



Instructions for Making a Gift of Stock

1. Please send notification of the intent to transfer stock to the Director of Development:

Epiphany School
3611 E Denny Way
Seattle, WA 98122

Lauren Smith
lsmith@epiphany-school.org
206.971.3018 (direct)
206.324.2127 (fax)

2. If possible, please do not transfer securities until you have notified Epiphany School.

Stock transfers often do not reveal the donor's name and the school will not know who has made the gift.

Please include:

- i. Donor name
- ii. Broker's name and contact information
- iii. Name of securities being transferred
- iv. Numbers of shares that will be transferred and the date of transfer
- v. Purpose of the gift (annual fund, endowment, capital campaign, other)

3. Provide your broker with the following transfer information:

Angel Liu
Garde Capital, Inc.
1301 5th Ave, Ste 3030
Seattle, WA 98101

angel.liu@gardecapital.com
206.552.7920 (direct)
206.552.7900 (main)
206.527.3097 (fax)

Custodian: Charles Schwab
Account Name: Epiphany School
Account #: 2612-2382
Depository Trust Corp (DTC) #: 0164
Schwab Contact #: 877.457.6546
Tax ID #23-7014921