

**ACADEMY FOR URBAN LEADERSHIP
BOARD MEETING MINUTES
DECEMBER 20, 2017
6:30 PM**

I. CALL TO ORDER: 6:42 PM

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, and Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter School within the legal time required. Time may be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

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IV. ROLL CALL

Board Members

Robert Fink (President)	Present
Edgardo Galleno (Vice President)	Absent (Excused)
Claudine Bishop	Present
Hector Bonilla	Present
Michelle Roman	Absent (Excused)
Stephanie Valdiviezo	Present
Jesenia Vargas	Present

Additional attendees:

Nestor Collazo (Lead Person)	Present
Roberto Reyes (Principal)	Present
Shanesia Davis-Clyburn (Vice Principal)	Absent (Excused)
Jeannie Paz (Vice Principal)	Absent (Excused)
Patricia Bombelyn (Board Solicitor)	Present
Johnny Rosa (Board Secretary)	Present
Munira Jamali (Teacher Representative)	Present

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the Regular Board Meeting Minutes dated November 29, 2017.

Motion: Claudine Bishop, Second: Jesenia Vargas, Roll Call: Robert Fink Yes, Claudine Bishop Yes, Hector Bonilla Yes, Stephanie Valdiviezo Yes, Jesenia Vargas Yes.

VI. CORRESPONDENCE

None

VII. PRESENTATION

None

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VIII. PUBLIC COMMENT #1

None

IX. COMMITTEE REPORTS

Committee chairperson(s) will provide a brief overview of pertinent items discussed during the last committee meeting.

- Academic Excellence Team: Motions in agenda.
- Human Resources and Recognition Team: There are still seven positions that need to be filled. These positions include High School teachers for Computer Science, Biology, and World Language; three Middle School teachers for Math (2) and Physical Education; and one Certified School Nurse.
- Finance and Facilities Planning Team: Motions in agenda. Discussion in Executive Closed Session regarding the need to bid for construction work.
- Executive Team: Motions in agenda.

X. LEAD PERSON'S REPORT

Lead Person, Nestor Collazo, will give details of his report to the Board.

- Dr. Collazo began his report sharing information received from the Guidance department regarding the Class of 2018 and their college prospects. Dr. Collazo advised that the Guidance counselors are working hard with the seniors. The seniors have attended college fairs, with some offering on-site admissions. There are approximately fifty-six seniors that have decided to apply for early action. Dr. Collazo noted that the seniors this year are applying to some of the top programs. Dr. Collazo stated that he is very proud of our seniors.
- Dr. Collazo advised that curriculum instruction was the professional development focus for AUL's Math teachers. The National Training Network (NTN) has worked with AUL for the past three years in the area of math. There continues to be a challenge of closing the gap with students below grade level.
- Mr. Rosa, School Business Administrator, attended a professional development entitled "Purchasing Basics" which was presented by the NJASBO.
- Safety drills were conducted for the month.
- Dr. Collazo advised that he has worked with Perth Amboy's Chief of Police to prepare the Memorandum of Agreement with the Perth Amboy Police Department for the

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current fiscal school year. Dr. Collazo stated that AUL needs to be prepared for any situation, for instance an actual lockdown or an actual shooter. Next year AUL should consider interfacing our systems with the Perth Amboy Police Department, giving them access to our cameras in an emergency.

- Dr. Collazo noted that student infractions dealing with uniforms and tardiness continue. Administration and staff continue to work with students regarding the uniform policy. Tardiness is another challenge, as our students are faced with family responsibilities, such as walking their siblings to school. Students are still held accountable for being late to school.
- Dr. Collazo noted that there are fourteen classified students and twenty-eight bilingual ESL students.
- Dr. Collazo advised that specialists from the New Jersey Department of Agriculture – School Nutrition Programs were in Mr. Rosa’s office today to complete an audit of the school lunch records and the school lunch program. These State representatives will be back all day tomorrow as well to complete the audit.
- The present enrollment number is 570 students. Dr. Collazo advised that communication continues with the community to keep the student enrollment numbers up.
- Dr. Collazo advised that the Blackboard App is up and running to communicate with parents and keep them informed about AUL.
- Dr. Collazo noted that there were no new reported HIB cases this month and no open investigations.
- Dr. Collazo advised that he had an introductory meeting with the JRF Director of Educational Services regarding the Step-Up program and the Facility Donor agreement.
- Dr. Collazo also advised that he had an introductory meeting with the Director of HISPA, Dr. Ivonne Diaz-Claissé. The meeting was to explore HISPA’s mentoring services to our students, as well as exploring potential grant opportunities.

