

**ACADEMY FOR URBAN LEADERSHIP
BOARD MEETING MINUTES
JANUARY 30, 2019
6:30 PM**

I. CALL TO ORDER: 6:36 PM

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, and Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter School within the legal time required. Time may be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

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IV. ROLL CALL

Board Members

Edgardo Galleno (President)	Present
Robert Fink (Vice President)	Present
Jesenia Vargas (Corporate Secretary)	Present
Claudine Bishop	Present
Joshua Bishop	Present – Arrived at 8:10 PM
Hector Bonilla	Present
Elba Ceballo	Present
Michelle Roman	Present
Stephanie Valdiviezo	Present

Additional attendees:

Margaret Morales (Acting Lead Person)	Present
Shanesia Davis (Principal)	Present
Azan Waddell (Vice Principal)	Absent (Excused)
Barbara Morcos (Vice Principal)	Absent (Excused)
Patricia Bombelyn (Board Solicitor)	Present – Arrived at 6:48 PM
Johnny Rosa (Board Secretary)	Present
Eloisa Hernandez (Parent Representative)	Present

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the **Special Board Minutes** dated December 12, 2018 and the **Regular Board Minutes** dated December 19, 2018.

Motion: Hector Bonilla, **Second:** Robert Fink, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes. (Joshua Bishop had not yet arrived to the meeting.)

VI. CORRESPONDENCE

None

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All Board of Trustee members in attendance agreed to amend the agenda for:

Public Comment #1

Board President invites members of the public to present any comments to the Board.

Rosa Inoa, an eighth grade student of AUL, read a statement that she had prepared on behalf of the eighth grade class. Regarding the move to the new Barclay Street facility, Rosa stated that she believes the seventh and eighth grade students have been lied to. Rosa stated that the students are frustrated and have concerns with the new building. Rosa advised that students are not pleased with pictures they have seen of the new facility. As only half of the building is done, student safety was questioned. Students did not feel it was fair that only the staff saw the new facility. Rosa stated that students should have the opportunity to see their new learning environment before moving into the building. Mr. Galleno explained that the Board is not in the position to comment back and forth during public comment. However, Mr. Galleno told Rosa that the Board members will seriously take her concerns into consideration.

Ms. Mallelyne Peralta, Step-Up Program, introduced herself.

VII. PRESENTATION

Margaret Morales, Lead Person, will recognize staff with perfect attendance for the month of December, 2018.

Ms. Morales thanked everyone for coming out this evening. Ms. Morales advised that she would like to acknowledge the hard work of the staff by recognizing those individuals having perfect attendance for the month of December 2018. The formal Board resolution was read by Mr. Galleno, Board President.

Human Resources and Recognition

2. Move that the Board of Trustees approve the attached resolution in recognition of the following staff members for having perfect attendance in December, 2018:

- | | |
|-----------------------|--------------------|
| a. Bonilla, Pedro | Custodian |
| b. Casabona, Debbie | SBA Assistant |
| c. Freitas, Lisa | Teacher |
| d. Gardner, April | Teacher |
| e. Henry, Julia | Teacher |
| f. Howlett, Kelly | Guidance Counselor |
| g. Luckenbill, Joseph | Teacher |
| h. Manley, Kyle | Teacher |

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- | | |
|--------------------|---------------------|
| i. Mugica, William | Custodian |
| j. Puntiel, Pablo | Security Officer |
| k. Rise, Jilian | Guidance Counselor |
| l. Shirin, Momtaz | Teacher |
| m. Spero, Ryan | Teacher |
| n. Spiecker, Susan | Teacher |
| o. Vargas, Luis | Executive Assistant |

Motion: Robert Fink, **Second:** Hector Bonilla, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes. (Joshua Bishop had not yet arrived to the meeting.)

Mr. Galleno, Board President, asked for a moment of silence to be observed for the sudden passing of one of our AUL family, Dimas Sevilla, Jr.

