

**ACADEMY FOR URBAN LEADERSHIP
BOARD MEETING MINUTES
JUNE 27, 2018
6:30 PM**

I. CALL TO ORDER: 6:42 PM

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, and Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter School within the legal time required. Time may be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

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IV. ROLL CALL

Board Members

Edgardo Galleno (President)	Present
Robert Fink (Vice President)	Present
Jesenia Vargas (Corporate Secretary)	Present
Claudine Bishop	Present – Left at 10:05 PM
Hector Bonilla	Present
Elba Ceballo	Present – Arrived at 6:54 PM
Michelle Roman	Present – Arrived at 7:15 PM
Stephanie Valdiviezo	Absent

Additional attendees:

Nestor Collazo (Lead Person)	Present
Roberto Reyes (Principal)	Present – Left at 7:30 PM
Shanesia Davis-Clyburn (Vice Principal)	Present
Jeannie Paz (Vice Principal)	Absent (Excused)
Patricia Bombelyn (Board Solicitor)	Present
Johnny Rosa (Board Secretary)	Present
Johanna Rodriguez (Parent Representative)	Absent

V. APPROVAL OF MINUTES

Move that the Board of Trustees approve the **Regular Board Minutes** dated May 30, 2018 and the **Special Board Minutes** dated June 5, 2018 and June 13, 2018.

Motion: Robert Fink, **Second:** Hector Bonilla, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes. (Elba Ceballo and Michelle Roman had not yet arrived for the meeting.)

VI. CORRESPONDENCE

None

VII. PRESENTATION

None

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VIII. PUBLIC COMMENT #1

Board President invites members of the public to present any comments to the Board.

Ms. Ada Gonzalez, Main Office Administrative Assistant, advised Board members that she is a twelve month employee at AUL. Ms. Gonzalez is attending this meeting to formally request a meeting with the Human Resource committee or the new Board President to discuss working conditions and contract issues. Approximately a year and a half earlier, Ms. Gonzalez advised that she had requested a meeting with the Human Resource committee through administration. Ms. Gonzalez noted that this meeting never took place. Mr. Galleno suggested Ms. Gonzalez schedule a meeting with administration and with her supervisor to bring these matters to the Board. Ms. Gonzalez advised, with all due respect, that meetings were held at various times with administration and no agreement has been reached. Mr. Galleno advised that these items are being worked on and after this meeting you will be advised of any contract revisions. Mr. Galleno explained that discussion cannot continue in public comment as this is a personnel matter.

IX. COMMITTEE REPORTS

Committee chairperson(s) will provide a brief overview of pertinent items discussed during the last committee meeting.

- Academic Excellence Team: Motions in agenda.
- Human Resources and Recognition Team: There are fifteen open positions, including one resignation on the Board agenda.
- Finance and Facilities Planning Team: Motions in agenda. Security and building improvements will be taking place over the summer months.
- Executive Team: Motion in agenda.

X. LEAD PERSON'S REPORT

Lead Person, Nestor Collazo, will give details of his report to the Board.

- Dr. Collazo began his report by thanking the Board of Trustee members and the AUL family for the opportunity he was given over the last three years serving as Lead Administrator at AUL. Dr. Collazo stated that it has been a remarkable time working to support our students. There has been considerable strides made in curriculum, assessments, professional development, and effectively using the extended school day.
- Dr. Collazo advised that AUL has an extended partnership with Kean University, including the use of their science lab which will continue with the upcoming school year. It would be beneficial for AUL to continue their partnerships with Middlesex County College and Rutgers University.

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- Dr. Collazo noted that the Professional Learning Communities (PLC) should continue, as well as the Danielson framework.
- Dr. Collazo advised that Ms. CathyJo Lombardi is in the process of completing the mandated School Safety Specialist four day training and assessment in order to receive the required SSS certification.
- All of the safety drills for the month were completed on all campuses. Dr. Collazo mentioned again the importance of working on security with the local school district to keep all of the students safe.
- Dr. Collazo advised that the discipline issues continue to be diligently addressed by administration.
- Dr. Collazo noted that the bilingual student population is growing rapidly. There are currently thirty-seven bilingual students.
- The present student enrollment is 564 students. Dr. Collazo advised that several lotteries have been held. For the next school year, Dr. Collazo noted that 81 students have been accepted through the lotteries for the 7th grade. There are 17 students on the waiting list for the 8th grade, 13 students on the waiting list for the 9th grade, 15 students on the waiting list for the 10th grade, and 9 students on the waiting list for the 11th grade.

