



Bensenville Elementary School District
Board of Education Regular Meeting
Minutes - March 24, 2021

Vice President, Katie Krajecki acting President called the regular meeting of Bensenville Elementary School District 2 Board of Education, DuPage County to order at 7:00 p.m., at Educational Administration Center, 210 S. Church Road, Bensenville, Illinois.

Roll call verified that there was a quorum of the Board present with the following members present and absent as listed below:

Board of Education	Title	Present	Absent
Christian Constante	Secretary		X
Katie Krajecki	Vice-President	X	
Bob Laudadio	President		X
Chris McCullough	Member	X	
Alex Stitgen	Treasurer	X	
James Stoltman	Member	X	
Susan Vitellaro	Member	X	
Administration			
Dr. James Stelter	Superintendent	X	
Dr. Kay Dugan	Assistant Superintendent for Learning	X	
Mr. Paul Novack	C.F.O.	X	
EAC Staff			
Cindy Snyder	Administrative Asst. to the Superintendent & Clerk of the Board	X	
Tim Waldorf	Community Relations Coordinator	X	

Staff in attendance: Joe West, BSD2 Tech team member, Nicole Mrowice, Jeff Kersten, Alyssa Klein

A motion was made by Mr. Stoltman and seconded by Mr. Stitgen that the Board of Education approve the agenda as presented tabling Conference/Action Item 7H – Strategic Plan FY2021-24. Upon voice vote, all board members present voted aye. Motion carried.

Hearing of Delegations: none

Presentations

- A. Student Growth Report** – Dr. Dugan reported on the Assessment & Progress Monitoring.
- B. School CSC Reports** – Mr. Jeff Kerstn, Mrs. Nicole Mrowice and Mrs. Michelle Shabaker with the assistance of Mojca Anaya, Alyssa Klein, Susan Contraras and Mrs. Stewart updated the Board on how Hybrid Opening is going at their schools.

Administrative Reports

- A. Enrollment Report** – Dr. Stelter reported there are 2153 students enrolled plus 118 in the Birth-3, Itinerant and Headstart programs
- B. FOIA Report** – Mr. Novack reported on the 5 FOIA’s that have been received.
- C. Tentative Health Insurance Rates** – Mr. Novack reported on the medical insurance premiums for next year. He explained the method for setting the portion of medical insurance to be paid by the District for the non-certified staff.

Consent Items

A. Approval of Minutes

1. Regular Board of Education Meeting – February 17, 2021
2. Regular Board of Education Meeting – February 17, 2021- closed session
3. Committee of the Whole Meeting – March 3, 2021
4. Committee of the Whole Meeting – March 3, 2021 – Closed Session

Recommendation: The Board of Education approves the above listed minutes as presented and attached.

B. Approval of Bills & Financial Reports

1. Bills February 2021
 - a. Accounts Payable
 - b. Imprest Checks
 - c. Advanced Checks
2. Treasurer’s Cash Report as of February, 2021
3. Investment Summary as of February 28, 2021
4. Tax Distribution Report as of February 28, 2021
5. Activity Fund Report February, 2021
6. Financial Statements as of February 28, 2021

Recommendation: The Board of Education approves the above listed bills and financial reports as presented and attached.

C. Personnel

I. Resignation of Certified Staff

Recommendation: That the Board of Education accepts the resignations of the following certified staff members effective at the end of the 2020-2021 school year:

1. Victoria Austin, ALS Primary teacher, Johnson School.
2. Michelle Caffero, 5th grade teacher, Tioga School.
3. Emily Cooper, Music teacher, Tioga School.
4. Marc Granrath, Special Education ISP Teacher, Johnson School.
5. Allison Hinton, 8th grade Science teacher, Blackhawk Middle School.
6. Karen Latz, Special Education Resource teacher, Tioga School.
7. Katie Parry, 2nd grade classroom teacher, Johnson School.
8. Susan Guerrero, 3rd grade Bilingual teacher, Johnson School.

II. **Resignation of Employment – Classified Staff**

Recommendation: That the Board of Education accepts the resignation of Estefania Palafox, Family Community Engagement Coordinator effective January 15, 2021.

