ACADEMY FOR URBAN LEADERSHIP
BOARD MEETING MINUTES
July 27, 2016
6:30 PM

I. CALL TO ORDER: 6:46 PM

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, and Open Public Meeting Law by notification of the Home News Tribune and at the Academy for Urban Leadership Charter School within the legal time required. Time may be allotted for public comment at this meeting.

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. MISSION STATEMENT

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

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IV. ROLL CALL

Board Members	
Robert Fink (President)	Present
Edgardo Galleno (Vice President)	Present
Yamillet Febo-Gomez (Secretary)	Present – Arrived at 6:50 PM
Hector Bonilla	Absent
Claudine Bishop	Present
Eleni Glykis	Absent
Michelle Roman	Present
Jordan Rickards	Present
Sylvia Leon	Excused Absence
Stephanie Valdiviezo	Present
Marlenis Rosa	Present

Additional attendees:	
Nestor Collazo (Lead Person)	Excused Absence
Roberto Reyes (Principal)	Present
Patricia Bombelyn (Board Solicitor)	Present
Roseann L. Lozinski, EdD (Board Secretary)	Present

V. APPROVAL OF MINUTES

A. Move that the Board of Trustees approve the Regular Board Minutes dated June 29, 2016 for the FY2015-2016.

Motion: Edgardo Galleno, Second: Michelle Roman, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes.

VI. CORRESPONDENCE

None

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VII. PUBLIC COMMENT #1

Board President invites members of the public to present any comments to the Board.

Stephanie Valdiviezo introduced herself as a Trustee Candidate for a one year term on the AUL Board. Ms. Valdiviezo was supported by Pastor Carlos Flores, Councilman J. Pallone, and her mother Roselie Bosques.

Marlenis Rosa introduced herself as a Trustee Candidate for a one year term on the AUL Board.

A motion was made to revise the Board Meeting Agenda for July 27, 2016.
Motion: Edgardo Galleno, Second: Michelle Roman, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes.

Other Motion #2

2. Move that the Board of Trustees approve **Trustee Candidate Stephanie Valdiviezo** to serve a **1 Year Term** expiring on June 30, 2017.
Motion: Jordan Rickards, Second: Claudine Bishop, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes.

Other Motions #3

3. Move that the Board of Trustees approve **Trustee Candidate Marlenis Rosa** to serve a **1 Year Term** expiring on June 30, 2017.
Motion: Edgardo Galleno, Second: Jordan Rickards, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes.

Patricia Bombelyn, Board Solicitor, administered the oath to Ms. Stephanie Valdiviezo and Ms. Marlenis Rosa to become Board of Trustee members at the Academy for Urban Leadership Charter School.

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VIII. PRESENTATION – Rosella Harvey from Northstar

Ms. Harvey advised that she had met Mr. Fink this year at the Charter School Conference. Ms. Harvey presented a proposal by Northstar for the growth, expansion and subsequent construction to serve the students of The Academy for Urban Leadership Charter School. Ms. Harvey stated that she would enjoy working with AUL Charter School whose mission is about the students. Ms. Harvey stated that Northstar has the ability to work with complex projects dealing with tight funds and tight schedules. Northstar has done work in such places as New Jersey, Pennsylvania, Delaware and Florida.

Ms. Harvey advised that Northstar has sixteen project managers in two offices. If Northstar's proposal was approved, Ms. Harvey would serve as Project Executive. Ms. Carolyn Pearson would serve as Project Manager, who would oversee and manage the day-to-day activities of the project.

The scope of services provided by Northstar would include building inspection/due diligence, design team solicitation and project planning, design and zoning management, construction procurement, construction administration, and closeout.

Ms. Harvey stated that Northstar has been working with charter schools since 2007. Presently, Northstar is working on a charter school in Plainfield, New Jersey. Ms. Harvey advised that Northstar engages professionals that have experience working with charter schools including architects and engineers.

Ms. Harvey advised that Northstar makes the recommendations, however, the Board of Trustees makes the final decisions.

IX. TEAM REPORTS

Team chairperson(s) will provide a brief overview of pertinent items discussed during the last team meeting.

