ACADEMY FOR URBAN LEADERSHIP
BOARD MEETING MINUTES
August 25, 2015
6:30 PM

I. CALL TO ORDER: 6:30 PM (By Mr. Fink, Vice President)

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, and Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter High School within the legal time required. Time may be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

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IV. ROLL CALL

Board Members	
Eloisa Hernandez (President)	Absent
Robert Fink (Vice President)	Present
Edgardo Galleno (Secretary)	Present
Hector Bonilla	Excused Absence - Medical
Luis Vargas	Present
Felix Flores	Present
Claudine Bishop	Present
Noelia Colon	Present – Arrived at 6:37 PM
Joseph Nieves	Absent
Tashilee Vazquez	Present
Eleni Glykis	Present – Arrived at 6:37 PM Left at 9:04 PM
Additional attendees:	
Christine Lopac (Interim Lead Person)	Present
Patricia Bombelyn (Board Solicitor)	Present – Arrived at 7:23 PM Left at 11:30 PM
Gil Berrios (Board Secretary)	Present

V. APPROVAL OF MINUTES

A. Move that the Board of Trustees approve the **Regular Board Minutes** dated **July 28, 2015** for the **FY2015-2016.**

Motion: Edgardo Galleno, Second: Luis Vargas, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes.
Note: Noelia Colon and Eleni Glykis not present for vote.

VI. CORRESPONDENCE

None

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VII. PUBLIC COMMENT #1

None

VIII. SPECIAL PRESENTATIONS

Jim Giannakis – Food Service (Sodexo)

- Sodexo is presently in school districts such as Hillsborough, Plainfield, South Plainfield, Hoboken, Jersey City and East Orange.
- Food service will meet with students approximately every three months (or sooner) to determine what students like or dislike.
- Menu items will be varied.
- Compliant with HHFKA – Healthy Hunger- Free Kids Act.
- Compliant with NSF – National Safety Food (example allergies)
- Food service has the ability to prepare BBQ's and catering if needed. Also, special events such as "Tastes Around the World" can be planned.
- Breakfast is the most important meal of the day. Breakfast foods will vary and include bagels, muffins, yogurt and hot sandwiches. The bread that will be served is 100% grain.
- There is a possibility of setting up a sub sandwich station, where the student has the option to choose what they want on their sandwich.
- As people eat with their eyes, the food must look good to eat.
- The High Street location will have an equitable lunch as that served at the main campus.
- The vending machines currently in the school have no financial benefit, as no money is given back to AUL. This can be changed with a new vending machine vendor.
- Food service will provide appropriate staff to serve the students for a prompt and efficient lunch period.
- Students are the food service number one priority as they are the customer. Sodexo staff must be courteous to students or the food service staff would be asked to leave the school.
- An LEA agreement is available which is a shared service between two school districts and can offer a cost reduction.
- There is no monthly management fee.
- On early dismissal days, the food service can provide a grab and go lunch for the students to take home with them.

- Food service would not have an issue with students continuing to have bake sales after school or at noon on early dismissal days.
- Food service would be able to prepare a back to school breakfast for staff the first week of September.

IX. COMMITTEE REPORTS

Committee chairperson(s) will provide a brief overview of pertinent items discussed during the last committee meeting.

- **Finance:** Items in Agenda. Motion #5 in Consent Agenda should be moved to Other Motions.
- **Facilities**: Discussion in Executive Close Session.
- **Personnel**: Items in Agenda. Open staff positions are in the process of being filled. An interview is scheduled for tomorrow morning with a candidate for the nurse position.
- **Curriculum Development**: Committee did not have a meeting.
- **Outreach**: Committee had a meeting yesterday. The committee will market to the community all that AUL has to offer.
- **Governance**: None. Committee did not have a meeting.
- **Athletics**: The committee is in the process of scheduling games and buses for the upcoming season.
- **Ad Hoc Committee Reports**: Discussion in Executive Close Session.

X. LEAD PERSON'S REPORT

Interim Lead Person, Christine Lopac, will give details of her report to the Board:

- Summer school has concluded. The Curriculum Committee will discuss the summer school data at their next meeting.
- Some staff members attended PICCS Professional Development classes this summer.
- The new Guidance staff has been working on student schedules. Ms. Santana, Guidance Assistant, has been making calls to student homes if a schedule issue has been detected. However, some students are travelling and will have to adjust their schedules once back to school.
- Staff members will be back to school next week.

