



Bensenville Elementary School District
 Board of Education Regular Meeting
 Minutes - October 21, 2020

President, Bob Laudadio called the regular meeting of Bensenville Elementary School District 2 Board of Education, DuPage County to order at 7:00 p.m., at Educational Administration Center, 210 S. Church Road, Bensenville, Illinois.

Roll call verified that there was a quorum of the Board present with the following members present and absent as listed below:

Board of Education	Title	Present	Absent
Christian Constante	Secretary	X	
Katie Krajecki	Vice-President	X	
Bob Laudadio	President	X	
Chris McCullough	Member	X (via phone)	
Alex Stitgen	Treasurer	X	
James Stoltman	Member	X	
Susan Vitellaro	Member		X
Administration			
Dr. James Stelter	Superintendent	X	
Dr. Kay Dugan	Assistant Superintendent for Learning		X
Mr. Paul Novack	C.F.O.	X	
EAC Staff			
Cindy Snyder	Administrative Asst. to the Superintendent & Clerk of the Board		X
Tim Waldorf	Community Relations Coordinator	X	

Others in attendance:

- **Staff:** Joe West, BSD2 Tech team member, and 8 other staff members
- **Community Members:** 2

A motion was made by Mr. Stitgen and seconded by Mr. Constante that the Board of Education approve the agenda as presented. Upon voice vote, all board members present voted aye. Motion carried.

The Pledge of Allegiance was led by Mr. Laudadio.

President Laudadio announced that he would like to move Conference Action Item C “*Health Department Latest Guidance and the District’s Daily Instructional Schedule*” before Hearing of Delegations.

Conference & Action Item:

C. Health Department Latest Guidance and the District’s Daily Instructional Schedule – Dr. Stelter presented a press release dated 10/19/2020 from the DuPage County Health Department “Health Department Warns of Increasing COVID-19 Risks” it states COVID-19 activity continues to increase rapidly in DuPage County. He also reported that DuPage County COVID-19 community transmission Level has moved to SUBSTANTIAL. A chart showing DuPage County School Metrics was reviewed. Discussion was held.

A motion was made by Mr. Stoltman and seconded by Mr. Stitgen that the Board of directs the administration to close all schools to 100% Remote Instruction, starting Tuesday, October 27, until further notice and guidance from the DuPage County Health Department.

Roll Call Vote:

Aye: Stoltman, Stitgen, Constante, Krajecki, Laudadio, McCullough,

Nay: none

Absent: Vitellaro

Motion Carried.

Discussion was held pertaining to allowing staff to have the option to work remotely.

A motion was made by Dr. McCullough and seconded by Mr. Stoltman that the Board of Education allow the Administration to grant Teachers, staff and Admin Staff to have the option to work in-person or remotely.

Roll Call Vote:

Aye: McCullough, Stoltman,

Nay: Constante, Krajecki, Laudadio, Stitgen,

Absent: Vitellaro

Motion failed.

Hearing of Delegations: The following made comments to the Board:

- BMS Teachers: Katie Ciesla, Beth Moritz, Alice Rundenga, Nick Georgopoulos
- BMS Teacher and BEA Co-President: Beth Mortiz

Dr. McCullough presented a point of order regarding the moving of Hearing of Delegations to after the vote of moving back to 100% remote. Dr. McCullough noted policy 2:220. Mr. Laudadio asked if Dr. McCullough would like to remake his motion.

A motion was remade by Dr. McCullough and seconded by Mr. Stoltman that the Board of Education allow the Administration to provide an opportunity for Teachers, staff and Admin Center Staff to have the option to work in person or remotely while the students are in 100% remote learning.

Mr. Constante asked if it was possible to allow staff to work remotely on Mondays when students are in 100% remote learning.

Roll Call Vote:

Aye: McCullough, Stoltman,

Nay: Constante, Krajecki, Laudadio, Stitgen,

Absent: Vitellaro

Motion Failed.

