



**Bensenville Elementary School District**  
Board of Education Regular Meeting  
Minutes - June 15, 2022

President, Dr. Chris McCullough called the regular meeting of Bensenville Elementary School District 2 Board of Education, DuPage County to order at 7:00 p.m., at Educational Administration Center, 210 S. Church Road, Bensenville, Illinois.

Roll call verified that there was a quorum of the Board present with the following members present and absent as listed below:

<b>Board of Education</b>	<b>Title</b>	<b>Present</b>	<b>Absent</b>
Jacqueline Dye	Member	X	
Katie Krajecki	Member	X	
Bob Laudadio	Member		X
Marisol Leyva	Secretary	X (Arrived 7:10 p.m.)	
Chris McCullough	President	X	
Lori Parthimos	Treasurer	X	
James Stoltman	Vice-President		X
<b>Administration</b>			
Dr. Rebecca Nelson	Interim Co-Superintendent	X	
Mr. Paul Novack	C.F.O.	X	
<b>EAC Staff</b>			
Cindy Snyder	Administrative Asst. to the Superintendent & Clerk of the Board	X	
Tim Waldorf	Community Relations Coordinator	X	

**Staff in attendance:** Joe West - BSD2 Tech team member

**Others in attendance:** Dr. Katie McCluskey, Superintendent 2022-2023, Dr. Kim Suedbeck & Dr. Lynn Gibson, Hazard, Young, Attea & Assoc.

**Pledge of Allegiance**

Dr. McCullough led the Pledge of Allegiance.

**Public comments** – None

**Presentations**

Dr. Becky Nelson, Interim Superintendent introduced Dr. Kim Suedbeck & Dr. Lynn Gibson, Hazard, Young, Attea & Assoc. who presented the Bensenville School District #2 Strategic Plan 2022-2027. The report thanked the participants and the board members. Dr. McCluskey reported that the plan will guide our priorities, decision making, and our work through the next five years and the 2022-2023 school year will mark the first year of implementation. She thanked the Board for their input and support as we continue our vision to be an exemplary school system that empowers individuals to engage, grow, and succeed. Dr. Suedbeck and Dr. Gibson reviewed the process and gave a summary of the findings, summary of the District strengths, the issues to be address in the next 5 years and a summary of opportunities for the future. The Final Comments included: that the District has made considerable efforts over the last year to begin to implement some of the findings in this report. Participants noted efforts towards a collaborative culture where teaching and learning were top priorities. The information included in this report was reviewed and considered by the District Strategic Planning Task Force to develop the mission and vision statement(s), beliefs, and strategic priorities for the District.

**The Vision:** Our Vision is to be an exemplary school system that empowers individuals to engage, grow and succeed.

**The Mission:** Igniting a lifelong desire to learn and succeed in an ever-changing world. *Learning and growing together*

**Beliefs:**

1. The whole child is at the heart of all decisions.
2. We value and invest in exemplary, dedicated educators.
3. The curriculum is relevant, innovative and promotes rigor to fuel a passion for lifelong learning.
4. Instructional practices engage and optimize the unique learning style of each child.
5. Collaborative relationships are developed and nourished across school, family and community

**Strategic Priorities**

- Diversity and social emotional well-being will be incorporated in all decision making.
- We will engage all students with diverse learning experiences from an appropriately aligned and challenging curriculum.
- We will develop and maintain a positive climate and culture to meet the needs of all stakeholders.
- We will hire, retain and support exemplary staff.
- We will ensure effective use of resources through fiscal planning and responsiveness.

The presentation included the next steps: Implementation Phase which will include:

- Facilitate administrator planning meetings to guide implementation.
  - Develop year-by-year action steps.
- Develop the Strategic Dashboard to monitor progress.

Dr. McCullough thanked all who helped with the work of the Strategic Plan.

**Board Committee Reports**

- A. **Announcements** - none

**Administrative Reports**

- A. **Announcements** – none

B. **New Superintendent Transition** – Dr. Nelson reported that the New Superintendent Transition is nearly complete. The interim superintendents have met with Dr. McCluskey since January weekly keeping her abreast of issues and including her in decisions. Dr. Nelson gave pleasing remarks about the year with Dr. Lechner and District 2. Dr. McCullough thanked Dr. Nelson and Dr. Lechner for all the work that they have done with the Board to keep the district running smoothly this past year.

C. **FOIA Report** – Mr. Novack reported that there was one FOIA from SmartProcure regarding purchasing records from 2022 February through current date.

D. **Review Guidelines for 2022-2023 Budget** – Mr. Novack reported that the District’s annual budget is developed each summer for the fiscal year that begins July 1. A tentative budget will be presented at the August meeting and will be available for public inspection for 30 days. At the September meeting, the Board holds a budget hearing and adopts the final budget.