VIII. PUBLIC COMMENT #1

See Above for Amended Order to the Agenda – Top of Page 3

IX. COMMITTEE REPORTS

Committee chairperson(s) will provide a brief overview of pertinent items discussed during the last committee meeting.

- **Academic Excellence Team:** Motions in agenda.
- **Human Resources and Recognition Team:** Interviews for the Vice Principal position have begun.
- **Finance and Facilities Planning Team:** Regarding the status of the Barclay facility, Mr. Rosa advised that the fire inspection is scheduled for next week. Mr. Rosa also advised that the Barclay facility has passed code and the technology piece has already been installed. For safety, poles still need to be installed in front of the gas meters. Mr. Fink again thanked Mr. Rosa for all of his work. Mr. Fink explained the amount of work needed to be done to follow the city codes for the safety of our staff, students, and visitors. Mr. Fink also noted that there were times that more items were added to the list after having already been inspected. Mr. Fink mentioned that certain portions of the Barclay Street building still need to have work completed, not necessarily half of the building. There has been a lot of thought and effort put into the Barclay Street facility for AUL's students and staff.
- **Executive Team:** No report for this meeting.

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X. LEAD PERSON'S REPORT

Acting Lead Person, Ms. Margaret Morales, will give details of her report to the Board.

- Ms. Morales advised that she is very excited to be at AUL. Today is her 20th day at AUL and she has been warmly welcomed by staff.
- Ms. Morales stated that while she has been at AUL, she has been watching, listening, and learning about the AUL community through PTO meetings, AUL's lottery, staff meetings, and PLC meetings.
- Ms. Morales noted that Mr. Kyle Manley received the monthly privilege of parking in the Lead Administrators spot in the parking lot. The H.E.R.O. (Here Everyday Ready & On time) spot will be raffled off monthly among staff attaining perfect attendance for the previous month. Ms. Morales advised that there will be more recognitions taking place at the monthly Board meetings.
- Ms. Morales stated that all of the staff came together recently during the unfortunate loss to the AUL family. Ms. Barbara Morcos was instrumental in getting services for our students. Classrooms were visited to check on the well-being of staff and students. Ms. Morales noted that this is why AUL is a very special place.

XI. STUDENT REPRESENTATIVE'S REPORT

None

XII. PARENT REPRESENTATIVE'S REPORT

Ms. Eloisa Hernandez, AUL parent, is the parent representative.

Ms. Hernandez advised that she and the PTO President had met with Ms. Morales the beginning of February. Ms. Hernandez stated that the PTO would like to get out a flyer to parents about a presentation on teenage depression and suicide. Ms. Hernandez advised that she would like to see more parents becoming involved with the PTO.

Ms. Hernandez agreed with Mr. Fink on the difficulty of doing construction on schools. Ms. Hernandez suggested that the school should do a better job in communicating on a more regular basis to the AUL community. Ms. Hernandez stated that in the future stakeholders, students, and staffs should be a part of the process. Mr. Fink stated that the architects did have a wish list from parents and students which was applied to the Barclay facility. Mr. Fink noted that all of the positive aspects will be recognized upon entering the school including the colors of AUL, internet, and brand new servers.

XIII. TEACHER REPRESENTATIVE'S REPORT

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XIV. BOARD PRESIDENT'S REPORT

Mr. Edgardo Galleno, President of the Board, will give his report.

Mr. Galleno advised that AUL has received news from the Department of Education regarding item #13 on the agenda – award of the Advanced Computer Science grant in an amount of \$98,967.00. Mr. Galleno stated that Ms. Morales had received a letter regarding this grant on the 14th of January, 2019 and this news was posted on NJ.Com today. AUL was one of the top three recipients. Ms. Davis advised that this grant will involve a partnership with Middlesex County College with course work and college credits for our students.