Mr. Laudadio directed Dr. Stelter to look into having teachers work remotely on Mondays while back in 100% remote learning.

Presentations

- A. Bus Driver Appreciation** – Mr. Novack reported that our Bus Driver team does a tremendous job, they are very dedicated workers, they know the kids on their route and practice safety on the busses. They will be honored Thursday morning as we have done in the past. We are grateful to have them.
- B. School & District Report Card Reports** – Dr. Stelter reported that the report cards are embargoed until October 30. Since there was not any mandated accountability test last spring the report cards still show the same information as last year. All our schools are “Commendable” ISBE has updated demographic and related data.

Administrative Reports

- A. Enrollment Report** - Dr. Stelter reported 2,253 students.
- B. FOIA Report** – Mr. Novack reported that we have two FOIA’s to report 1.) Regal Business Machines regarding Contracts for copier leasing, copier maintenance and IT. 2.) SmartProcure, regarding purchasing records from July 2020 thru current date.
- C. Hybrid Opening Update** – Dr. Stelter reported that pictures of opening day were in the Board Update. We still have things to improve on, we are still refining cleaning and safety practices. 233 request for students to go from Hybrid back to remote have been granted. We now have 46% hybrid and 55% remote students.
- D. Indoor Air Quality Report** – Dr. Stelter presented options available to the District from the CS2 report and other sources. Discussion was held about the options presented. Administration will provide recommendations to the Board in a week or 10 days about effectiveness and longer term operational cost of options.
- E. SIP Plans** – Dr. Stelter reported that the SIP plans will be brought before the Board in November or December. Since we started the school year in remote our baseline student assessment has been delayed therefore the SIP process has been delayed. We will bring the plans as soon as they are finalized.
- F. Joint Committee & Teacher Evaluation** – Dr. Stelter reported that he, Dr. Dugan, Bill Winters and past Co-President Dave Ellett have establish the metrics of the teacher evaluation for 2020-21. They met and came to an agreement with BEA on the terms of the evaluation. If we were not in a world of COVID we would not have had to do this specific work. Thanks to Mr. Winters and Mr. Ellett for their BEA leadership to get this work done quickly.
- G. Fenton High School 2020 Senior Profile** – Dr. Stelter reviewed the 2020 Senior Profile with the Board. Thank you to Fenton for sending us this information. The report indicated how many students are attending 4-year Universities or College, Community College, Trade School or apprenticeship, begin working and not attend school, join the Military or are undecided, as well as how many students are attending colleges across the country.
- H. Attendance Process Update** – Dr. Stelter reported that we found a procedural problem and have since solved it. A revised attendance trend was reviewed. Dr. Stelter reported that Missy Baglarz and the MTSS team has developed an attendance and truancy plan for each school and are working with the social workers and MTSS staff to action the plan. There was interest to find out truancy vs lack of internet access. Dr. Stelter reported that we have given out over 200 hot spots.
- I. Hosting Remote Learners at Remote Site** – Dr. Stelter reported that Mrs. Schwarz and Mrs. Poli are looking a remote learning site at St. Alexis Church that would be run by the YWCA.

They are awaiting DCFS approval of the site. There would be a nominal cost that could be covered by one of our grants. This would help solve childcare problems for parents during hybrid learning for grades 5-and up. There would be food, supervision, it would be safe, and clean.

Dr. Stelter received a call from Dr. Darlene Ruscitti regarding one of four schools to be part of a special testing program for Title I schools for students and staff. Discussion was held.

Consent Items:

A. Approval of Minutes

1. Regular Board of Education Meeting – September 16, 2020
2. Special Board of Education Meeting – September 30, 2020

Recommendation: The Board of Education approves the above listed minutes as presented and attached.