Mr. Fink asked how the processing of the student paperwork for the lottery is going. Dr. Collazo advised that the paperwork has been given to the parents to complete and return to the school. With the help of the Outreach Coordinator, the completion of this process has been given high priority.
- Many parent outreach activities took place during the month of June. Dr. Collazo advised that AUL will continue to be in contact with parents over the summer to engage students with the summer school programs available in July and August.
- Dr. Collazo mentioned that there were no HIB cases for the month of June. AUL's HIB team has been instrumental in ensuring a safe environment for our students.
- Dr. Collazo advised that he had a meeting with Harold Lee from the New Jersey Charter School Association regarding AUL's renewal. During the meeting, there was discussion about curriculum, the Danielson model, and teacher growth.
- Dr. Collazo noted that the challenge remains to close student gaps and the importance of making supplemental courses available for students during the school day.
- In preparation of our charter renewal, Dr. Collazo advised that there was a site visit conducted by Julie Blunt from the New Jersey Department of Education Charter School office on June 8, 2018. Some classrooms were visited, as well as a visit made to our other two facilities. Dr. Collazo advised that he felt they left with a good impression of

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AUL. There was a discussion about the expectations for renewal. Dr. Collazo advised that one person will not carry the renewal. Instead a group of individuals are needed which will include administration, parents, students, faculty, and Board members.

- Dr. Collazo advised that he had a meeting with Dr. Judy April from Kean University to discuss the continuation of the laboratory collaboration for the next school year.
- Regarding the Class of 2018, Dr. Collazo advised that 90.52% of the students have applied to a college or will be entering the military. Eighty percent of the Class of 2018 has applied to a four year college and 7.4% have applied to a two year college. The Guidance counselors are continuing to work with the nine students that have yet to apply to a college.
- Mr. Galleno asked Dr. Collazo how work on the annual report was progressing. Dr. Collazo advised that a meeting was held today to review the components of the annual report. Dr. Collazo advised that the curriculum portion needs to be expanded in the annual report to reflect all of the work done in this area by AUL. Dr. Collazo stated that the annual report is due on August 1, 2018. Dr. Collazo advised that the programs going on in the summer should be included in the report as well. It is important to show ways that AUL is working to close the student gaps. As the transition period is quickly approaching, Mr. Galleno asked Dr. Collazo to prepare a list of what needs to be done. Dr. Collazo advised that all of the components are completed, just needing to be pieced together. Mr. Fink asked when the Executive Team would be able to see a draft copy of the annual report.

XI. STUDENT REPRESENTATIVE'S REPORT

None

XII. PARENT REPRESENTATIVE'S REPORT

None

XIII. TEACHER REPRESENTATIVE'S REPORT

None

XIV. BOARD PRESIDENT'S REPORT

Edgardo Galleno, President of the Board, will give his report.

Regarding the inquiry about the 12 month employee contracts made during public comment, Mr. Galleno advised that the work done with the contracts is under Board review and will be distributed to the 12 month employees this week.

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As Board President, Mr. Galleno advised that being an approachable person, he would like to have open communication as much as possible. It is important to work together as a team and maintain accountability. Mr. Galleno thanked Dr. Collazo for his years of service and his commitment to the standards of curriculum and academics at AUL.

1. Team Appointments – Mr. Galleno advised the team appointments as follows:
Academic Excellence – Hector Bonilla, Chairperson; Elba Ceballo
Human Resources and Recognition – Claudine Bishop, Chairperson; Jesenia Vargas and Michelle Roman
Finance and Facility Planning – Robert Fink, Chairperson; Edgardo Galleno
Executive Team – Edgardo Galleno, Robert Fink, and Jesenia Vargas
2. Graduation – Mr. Galleno reminded Board members that the 8th grade moving up ceremony was taking place tomorrow, June 28, 2018 at the main campus beginning at 9 AM. The high school graduation will be later that evening beginning at 6 PM at the Nash Theater on the Raritan Valley Community College campus.

