

UNAPPROVED DRAFT

**MARLBOROUGH BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
Thursday, February 22, 2024 – Library @ 6:00 p.m.**

1. Call to Order and Roll Call:

Kerri Barella, Chairperson, called the meeting to order at 6:00 pm

BOE Members Present: Kerri Barella, Susan Stolfi, Angela Colantonio, Linda Earley, Chip Morris, Jean Wilson and Amy Kuhrt

Administration Present: Dr. Holly Hageman, Superintendent
Dan White, Principal
Kim Kelley, Assistant Principal
John Mercier, Director of Operations

2. Pledge of Allegiance

3. Celebrations:

Dr. Holly Hageman commended MES staff as they hosted 12 school districts from around CT, all of which came to see the CSDE approved K-3 Literacy Program in action.

Dan White announced that 17 teachers submitted mini-grants (\$1000 cap) through the State Department of Education's Connecticut Educator Support Funds Initiative.

4. Public Comments: None

5. Additions to the Agenda:

A. Colantonio made a motion to move agenda items 9.4, MES Principal Search Update and 9.5, Superintendent Mid-Year Evaluation Discussion after agenda item 12.2., seconded by C. Morris. Unanimously approved. MOTION CARRIED

6. Consent Agenda:

- 6.1 Minutes of 01/25/24 Regular Business Meeting, 01/25/24 Policy Committee Meeting and the 02/07/24 Special Meeting
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following document: monthly enrollment report.

A. Colantonio made a motion that the Board approve the following Consent Agenda items 6.1 – 6.3, seconded by L. Earley.

Discussion: Chip Morris noted an error in the Special Meeting Minutes, enclosure 6.1C. On page two of the minutes, in regards to K. Barilla's motion: "that the Board increase the Budget by \$8,081.05 in order to post the Pupil Services Director position at "up to" 5 FTE", should have read "up to" 0.5 FTE.

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L. Earley made a motion to approve Consent Agenda items 6.1 – 6.3 with the correction of the Special Meeting minutes, enclosure 6.1C, correcting the minutes as 5 FTE to 0.5 FTE, seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED

7. Oral Reports:

7.1 Advisory Groups

- PTO – Dan White reported that Dr. Hageman gave a budget presentation to the PTO; upcoming events include the Author’s visit on March 6th, Family Movie Night on March 22nd, Fun Run on April 25th, multicultural assembly event on May 1st, and a 6th grade soccer clinic fundraiser for end of year activities.
- SAC – None; next meeting will be May 23rd.
- Operations, Wellness & Safety – Dan White reported the next meeting will be April 1st. John Mercier gave an update on the progress of the Facilities Review and the development process for the long term Capital Plan. He also informed the Board that a boiler has been replaced and is fully operational..
- Board of Finance Liaison – Linda Earley shared that Dr. Hageman presented the BOE Budget to the BOF on Thursday, February 15th. RHAM presented their budget on February 22nd with a 2.64% increase and the Town also presented their budget the same evening.
- AHM – Chip Morris relayed that AHM presented at a “Fast Pitch” session to the Hartford Foundation Social Enterprise Clinical Mentorship Program in hopes of the Foundation matching up to \$30,000 towards AHM’s clinical expansion; Pete the Cat Concert was held on February 20th; Health Matters programs continue to be offered; AHM is hosting two QPR & Narcan training sessions; Tap Into Nature Event will be held in conjunction with the Hebron Maple Festival on March 16th and 17th; and the National Drug Take-Back Day event will be held on April 29th.

7.2 Subcommittees:

- Policy - None
- Personnel - Dr. Holly Hageman informed the Board that there are two upcoming negotiations with the Paraeducator and Custodian bargaining units.
- Communications - None

7.3 Chairperson:

Kerri Barella announced the BOE approved their budget which was presented to the BOF on February 15th. Ms. Barella informed the Board that the BOF will hold a budget workshop on February 28th to analyze and discuss the BOE Budget and that the BOF will hold a second Budget review on March 14th; public hearings will be held on April 15th and May 6th and the Annual Town Budget Referendum will be held on May 7th. Information on the 2024-25 BOE Budget is located on the MES Website under the Budget tab.

7.4 Superintendent and Administrative Team:

Dan White spoke about the After-School Club offerings that will be starting next week. Clubs include basketball, cooking, S.T.E.A.M, coding, yoga, STEM, Disney Club...etc. with 14 clubs in total. 197 club slots were filled through a lottery.

Dr. Holly Hageman informed the Board that at next month’s BOE meeting; Kim Kelly will present a mid-year SCIP update.

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8. Unfinished Business: None

9. New Business:

9.1 Review February Financial Report :

Dr. Hageman reviewed the February financial report stating a projected year-end balance of \$1059.76. and informed the Board that as we get further through the year and winter months, assumptions will begin to become more accurate as real expenditures.

9.2 First Reading of Proposed Policy Revisions:

The Board reviewed and discussed on a first read basis the proposed policy revisions as presented by the Policy Subcommittee:

P#'s 5112 -Ages of Attendance; 9110 - Number of Members, Terms of Office, Oath of Office;
9325.1 – Quorum

9.3 Educator Diversity Plan:

Dr. Holly Hageman reviewed the Educator Diversity Plan template based on the most recent Legislative Session, Public Act 23-167, Section 10(a). Dr. Hageman stated that MES already has an existing policy in place which is currently referenced as “Minority Educator Recruitment” plan. The State requires that Boards of Education adjust policies and submit plans to the state regarding actions to “Increase Educator Diversity”.

A.Kuhrt made a motion that the Board approves the Marlborough Public Schools Educator Diversity Plan as presented, seconded by L. Earley. Unanimously approved. MOTION CARRIED

10. Public Comments : None

11. Communications

11.1 Staff Vacancy Summary: Submitted

12. Future Meetings & Topics;

- Next BOF budget meeting Wednesday, February 28, 2024, 7:00 p.m.
- Tentative Policy Subcommittee meeting, Thursday, March 28, 2024, 5:30 p.m.
- Next Regular Business meeting, Thursday, March 28, 2024, 6:00 p.m.

13. Executive Session: MES Principal Search Update and Superintendent Mid-Year Evaluation Discussion

A. Colantonio made a motion to enter into Executive Session and invited Dr. Hageman to give an update on the MES Principal Search and conduct the Superintendent Mid-Year Evaluation Discussion, seconded by J. Wilson. Unanimously approved. MOTION CARRIED.

Entered Executive Session: 6:54 PM

BOE Members Present: Kerri Barella, Susan Stolfi, Angela Colantonio, Linda Earley, Chip Morris, Jean Wilson and Amy Kuhrt

Administration Present: Dr. Holly Hageman, Superintendent

Exited Executive Session: 7:58 PM

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14. Adjournment

**A. Colantonio made a motion to adjourn the meeting at 7:58 pm. Seconded by S. Stolfi. Unanimously approved.
MOTION CARRIED.**

Respectfully Submitted,

Carmela Monte