



**Bensenville Elementary School District**  
 Board of Education Regular Meeting  
 Minutes - August 18, 2021

President, Dr. Chris McCullough called the regular meeting of Bensenville Elementary School District 2 Board of Education, DuPage County to order at 7:00p.m., at Educational Administration Center, 210 S. Church Road, Bensenville, Illinois.

Roll call verified that there was a quorum of the Board present with the following members present and absent as listed below:

<b>Board of Education</b>	<b>Title</b>	<b>Present</b>	<b>Absent</b>
Christina Cannon Bailey	Member	X	
Katie Krajecki	Member	X	
Bob Laudadio	Member	X	
Marisol Leyva	Secretary	X	
Chris McCullough	President	X	
Lori Parthimos	Treasurer	X	
James Stoltman	Vice-President	X	
<b>Administration</b>			
Dr. Rebecca Nelson	Interim Co-Superintendent	X	
Mr. Paul Novack	C.F.O.	X	
<b>EAC Staff</b>			
Cindy Snyder	Administrative Asst. to the Superintendent & Clerk of the Board	X	
Tim Waldorf	Community Relations Coordinator		X

**Staff in attendance:** Joe West - BSD2 Tech team member, Zack Ettelbrick - BMS AP, Anne Paonessa – Dir. Teaching & Learning

**Public Comments:** none

**Administrative Reports**

- A.** Enrollment Report: Dr. Nelson reported at this time there are 2110 students being serviced by District 2. That number includes those in the MFS Headstart program, Itinerant and B-3 program.
- B. FOIA Report** – Mr. Novack reported that there was one commercial FOIA that was received from SmartProcure.
- C.** Opening Day Report
- D.** Construction Update
- E.** Report of Annual Safety Meeting
- F.** School Signage

**Consent Items**

**A. Approval of Minutes**

- 1. Regular Board of Education Meeting – July 21, 2021
- 2. Regular Board of Education Meeting – July 21, 2021 – closed session
- 3. Regular Workshop Board of Education meeting – August 4, 2021

**Recommendation:** The Board of Education approves the above listed minutes as presented and attached.

**B. Approval of Bills & Financial Reports**

1. Bills
  - a. Accounts Payable
  - b. Imprest Checks
  - c. Advanced Checks
  - d. Construction Checks
2. Treasurer's Cash Report as of July, 2021
3. Investment Summary as of July 30, 2021
4. Tax Distribution Report as of July 30, 2021
5. Activity Fund Report July, 2021
6. Financial Statements as of July 30, 2021

**Recommendation:** The Board of Education approves the above listed financial reports as presented and attached.

**C. Personnel**

**I. Resignation of Certified Staff**

**Recommendation:** That the Board of Education accepts the resignation of the following certified staff member:

1. Michelle Jirsa, 4<sup>th</sup> Grade Bilingual Co-Teacher, Johnson School, August 5, 2021.
2. Christina Guevara, 3<sup>rd</sup> Grade Classroom Teacher, Tioga School, August 6, 2021.

**II. Resignation of Classified Staff**

**A. Recommendation:** That the Board of Education accepts the resignation of the following classified staff members:

1. Licette Contreras, Bilingual/ELL aide, Blackhawk Middle School, August 5, 2021.
2. Maria Velazquez, Infant Toddler Specialist, Tioga School, August 27, 2021.
3. Margarita Coronel, Special Education Aide, Johnson School, August 11, 2021.
4. Delma Barrios, Language Assistant, Johnson School, effective August 17, 2021.
5. Bonnie Kirchner, Special Education Aide, Tioga School, August 12, 2021.
6. Katrina Nguyen, Kindergarten Instructional Aide, Tioga School, August 16, 2021.
7. Vanessa Cardenas, Special Education Aide, Johnson School, effective August 30, 2021.

**III. Ratification of Administrator – Assistant Principal**

**Recommendation:** That the Board of Education approves the employment of Zachary Ettelbrick as Assistant Principal, Blackhawk Middle School, effective August 9, 2021.