XV. OLD BUSINESS

1. Regarding the National Honor Society induction for eight students and the awards ceremony held earlier this week, Mr. Galleno questioned the process for these ceremonies. How is the date set, how are parents and students notified – letters, emails, invitations, or a notice in the local newspaper? Mr. Galleno stated that these ceremonies are excellent opportunities to showcase the achievement of our students. However, Mr. Galleno noted that at this year's ceremonies, it was the lowest turnout he has ever seen. For the student awards, many names were called and the students were not there to receive their awards. Mr. Galleno advised that he would like to know what happened this year so this is not repeated in years to come. Ms. Davis advised that in past years the sports awards were on the same day as the student awards, but this year the sports awards were scheduled on a different day. Mr. Galleno noted that receiving an email invitation two days before an event is unacceptable. It is important for parents and the community to see the achievement of our AUL students. Mrs. Bishop asked if pins were given out to the students along with their awards. Ms. Davis advised that she would follow up with Guidance regarding this question. Mrs. Bishop noted that it would be nice to have the high achieving students wear sashes at graduation.
2. Mr. Galleno asked administration for an update on the status of interviews for the fifteen open positions. Ms. Miriam Rodriguez, Human Resources, advised that the last

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interview was held on June 5, 2018 and at the moment there are no scheduled interviews for July. Mr. Galleno advised that all of the Board members are available to participate in the interview process. Mr. Fink mentioned that there should be a large group of students and parents involved in this process as well. Mrs. Bishop advised that the candidates being interviewed should also present a demo lesson, as was done in the past.

3. Mr. Galleno stated that AUL has a great summer school program planned. Mr. Galleno noted that the Board would have liked to receive more details from administration. Ms. Davis advised that due to the extended school year, it was more difficult to have enough time to get the information to the Board. Final grades were generated yesterday. Mr. Galleno stated that he would like to have a list with the number of students in each summer school course.

The Lead Person recommends the following items for approval:

XVI. MOTIONS – Consent Agenda

Motion Items #1-4 under Academic Excellence; Motion Items #1-2 under Human Resources and Recognition; Motion Items #1-14 under Finance and Facility Planning; Motion Item #1 under Executive Team.

Motion: Robert Fink, **Second:** Michelle Roman, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes.

Academic Excellence

1. Move that the Board of Trustees approve the Professional Development for Jaclyn Edwers to attend the "Issues and Trends in Health Education" course from June 25, 2018 – June 29, 2018 at no cost to the BOT. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.*
2. Move that the Board of Trustees approve the Professional Development for Maria De La Jara to attend the "AP Spanish Language Culture" course from July 30, 2018 – August 2, 2018 at a cost not to exceed \$900. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee. (11-000-223-500-000-046)*

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3. Move that the Board of Trustees approve the Professional Development for Ariel Fernandez to attend the "Middlesex County College AP Summer Institute" course from August 7, 2018 – August 11, 2018 for an amount not to exceed \$900. *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.* (11-000-223-500-000-046)
4. Move that the Board of Trustees approve to replace Stephanie Valenti as the 8th grade class advisor with Vanessa Piper to be the 8th grade class advisor for the school year 2017 – 2018.

Human Resources and Recognition

1. Move that the Board of Trustees approve the following student technology intern to work during the summer at a rate of \$8.60 per hour for 6 hours a day starting July 2, 2018 under the supervision of Mr. Abraham Williams for an amount not to exceed \$2,500:
 - a. Joel Bueno (pending successful completion of working papers in compliance with Child Labor Law.)
2. Move that the Board of Trustees approve the following resignation:
 - a. Christine Dorantes, Music Teacher, effective June 30, 2018

