

**ACADEMY FOR URBAN LEADERSHIP
BOARD MEETING MINUTES
AUGUST 30, 2017
6:30 PM**

I. CALL TO ORDER: 6:45 PM

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, and Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter School within the legal time required. Time may be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

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IV. ROLL CALL

Board Members

Robert Fink (President)	Present
Edgardo Galleno (Vice President)	Present
Sylvia Leon (Secretary)	Present – Arrived at 6:49 PM
Claudine Bishop	Present – Excused at 7:44 PM
Hector Bonilla	Present
Eleni Glykis	Absent
Michelle Roman	Absent (Excused)
Stephanie Valdiviezo	Absent
Jesenia Vargas	Present

Additional attendees:

Nestor Collazo (Lead Person)	Present
Roberto Reyes (Principal)	Present
Shanesia Davis-Clyburn (Vice Principal)	Absent (Excused)
Jeannie Paz (Vice Principal)	Absent (Excused)
Patricia Bombelyn (Board Solicitor)	Present – Arrived at 6:46 PM
Johnny Rosa (Board Secretary)	Absent (Excused)
Munira Jamali (Teacher Representative)	Absent
Johanna Rodriguez (Parent Representative)	Absent

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the **Regular Board Minutes** dated **July 26, 2017**.

Motion: Edgardo Galleno, Second: Claudine Bishop, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Claudine Bishop Yes, Hector Bonilla Yes, Jesenia Vargas Yes. (Sylvia Leon was not yet present for the vote).

VI. CORRESPONDENCE

None

VII. PRESENTATION

None

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VIII. PUBLIC COMMENT #1

None

IX. COMMITTEE REPORTS

Committee chairperson(s) will provide a brief overview of pertinent items discussed during the last committee meeting.

- **Academic Excellence Team**: Motions in agenda.
- **Human Resources and Recognition Team**: Motions in agenda. There are still five more positions to be filled: a Certified Nurse, 2 Math teachers (1 for Middle School and 1 for High School), a Biology teacher, a Security Guard, and 2 part-time Custodians for the evening.
- **Finance and Facilities Planning Team**: Motions in agenda. The lease for the 7th and 8th grade facility has been received. There is still a lot of work to be done. The team would like to thank all for their continued hard work, especially Dr. Collazo, Johnny Rosa, and the Board Solicitor, Patricia Bombelyn.
- **Executive Team**: The Executive team acknowledged the very busy month it was at AUL.

X. LEAD PERSON'S REPORT

Lead Person, Nestor Collazo, will give details of his report to the Board.

- Dr. Collazo advised that summer school was a success. There were 115 students participating in the summer school program, with only one failure. Dr. Collazo stated that AUL students are accepting the message about academic performance. Dr. Collazo noted that the summer school program bridges the upper echelon of students with those students needing remedial help.
- Regarding student enrollment, Dr. Collazo advised that enrollment for the 7th and 8th grades have been a challenge. Mr. Bonilla asked about open enrollment. Mr. Fink explained that if the number of students exceeded the amount, then a lottery would be necessary. However, as the student numbers are down, open enrollment is possible. Mr. Fink suggested putting a time and date stamp on the student application. In reviewing the enrollment counts, it was noted that the 9th and 10th grades have a larger waiting list. Even though this is the case, it was determined not to change the balance of the grade levels. Since it is necessary to have the full enrollment numbers by October 15th, AUL must maximize all opportunities. It was suggested having an Open House in September.

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XI. STUDENT REPRESENTATIVE'S REPORT

None

XII. PARENT REPRESENTATIVE'S REPORT

None

XIII. TEACHER REPRESENTATIVE'S REPORT

None

XIV. BOARD PRESIDENT'S REPORT

Robert Fink, President of the Board, will give his report.

- Mr. Fink advised that the NJCSA Annual Conference is going to be held on Tuesday, October 17th and Wednesday, October 18th, 2017. This year will mark the 20th anniversary of the New Jersey conference. The conference will be held in Newark this year. Additional information can be found on their website. If any Board member is interested in attending this conference, please contact the Business office.
- Mr. Fink advised that negotiations took longer than expected for the Barclay Street campus. This facility will not be ready to house students for September. Work continues to get this facility ready. Mr. Fink advised that communication went out to parents advising of this situation. Parents were advised that 7th grade students would report to the High Street facility and the 8th grade students would report to the Division Street facility. Physical education classes will be held at the main campus and school lunches will be served at Division Street. For the time being, High Street students will have their meals served at High Street.
- Mr. Fink stated that there is a need to begin the process for AUL's five year charter renewal. Each team will have a part in the charter analysis and strategic plan. Dr. Collazo advised that AUL is in a good position being in Tier 1. It is necessary for everyone at AUL to be prepared. Mr. Fink advised that he had attended a New Jersey School Board training a few months ago. On their website, it shows what the State is asking for in charter renewals. With this information from their website, Mr. Fink suggested doing a test run.