- **Finance and Facilities Planning Team:** Motions in Agenda. Discussion in Executive Closed Session.
- **Human Resources and Recognition Team:** No Report.
- **Executive Team:** Discussion in Executive Closed Session.

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- **Academic Excellence Team:** Motions in Agenda.

X. LEAD PERSON'S REPORT

Lead Person, Nestor Collazo, will give details of his report to the Board.
In Dr. Collazo's absence, Mr. Roberto Reyes, Principal, presented the following:

- Student schedules should be completed by the first week of August.
- Staff members continue to be hired; interviews are ongoing.

XI. STUDENT REPRESENTATIVE'S REPORT

None

XII. PARENT REPRESENTATIVE'S REPORT

None

XIII. TEACHER REPRESENTATIVE'S REPORT

Mrs. Munira Jamali, Math Teacher at AUL, presented the following:

- An AUL parent approached Mrs. Jamali about summer school. The parent advised that one of her children had failed a course and wanted to know why AUL was not offering summer school classes this year. As the credit recovery course was going to be offered at Perth Amboy High School, the parent was not pleased with this decision. The parent felt that if she wanted this environment for her children, she would have sent them to PAHS.
- Teachers would like the option to have their pay over a twelve month period.

XIV. BOARD PRESIDENT'S REPORT

Robert Fink, President of the Board, will give his report.

- All new Board of Trustee members must complete the necessary fingerprinting process with help through the Business Office.
- As of July 13, 2016, there is a requirement for lead water testing from all water sources. A report must be submitted.
- It is now an exciting time for the AUL Board to have eleven Board members. One of the newest Board members is our first student representative; an AUL alumni from the first graduating class.

- Team leaders are in the process of reviewing the schools charter. Board members will be given team assignments and meeting schedules.

XV. OLD BUSINESS

None

The Lead Person recommends the following items for approval:

XVI. MOTIONS – Consent Agenda

Motion #5 and Motion #6 under Finance and Facility Planning should be removed and placed under Other Motions.

Motion Items #1-4 under Finance and Facility Planning; and Items #1-3 under Human Resources and Recognition; and Items #1-3 under Academic Excellence

Motion: Jordan Rickards, Second: Claudine Bishop, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.

Finance and Facility Planning

1. Move that the Board of Trustees approve Fund 10 General Warrants List for July 13, 2016 – July 26, 2016 in the amount of **$65,221.48.**
2. Move that the Board of Trustees approve Fund 10 General Warrants List for July 27, 2016 in the amount of **$55,125.03.**
3. Move that the Board of Trustees approve Fund 10 General Warrants List for June 30, 2016 **$42,891.00.**
4. Move that the Board of Trustees approve the Payroll Report for July 15, 2016 **$50,051.05.**

Human Resources and Recognition

1. Move that the Board of Trustees accept the resignation of the following staff: **Johanna R. Wylde (7-18-16).**

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2. Move that the Board of Trustees approve the salary adjustment for Nabaneeta Mukherjee for the end of FY2015-2016 and the beginning of FY2016-2017 at the salary amount of **$65,705.00.**
3. Move that the Board of Trustees approve Summer Hours for:
   A. Shaheda Lynn Hall, Guidance 2 days in July 5 hours per day (to finalize 2015-2016) and 8 days in August 5 hours per day (preparation 2016-2017) at $40.00 per hour not to exceed amount of **$2,000.00.**
   B. D. Frost, Math 8th/9th Grade Academy July 12-22, 2016 9 days from 9:00am to 11:00am at $40.00 per hour not to exceed amount of **$720.00.**
   C. C. Tereshko, English 8th/9th Grade Academy July 12-22, 2016 9 days from 9:00am to 11:00am at $40.00 per hour not to exceed amount of **$720.00.**
   D. Jeffrey Rosario student IT/Custodial support summer hours (5 hours/day 5 days/week x 6 weeks) not to exceed 150 hours at the minimum wage of $8.38 per hour.
   E. Student custodial support names: Jada Soto, David Correa, Emmanuel Sanchez, Yamile Perez re-approval at Special Meeting July 13, 2016.