III. **Resolution Regarding Non-Renewal and Honorable Dismissal of Teachers**

Recommendation: That the Board of Education adopts the Resolution Regarding Non-Renewal and Honorable Dismissal of the following teachers:

1. Jacob Boyko, Physical Education teacher, Blackhawk Middle School.
2. Justin Chappell, Physical Education teacher, Blackhawk Middle School.
3. Holly Marciniak, 8th grade Math teacher, Blackhawk Middle School.
4. Chris Mazur, 3rd grade Bilingual/Sheltered teacher, Johnson School.

IV. **Resolution Regarding Dismissing Probationary Teachers**

Recommendation: That the Board of Education adopt the Resolution Dismissing Probationary Teacher.

V. **Ratification of Employment for 2021-2022, Certified Staff**

Recommendation: That the Board of Education approves the employment of **Isabel Meshulam, Academic & Functional Life Skills Teacher, Johnson School** effective for the 2021-2022 school year:

VI. **Ratification of Employment – Classified Staff**

Recommendation: That the Board of Education ratifies the employment of the following classified staff for the 2020-2021 school year:

1. Guadalupe Almos, Special Education paraprofessional, Tioga School, effective March 8, 2021.
2. Adrian Marin Garcia, Pre-K Paraprofessional, Tioga School, effective March 1, 2021.
3. Sigi Garza, Lunch/Recess Supervisor, Tioga School, effective March 23, 2021.

VII. Parental Leave

Recommendation: That the Board of Education approves the Parental leave for Lori Eatherton, Bilingual English Language Learners Teacher at Johnson School, effective for the 2021-2022 school year.

VIII. Salary & Benefits & Contracts for Administrators and Principals

Recommendation: That the Board of Education ratify the proposed pay amounts for administrators and other members of Dr. Stelter's direct team and approve new one-year contracts.

IX. Resolution Regarding Dismissing Probationary Teachers

Recommendation: That the Board of Education adopt the attached Resolution Dismissing Probationary Teachers.

A motion was made by Mr. Stitgen and seconded by Mr. Stoltman that the Board of Education approve the consent agenda items as presented.

Roll Call Vote:

Aye: Stitgen, Stoltman, Krajecki, McCullough, Vitellaro

Nay: None

Absent: Constante, Laudadio

Motion Carried.

Conference/Action Item:

A. 2021 Summer School Proposal – Dr. Dugan reported that the District has offered Summer School programs over the past several years. Historically, the program has targeted students needing more support and time in learning essential skills. As described in the two-year data analysis in our School Continuous Improvement Plans, summer regression is an area of focus for closing achievement gaps; a phenomenon intensified by the COVID-19 pandemic. During summer school, students engage in lessons that build literacy and numeracy proficiencies aligned to Illinois Standards. The Jump Start Program engages students in understanding "life" at the middle school; the Enrichment Strand provides a lens into the world of STEAM.

Dr. Dugan's proposal reported on the following:

- Four-year attendance figures,
- Proposed Staff Budget,
- 2021 Proposed Summer School, Jump Start and Enrichment Strand Budget Information,
- Proposed General Summer School Skills Calendar,
- Proposed Jump Start Summer School Calendar:
- Proposed Jump Start Time:
- Proposed Enrichment Strand at Blackhawk Middle School
- Proposed Enrichment Hours:

A motion was made by Mr. Stitgen and seconded by Mr. Stoltman That the Board of Education approves the 2021 Traditional Summer School Skills, Jump Start, and Enrichment programs as outlined.

Roll Call Vote:

Aye: Stitgen, Stoltman, Krajecki, McCullough, Vitellaro

Nay: None

Absent: Constante, Laudadio

Motion Carried.

- B. 2nd Reading and Adoption of Policy Revision: 2:220 - Broadcast of Future Board Meetings** – Mr. Novack reported that [Policy 2:220](#) concerns meeting procedures. A revision was considered last month proposing that the Board should continue to broadcast its meetings even if public attendance is not limited for public health reasons.

A motion was made by Mr. Stoltman and seconded by Dr. McCullough that the Board of Education adopt [Policy 2:220](#) as presented with an amendment to broadcast meetings.

