

**ACADEMY FOR URBAN LEADERSHIP
SPECIAL BOARD MEETING MINUTES
JUNE 13, 2018
6:30 PM**

I. CALL TO ORDER: 6:43 PM

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, and Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter School within the legal time required. Time may be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

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IV. ROLL CALL

Board Members

Robert Fink (President)	Present
Edgardo Galleno (Vice President)	Present
Jesenia Vargas (Corporate Secretary)	Present
Claudine Bishop	Present – Arrived at 7:55 PM
Hector Bonilla	Present – Arrived at 6:47 PM
Michelle Roman	Present – Arrived at 6:46 PM
Stephanie Valdiviezo	Present

Additional attendees:

Nestor Collazo (Lead Person)	Present
Roberto Reyes (Principal)	Absent
Shanesia Davis-Clyburn (Vice Principal)	Absent
Jeannie Paz (Vice Principal)	Absent
Patricia Bombelyn (Board Solicitor)	Present
Johnny Rosa (Board Secretary)	Present

V. PUBLIC COMMENT #1

None

The Lead Person recommends the following items for approval:

VI. MOTIONS

Academic Excellence

1. Move that the Board of Trustees approve a field trip to Raritan Valley Community College for Christine Dorantes, Krystal Hargrave, and Roberto Reyes on June 18, 2018 for the purpose of planning for the 2018 Senior Graduation at no cost to the BOT.

Motion: Edgardo Galleno, Second: Jesenia Vargas, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Stephanie Valdiviezo Yes. (Claudine Bishop, Hector Bonilla, and Michelle Roman had not yet arrived.)

Human Resources and Recognition

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Finance and Facility Planning

1. Move that the Board of Trustees empower the Finance Committee to approve the professional services appointment of El Associates as the Architect for 299 Barclay Street for an amount not to exceed \$60,000.

Motion: Edgardo Galleno, **Second:** Jesenia Vargas, **Roll Call:** Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Michelle Roman Abstain, Stephanie Valdiviezo Yes.
(Claudine Bishop and Hector Bonilla had not yet arrived.)

Executive Team

VII. ELECTIONS

1. The Election Committee: Johnny Rosa, Edgardo Galleno, and Robert Fink.

At-Large Representative

There are two (2) 1 year seats available for an At-Large Representative.

There is one (1) 2 year seat available for an At-Large Representative.

There are three (3) 3 year seat available for an At-Large Representative.

Claudine Bishop – 3 year term (Application)

Hector Bonilla - 3 year term (Application)

Elba Ceballo – 3 year term (Application)

Ms. Ceballo shared with Board members that she is an AUL founding mother. Her daughter and son have both graduated from AUL. Ms. Ceballo had served as PTO President. Ms. Ceballo has been a teacher for twenty years and this year is a high school Guidance counselor.

Ballots were handed out and collected by Mr. Rosa – ballots were counted by Mr. Rosa, Mr. Galleno, and Mr. Fink.

Three year seats (3)

Hector Bonilla is elected as a Board of Trustee member – At-Large Representative – for a 3 year term – 6 votes.

Claudine Bishop is elected as a Board of Trustee member – At-Large Representative – for a 3 year term – 6 votes.

Elba Ceballo is elected as a Board of Trustee member - At-Large Representative - for a 3 year term – 6 votes.

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Two year seat (1)

Michelle Roman received 1 vote for an At-Large Representative for a 2 year term.

One year seat (2)

No candidates.

2. Oath of Office

Board Secretary will swear in each new Board member by having them repeat the Required Oaths for School Board Members pursuant to N.J.S.A. 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-3. Each form will be signed upon completion.

Hector Bonilla

Elba Ceballo

Claudine Bishop (Sworn in at 7:58 PM)

3. Election of Board of Trustees President

Mr. Edgardo Galleno nominates himself for the position of Board of Trustees President; Second by Mr. Robert Fink.

Ballots were handed out and collected by Mr. Rosa – ballots were counted by Mr. Rosa.

Mr. Edgardo Galleno is elected as Board of Trustees President with 7 votes.