XV. OLD BUSINESS

None

The Lead Person recommends the following items for approval:

XVI. MOTIONS – Consent Agenda

Motion Items #1-10 under Academic Excellence; Item #1 under Human Resources and Recognition; Items #1-14 under Finance and Facility Planning.

Motion: Robert Fink, Second: Jesenia Vargas, Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes. (Joshua Bishop had not yet arrived to the meeting.)

Academic Excellence

1. Move that the Board of Trustees approve the Professional Development for Julia Henry & Matthew Sakasitz to attend the “New Jersey Music Educators Association Conference” on February 21, 2019 – February 22, 2019 for an amount not to exceed \$340.00. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
2. Move that the Board of Trustees approve the Professional Development for Alex De Los Santos to attend the “Athletic Director Active Member Conference” from March 11, 2019 – March 15, 2019 for an amount not to exceed \$500.00. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*

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3. Move that the Board of Trustees approve the Professional Development for Barbara Morcos, Abraham Williams, and Jilian Rise to attend the “Department of Education Mandated Test Coordinator” workshop on February 26, 2019 at no cost to BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
4. Move that the Board of Trustees approve the Professional Development for Daneen Collins-Grayson to attend the “Department of Education Mandated Test Coordinator” workshop on February 20, 2019 at no cost to BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
5. Move that the Board of Trustees approve the Professional Development for Daneen Collins-Grayson to attend the “Nurtured Heart Approach” workshop on February 11, 2019 at no cost to BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
6. Move that the Board of Trustees approve the Professional Development for Daneen Collins-Grayson to attend the “Infusing Practice with Cultural Competence” workshop on February 26, 2019 at no cost to BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
7. Move that the Board of Trustees approve the Professional Development for Abraham Williams to attend the “New Jersey Tech Conference” in Atlantic City from January 31, 2019 to February 1, 2019 for an amount not to exceed \$676.50 (Accommodation and Meals). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
8. Move that the Board of Trustees approve Shanesia Davis to attend the “Middlesex County Curriculum” meetings once a month on February 19, March 19, April 16, and May 21, 2019 at a cost of \$250 (Membership Fee). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
9. Move that the Board of Trustees approve Barbara Morcos to attend the “New Jersey Leaders to Leaders” meetings on February 8, February 25, March 13, March 25, April 16, April 29, May 20, and May 21, 2019 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*

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10. Move that the Board of Trustees approve the following field trips for the 2018 – 2019 school year *(In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee)*:

<u>Faculty</u>	<u>Date</u>	<u>Location</u>	<u>Time</u>	<u>Transportation Cost</u>	<u>Entry Cost</u>	<u>Total Cost</u>
Luisanny Ortiz	March 6, 2019	National Hispanic College Fair Bishop Ahr High School 1 Tingley Lane Edison, NJ 08820	10:00am – 1:00pm	No Cost to BOT	90 Students (Juniors) And 9 Chaperones No Cost	No Cost to BOT

Human Resources and Recognition

1. Move that the Board of Trustees approve the following resignations:
 - a. Azan Waddell, Vice Principal, effective April 7, 2019
 - b. Plinio Sosa, Custodian, effective February 4, 2019

Finance and Facility Planning

1. Move that the Board of Trustees approve Fund 10 General Warrants List for December 20, 2018 – January 23, 2019 in the amount of \$132,817.30.
2. Move that the Board of Trustees approve Fund 10 General Warrants List for January 24, 2019 – January 29, 2019 in the amount of \$60,437.06.
3. Move that the Board of Trustees approve Fund 10 General Warrants List for January 30, 2019 in an amount of \$92,815.11.
4. Move that the Board of Trustees approve the Payroll Report for December 30, 2018 for \$275,387.38.
5. Move that the Board of Trustees approve the Payroll Report for January 15, 2019 for \$287,194.61.
6. Move that the Board of Trustees accept the Treasurer's Report for November, 2018 and December, 2018.
7. Move that the Board of Trustees approve the Monthly certification of Financial Status: Pursuant to NJAC 6:23-2.11(a)4, the members of the Academy for Urban Leadership Board of Trustees certify as of December 31, 2018 after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the

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appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a)3 and that sufficient funds are available for the remainder of the fiscal school year FY 2018-2019.