B. Approval of Financial Reports

1. Bills September 2020
 - a. Accounts Payable
 - b. Imprest Checks
 - c. Advanced Checks
 - d. Construction Checks
2. Treasurer’s Cash Report as of September, 2020
3. Investment Summary as of September 30, 2020
4. Tax Distribution Report as of September 30, 2020
5. Activity Fund Report September, 2020
6. Financial Statements as of September 30, 2020

Recommendation: The Board of Education approves the above listed financial reports as presented and attached.

C. Personnel

I. Resignation of Classified Staff

Recommendation: That the Board of Education accepts the resignation of the following classified staff members:

1. Brittany Hourston, Kindergarten Aide, Tioga School, effective October 12, 2020.
2. Maria D’Castro, Bus Drive for the District, effective October 12, 2020.

II. Ratification of Employment for 2020-2021, Certified Staff

Recommendation: That the Board of Education approves the employment of Nisma Castañeda Hernandez, 3rd grade Bilingual Teacher, Johnson School, effective for the 2020-2021 school year:

III. Ratification of Employment – Classified Staff

Recommendation: That the Board of Education ratifies the employment of the following classified staff for the 2020-2021 school year:

1. Sonia Navarro, Special Education Aide, Tioga School, effective October 13, 2020.
2. Jose Galvan, Gifted Paraprofessional, Tioga School, effective October 19, 2020.
3. Karla Rojas Gonzalez, Clerical Aide, Tioga School, effective November 4, 2020.

IV. Leave of Absences – FMLA: No Board action is required for these requests.

1. A staff member expects to be on leave beginning September 28, 2020.
2. A staff member expects to be on leave beginning March 9, 2021 for a period of twelve weeks.

V. Approval of Long-Term Substitute

Recommendation: That the Board of Education ratifies the employment of Mariel Volpe, long-term substitute for a teacher in Johnson School, effective in November 2020.

D. Acceptance of Shared Service Report

Recommendation: That the Board of Education approve the [Shared Service Report](#).

E. Approval of BPD Bus Transportation for Before School Program

Recommendation: That the Board of Education authorize transportation in 2020-21, from the Bensenville Park District's Deer Grove Center, for their before-school program for District 2 students.

F. Gift Acceptance

Recommendation: That the Board of Education accept the donations described below.

- The donation of masks (20,000), hand sanitizer (192 gal. & 448 8 oz.), back packs and school supplies having a monetary value of approximately \$50,000 was coordinated by Steve Baker, Pastor from Journey Church. The intended use is for District 2 families and partner organizations in need.
- The donation of Infant & Baby Formula having a monetary value of \$600 was coordinated by Becky Beilfuss, Coordinator from Teen Parent Connection. The Intended use is for the B-3 and newcomer family needs through Tioga School and the Community Center.
- The donation of Children's Pedialyte having a monetary value of \$216 was coordinated by Becky Beilfuss, Coordinator from Teen Parent Connection. The Intended use is for the B-3 and newcomer family needs through Tioga School and the Community Center.
- The donation of Baby & Toddler Food having a monetary value of \$250 was coordinated by Laura Brady, Pantry Director, from OneLine Church Pantry. The intended use is for the Tioga Pre-K and B-3 families
- The donation of women and men shoes having a monetary value of \$200 from Bill & Lone Sales. The intended use for all District 2 families in need.
- The donation of clothes & shoes having a monetary value of \$300 was donated by Lynda Gatto for families of District 2 in need.

G. Approval of IGA – School Resource Officer

Recommendation: That the Board of Education authorize the Board President to enter into an Intergovernmental Agreement with the Village of Bensenville for the Village’s assignment of a school resource officer to the District on terms that generally follow last year’s agreement but with adjustments for this year’s changed instructional schedule.

A motion was made by Mr. Stoltman and seconded by Mr. Constante that the Board of Education approve the above listed consent agenda items as presented.

Roll Call Vote:

Aye: Stoltman, Constante, Krajecki, Laudadio, McCullough, Stitgen,

Nay: none

Absent: Vitellaro

Motion Carried.