Finance and Facility Planning

1. Move that the Board of Trustees approve Fund 10 General Warrants List for May 31, 2018 – June 15, 2018 in the amount of \$56,270.30.
2. Move that the Board of Trustees approve Fund 10 General Warrants List for June 16, 2018 – June 26, 2018 in the amount of \$34,813.08.
3. Move that the Board of Trustees approve Fund 10 General Warrants List for June 27, 2018 in an amount of \$111,753.20.
4. Move that the Board of Trustees approve Fund 10 General Warrants List for June 27, 2018 in an amount of \$69,623.44 for the 2018 – 2019 school year.
5. Move that the Board of Trustees approve the Payroll Report for May 30, 2018 for \$242,760.09.
6. Move that the Board of Trustees approve the Payroll Report for June 15, 2018 for \$248,310.31.
7. Move that the Board of Trustees approve the Monthly certification of Financial Status: Pursuant to NJAC 6:23-2.11(a)4, the members of the Academy for Urban Leadership Board of Trustees certify as of May 31, 2018 after review of the secretary's monthly

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financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a)3 and that sufficient funds are available for the remainder of the fiscal school year FY 2017-2018.

8. Move that the Board of Trustees accept the Treasurer's Report for May, 2018.
9. Move that the Board of Trustees approve the payment to Sodexo for September 2017 (\$16,696.25) and April 2018 (\$13,443.31) for a total amount of \$30,139.56. (60-910-310-500-000-000)
10. Move that the Board of Trustees approve the purchase of scanning equipment for an amount not to exceed \$12,300. (12-000-300-730-000-079)
11. Move that the Board of Trustees approve El Associates for the professional Architect Services for 299 Barclay as per attached agreement #7046-10345 dated June 19, 2018.
12. Move that the Board of Trustees approve the purchase of Dell laptop Computers for an amount not to exceed \$18,570. (11-190-100-610-000-047)
13. Move that the Board of Trustees approve the following Title 1 Teacher Salary for the 2017 – 2018 school year:

Subject	Name	Salary	%	Title I Benefits FY 2017-2018	Title I Salaries FY 2017-2018
Math	Joseph Kotulak	\$53,000.00	36.78%	\$5,459.00	\$19,495.00
Total		\$53,000.00		\$5,459.00	\$19,495.00
Total to be Reimbursed		\$24,954.00			

14. Move that the Board of Trustees approve the attached budget transfer for June, 2018.

Executive Team

1. Move that the Board of Trustees approve the Final Evaluation of Dr. Nestor Collazo, Lead Administrator, for the 2017 – 2018 school year.

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Other Motions

1. Move that the Board of Trustees empower the Executive Committee to approve the teaching staff for the Summer School Program from July 9, 2018 – August 9, 2018 for an amount not to exceed \$105,040.
Motion: Robert Fink, **Second:** Elba Ceballo, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes.
2. Move that the Board of Trustees empower the Executive Committee to approve the Guidance Counselor staff to work during the summer on a rotating schedule for an amount not to exceed \$20,000.
Motion: Robert Fink, **Second:** Hector Bonilla, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes.
3. Move that the Board of Trustees empower the Executive Committee to approve the School Nurse to work during the summer on a rotating schedule for an amount not to exceed \$14,000.
Motion: Robert Fink, **Second:** Hector Bonilla, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes.
4. Move that the Board of Trustees empower the Executive Committee to approve the Attendance Officer to work during the summer for an amount not to exceed \$5,000.
Motion: Robert Fink, **Second:** Hector Bonilla, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes.
5. Move that the Board of Trustees approve the Vended Meals Contract from Sodexo for the 2018 – 2019 school year for submission before the June 30, 2018 deadline.
Motion: Robert Fink, **Second:** Hector Bonilla, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes.
6. Move that the Board of Trustees approve to participate with the Perth Amboy Recreation Department to supply Breakfast and Lunch for the summer school program.
Motion: Robert Fink, **Second:** Hector Bonilla, **Roll Call:** Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes.
7. Move that the Board of Trustees approve the Professional Development for Bruce Plath to attend the “Classroom Management: Bringing out the Best in Students and Teachers”

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workshop on August 21, 2018 for an amount not to exceed \$99.00 (Registration Fee). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.* (11-000-223-500-000-046)

Motion: Robert Fink, Second: Hector Bonilla, Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes.