The Administration recommends these dates for development of the budget:

- July 20 Board meeting Present preliminary budget overview.
- August 17 Board meeting Present tentative budget.
- August 19 Publish Notice of Hearing and begin public inspection period.
- Sept. 21 Board meeting Budget Hearing held. Board adopts final budget.
- Sept. 30 Budget must be adopted by.

- E. **Bus Transportation Plans for 2022-23** – Mr. Novack reported that all students within the 1-1/2 miles or hazard zone will receive transportation, but due to the driver shortage in northern Illinois, the administration does not recommend we resume the amount of service that was given pre-COVID. If we can find more drivers we will bring back a recommendation.
- F. **2021-2022 District Plan** – Dr. Nelson reported on the District Plan items for 2021-2022 that have been accomplished. Some items have next chapters that will need to be completed next year.

**Consent Item:**

**A. Approval of Minutes**

1. Special Board of Education Meeting – May 18, 2022
2. Special Board of Education Meeting – May 18, 2022 – Closed Session
3. Regular Board of Education Meeting – May 18, 2022
4. Regular Workshop Board of Education Meeting – June 1, 2022

**Recommendation:** The Board of Education approves the above listed minutes as presented and attached.

**B. Approval of Financial Reports**

1. Bills May 2022
  - a. Accounts Payable
  - b. Imprest Checks
  - c. Advanced Checks
2. Financial Statements as of May 31, 2022

**Recommendation:** The Board of Education approves the above listed financial reports as presented and attached.

**C: Personnel**

**I. Resignation of Administrator**

**Recommendation:** That the Board of Education accepts the resignation of Nicole Mrowice, Assistant Principal, Blackhawk Middle School, effective June 30, 2022.

**II. Resignation of Certified Staff**

**Recommendation:** That the Board of Education accepts the resignation of the following:

1. Maria Flores, Special Education Resource Teacher, Tioga School, effective June 6, 2022.
2. Wendy Spikings, Counselor, Blackhawk Middle School, effective the end of the 2021-2022 school year.

**III. Resignation of Classified Staff**

**Recommendation:** That the Board of Education accepts the resignation of Suzanne Waite, Special Education Paraprofessional, Johnson School, effective June 8, 2022.

**IV. Ratification of Employment for 2022-2023, Certified Staff**

**Recommendation:** That the Board of Education approves the employment of the following certified staff member:

1. Kelly Lukanich, .4 Speech Pathologist, Tioga School, effective the beginning of the 2022-2023 school year.
2. Rosalia Cucinella, English Language Arts Teacher, Blackhawk Middle School, pending graduation in May from Elmhurst College.
3. Sigal Orgad, Physical Education Teacher, Johnson School, effective the beginning of the 2022-2023 school year.
4. Kacey Russell, 6<sup>th</sup> Grade Math Teacher, Blackhawk Middle School, effective the beginning of the 2022-2023 school year.
5. Jack Sullivan, Self-Contained Special Education Teacher, Blackhawk Middle School, effective the beginning of the 2022-2023 school year.
6. Carolina Trujillo, Bilingual Co-Teacher, Johnson School, effective the beginning of the 2022-2023 school year.
7. Jennifer Weber, School Psychologist, Johnson School, effective the beginning of the 2022-2023 school year.
8. Chelsea Gnan, Special Education Resource Teacher, Johnson School, effective the beginning of the 2022-23 school year.

**V. Ratification of Employment – Classified Staff**

**Recommendation:** That the Board of Education ratifies the employment of the following classified staff:

1. Judith Chaidez, 2<sup>nd</sup> Grade Literacy Paraprofessional, Johnson School, effective August 15, 2022.
2. Stephany Padilla, Special Education Paraprofessional, Blackhawk Middle School, effective August 18, 2022.
3. Guadalupe Orozco, Academic Life Skills Paraprofessional, Blackhawk Middle School, effective August 15, 2022.
4. Robyn Palermo, Academic Life Skills Paraprofessional, Johnson School, effective August 15, 2022.
5. Jessica Sove, Bus Driver for the District, effective June 20, 2022.

**VI. Approval of Job Description**

**Recommendation:** That the Board of Education approve the updated job description for the Middle School Assistant Principal.

**D. Approval of Bensenville Arts Council Membership & Fee**

**Recommendation:** That the Board of Education approve the 2021-2022 fee for the Bensenville Art Council in the amount of \$3,000.

**E. Approval of Dr. Katherine McCluskey on District Bank Accounts – Mr. Novack reported that the District has banking and investment accounts with Fifth Third Bank. Due to the hiring of a new Superintendent, a Board resolution is needed to authorize a new signatory for the accounts. The resolution authorizes three persons to conduct District business with Fifth Third Bank and to delegate that authority to others as needed. These persons are the Treasurer, the Superintendent, and the Chief Financial Officer.**

**Recommendation:** That the Board of Education adopt the resolution attached and direct the Board Secretary to certify its adoption.