XV. OLD BUSINESS

None

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The Lead Person recommends the following items for approval:

XVI. MOTIONS – Consent Agenda

Motion Items #1-3 under Academic Excellence; Motion Items #1-9 under Finance and Facility Planning

Motion: Edgardo Galleno, Second: Sylvia Leon, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Sylvia Leon Yes, Claudine Bishop Yes, Hector Bonilla Yes, Jesenia Vargas Yes.

Academic Excellence

1. Move that the Board of Trustees approve the Professional Development Plan for the 2017 – 2018 school year.
2. Move that the Board of Trustees approve the Professional Development conference “Pediatric Emergency Care” on October 19, 2017 for Jaclyn Edwers in an amount not to exceed \$75.
3. Move that the Board of Trustees approve the Annual Membership Resolution for the New Jersey State Interscholastic Athletic Association (NJSIAA) supporting the rules and regulations for FY2017-2018.

Human Resources and Recognition

Finance and Facility Planning

1. Move that the Board of Trustees approve Fund 10 General Warrants List for July 27 – August 23, 2017 in the amount of **\$102,735.25**.
2. Move that the Board of Trustees approve Fund 10 General Warrants List for August 24 – August 29, 2017 in the amount of **\$95,349.84**.
3. Move that the Board of Trustees approve Fund 10 General Warrants List for August 30, 2017 in the amount of **\$48,398.46**.
4. Move that the Board of Trustees approve the Payroll Report for July 30, 2017 for **\$96,718.53**.
5. Move that the Board of Trustees approve the Payroll Report for August 15, 2017 for **\$117,782.78**.
6. Move that the Board of Trustees approve Brantley Bros. Storage and Moving Company to move gym equipment from Division Street to other AUL facility in an amount not to exceed \$18,000.

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7. Move that the Board of Trustees approve Galleros-Koh as the auditor for 2017-2018 school year in an amount not to exceed \$19,050.
8. Move that the Board of Trustees approve the attached resolution for Ed-Data Cooperative Pricing Services for Time and Material/Maintenance and the Purchasing Program in an amount not to exceed \$3,750.
9. Move that the Board of Trustees approve the following transfers for August:

From Account	To Account	Total
12-000-400-722-000-082	11-000-262-441-000-069	\$33,000
11-000-251-830-000-062	11-000-262-441-000-069	\$34,000

Executive Team

Other Motions

6. Move that the Board of Trustees approve Kean University License and Conference Agreement for use of labs in an amount not to exceed \$3,260.
Motion: Sylvia Leon, **Second:** Hector Bonilla, **Roll Call:** Robert Fink Yes, Edgardo Galleno Yes, Sylvia Leon Yes, Claudine Bishop Yes, Hector Bonilla Yes, Jesenia Vargas Yes.
7. Move that the Board of Trustees approve the Fairleigh Dickinson University facilities agreement.
Motion: Sylvia Leon, **Second:** Claudine Bishop, **Roll Call:** Robert Fink Yes, Edgardo Galleno Yes, Sylvia Leon Yes, Claudine Bishop Yes, Hector Bonilla Abstain, Jesenia Vargas Yes.
8. Move that the Board of Trustees approve the recruitment proposal in an amount not to exceed \$25,000.
Motion: Hector Bonilla, **Second:** Sylvia Leon, **Roll Call:** Robert Fink Yes, Edgardo Galleno Yes, Sylvia Leon Yes, Claudine Bishop Yes, Hector Bonilla Yes, Jesenia Vargas Yes.

Executive Session

Public bodies may meet in closed session when the matters under discussion are:
(1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the

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public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Close Executive Session: 7:38 PM

Unanimous Vote: Motion: Edgardo Galleno, Second: Hector Bonilla, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Sylvia Leon Yes, Claudine Bishop Yes, Hector Bonilla Yes, Jesenia Vargas Yes.

Discuss: Attorney-client Privilege

Return from Executive Session: 7:42 PM

Unanimous Vote: Motion: Edgardo Galleno, Second: Sylvia Leon, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Sylvia Leon Yes, Claudine Bishop Yes, Hector Bonilla Yes, Jesenia Vargas Yes.

Other Motions

Collectively Motion Items #1 a-m, #2, #3, #4 a-b, #5

Motion: Claudine Bishop, Second: Sylvia Leon, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Sylvia Leon Yes, Claudine Bishop Yes, Hector Bonilla Yes, Jesenia Vargas Yes.