Roll Call Vote:

Aye: Stoltman, McCullough, Stitgen, Krajecki, Vitellaro

Nay: None

Absent: Constante, Laudadio

Motion Carried.

- C. 2nd Reading and Adoption of Revision Board Member Handbook** – Dr. Stelter reported that the School Board Member Handbook was presented and discussed in a board meeting held December 14, 2016 and approved by the Board of Education on January 18, 2017. A revision was presented on January 6, 2021 for review and a first reading was presented on February 17, 2021. Dr. Stelter reported that the Board Member Handbook is a good tool to orientate new board members.

Dr. McCullough recommended changing the word aggressive on page 2 to proactive.

A motion was made by Mr. Stitgen and seconded by Mrs. Vitellaro that the Board of Education adopt the revision of the School Board Member Handbook as presented.

Roll Call Vote:

Aye: Stitgen, Vitellaro Krajecki, McCullough, Stoltman,

Nay: None

Absent: Constante, Laudadio

Motion Carried.

- D. 1st Reading Policy Revisions 2:10 & 2:140 - District Governance & Board Communication Policies** – Mr. Novack presented two policies for review:

- [Policy 2:10](#) recites the Board's power to govern the District. No changes are recommended.
- [Policy 2:140](#) governs communication to and from Board members, including communications outside of meetings with others or amongst Board members. Changes are recommended to adopt PRESS suggestions. In the section on electronic communications, a reminder is added that electronic communications among Board members can violate the Open Meetings Act in the same way as a face-to-face discussion outside of a meeting. The revisions also add a recent law concerning Board links on the District's webpage.

No action recommended for First Reading.

- E. 1st Reading (continued) COVID Vaccinations for Staff** – Mr. Novack reported that Last month, Administration presented considerations for requiring staff to receive a COVID-19 vaccine.

Flu vaccines are commonly required in the industries that care for high-risk persons, such as healthcare. The District has some students with high medical risk.

Mr. Novack also reported on important considerations. Discussion was held. The Board asked Administration to present the matter again in a few months.

Mr. Novack reported that if a vaccine were required, [Policy 5:30](#) could be amended in part to read as follows.

Excerpt from Policy 5:30.

Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease.

Each new employee must also furnish evidence of required immunization(s). The physical fitness examination must be performed by a

physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

Required Immunizations

Each employee must be vaccinated against COVID-19 by _____, 2021, or at the time of hire. The District may grant an exception or a deferral for reasons of pregnancy or for other medical conditions certified by a healthcare provider listed in the previous paragraph or for religious reasons, subject to considerations of the risks posed to others and the burden to the District. Each employee must furnish evidence of required immunization(s) or the reason for deferral or excuse.

- F. **Hybrid Opening Update** – Dr. Stelter presented Hybrid stories from the three schools and Community School Program. Discussion was held. Board members would like to see results of Parent Choice report.
- G. **Special Board Committee** – Dr. Stelter reported that the Board of Education appointed a Special Board Committee to make recommendations for school reopening in a hybrid mode. The areas reviewed included county metrics, building/cohort operational targets and transition parameters. Schools opened in hybrid mode on Tuesday, February 9, 2021 and remain open.

Administration is suggesting the creation of another Special Board Committee to continue the monitoring of COVID19 trends and guidance and to make appropriate and timely recommendations to the Board of Education.

Dr. McCullough would like to see more structure or themes. Dr. Stelter will bring back ideas to consider for guiding principles of the committee. No action taken at this time.

New Business

- Dr. Stelter reported that the administration is working with BMS Principals regarding Promotion for BMS 8th grade students. There are two presentations be planned to accommodate COVID social distancing. Students only in Auditorium no family participation. Discussion was held. Dr. Stelter will look into other locations to hold the Promotion, because the Fenton Fieldhouse is not available. On option mentioned was Redmond Park.

Closed Session - none

Adjournment

At 8:49 p.m. a motion was made by Mr. Stitgen and seconded by Mr. Stoltman that the Board of Education adjourn the meeting. Upon voice vote, all board members present voted aye. Motion carried.

No further business appearing Mrs. Krajecki adjourned the meeting at 8:49 p.m.

President

Secretary