XI. STUDENT REPRESENTATIVE’S REPORT

None

XII. PARENT REPRESENTATIVE’S REPORT

None

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XIII. TEACHER REPRESENTATIVE'S REPORT

Ms. Munira Jamali, Math teacher at AUL, is the teacher representative.

Ms. Jamali thanked Board members and Administration for the staff holiday party which is planned for tomorrow evening, December 21st, 2017. Instead of the staff participating in a "Secret Santa" gift exchange, Ms. Jamali advised that the money would instead be donated back into AUL's community by helping a family that was identified as being in crisis.

XIV. BOARD PRESIDENT'S REPORT

Robert Fink, President of the Board, will give his report.

Mr. Fink wished Happy Holidays to all and a bright New Year with prosperity and health.

XV. OLD BUSINESS

None

The Lead Person recommends the following items for approval:

XVI. MOTIONS – Consent Agenda

Motion Items #1-2 under Academic Excellence; Motion Items #1-2 under Human Resources and Recognition; Motion Items #1-16 under Finance and Facility Planning

Motion: Hector Bonilla, Second: Claudine Bishop, Roll Call: Robert Fink Yes, Claudine Bishop Yes, Hector Bonilla Yes, Stephanie Valdiviezo Yes, Jesenia Vargas Yes.

Academic Excellence

1. Move that the Board of Trustees approve the contract for Optimal Performance Associates to perform Team Building professional development for all staff in an amount not to exceed \$2,580.00. (11-000-223-500-000-066)
2. Move that the Board of Trustees approve the professional development "Communication Middlesex County College" for Lucilla Valentin on February 3, 2018 for an amount not to exceed \$150.00. (11-000-240-500-000-068)

Human Resources and Recognition

1. Move that the Board of Trustees approve all security guards to be eligible to work up to 4 hours per game for fall sports (30 girls' basketball games and 31 boys' basketball

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games) for an amount not to exceed \$6,400 @ the following individual contractual rate (11-000-266-100-001-066):

Remee Barber - \$23.80/hr

Ronald Puntiel - \$26.22/hr

Stephanie Rojas - \$25.90/hr

Shavina Eupha - \$25.60/hr

2. Move that the Board of Trustees rescind the November 29, 2017 motion to hire Kakali Sinha, High School Biology teacher as job offer was declined.

Finance and Facility Planning

1. Move that the Board of Trustees approve Fund 10 General Warrants List for November 30, 2017 – December 13, 2017 in the amount of \$86,165.91.
2. Move that the Board of Trustees approve Fund 10 General Warrants List for December 14, 2017 – December 19, 2017 in the amount of \$40,013.13.
3. Move that the Board of Trustees approve Fund 10 General Warrants List for December 20, 2017 in the amount of \$188,556.91.
4. Move that the Board of Trustees approve the Payroll Report for November 30, 2017 for \$244,620.99.
5. Move that the Board of Trustees approve the Payroll Report for December 7, 2017 for \$36,141.32.
6. Move that the Board of Trustees approve the Payroll Report for December 15, 2017 for \$263,046.19.
7. Move that the Board of Trustees approve Title I Teachers and Administration Salaries for FY2017-2018.

Subject	Name	Salary	%	Title I Benefits FY 2017-2018	Title I Salaries FY 2017-2018
Math	Ian Askins	\$53,000.00	91.97%	\$13,648.00	\$48,744.00
	Stephanie Valenti	\$52,000.00	93.73%	\$13,647.00	\$48,740.00
English	Bruce Plath	\$53,000.00	91.96%	\$13,647.00	\$48,739.00
	Michael Bernardi	\$57,000.00	85.50%	\$13,646.00	\$48,735.00
Total		\$215,000.00		\$54,588.00	\$194,958.00

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8. Move that the Board of Trustees approve IDEA Teacher Salary for FY2017-2018

Subject	Name	Salary	%	Title II Benefits FY 2017-2018	Title II Salaries FY 2017-2018
Special Ed.	Kyle Fisher	\$35,707.50	75.00%	\$5,648.00	\$20,173.00
Special Ed.	Erica Mazza	\$52,785.00	100.00%	\$14,679.00	\$52,785.00
Total		\$88,492.50		\$20,327.00	\$72,958.00
Total to be Reimbursed		\$93,285.00			