4. Election of Board of Trustees Vice President

Mr. Robert Fink nominates himself for the position of Board of Trustees Vice President; Second by Mr. Edgardo Galleno.

Ballots were handed out and collected by Mr. Rosa – ballots were counted by Mr. Rosa.

Mr. Robert Fink is elected as Board of Trustees Vice President with 7 votes.

5. Election of Board of Trustees Corporate Secretary

Ms. Jesenia Vargas nominates herself for the position of Board of Trustees Corporate Secretary; Second by Mr. Edgardo Galleno.

Ballots were handed out and collected by Mr. Rosa – ballots were counted by Mr. Rosa.

Ms. Jesenia Vargas is elected as Board of Trustees Corporate Secretary with 7 votes.

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VIII. REORGANIZATION APPOINTMENTS

1. Move that the Board of Trustees authorize that the **Home News Tribune** be adopted as the official newspaper to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2018 – 2019 school year.

Motion: Robert Fink, Second: Michelle Roman, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes. (Claudine Bishop had not yet arrived.)

2. Move that the Board of Trustees authorize that the **Amboy Guardian** be adopted as the official newspaper to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2018 – 2019 school year.

Motion: Robert Fink, Second: Jesenia Vargas, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes. (Claudine Bishop had not yet arrived.)

3. Move that the Board of Trustees approve the **Regular meeting schedule** for the 2018 – 2019 school year on the last Wednesday of every month with exceptions on some months.

Motion: Hector Bonilla, Second: Jesenia Vargas, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes. (Claudine Bishop had not yet arrived.)

4. Move that the Board of Trustees authorize that **Investors Savings Bank, Fund and Corporation** be designated as approved depositories for the Academy for Urban Leadership Board of Trustees funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes.

Motion: Robert Fink, Second: Hector Bonilla, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes. (Claudine Bishop had not yet arrived.)

5. Move that the Board of Trustees authorize the following signatures for money market, checking and savings accounts as follows:

Any two of the following three persons:

1. President
2. Vice-President
3. Board Secretary

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Motion: Robert Fink, **Second:** Hector Bonilla, **Roll Call:** Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes. (Claudine Bishop had not yet arrived.)

6. Move that the Board of Trustees adopt the following resolution authorizing Johnny Rosa, Business Administrator/Board Secretary, as the district's Purchasing Agent for the 2018 – 2019 school year:

Whereas, pursuant to NJSA 18A:18A-3, the Academy for Urban Leadership Board of Trustees may grant the Business Administrator of the Board, as the Board's Purchasing Agent, the authority, responsibility and accountability for the purchasing activity of the Board and the authority to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by laws; and

Whereas, pursuant to NJSA 18A:18A-3a, the Board by a general delegation of power may establish a bid threshold in an amount not to exceed **\$29,000** if the Board if the qualified pursuant to NJSA 40A:11-9; and

Whereas, Johnny Rosa is qualified pursuant to NJSA 40A:11-9; and

Whereas, pursuant to NJSA 18A:18A-37(c) the Board, by general delegation of power, may grant the Purchasing Agent the authority to award any contract the cost or price of which, the aggregate, is less than 15 percent of the bid threshold, without advertisement for bids and without solicitation of competitive quotations; and

Whereas, pursuant to NJSA 18A:18A-3a and NJSA 18A:8A-37(a), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract (1) the cost or price of which amounts, in the aggregate, to less than the bid threshold but no greater than 15 percent thereof, or (2) that is exempt from the public bidding requirements as provided in NJSA 18A:a8A-5 (except for professional service and work performed by employees of the Board) without advertising for bid but after solicitation of at least two competitive quotations (if practicable) as required by law.

NOW THEREFORE BE IT RESOLVED by the Academy for Urban Leadership Charter School pursuant to the aforesaid statutes as follows:

- A. During such period of time that Johnny Rosa shall serve as Business Administrator/Board Secretary of the Academy for Urban Leadership Charter School, the bid threshold for the Board is hereby established to be **\$29,000**.
- B. Johnny Rosa is duly authorized to award contracts, in the aggregate, to less than **\$4,350** (which is 15 percent of the bid threshold of **\$29,000**) without advertisement for bids and without solicitation of competitive quotations; and

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- C. Johnny Rosa is duly authorized to seek competitive quotations for and to award contracts as provided by law that either;
- a. is an amount, in the aggregate, to less than **\$29,000**, but to greater than **\$4,350** (which is 15 percent of the bid threshold of **\$29,000**) where two (2) quotes will be required, or
 - b. are exempt from public bidding requirements to NJASA 18A:18A-5 (except for professional services and work performed by Board employees).

Motion: Robert Fink, Second: Jesenia Vargas, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes. (Claudine Bishop had not yet arrived.)

7. Move that the Board of Trustees approve the following **appointments** for the 2018 – 2019 school year:
- a. Board Secretary – Johnny Rosa
 - b. Affirmative Action Coordinator (i.e. validates racial equity) – Miriam Rodriguez
 - c. Custodian of Records – Johnny Rosa
 - d. Title IX Coordinator (i.e. validates gender equity) – Miriam Rodriguez
 - e. Section 504 Compliance Officer (i.e. medical, etc.) – Soveyra Acosta
 - f. Special Education Coordinator (i.e. special education) – Soveyra Acosta
 - g. Anti-Bullying Coordinator – Luisanny Ortiz and Soveyra Acosta

Motion: Robert Fink, Second: Hector Bonilla, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes. (Claudine Bishop had not yet arrived.)

8. Move that the Board of Trustees approve the following **professional services appointments** for the 2018 – 2019 school year, contingent upon receipt of all necessary completed State document requirements:

- a. Attorney:
 1. Patricia Bombelyn, Board Attorney
 2. Nicholas J. Repici, Labor Law Attorney
- b. Treasurer of School Monies – Patrick De Blasio
- c. School Physician – Dr. Surinder K. Sodhi

Motion: Robert Fink, Second: Hector Bonilla, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes. (Claudine Bishop had not yet arrived.)

9. Move that the Board of Trustees approve the following **additional services appointments** for the 2018 – 2019 school year:
- a. 403(b) provider – AXA Equitable

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- b. Flexible Spending Account (FSA) provider – Colonial Life
- c. Disability provider – Colonial Life
- d. Insurance/Risk Management/Consulting Broker: Arthur J. Gallagher & Co.

Motion: Robert Fink, Second: Michelle Roman, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes. (Claudine Bishop had not yet arrived.)

IX. PUBLIC COMMENT #2

Board President invites members of the public to present any additional comments to the Board.

Ms. Eloisa Hernandez, parent of an AUL student, expressed her disappointment that many individuals were not a part of the process in the Lead Person search. Ms. Hernandez advised that her son had not been asked to be a part of the interview process, but his friend was asked. Ms. Hernandez advised that her son did become a part of the process when he asked to be included.

Ms. Hernandez advised that there was no public notice for the Board elections. Ms. Hernandez stated that parents are a large part of this school and it is necessary to get the parents and community involved.

X. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

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Close Executive Session: 8:01 PM

Unanimous Vote: Motion: Motion: Hector Bonilla, Second: Michelle Roman, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes.

Discuss: Potential Lease/Purchase Property
Attorney-client Privilege
Lopac vs. AUL
Personnel Matters

Return from Executive Session: 8:56 PM

Unanimous Vote: Motion: Motion: Michelle Roman, Second: Jesenia Vargas, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes.

Other Motions

1. Move that the Board of Trustees appoint Erin Mulligan-Pierre as our next Lead Person at a salary of \$132,000 plus benefits as detailed in the contract and the term of service will be 3 years and will begin once the new Lead Person's current employment ceases.
Motion: Motion: Robert Fink, Second: Elba Ceballo, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes.

XI. ADJOURNMENT 9:04 PM

Motion: Motion: Hector Bonilla, Second: Michelle Roman, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Jesenia Vargas Yes, Claudine Bishop Yes, Hector Bonilla Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Elba Ceballo Yes.