for the ASCD Professional Learning Services professional development for an amount not to exceed \$5,627.00.

Motion: Robert Fink, Second: Joshua Bishop, Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Abstain, Claudine Bishop Yes, Joshua Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Reyes Ortega Yes. (Michelle Roman had not yet arrived for the meeting).

Human Resources and Recognition

1. Move that the Board of Trustees approve the following staff members to work the 2019 Summer School Program:

A. Courses

a. AP Prep

- i. Munira Jamali
- ii. Ariel Fernandez
- iii. Krystal Hargrave
- iv. Maria De La Jara
- v. Nabaneeta Mukherjee

b. Honors Courses

- i. Saad Syed
- ii. Rafiqi Majumder
- iii. Munira Jamali

c. Credit Recovery

- i. Diana Collazo
- ii. Penelope Vlastaras
- iii. Douglas Frost
- iv. Momtaz Shirin
- v. Yudelka Collado
- vi. Amy Carrino
- vii. Deblina Mukherjee
- viii. Ariel Fernandez
- ix. Delly Franco
- x. Ryan Spero

B. Support Staff

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- a. Nurse
 - i. Ada Pineiro
- b. Guidance (30 Hours each)
 - i. Jillian Rise
 - ii. Kelly Howlett
 - iii. Luisanny Ortiz
 - iv. Soveyra Acosta
 - v. Mabel Leonardo
- c. Substitute
 - i. Ludys Genao

Motion: Robert Fink, **Second:** Elba Ceballo, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Joshua Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Reyes Ortega Yes. (Michelle Roman had not yet arrived for the meeting).

Finance and Facility Planning

1. Move that the Board of Trustees approve Fund 10 General Warrants List for May 30, 2019 – June 12, 2019 in the amount of \$3,665.50.

Motion: Robert Fink, **Second:** Joshua Bishop, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Abstain, Claudine Bishop Yes, Joshua Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Reyes Ortega Yes. (Michelle Roman had not yet arrived for the meeting).

2. Move that the Board of Trustees approve the Budget Line Transfer for June, 2019.

Motion: Robert Fink, **Second:** Joshua Bishop, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Abstain, Claudine Bishop Yes, Joshua Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Reyes Ortega Yes. (Michelle Roman had not yet arrived for the meeting).

Executive Team

VII. ELECTIONS

1. The Election Committee: Johnny Rosa, Hector Bonilla, and Robert Fink.

At-Large Representative

There is one (1) 1 year seat available for an At-Large Representative.

There are four (4) 3 year seat available for an At-Large Representative.

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Joshua Bishop – 1 year term (Application)
Lisette Bayas Vilanova – 3 year term (Write-in)
Reyes Ortega – 3 year term (Application)
Michelle Roman – 3 year term (Application)

Mr. Bishop, Ms. Bayas Vilanova, Mr. Ortega, and Ms. Roman addressed the Board members before ballots were distributed.

Ballots were handed out and collected by Mr. Rosa – ballots were counted by Mr. Rosa, Mr. Bonilla, and Mr. Fink.

One year seat (1)

Joshua Bishop is elected as a Board of Trustee member – At-Large Representative – for a 1 year term – 9 votes.

Three year seats (4)

Lisette Bayas Vilanova is elected as a Board of Trustee member – At-Large Representative – for a 3 year term – 10 votes.

Reyes Ortega is elected as a Board of Trustee member – At-Large Representative – for a 3 year term – 9 votes.

Michelle Roman is elected as a Board of Trustee member – At-Large Representative – for a 3 year term – 10 votes.

2. Oath of Office

Board Solicitor, Patricia Bombelyn, administered the oath of office to each new Board member by having them repeat the required Oaths for School Board members pursuant to N.J.S.A.

18A:12-2.1 and N.J.S.A 41:1-1 and 1-3. Each form will be signed upon completion.

Joshua Bishop
Lisette Bayas Vilanova
Reyes Ortega
Michelle Roman

Mr. Galleno recognized Mr. Fink's generous service over the years as an AUL Board of Trustee member. As Mr. Fink was a founding member of AUL, Mr. Galleno noted that this charter school was just an idea back then. On behalf of the Board, Mr. Galleno thanked Mr. Fink for his

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continued support of AUL, his leadership, and especially his work on the Finance and Facility team. Upon leaving his post at the Board table, Mr. Fink shook hands with all in attendance.