9. Move that the Board of Trustees accept the donation of 15 winter coats from Burlington Coat Factory for students in need for a value of about \$1,800.
10. Move that the Board of Trustees approve the Corrective Action Plan for the 2017 – 2018 school year.
11. Move that the Board of Trustees approve Annual Charter/Renaissance School Fiscal Questionnaire for the 2017-2018 school year.
12. Move that the Board of Trustees approve the budget transfers for December.
13. Move that the Board of Trustees approve the professional architectural services of EI Associates for the bidding and construction phase of 295 Barclay Street for an amount of \$12,000.00 as illustrated on their proposal number 7046-10142. (12-000-400-450-000-080)
14. Move that the Board of Trustees approve the reimbursement to the Perth Amboy Board of Education for an amount of \$302,975 for fiscal 2016-2017 and \$6,994 for fiscal 2014-2015.
15. Move that the Board of Trustees accept the Treasurer's Report for October, 2017 and November 2017.
16. Move that the Board of Trustees approve the Monthly certification of Financial Status: Pursuant to NJAC 6:23-2.11(a)4, the members of the Academy for Urban Leadership Board of Trustees certify as of November 30, 2017 after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a)3 and that sufficient funds are available for the remainder of the fiscal school year FY 2017-2018.

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Executive Team

Other Motions

1. Move that the Board of Trustees approve the Memorandum of Agreement with the Perth Amboy Police Department for the 2017 – 2018 school year.
Motion: Hector Bonilla, Second: Claudine Bishop, Roll Call: Robert Fink Yes, Claudine Bishop Yes, Hector Bonilla Yes, Stephanie Valdiviezo Yes, Jesenia Vargas Yes.
2. Move that the Board of Trustees approve the contract with the New Jersey Charter School Association (NJCSA) for renewal services as per attached proposal for an amount not to exceed \$11,200.00. (11-000-230-300-000-055)
Motion: Claudine Bishop, Second: Jesenia Vargas, Roll Call: Robert Fink Yes, Claudine Bishop Yes, Hector Bonilla Yes, Stephanie Valdiviezo Yes, Jesenia Vargas Yes.
3. Move that the Board of Trustees approve the following field trip:

<u>Faculty</u>	<u>Date</u>	<u>Location</u>	<u>Time</u>	<u>Transportation Cost</u>	<u>Entry Cost</u>	<u>Total Cost</u>
Ariel Fernandez	January 27, 2018	NYC Ethics Bowl 70 Washington Square South New York, NY 10012	8:00am – 5:30pm	\$1,080	12 Students And 1 Chaperone \$75	\$1,155

Motion: Hector Bonilla, Second: Jesenia Vargas, Roll Call: Robert Fink Yes, Claudine Bishop Yes, Hector Bonilla Yes, Stephanie Valdiviezo Yes, Jesenia Vargas Yes.

Motion amended to read:

Move that the Board of Trustees empower the Academic Excellence Committee to review and approve on behalf of the whole Board the field trip subject to concerns.

Motion: Hector Bonilla, Second: Jesenia Vargas, Roll Call: Robert Fink Yes, Claudine Bishop Yes, Hector Bonilla Yes, Stephanie Valdiviezo Yes, Jesenia Vargas Yes.

XVII. NEW BUSINESS

None

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XVIII. PUBLIC COMMENT #2

Board President invites members of the public to present any additional comments to the Board.

Stephanie Valenti, Math teacher at AUL, questioned motion #7 on the agenda under Finance and Facility Planning. Ms. Valenti asked the Board if any terms of her employment were changing at this time. Mr. Fink explained that this motion regarding Title I funding is a routine motion, as it represents Federal funding. Ms. Valenti asked if any of her assignments or benefits were changing and the Board advised her no.

XIX. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Close Executive Session: 7:22 PM

Unanimous Vote: Motion: Hector Bonilla, Second: Claudine Bishop, Roll Call: Robert Fink Yes, Claudine Bishop Yes, Hector Bonilla Yes, Stephanie Valdiviezo Yes, Jesenia Vargas Yes.

Discuss: Attorney-client Privilege

Personnel

Contractual Matters Relating to Facilities

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Return from Executive Session: 7:59 PM

Unanimous Vote: Motion: Hector Bonilla, Second: Jesenia Vargas, Roll Call: Robert Fink Yes, Claudine Bishop Yes, Hector Bonilla Yes, Stephanie Valdiviezo Yes, Jesenia Vargas Yes.

XX. ADJOURNMENT 8:01 PM

Motion: Claudine Bishop, Second: Jesenia Vargas, Roll Call: Robert Fink Yes, Claudine Bishop Yes, Hector Bonilla Yes, Stephanie Valdiviezo Yes, Jesenia Vargas Yes.