Academic Excellence

1. Move that the Board of Trustees approve the Professional Development for the following individuals:
   A. Maria De La Jara for Middlesex County College AP Summer Institutes Spanish and Language Culture on August 1-4, 2016 not to exceed amount of **$900.00.**
   B. Luissany Ortiz for Financial Aid De-Mystified in Newtown, NJ on October 7, 2016 free of cost.
2. Move that the Board of Trustees approve Curriculum Writing for 22 courses x 10 hours per course at $40.00 per hour in an amount not to exceed **$8,800.00.** (per attachment)
3. Move that the Board of Trustees approve Curriculum Re-Writing for 22 courses x 5 hours per course at $40.00 per hour in an amount not to exceed **$4,400.00.** (per attachment)

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XVII. NEW BUSINESS

None

XVIII. PUBLIC COMMENT #2

None

XIX. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Close Executive Session: 7:26 PM

Unanimous Vote: Motion: Jordan Rickards, Second: Michelle Roman, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Michelle Roman Yes, Jordan Rickards Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.

Discuss: Attorney-client Privilege
Purchase/Lease Facilities
Contractual Matter

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Return from Executive Session: 9:37 PM
Unanimous Vote: Motion: Jordan Rickards, Second: Claudine Bishop, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Michelle Roman Yes, Jordan Rickards Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.

Other Motions

1. Move that the Board of Trustees approve the proposal of Northstar Owners Representation for an amount not to exceed $129,404.00 which is inclusive of a not to exceed amount of $500.00 per month reimbursable expenses over 13 months ($6,500.00).
   Motion: Edgardo Galleno, Second: Jordan Rickards, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.
4. Move that the Board of Trustees approve the Annual Charter School Report for the Academy for Urban Leadership Charter School to the State of NJ due by August 1, 2016.
   Motion: Edgardo Galleno, Second: Jordan Rickards, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.
   Remove Above Motion
   Motion: Edgardo Galleno, Second: Jordan Rickards, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.
   Motion Should Read:
   Move that the Board of Trustees empower the Executive Committee to approve the Annual Charter School Report for the Academy for Urban Leadership Charter School to the State of NJ due by August 1, 2016.
   Motion: Edgardo Galleno, Second: Jordan Rickards, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.

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5. Move that the Board of Trustees approve the LEA agreement between Academy for Urban Leadership and the Piscataway School District for the food service program for the 2016-2017 school year.
   Motion: Edgardo Galleno, Second: Yamillet Febo-Gomez, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.
6. Move that the Board of Trustees accept the Treasurer's Reports for the months ending December 31, 2015 through the month ending May 30, 2016.
   Motion: Edgardo Galleno, Second: Claudine Bishop, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.
   Remove Above Motion
   Motion: Edgardo Galleno, Second: Claudine Bishop, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.
   TABLED
7. Move that the Board of Trustees approve Amendments to the By-Laws for First Reading Article IV-Committees Sec. 2-Standing Committees.
   Motion: Edgardo Galleno, Second: Jordan Rickards, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.
8. Move that the Board of Trustees approve the submission of the Initial Application for Temporary Instruction space to the Department of Education for approval of a new space for the 2016-2017 school year.
   Motion: Edgardo Galleno, Second: Jordan Rickards, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.
9. Move that the Board of Trustees approve the Executive Board, under the advice of the School Attorney, enter into a contract for the rental of the space at St. John the Baptist Orthodox Church, 145 Board Street, Perth Amboy for the 2016-2017 school year. This space will fill the need for a Physical Education and Health Classroom facility.

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Motion: Jordan Rickards, Second: Michelle Roman, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.

XX. ADJOURNMENT 9:47 PM

Motion: Edgardo Galleno, Second: Jordan Rickards, Roll Call: Robert Fink Yes, Edgardo Galleno Yes, Yamillet Febo-Gomez Yes, Claudine Bishop Yes, Jordan Rickards Yes, Michelle Roman Yes, Stephanie Valdiviezo Yes, Marlenis Rosa Yes.