Conference/Action Item

A. Acceptance of District & School Report Cards for 2020 – Dr. Stelter reported that Report Cards are issued by ISBE for all school districts. This year’s report card will be released publicly on November 1.

Federally-required assessments were waived in the spring because of COVID, so this year’s report card will not have that data.

All of our schools will receive the same Summative Designation in the report card as of last year.

Once released, the report cards will be linked on our website. Hard copies will be available by request as well.

A motion was made by Mrs. Krajecki and seconded by Mr. Stitgen that the Board of Education accept the 2020 School & District Report cards as presented and attached.

- [BSD2 District 2020 Report Card](#)
- [Blackhawk Middle School 2020 Report Card](#)
- [Tioga School 2020 Report Card](#)
- [W.A. Johnson School 2020 Report Card](#)

Roll Call Vote:

Aye: Krajecki, Stitgen, Constante, Laudadio, McCullough, Stoltman,

Nay: none

Absent: Vitellaro

Motion Carried.

B. 1st Reading Policy Revisions – 2:260, 2:265, 5:20, 7:20 – Mr. Novack reported that it is the Board’s role in creating and revising the Policy Manual.

Policies 5:20 and 7:20 prohibit harassment of staff and students, respectively. Complaints about harassment are investigated and reviewed according to Policy 2:260. Sexual harassment is a subset of the prohibited behaviors.

New Federal regulations on certain sexual harassment complaints are effective this year. More events now require District action than under earlier rules. These events include reports that are not formal complaints and reports or complaints made to any school employee, not just the Policy 2:260 Complaint Managers. Because of this broadening, separate procedures are recommended, outside of 2:260, for investigating and reviewing the reports and complaints.

The proposed revisions create new policy 2:265 to govern investigation and review of certain sexual harassment reports and complaints.

Several related policies are also proposed for changes that cross-reference new policy 2:265 and that include changes suggested by PRESS, the policy drafting service. These are Policy 2:260 (Grievance Procedures) Policy 5:20 (Harassment of Staff) and Policy 7:20 (Harassment of Students)

Mr. Novack presented the following policies for first reading 2:265, 2:260, 5:20, 7:20. No action needed at this time.

- D. Sparks v Bensenville, consider proposed settlement** – Dr. Stelter reported that the District is the defendant in a gas pricing dispute from 2017. Mr. Novack will present the settlement terms to the Board for discussion in closed session. If the Board wants to take action on the offer, the action will occur afterwards in open session.

New Business

- Dr. McCullough asked the board to consider a revising the Superintendent Evaluation Instrument. He would like to use a Likert scale instead of a “yes/no”. He asked that the Superintendent Evaluation Instrument be placed on the next meeting agenda.

Closed Session

At 8:29 p.m. a motion was made by Mr. Stoltman and seconded by Mr. Stitgen that the Board of Education go into closed session to discuss pending litigation and personnel. Upon voice vote, all board members present voted aye. Motion carried.

At 8:42 p.m. motion was made by Mr. Stitgen and seconded by Mrs. Krajecki to come out of closed session. Upon voice vote, all board members present voted aye. Motion carried.

A motion was made by Mr. Stoltman and seconded by Mr. Stitgen that the Board direct the administration to accept the settlement from Sparks Energy as presented in closed session.

Roll Call Vote:

Aye: Stoltman, Stitgen, Constante, Krajecki, Laudadio, McCullough,

Nay: none
Absent: Vitellaro
Motion Carried.

Adjournment

At 8:45 p.m. a motion was made by Mr. Stitgen and seconded by Mr. Mrs. Krajecki that the Board of Education adjourn the meeting.

Roll Call Vote:

Aye: Stitgen, Krajecki, Constante, Laudadio, McCullough, Stoltman,
Nay: none
Absent: Vitellaro
Motion Carried.

No further business appearing Mr. Laudadio adjourned the meeting at 8:45 p.m.

President

Secretary