**A motion was made by Mrs. Dye and seconded by Ms. Parthimos that the Board of Education approve the consent agenda items as presented including addendum to personnel.**

**Roll Call Vote:**

**Aye: Dye, Parthimos, Krajecki, Leyva, McCullough**

**Nay: None**

**Absent: Laudadio, Stoltman**

**Motion Carried.**

**Conference/Action Item**

**A. Renewal of Sodexo Food Service Contract** – Mr. Novack reported that Sodexo provides the District’s food service. The District buys meals from Sodexo and then resells them to students and staff. This memorandum concerns the first of those two transactions: the purchase from Sodexo.

The District’s contract with Sodexo has been renewed five times since it began in 2016-17. The renewal term expires on July 31, 2022. One more renewal is permitted under special COVID-driven rules from the USDA and the ISBE. This renewal will be the last one for this contract unless the USDA again grants special permission. The District will likely begin this fall to seek new bids for 2023-24.

Renewal is recommended, effective August 1, 2022, for one year. Two pricing changes are recommended here for the 2022-23 term.

- (1) Unit prices are recommended to increase 6.0%. This is the 2021 increase in the Consumer Price Index for meals away from home.

	<b>2021-22 Price</b>	<b>Increase for 6.0% CPI</b>	<b>Total Proposed Price, 2022-23</b>
<b>Breakfast</b>	1.6164	0.0969	1.7133
<b>Lunch</b>	2.9722	0.1783	3.1505
<b>A la Carte equivalent</b>	2.8957	0.1737	3.0694
<b>After-School Snack</b>	0.9799	0.0587	1.0386
<b>After-School Supper</b>	2.9722	0.1783	3.1505
<b>Summer Breakfast &amp; Lunch</b>	Same as above		

- (2) A fixed fee of \$5,254.01 is also recommended, which equates to about \$0.07 per meal. This recommendation meets ISBE guidelines. The purpose is to adjust for a pending increase in Illinois’ minimum hourly wage. This wage increase was not known in 2016 when the District and Sodexo began their contract. The minimum hourly wage will increase on January 1, 2022, to \$12. This wage increase will affect thirteen Sodexo staff members.

The Illinois State Board of Education must review the proposal before it is finally approved.

Renewal with Sodexo is recommended over rebidding. Sodexo does excellent work and its team is very responsive to requests from teachers and school administrators.

This is the final renewal of the contract first awarded to Sodexo in the summer of 2016.

**A motion was made by Mrs. Krajecki and seconded by Ms. Parthimos that the Board of Education renew the District’s contract with Sodexo for the 2022-23 school year at the unit prices and the fixed fee established above.**

**Roll Call Vote:**

**Aye:** Krajecki, Parthimos, Dye, Leyva, McCullough

**Nay:** None

**Absent:** Laudadio, Stoltman

**Motion Carried.**

Mr. Novack gave a shout-out to Tanya Barrett, Food Service Manager who is moving to Arizona.

- B. Resolution Adjusting 2021-22 Budget** – Mr. Novack reported that the 2021-22 fiscal year closes on June 30. Considering all accounts together, expenses are expected to be 7% less than budgeted. Some individual expense accounts are over budget and some are under budget.

The Board is permitted to transfer budget allocations between accounts. This transfer is recommended here, to keep all expense accounts individually within budget. This procedure accomplishes the same effect as an amended budget but with fewer formalities.

The following lists the accounts for which budget authority is increased, and those from which the authority is reduced. This shifts expenses among categories but does not authorize new operating spending.

Account Number	Account Description	Amount of Reallocation	Notes on Increases
10-1800	Bilingual education	120,000	ESSER grant spending and textbooks
10-2230	Assessment and testing	66,000	ESSER grant spending and other testing supplies
10-2320	Superintendent office	30,000	Undercounted the workdays
10-2900	Communications	15,000	Software purchases
10-4220	Special education, out-of-district	52,000	Higher student count
10-1100	K-8 Operations	(283,000)	
	<b>TOTAL</b>	<b>-0-</b>	

An appropriate budget provides spending authority and provides the auditors a better benchmark for audit purposes.

**A motion was made by Ms. Parthimos and seconded by Mrs. Dye that the Board of Education approve the line item transfers listed above.**

**Roll Call Vote:**

**Aye:** Parthimos, Dye, Krajecki, Leyva, McCullough

**Nay:** None

**Absent:** Laudadio, Stoltman

**Motion Carried.**

**New Business**- none

Dr. McCullough expressed his gratitude to Dr. Nelson and Dr. Lechner for ALL their work with District 2 during the 2021-2022 school year and welcomed Dr. McCluskey to District 2.

**Closed Session**: none

**Adjournment**

**At 7:50 p.m. a motion was made by Mrs. Dye and seconded by Ms. Parthimos that the Board of Education adjourn the meeting. Upon voice vote, all board members present voted aye. Motion carried.**

No further business appearing Dr. McCullough adjourned the meeting at 7:52 p.m.

**Bensenville Elementary School District**  
Board of Education Meeting

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President

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Secretary