3. Election of Board of Trustees President

Mr. Edgardo Galleno nominates himself for the position of Board of Trustees President; Second by Ms. Michelle Roman.

Ballots were handed out and collected by Mr. Rosa – ballots were counted by Mr. Rosa. Mr. Edgardo Galleno is elected as Board of Trustees President with 9 votes.

4. Election of Board of Trustees Vice President.

Mr. Hector Bonilla nominated Ms. Claudine Bishop for the position of Board of Trustees Vice President. Ms. Claudine Bishop declined the nomination.

Ms. Elba Ceballo nominated Mr. Joshua Bishop for the position of Board of Trustees Vice President; Second by Ms. Jesenia Vargas. Nomination accepted by Mr. Joshua Bishop. Ballots were handed out and collected by Mr. Rosa – ballots were counted by Mr. Rosa. Mr. Joshua Bishop is elected as Board of Trustees Vice President with 9 votes.

5. Election of Board of Trustees Corporate Secretary

Mr. Joshua Bishop nominated Ms. Jesenia Vargas for the position of Board of Trustees Corporate Secretary; Second by Ms. Elba Ceballo. Nomination accepted by Ms. Jesenia Vargas. Ballots were handed out and collected by Mr. Rosa – ballots were counted by Mr. Rosa. Ms. Jesenia Vargas is elected as Board of Trustees Corporate Secretary with 9 votes.

VIII. REORGANIZATION APPOINTMENTS

1. Move that the Board of Trustees authorize that the **Home News Tribune** be adopted as the official newspaper to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2019 – 2020 school year.
2. Move that the Board of Trustees authorize that the **Amboy Guardian** be adopted as the official newspaper to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2019 – 2020 school year.
3. Move that the Board of Trustees approve the **Regular meeting schedule** for the 2019 – 2020 school year on the last Wednesday of every month with exceptions on some months (detailed in the 2019 – 2020 school calendar).
4. Move that the Board of Trustees authorize that **Investors Savings Bank, Fund and Corporation** be designated as approved depositories for the Academy for Urban

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Leadership Board of Trustees funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes.

5. Move that the Board of Trustees authorize the following signatures for money market, checking and savings accounts as follows:
Any two of the following three persons:
 1. President
 2. Vice-President
 3. Board Secretary
6. Move that the Board of Trustees adopt the existing policies and regulations as set forth in the Academy for Urban Leadership Charter School District Policy Manual and Regulation Manual.
7. Move that the Board of Trustees adopt Robert Rules of Order as the official procedure manual to be used to conduct meetings.
8. Move that the Board of Trustees adopt the following resolution authorizing Johnny Rosa, Business Administrator/Board Secretary, as the district's Purchasing Agent for the 2019 – 2020 school year:

Whereas, pursuant to NJSA 18A:18A-3, the Academy for Urban Leadership Board of Trustees may grant the Business Administrator of the Board, as the Board's Purchasing Agent, the authority, responsibility and accountability for the purchasing activity of the Board and the authority to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by law; and

Whereas, pursuant to NJSA 18A: 18A-3a, the Board by a general delegation of power may establish a bid threshold in an amount not to exceed **\$29,000** if the Board if the qualified pursuant to NJSA 40A11-9; and

Whereas, Johnny Rosa is qualified pursuant to NJSA 40A: 11-9; and

Whereas, pursuant to NJSA 18A: 18A-37 (c) the Board, by general delegation of power, may grant the Purchasing Agent the authority to award any contract the cost or price of which, the aggregate, is less than 15 percent of the bid threshold, without advertisement for bids and without solicitation of competitive quotations; and

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Whereas, pursuant to NJSA 18A: 18A-3a and NJSA 18A:8A-37(a), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract (1) the cost or price of which amounts, in the aggregate, to less than the bid threshold but no greater than 15 percent thereof, or (2) that is exempt from the public bidding requirements as provided in NJSA 18A:a8A-5 (except for professional service and work performed by employees of the Board) without advertising for bid but after solicitation of at least two competitive quotations (if practicable) as required by law.