- The average class size is 20 students. The Personal Finance course may have some sections with 24 students.
- Mrs. Lopac advised the goal is to have scheduling completed by this Friday.
- The Board asked if the academies are a part of the student schedules. Mrs. Lopac advised there is still a lot of planning required for the academies and it must first be presented to the Curriculum committee. The teachers met on the last day of school in June and discussed the academy structure. It will also be necessary to increase electives across the board and add additional staffing as well.
- AP level courses are offered to the Seniors or by teacher recommendation to the Juniors. Colleges look for these type of courses at admissions. Mrs. Lopac advised there is preparatory course work given during the summer session. This opportunity gives the student an idea of what work is expected for that particular course.

XI. STUDENT REPRESENTATIVE'S REPORT

None

XII. PARENT REPRESENTATIVE'S REPORT

None

XIII. TEACHER REPRESENTATIVE'S REPORT

None

XIV. BOARD PRESIDENT'S REPORT

Board President, Eloisa Hernandez

Mr. Fink, Board Vice President, sent Ms. Hernandez's regards from Florida. The Board members thanked Mrs. Lopac for her work and dedication to the school during her position as Interim Lead. The Board members thanked Ms. Bombelyn for delaying her vacation in order to attend the meeting tonight. Mr. Fink thanked all of the members for attending the Board Retreat in July; there is important work to be done including long term goals for the school. The Board is working together on the Board Operations calendar which will aid in making timely decisions.

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XV. OLD BUSINESS

None

The Interim Lead Person recommends the following items for approval:

XVI. MOTIONS – Consent Agenda

Items 4, 5 and 6 remove from Consent Agenda to Other Motions
Motion Item #1 – Item #13 with the exception of Items 4, 5 and 6

Motion: Edgardo Galleno, Second: Tashilee Vazquez, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes, Eleni Glykis Yes.

Personnel

1. Move that the Board of Trustees accept the letters of resignations from **Peter Astras**.
2. Move that the Board of Trustees approve **Joana Santana** for Guidance Assistant in the amount of **$35,000.00** for Fiscal School Year 2015-2016 twelve month employee.
3. Move that the Board of Trustees approve **Benjamin B. Williams** for Computer Science Technology in the amount of **$48,000.00** for Fiscal School Year 2015-2016 ten month employee.

Finance

7. Move that the Board of Trustees approve the Payroll Report for July 30, 2015 in the amount of **$40,266.17**.
8. Move that the Board of Trustees approve the Payroll Report for August 15, 2015 in the amount of **$45,439.53**.
9. Move that the Board of Trustees approve Fund 10 General Warrants List for June 30, 2015 in the amount of **$14.481.62**.
10. Move that the Board of Trustees approve Fund 10 General Warrants List for July 28th – August 18, 2015 in the amount of **$44,417.87**.
11. Move that the Board of Trustees approve Fund 10 General Warrants List for August 19, 2015 – August 21, 2015 in the amount of **$60,081.69**.

12. Move that the Board of Trustees approve Payment to Perth Amboy DOE for the FY2014-2015 enrollment students Free & Reduce food service in the amount of **$29,803.00**.
13. Move that the Board of Trustees approve Certification of Implementation of Corrective Action Plan for the FY2013-2014.

Other Motions

Curriculum

4. Move that the Board of Trustees approve Dr. Titus McMillian Consultant Agreement for the FY2015-2016 daily rate of **$300.00 per day**.
   Item #4 Amended to Read:
   Move that the Board of Trustees approve Dr. Titus McMillian Consultant Agreement for the FY2015-2016 daily rate of **$300.00 per day**, as edited by Board counsel.
   Motion: Edgardo Galleno, Second: Luis Vargas, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Felix Flores was not present for the vote and Eleni Glykis had left the meeting.)
5. Move that the Board of Trustees approve McRobert Protective Agency Inc. for Security Services at **regular hourly rate of $18.60** and **overtime hourly rate of $27.90** for FY2015-2016. **TABLED**
   Motion: Edgardo Galleno, Second: Tashilee Vazquez, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Felix Flores was not present for the vote and Eleni Glykis had left the meeting.)
6. Move that the Board of Trustees approve Delta T Staffing Contract see attachment of hourly rates for FY2015-2016.
   Item #6 Amended to Read:
   Move that the Board of Trustees approve Delta T Staffing Contract see attachment of hourly rates for FY2015-2016, with changes recommended by Board counsel.
   Motion: Edgardo Galleno, Second: Tashilee Vazquez, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Felix Flores was not present for the vote and Eleni Glykis had left the meeting.)