1. Move that the Board of Trustees approve the appointment of the following staff members for the 2017-2018 school year:
 - a. Odane Hutchinson for a 12 month position as a Discipline Assistant (Middle School) with a salary of \$38,000 pro-rated from September 1, 2017. (*Pending satisfying the requirements of the New Jersey Criminal History Background Check*).
 - b. Ian Askins for a 10 month position as a Mathematics Teacher for High School with a salary of \$53,000 pro-rated to such a date as to when Mr. Askins' current employment with another employer ceases and his work at AUL commences.

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(Pending satisfying the requirements of the New Jersey Criminal History Background Check).

- c. Kyle Manley for a 10 month position as a Physical Education Teacher for the High School with a salary of \$53,000 pro-rated to such a date as to when Mr. Manley's current employment with another employer ceases and his work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
- d. Mabel Leonardo for a 10 month position as a Social Worker for the Middle School with a salary of \$53,000 pro-rated to such a date as to when Ms. Leonardo's current employment with another employer ceases and her work at AUL commences. *(Pending satisfying the requirement of the New Jersey Criminal History Background Check).*
- e. Victoria Hathaway for a 10 month position as an ESL Teacher for the Middle School with a salary of \$53,000 pro-rated to such a date as to when Ms. Hathaway's current employment with another employer ceases and her work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
- f. Michael Bernardi for a 10 month position as a Language Arts Teacher for High School with a salary of \$57,000 pro-rated to such a date as to when Mr. Bernardi's current employment with another employer ceases and his work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
- g. Bruce Plath for a 10 month position as a Language Arts Teacher for the Middle School with a salary of \$53,000 pro-rated to such a date as to when Mr. Plath's current employment with another employer ceases and his work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
- h. Syed Munem for a 10 month position as a Social Studies Teacher for the Middle School with a salary of \$53,000 pro-rated to such a date as to when Mr. Munem's current employment with another employer ceases and his work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
- i. Xiomara Armogan for a 10 month position as a Mathematics Teacher for the Middle School with a salary of \$62,000 pro-rated to such a date as to when Ms. Armogan's current employment with another employer ceases and her work at AUL

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commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*

- j. Cynthia Swindlehurst for a 10 month position as a Mathematics Teacher for the Middle School with a salary of \$53,000 pro-rated to such a date as to when Ms. Swindlehurst's current employment with another employer ceases and her work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
 - k. James Ennis for a 10 month position as a Social Studies Teacher for the High School with a salary of \$53,000 pro-rated to such a date as to when Mr. Ennis' current employment with another employer ceases and his work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
 - l. Amy Carrino for a 10 month position as a Language Arts Teacher for the Middle School with a salary of \$53,000 pro-rated to such a date as to when Ms. Carrino's current employment with another employer ceases and her work at AUL commences. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
 - m. Yaniry Rodriguez for a 10 month position as a Lunch Aide with a salary of \$12.00 per hour. *(Pending satisfying the requirements of the New Jersey Criminal History Background Check).*
- 2. Move that the Board of Trustees approve the Danielson Framework as the teacher evaluation system for the 2017 – 2018 school year.
 - 3. Move that the Board of Trustees approve Vanderbilt Assessment of Leadership in Education (VAL-ED) as the School Leader/Principal evaluation system for the 2017 – 2018 school year.
 - 4. Move that the Board of Trustees approve the resignation of the following employees:
 - a. Jennifer Tu, English Teacher, effective October 9, 2017.
 - b. Esther Reyes-Cruz, Spanish Teacher, effective October 9, 2017.
 - 5. Move that the Board of Trustees amend the motion from the Special Board Meeting on August 10, 2017 to correct the appointment of Aneck Sanchez Gomez from History teacher to Permanent Substitute.

XVII. NEW BUSINESS

None

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XVIII. PUBLIC COMMENT #2

None

XIX. EXECUTIVE SESSION

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Close Executive Session: 7:44 PM

Unanimous Vote: Motion: Hector Bonilla, Second: Edgardo Galleno, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Sylvia Leon Yes, Hector Bonilla Yes, Jesenia Vargas Yes. (Claudine Bishop was excused from the meeting.)

Discuss: Attorney-client Privilege

Return from Executive Session: 8:28 PM

Unanimous Vote: Motion: Edgardo Galleno, Second: Sylvia Leon, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Sylvia Leon Yes, Hector Bonilla Yes, Jesenia Vargas Yes. (Claudine Bishop was excused from the meeting.)

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XX. ADJOURNMENT 8:29 PM

Motion: Edgardo Galleno, Second: Hector Bonilla, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Sylvia Leon Yes, Hector Bonilla Yes, Jesenia Vargas Yes. (Claudine Bishop was excused from the meeting.)