NOW THEREFORE, BE IT RESOLVED by the Academy for Urban Leadership Charter School pursuant to the aforesaid statutes as follows:

- A. During such period of time that Johnny Rosa shall serve as Business Administrator/Board Secretary of the Academy for Urban Leadership Charter School, the bid threshold for the Board is hereby established to be **\$29,000**.
- B. Johnny Rosa is duly authorized to award contracts, in the aggregate, to less than **\$4,350** (which is 15 percent of the bid threshold of **\$29,000**) without advertisement for bids and without solicitation of competitive quotations; and
- C. Johnny Rosa is duly authorized to seek competitive quotations for and to award contracts as provided by law that either;
 - a. Is an amount, in the aggregate, to less than **\$29,000**, but to greater than **\$4,350** (which is 15 percent of the bid threshold of **\$29,000**) where two (2) quotes will be required, or
 - b. Are exempt from public bidding requirements to NJSA 18A: 18A-5 (except for professional services and work performed by Board employees).
- 9. Move that the Board of Trustees approve the following **appointments** for the 2019 – 2020 school year:
 - a. Board Secretary – Johnny Rosa
 - b. Affirmative Action Officer – Margaret Morales
 - c. Affirmative Action Coordinator (i.e. validates racial equity) – Miriam Rodriguez
 - d. Custodian of Records – Johnny Rosa
 - e. Title IX Coordinator (i.e. validates gender equity) – Miriam Rodriguez
 - f. Section 504 Compliance Officer (i.e. medical, etc.) – Soveyra Acosta
 - g. Special Education Coordinator (i.e. special education) – Soveyra Acosta
 - h. Anti-Bullying Coordinator – Luisanny Ortiz and Soveyra Acosta

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10. Move that the Board of Trustees approve the following **professional services appointments** for the 2019 – 2020 school year, contingent upon receipt of all necessary completed State document requirements:
- a. Attorney:
 - a. Patricia Bombelyn, Board Attorney
 - b. Nicholas J. Repici, Labor Law Attorney
 - b. Treasurer of School Monies – Patrick De Blasio
 - c. School Physician – Dr. Surinder K. Sodhi
11. Move that the Board of Trustees approve the following **additional services appointments** for the 2019 – 2020 school year:
- a. 403(b) provider – AXA Equitable
 - b. Flexible Spending Account (FSA) provider – Colonial Life
 - c. Disability provider – Colonial Life
 - d. Insurance/Risk Management/Consulting Broker: Arthur J. Gallagher & Co.
- Motion: Joshua Bishop, Second: Hector Bonilla, Roll Call: Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Reyes Ortega Yes, Michelle Roman Yes.**

IX. PUBLIC COMMENT #2

Board President invites members of the public to present any additional comments to the Board.

Mr. Ian Fallstich, Per Diem Administrator at AUL, stated that the election process was very transparent. The election posting on the website was easily accessible and the ballot was informative.

Ms. Eloisa Hernandez, parent of an AUL student, stated that the election process can be better. It is necessary to communicate and to educate our community, particularly the parents. Ms. Hernandez proposed that the election process be communicated to parents through the application process. Parents do not know how the Board is elected, nor who the Board members are.

X. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:
(1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive

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federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Close Executive Session: 8:05 PM

Unanimous Vote: Motion: Joshua Bishop, Second: Jesenia Vargas, Roll Call: Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Reyes Ortega Yes, Michelle Roman Yes.

Discuss: Attorney-client Privilege
Litigation
Personnel Matter

Return from Executive Session: 9:14 PM

Unanimous Vote: Motion: Joshua Bishop, Second: Michelle Roman, Roll Call: Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Reyes Ortega Yes, Michelle Roman Yes.

XI. ADJOURNMENT 9:15 PM

Motion: Joshua Bishop, Second: Michelle Roman, Roll Call: Edgardo Galleno Yes, Joshua Bishop Yes, Jesenia Vargas Yes, Lisette Bayas Vilanova Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Reyes Ortega Yes, Michelle Roman Yes.