14. Move that the Board of Trustees approve Comcast – to provide Data at a **three year contract** in the amount of **$1,420.44 per month** plus a **3%** consortium fee in a monthly amount of **$43.00** and **PRI-Voice** (Trunk Line called T1) for a **three year contract** in the amount of **$389.00 per month** for **FY2015-2019**.
    Item #14 Amended to Read:
    Move that the Board of Trustees approve Comcast – to provide Data at a **three year contract** in the amount of **$1,420.44 per month** plus a **3%** consortium fee in a monthly amount of **$43.00** and **PRI-Voice** (Trunk Line called T1) for a **three year contract** in the amount of **$389.00 per month** for **FY2015-2019**, pending receipt of complete contract for review by Executive and Finance Committees.
    Motion: Robert Fink, Second: Edgardo Galleno, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Eleni Glykis had left the meeting.)
15. Move that the Board of Trustees approve CDWG-Purchase of 40 Laptops and 3 year warranty in the amount of **$33,573.60 FY2015-2016**.
    Motion: Felix Flores, Second: Edgardo Galleno, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Eleni Glykis had left the meeting.)
16. Move that the Board of Trustees approve Hunter Technologies – Purchase of Telephone system in the amount of **$25,331.37 FY2015-2016**.
    Item #16 Amended to Read:
    Move that the Board of Trustees approve Hunter Technologies – Purchase of Telephone system in the amount of **$25,331.37 FY2015-2016**, provided no payment in advance, removal of reference to attorney fees and removal of county of venue (Monmouth) for litigation.
    Motion: Edgardo Galleno, Second: Felix Flores, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Eleni Glykis had left the meeting.)
17. Move that the Board of Trustees approve Gallagher O'Gorman & Young as Insurance Broker **FY2015-2016**.
    Motion: Felix Flores, Second: Edgardo Galleno, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Eleni Glykis had left the meeting.)

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New Motions

Move that the Board of Trustees approve **First Student** for Two Buses **not to exceed $148,800.00** for **Fiscal School Year 2015-2016**, depending upon review of full contract by Executive and Finance Committees.
Motion: Felix Flores, Second: Edgardo Galleno, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Eleni Glykis had left the meeting.)

Move that the Board of Trustees approve **Joy Transport** for additional coverage of buses **not to exceed $45,000.00** for **Fiscal School Year 2015-2016**, depending upon review of full contract by Executive and Finance Committees.
Motion: Felix Flores, Second: Tashilee Vazquez, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Eleni Glykis had left the meeting.)

Move that the Board of Trustees approve the **updated Principal Job Description** and **Interview and Resume Rubrics**.
Motion: Edgardo Galleno, Second: Felix Flores, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Eleni Glykis had left the meeting.)

Move that the Board of Trustees approve **Sodexo** as the new **Food Service Provider** for **Fiscal School Year 2015-2016**, contingent upon a fully detailed contract per presentation before the Board with detailed services provided and said contract to be reviewed by the Executive and Finance Committees.
Motion: Tashilee Vazquez, Second: Felix Flores, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Eleni Glykis had left the meeting.)

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Move that the Board of Trustees approve payment to the following teachers at a rate of **$40.00 per hour** for attending **PICCS Professional Development** over the summer:

Gregg Halleck	21 Hours
Douglas Frost	7 Hours
Peter Astras	14 Hours
Roseann Berberich	28 Hours
Munira Jamali	28 Hours
Bernadette Gioia	14 Hours

Motion: Tashilee Vazquez, Second: Claudine Bishop, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Eleni Glykis had left the meeting.)

Move that the Board of Trustees release **Peter Astras** before his 60 day term upon hiring of his replacement and their start date would be Peter Astras last day.
Motion: Luis Vargas, Second: Felix Flores, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Tashilee Vazquez Yes, Claudine Bishop Yes, Noelia Colon Yes. (Eleni Glykis had left the meeting.)

XVII. NEW BUSINESS

None

XVIII. PUBLIC COMMENT #2

None

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XIX. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Close Executive Session: 8:20 pm

Unanimous Vote: Motion: Edgardo Galleno, Second: Felix Flores, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Claudine Bishop Yes, Noelia Colon Yes, Tashilee Vazquez Yes, Eleni Glykis Yes.

Discuss: Personnel
Contractual Matters
Facilities
Attorney-client Privilege

Return from Executive Session: 12:24 am
Unanimous Vote: Motion: Felix Flores, Second: Robert Fink, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Claudine Bishop Yes, Noelia Colon Yes, Tashilee Vazquez Yes. (Eleni Glykis had left the meeting)

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XX. **ADJOURNMENT 12:51 am**

Motion: Tashilee Vazquez, Second: Edgardo Galleno, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Luis Vargas Yes, Felix Flores Yes, Claudine Bishop Yes, Noelia Colon Yes, Tashilee Vazquez Yes. (Eleni Glykis had left the meeting)