8. Move that the Board of Trustees approve the payment of \$2,205.00 to Genova Burns (AULCS Labor Attorney).
9. Move that the Board of Trustees approve the proposal from McCabe Environmental Services, LLC to provide an AHERA Inspection and Management Plan for the Main Campus under the Ed-Data Cooperative Procurement for an amount not to exceed \$19,740.00.
10. Move that the Board of Trustees approve the proposal from Eastern DataComm to install the security notification system at Barclay under the MRESC Cooperative for an amount not to exceed \$52,409.00.
11. Move that the Board of Trustees approve the Revised 108 Line Budget for the 2018 – 2019 school year.
12. Move that the Board of Trustees approve the Line Budget Transfer for January, 2019.
13. Move that the Board of Trustees accept the award of the Advanced Computer Science Computer Grant for an amount of \$98,967.00.
14. Move that the Board of Trustees accept the award of the ESSA rollover funds as follows:
 - a. Title I - \$49,903.
 - b. Title II - \$14,701.
 - c. Title III - \$10,384.
 - d. Title IV - \$5,000.

Executive Team

Other Motions

1. Move that the Board of Trustees approve the submission of the American Honda Foundation Grant for \$74,336.
Motion: Robert Fink, **Second:** Hector Bonilla, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes. (Joshua Bishop had not yet arrived to the meeting.)
2. Move that the Board of Trustees approve the appointment of the following staff members, subject to timely receipt of satisfactory disclosures, required by N.J.S.A.

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18A:6-7.6 et. seq., from the applicant's previous public school district employers, for the 2018-2019 school year:

- a. Jose A. Lopez Segarra for a 12 month position as a Part Time Custodian at a rate of \$15 per hour effective February 4, 2019. (*Pending satisfying the requirements of the New Jersey Criminal History Background Check*).

Motion: Robert Fink, **Second:** Jesenia Vargas, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes. (Joshua Bishop had not yet arrived to the meeting.)

3. Move that the Board of Trustees approve the Jewish Renaissance to engage students in a transition support program (T.S.P.) from February 8, 2019 to April 17, 2019 where they will meet once a week after school at no cost to the BOT.

Motion: Robert Fink, **Second:** Elba Ceballo, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes. (Joshua Bishop had not yet arrived to the meeting.)

XVII. NEW BUSINESS

None

XVIII. PUBLIC COMMENT #2

Board President invites members of the public to present any additional comments to the Board.

Ms. Blayse Halversen, AUL teacher, asked about the usage of a gym at the Barclay facility, as she is hearing different stories. Mr. Rosa explained that there will not be an immediate access of a gym at the Barclay facility. However, there are other spaces in the building that can serve as a gym. Ms. Davis explained that the next marking period will involve floor activities and then during the final marking period the gym classes can go outside once the weather is better.

Ms. Eloisa Hernandez questioned the approval of the AHERA Inspection and Management Plan in the amount of \$19,740.00. Mr. Rosa explained that this is a requirement for all campuses, per state mandate.

XIX. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

(1) Matters made confidential by state, federal law or rule by court. (2) Disclosure

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would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Close Executive Session: 7:28 PM

Unanimous Vote: Motion: Michelle Roman, Second: Elba Ceballo, Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes. (Joshua Bishop had not yet arrived to the meeting.)

Discuss: Attorney-client Privilege
Personnel Matter

Return from Executive Session: 8:40 PM

Unanimous Vote: Motion: Michelle Roman, Second: Jesenia Vargas Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Joshua Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes.

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XX. ADJOURNMENT 8:49 PM

Motion: Michelle Roman, Second: Claudine Bishop Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Joshua Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes.