ACADEMY FOR URBAN LEADERSHIP
BOARD MEETING MINUTES
February 2, 2016
6:30 PM

I. CALL TO ORDER: 6:52 PM

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, and Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter High School within the legal time required. Time may be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

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IV. ROLL CALL

Board Members	
Eloisa Hernandez (President)	Present
Robert Fink (Vice President)	Present
Edgardo Galleno (Secretary)	Present
Hector Bonilla	Present – Left at 12:05 AM
Luis Vargas	Present
Claudine Bishop	Present – Left at 7:50 PM; Return 8:45 PM; Left at 11:00 PM
Noelia Colon	Present
Tashilee Vazquez	Present
Eleni Glykis	Absent
Additional attendees:	
Nestor Collazo (Lead Person)	Present
Roberto Reyes (Principal)	Present – Left at 10:00 PM
Christine Lopac (Vice Principal)	Present
Patricia Bombelyn (Board Solicitor)	Present
Gil Berrios (Board Secretary)	Present
Joseph Ramalho (Teacher Representative)	Absent

At the start of the Board meeting, Ms. Hernandez, Board President, welcomed Mr. Reyes to AUL. Mr. Reyes stated that he is thrilled to be here.

V. APPROVAL OF MINUTES

A. Move that the Board of Trustees approve the **Regular Board Minutes** dated **December 22, 2015** for the **FY2015-2016.**

Note: Minutes dated December 22, 2015 should record Edgardo Galleno as an Excused Absence.

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Motion: Robert Fink, Second: Tashilee Vazquez, Roll Call: Eloisa Hernandez Yes, Robert Fink Yes, Edgardo Galleno Abstain, Hector Bonilla Yes, Luis Vargas Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes.

VI. CORRESPONDENCE

None

VII. PUBLIC COMMENT #1

None

VIII. SPECIAL PRESENTATIONS

A. AUL Students – Victor Restituyo (Senior), Edison Perez (Senior) and Stanley Pena (Junior)
These three above mentioned students are members of the AUL Business Club. They presented to the Board members this evening a sample of a jacket for AUL students to wear in lieu of the cardigan sweater or vest that is a part of the AUL uniform. There is a quarter zipper on the front of the jacket, as well as the AUL logo on the back of the jacket. The students also advised it would be possible to either put "AUL" or the AUL logo on the front of the jacket as well. The students presented to the Board members over one hundred signatures of students and faculty that would be interested in wearing this new jacket. The students stated it would cost $30.00 to buy each jacket and they would be able to sell them for $35.00 each. The three students also felt that this jacket would cut down on uniform infractions.
Dr. Collazo advised Victor, Edison and Stanley that they are asking for a change in policy by proposing a different article of clothing for the AUL uniform. Dr. Collazo stated that Mr. Reyes will be enforcing the uniform policy and in order to support a change in policy it must work for the entire student body.
Ms. Vazquez advised that the students are asking for an option, not a change to the uniform policy.
Ms. Hernandez stated that the students will not look the same. With too much variation, the students will not look like they are in uniform.
Mr. Fink advised the correct AUL regular school uniform includes a white long- sleeve dress shirt and tie, slacks and the sweater vest or cardigan sweater.

Mr. Vargas suggested the three students speak with administration and bring the discussion back to the next Board meeting. Mr. Reyes stated that he would have an opportunity to meet with these students and help them with their next presentation to the Board.
In conclusion, all Board members offered their congratulations to these students on their outstanding efforts relating to the proposal of an AUL jacket.

B. Ricky Aviles and Lissette LeBron

Mr. Aviles and Ms. LeBron advised the Board members that they are civic trustees for Perth Amboy, NJ which is supported by The Citizens Campaign of Metuchen, NJ. Mr. Aviles and Ms. LeBron advised that two AUL Board members are also civic trustees – Ms. Tashilee Vazquez and Mr. Hector Bonilla.
Mr. Aviles and Ms. LeBron advised there are currently thirty-two civic trustees in Perth Amboy; four sub-committees relating to education, the arts, the environment and empowerment.
The Citizens Campaign offers a Leadership Civics Curriculum that is geared towards the junior and senior curriculum. Mr. Aviles and Ms. LeBron presented to Board members a Leadership Civics Curriculum outline which included fourteen lessons. A portion of the outlined curriculum offers students a look into the structure of their local government. It was suggested by Mr. Aviles and Ms. LeBron that this curriculum could be instituted at AUL in two ways: 1) create a course elective or 2) embed the curriculum in the existing Government curriculum. The Citizens Campaign would make a commitment for one year.
Mr. Aviles and Ms. LeBron advised there was an Anti-Poverty Summit held two weeks last summer in which sixty students participated, some of those students were from AUL.
Board members suggested that Mr. Aviles and Ms. LeBron send all of the information to Mr. Reyes, so that he would be able to share it with the Curriculum Committee.

IX. COMMITTEE REPORTS

Committee chairperson(s) will provide a brief overview of pertinent items discussed during the last committee meeting.

- **Finance:** Items in Agenda. An invoice was received regarding the water work completed by the town; additional information has been requested. A meeting has been set up by Mr. Berrios with the city Business Administrator for next week. The architects will be coming to AUL on February 15, 2016 regarding the feasibility study; the turn- around time for the study will be approximately March 1, 2016. The Line of

Credit through Investors Bank should be available within one or two weeks. Mr. Berrios advised that the budget amount for the projected head count for the next school year will be received sometime in February. It is necessary to send out the budget in March.

- **Facilities:** There is a lighting issue to be resolved by EDC Electric before the TCO can be issued. EDC Electric was working on the issue today at the rectory. Falak Construction is on tracking for completing their work by the end of February 2016.
- **Personnel:** Items in Agenda. The Personnel Committee has been working on the following: 1) Evaluation process and timeline – appears to be on course 2) Contracts for review including administration, instructional, secretarial, etc. 3) Insurance Policy 4) Strategic Plan.
- **Curriculum:** Items in Agenda. The committee needs to review the current curriculum. Ms. Hernandez also suggested the committee continue with the development of the academies.
- **Outreach:** Ms. Colon thanked all Board members and administration that were present at the presentation for the Verizon grant award. There will be a ribbon cutting ceremony for the Rectory in the near future. Ms. Vazquez suggested a monthly press release be prepared, so AUL Charter School will get their name out there and get more recognition.
- **Governance:** The committee will be discussing policies with Dr. Collazo and procedures with Mr. Reyes. The 10000 series policies relating to the Board will be reviewed. The committee requests a budget amount be made available for Board training.

X. LEAD PERSON'S REPORT

Lead Person, Nestor Collazo, will give details of his report to the Board.
In the opening of the Lead Person's Report, Dr. Collazo also extended his welcome to Mr. Reyes as the new Principal of AUL.

- Professional Development for the teaching staff continues through PICCS with the help of the Math and Language Arts coaches. Lesson planning has been a topic of discussion.
- Mrs. Lopac, Vice Principal, attended a workshop on the Fiscal Requirements for Federal Funds regarding Title 1.
- Discipline infractions appear to be decreasing. Dr. Collazo is working on a discipline comparative analysis from month to month.
- Student attendance is also in the process of being reviewed. The Realtime system will

be modified to get the accurate monthly attendance reports.

- The first lottery for school year 2016-2017 was held on January 7, 2016. Seventy-six eighth grade students were accepted as incoming AUL Freshmen. The next lottery is scheduled for March 3, 2016.
- A successful Founder's Day was held on January 15, 2016. AUL alumni were invited to speak with students on such topics as how AUL prepared you, positive things you miss about AUL, study skills in college, social life in college, working, health in college, how college has changed you, and deciding on a major. Going forward, present and founding Board members will be invited to participate in Founder's Day.
- An AUL Blood Drive was held on January 29, 2016. Since the blood drive goal was reached, an AUL student will be receiving a $500.00 scholarship from the New York Blood Center. Mr. Fink suggested a congratulatory resolution be presented by the AUL Board of Trustees.
- Three AUL students were appointed as members of the Perth Amboy Art Council.
- PARCC information was received comparing AUL students to the State results in Language Arts and Math. Ms. Hernandez asked if we would be able to obtain the 8th grade results, which would be our current freshmen. Dr. Collazo advised he would look into this matter. Besides level four and level five, level three also counts as meeting the testing requirements for the PARCC test.
- Regarding the Class of 2016 testing, fifteen students have not yet met the Graduation requirement. One senior needs to pass the Math requirement, five seniors need to pass the Language Arts requirement and nine seniors need to pass both the Math and Language Arts requirement.
- Dr. Collazo advised a 95% PARCC student participation is required, so he is recommending a policy amendment.
- Dr. Collazo advised the Board members that he had an initial meeting with Kean University on January 13, 2016. He discussed a collaboration with AUL and Kean. A second meeting with Kean University has been scheduled to be held at AUL on February 11, 2016. Dr. Collazo extended an invitation for Board members to attend this meeting as well. Discussions at this meeting will include 1) use of Kean's laboratory facilities for our AP Chemistry students, 2) summer program at Kean, 3) Kean University day at AUL and 4) scholarships for AUL students applying to 4 year colleges and universities in New Jersey. Ms. Vazquez advised Kean is having a FAFSA Day on March 10, 2016. This is an

opportunity for AUL students and parents to get help.

- PICCS meetings with Pauline Frank continue.
- Sports update – Dr. Collazo stated this is a season for building. On a bright note, one of our girls basketball players is among the top 20 scorers in the state at the present time.
- Mr. Vargas asked Dr. Collazo about the I & R S team. Dr. Collazo advised the team comprised of Ms. Acosta, Mr. Reyes, Mrs. Lopac, Mrs. Lombardo and Ms. Joseph. Dr. Collazo advised they are in the process of developing a protocol, but have had many interventions with the help of Dr. McMillian and faculty.
- Ms. Vazquez requested information be reported at the next Board meeting regarding college acceptances and which colleges/universities our seniors will be attending.

XI. STUDENT REPRESENTATIVE'S REPORT

None

XII. PARENT REPRESENTATIVE'S REPORT

None

XIII. TEACHER REPRESENTATIVE'S REPORT

None

XIV. BOARD PRESIDENT'S REPORT

Board President, Eloisa Hernandez

- The Executive Committee has met three times since the last Board meeting.
- Upon reflecting on last year, the Board has hired a new Lead Person and a new Principal. AUL was awarded a $20,000.00 Verizon grant.
- A Board Retreat will be forthcoming shortly.
- The Board Self-Evaluation must be completed.
- Ms. Hernandez asks each Board member to take on the responsibilities and for each member to do their part. Follow the rules and practices, stay motivated and great things will be sure to come.

XV. OLD BUSINESS

None

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The Lead Person recommends the following items for approval:

XVI. MOTIONS – Consent Agenda

Motion Items #1 - #8 Excluding the Internship Program under Item #1 and Excluding Item #7

Motion: Edgardo Galleno, Second: Robert Fink, Roll Call: Eloisa Hernandez Yes, Robert Fink Yes, Edgardo Galleno Yes, Hector Bonilla Yes, Luis Vargas Yes, Tashilee Vazquez Yes, Claudine Bishop Yes. (Noelia Colon was out of the room at the time of the vote.)

Curriculum

1. Move that the Board of Trustees approve the **Purchase ($3,132.29), Professional Development ($999.64), Class Trip ($2,735.00)** for a **total cost $6,866.93. (See Below)**

PURCHASE			
FACULTY		**DESCRIPTION**	**COST**
Abraham Williams Computer Technology		Graphic design / video editing class starting Semester II. (Amazon.com) • Cannon camera with lens bundle and accessory kit • Chromo Led camcorder video light for Cannon, Nikon, Pentax, cameras • Professional 72inch tripod 3way Pan head tilt motion with built in bubble leveling for cameras + camcorders **TOTAL**	$529.95 $ 29.79 $ 29.95 **$589.69**
James O. O'Brien Model United Nations		Attending the St. Peter's University Model United Nations on March 1st and 2nd 2016 Guarini Institute for Government and Leadership Saint Peter's University	**$480.00**

		2641 Kennedy Blvd, Jersey City, NJ	
Daniel de Jesus		NFHS Coaching Fundamental Course for: • Christopher Tereshko • Alex de los Santos • Arlen Mase • Krystal Hargrave Tuesday, February 2, 2016 9:00 am – 1:00 pm @ Robbinsville, NJ **TOTAL**	$75.00 Each **$300.00**
Fausto Sosa		Black Seal Certification Tuesdays, March 8, 2, April 5 & 19 – 4 day course Piscataway/Somerset Rt. 287, exit 12	**$550.00**
Ada González Christine Lopac Roberto Reyes		Paradise Travel 3 Airline tickets round trip Tucson E & F Conference	$1,212.60

PROFESSIONAL DEVELOPMENT

FACULTY	DATE OF PD	DESCRIPTION	COST
Joseph Ramalho	February 18 & 19	2016 NJMEA State Music Conference East Brunswick Hilton and Towers East Brunswick, NJ Music Program – Obtain current music knowledge to help AUL students in their music class	$165.00
Soveyra Acosta	January 15	Positive Behavior Support Rutgers UBHC Piscataway, NJ To learn strategies for positive behavior support	Free
RoseAnn Berberich Diana Collazo	January 18	PICCS PLC Coaches New York Office Improve practice and incorporate the PICCS initiatives into our PLC's	Free
Amy Lombardo Jesus Lozada	March 7th	District Testing Coordinator & District Technology Coordinator – PARCC training Mandatory as a District Testing Coordinator – PARCC testing 2016	Free
Soveyra Acosta Hughenia Stokes	February 29 – March 2	21st Century Drug & Violence Prevention Training Conference. To fulfill the need for Drug & Violence Prevention Specialists	$834.64

		Was recommended in the Police meeting with students @ Perth Amboy Police Dept. Atlantic City, NJ Training & certification @ $250.00 p/p Hotel Reservation each @$167.32 p/p	
CLASS TRIP			
FACULTY	**DATE**	**DESCRIPTION**	**COST**
Rose Ann Berberich	June 1st	Ellis Island @8:00 am returning @3:30 pm 107 Freshman 10 Chaperones Students will bring lunch or purchase **TRANSPORTATION:** 3 Bus needed @275 each **TOTAL**	$1,035.00 $825.00 **$1,860.00**
Amy Lombardo	February 10, 2016	College Fair / Junior Class 100 students from 11th grade Leave at 9:30 am returning 11:30 am Bishop AHR High School, Edison NJ Students will have lunch at school **TRANSPORTATION:** Bus provided by Career Council, Inc. – Free bus service	Free
Amy Lombardo	March 9	College Trip William Paterson 40 students from 11th grade Students will purchase lunch there Leaving at 8:30 am – returning 2:30 pm Full School Uniform **TRANSPORTATION:** One bus needed @$375 from Shamrock	Bus $375.00
James O'Brien	January 25 & 26	Mock Trial State Competition Preliminary county competitions, if AUL wins this round they can go on to the final county rounds which take place on 1/27 at the same location. Participation of 8 students (1 from 9th; 6 from 11th, 1 from 12th) – Professional Attire Leave at 3:30 – returning at 9:00 pm Middlesex County Courthouse, New Brunswick **TRANSPORTATION:** 1 bus for each day @$250 per day. **BUS TOTAL**	Free **$500.00**

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Finance

2. Move that the Board of Trustees approve Fund 10 General Warrants List for December 22, 2015 – January 19, 2016 in the amount **$69,288.46**.
3. Move that the Board of Trustees approve Fund 10 General Warrants List for January 20, 2016 – January 25, 2016 in the amount of **$173,545.34**.
4. Move that the Board of Trustees approve Fund 60 General Warrants List for January 20, 2016 – January 25, 2016 in the amount of **$1,011.69**.
5. Move that the Board of Trustees approve the Payroll Report for December 30, 2015 in the amount of **$166,899.83**.
6. Move that the Board of Trustees approve the Payroll Report for January 15, 2016 in the amount of **$164,429.44**.
8. Move that the Board of Trustees approve the **Transfer Report** for the Month of **December 31, 2015 FY 2015-2016**.

XVII. NEW BUSINESS

None

XVIII. PUBLIC COMMENT #2

None

XIX. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice

notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Close Executive Session: 9:43 PM

Unanimous Vote: Motion: Luis Vargas, Second: Edgardo Galleno, Roll Call: Eloisa Hernandez Yes, Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Hector Bonilla Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes.

Discuss: Contract
Personnel Issue
Discipline Issue
Attorney-client Privilege
Test Results

Return from Executive Session: 12:32 AM

Unanimous Vote: Motion: Tashilee Vazquez, Second: Robert Fink, Roll Call: Eloisa Hernandez Yes, Robert Fink Yes, Edgardo Galleno Yes , Luis Vargas Yes, Tashilee Vazquez Yes, Noelia Colon Yes. (Hector Bonilla and Claudine Bishop had left the meeting).

Curriculum

1. Move that the Board of Trustees approve the **Internship Program (Free)** (See Below)

INTERNSHIP PROGRAM			
FACULTY	DATE	DESCRIPTION	COST
Maria Sena	January 25, 2016	Internship Application for Guidance Department with Sovy. Maria Sena is getting a BA in Psychology / Christian Counselor and her Master will be in Guidance or Social Work. It's a requirement for her graduation to do an internship in a field that she is looking to enter. Her BA will be in Psychology and she's looking to get my MSSW in Social Work and become licensed to work in the school system also. She will be at the Guidance Dept. for half hour during the day and from 3-4pm.	Free

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Motion: Tashilee Vazquez, Second: Robert Fink, Roll Call: Eloisa Hernandez Yes, Robert Fink Yes, Edgardo Galleno Yes , Luis Vargas Yes, Tashilee Vazquez Yes, Noelia Colon Yes. (Hector Bonilla and Claudine Bishop had left the meeting).

Finance

7. Move that the Board of Trustees approve the Board of Trustees' Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a)4, the members of the Academy for Urban Leadership Board of Trustees certify that as of **December 31, 2015** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (a)3 and that sufficient funds are available for the remainder of the fiscal school year **FY2015-2016**.

TABLED

9. Move that the Board of Trustees approve the **Treasurer's Report** for the FY2015-2016 as of **December 31, 2015**.

TABLED

Personnel

10. Move that the Board of Trustees approve the Security Officer **Sheena Burgos** 12 month employee starting date February 3, 2016 salary pro-rated at a total amount of **$33,000.00.**

Motion: Luis Vargas, Second: Robert Fink, Roll Call: Eloisa Hernandez Yes, Robert Fink Yes, Edgardo Galleno Yes , Luis Vargas Yes, Tashilee Vazquez Yes, Noelia Colon Yes. (Hector Bonilla and Claudine Bishop had left the meeting).

11. Move that the Board of Trustees approve the Security Officer **Jason Nieves** 12 month employee starting date February 3, 2016 salary pro-rated at a total amount of **$33,000.00**.

Motion: Luis Vargas, Second: Robert Fink, Roll Call: Eloisa Hernandez Yes, Robert Fink Yes, Edgardo Galleno Yes , Luis Vargas Yes, Tashilee Vazquez Yes, Noelia Colon Yes. (Hector Bonilla and Claudine Bishop had left the meeting).

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Governance

12. Move that the Board of Trustees approve the **Memorandum of Agreement (MOU)** with the Perth Amboy Police Department for the FY2015-2016.

Motion: Tashilee Vazquez, Second: Robert Fink, Roll Call: Eloisa Hernandez Yes, Robert Fink Yes, Edgardo Galleno Yes , Luis Vargas Yes, Tashilee Vazquez Yes, Noelia Colon Yes. (Hector Bonilla and Claudine Bishop had left the meeting).

Other Motions

1. Move that the Board of Trustees approve an LEA (Piscataway) to LEA (AUL) Food Agreement (Sodexo) FY2015-2016 and Academy for Urban Leadership Charter School will provide the employees to serve the Meals.

Motion: Edgardo Galleno, Second: Robert Fink, Roll Call: Eloisa Hernandez Yes, Robert Fink Yes, Edgardo Galleno Yes , Luis Vargas No, Tashilee Vazquez Yes, Noelia Colon Yes. (Hector Bonilla and Claudine Bishop had left the meeting).

2. Move that the Board of Trustees approve Gil Berrios with the changes provided during Closed Session discussion.

Motion: Tashilee Vazquez, Second: Robert Fink, Roll Call: Eloisa Hernandez Yes, Robert Fink Yes, Edgardo Galleno Yes , Luis Vargas Yes, Tashilee Vazquez Yes, Noelia Colon Yes. (Hector Bonilla and Claudine Bishop had left the meeting).

XX. ADJOURNMENT 12:49 AM

Motion: Edgardo Galleno, Second: Robert Fink, Roll Call: Eloisa Hernandez Yes, Robert Fink Yes, Edgardo Galleno Yes , Luis Vargas Yes, Tashilee Vazquez Yes, Noelia Colon Yes. (Hector Bonilla and Claudine Bishop had left the meeting).