8. Move that the Board of Trustees approve the Professional Development for Bruce Plath to attend the "Unconventional Classroom" workshop on July 21, 2018 for an amount not to exceed \$107.00 (Registration Fee). *In the event a change of date should occur and provided that only the date is changed, the administration can approve the date change after informing the Executive Committee.* (11-000-223-500-000-046)

Motion: Michelle Roman, Second: Robert Fink, Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes.

XVII. NEW BUSINESS

None

XVIII. PUBLIC COMMENT #2

Board President invites members of the public to present any additional comments to the Board.

Mr. Fink advised Board members that he had spoken with Fertig's about alternatives to replacing the cardigan which is a part of the uniform. This uniform alternative will maintain the tradition of a dress code. Options will be presented to the students.

Dr. Natasha James-Waldon, JRF Director of Education Services, advised that the Step-Up Program at AUL served over 200 students this school year. College workshops were held for students in grades 9 – 12 and Ms. Peralta directed the school-based YEP Program. Dr. James-Waldon advised that the 12th grade internship classes developed business plans and videos. Awards were presented to the first, second, and third place winners. Dr. James-Waldon advised that she has reached out to Mr. Reyes by email to finalize the plans for the next school year. Dr. James-Waldon wished Dr. Collazo well and is looking forward to working with the new Lead Person.

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Ms. Eloisa Hernandez, parent of an AUL student, stated that she is looking forward to the leadership of the new Board President, Edgardo Galleno. Ms. Hernandez advised that she had left the last Board meeting perturbed being told that exit interviews were unethical.

Ms. Hernandez stated that there has been no Biology teacher all school year, French classes are using Rosetta Stone, yet there is a hefty administration for a small school. Many teachers have left and approximately eighty students have left AUL this year. Ms. Hernandez stated that the Board has an ethical and legal responsibility to give the students the best education that they can get.

Ms. Hernandez expressed her dismay to the motion of the vended meal contract with Sodexo. Ms. Hernandez mentioned her regret to the expansion of the charter school.

Ms. Hernandez advised that there are supposed to be four parent seats on the Board.

Ms. Hernandez expressed her disappointment with the interview process. Ms. Hernandez stated that AUL did more when there was less.

Ms. Hernandez advised that she found out yesterday morning about the awards night after her son received an email.

In response to Ms. Hernandez, Mr. Fink advised that it is unethical for Board members to be a part of an exit interview. It is necessary for administration to conduct the exit interview.

XIX. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

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Close Executive Session: 8:56 PM

Unanimous Vote: Motion: Michelle Roman, Second: Robert Fink, Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes.

Discuss: Attorney-client Privilege

Lopac vs. AUL

HIB

Potential Lease/Purchase of Property

Personnel Matters

Return from Executive Session: 10:19 PM

Unanimous Vote: Motion: Hector Bonilla, Second: Michelle Roman, Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes. (Claudine Bishop had left the meeting.)

Other Motions

9. Move that the Board of Trustees affirm all of the HIB reports for the 2017 – 2018 school year.

Motion: Robert Fink, Second: Hector Bonilla, Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes. (Claudine Bishop had left the meeting.)

10. Move that the Board of Trustees approve the contract revisions for all 12 month employees specifically dealing in the areas of bereavement, vacation, and compensation for AUL events outside of their job description and regular contracted hours approved by their immediate supervisor at a stipend rate of \$30 per hour.

Motion: Michelle Roman, Second: Robert Fink, Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes. (Claudine Bishop had left the meeting.)

11. Move that the Board of Trustees approve a salary adjustment for a new salary of \$120,737.38 for the Business Administrator for the 2018 – 2019 school year.

Motion: Michelle Roman, Second: Robert Fink, Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes. (Claudine Bishop had left the meeting.)

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XX. ADJOURNMENT 10:24 PM

Motion: Robert Fink, Second: Jesenia Vargas, Roll Call: Edgardo Galleno Yes, Robert Fink Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Elba Ceballo Yes, Michelle Roman Yes. (Claudine Bishop had left the meeting.)