**IV. Ratification of Employment for 2021-2022, Certified Staff**

**Recommendation:** That the Board of Education approves the employment of the following certified staff member:

1. Zulema Davalo, 2<sup>nd</sup> and 3<sup>rd</sup> Grade Bilingual TOSA, Johnson/Tioga Schools, August 23, 2021.
2. Samantha Sliwa, 2<sup>nd</sup> Grade Monolingual Teacher, Johnson School, effective August 17, 2021.
3. Sarah Tomkins, 1<sup>st</sup> Grade Bilingual Teacher, Tioga School, effective August 12, 2021.

**V. Ratification of Employment – Classified Staff**

**Recommendation:** That the Board of Education ratifies the employment of the following classified staff:

1. Nicholas Criel, Special Education Paraprofessional, Johnson School, effective August 16, 2021
2. Lyanne Esparza, 1<sup>st</sup> Grade Paraprofessional, Johnson School, effective August 16, 2021.
3. Chloe Johnson, Clerical Aide for Curriculum and Instruction, effective August 19, 2021.
4. Maria Loza, 1<sup>st</sup> grade paraprofessional, Tioga School, effective August 16, 2021.

5. Michael Madea, Crossing Guard, Blackhawk Middle School, effective August 30, 2021.
6. Kristina Valenzuela, Lunch/Recess Supervisor, Tioga School, effective August 23, 2021.
7. Evette Masri, Lunch Aide, Johnson School, effective August 20, 2021

**VI. Extra Duty Stipends**

**Recommendation:** That the Board of Education approves the attached list of extra duty stipends for the 2021-2022 school year.

**VII. Salary & Benefits for Certain Bus Drivers.**

**Recommendation:** That the Board ratify the proposed promotion and proposed pay increases as follows:

- Deb McComb \$24.35
- Jackie Steger-Cook \$24.70
- Joe Lelito \$25.00
- Johnny Harrison \$25.25

**D. Review of Closed Session Minutes & Destruction of Recordings**

**Recommendation:** That the Board of Education find the need for confidentiality still exists as to all of its closed session minutes and that the Board of Education direct the Superintendent to destroy closed meeting recordings that are at least 18 months old for which approved minutes of the closed meeting already exist.

**E. Non-Resident Tuition and Designation of Hearing Officers for Residency**

**Recommendation:** (1) That the Board of Education designate the principals and assistant principals of each school as Hearing Officers for that school to determine residency of their students, each able to conduct hearings individually; and (2) that the Board of Education establish an annual tuition rate for non-resident students of **\$15,305** for 2021-22.

**F. Designated Safety Hazard Zones**

**Recommendation:** That the Board of Education resolve that the presently approved safety hazard transportation conditions remain unchanged and that free transportation for the identified population be approved for the 2020-21 school year as presented and attached.

**A motion was made by Mr. Laudadio and seconded by Mrs. Leyva that the Board of Education approve the consent agenda items as presented.**

**Roll Call Vote:**

**Aye:** Laudadio, Leyva, Cannon Bailey, Krajecki, McCullough, Parthimos, Stoltman,

**Nay:** None

**Absent:** None

**Motion Carried.**

**Conference/Action Item**

**A. Tentative Budget 2021-22** – Mr. Novack presented the Tentative Budget for 2021-22. Mr. Novack reported that the tentative budget's 30-day period for public review began on Monday, August 16. On September 15, the Board will hold a public hearing and consider the budget for adoption.

Mr. Novack also reported that construction spending is projected to be about \$3.7M, about half paid from 2020 bond proceeds and the balance paid from cash saved in prior years.

The following items do not include the costs related to PreK Construction.

- An operating surplus is projected of about \$1.8 million, or 4.3% of revenue. See the next page.
- Revenues are detailed on page 3.
  - Basic Operating Revenues are projected to increase about \$800,000 from the prior year, or about 2.2%.
  - Special-purpose revenues are projected to increase about \$300,000. The COVID-recovery grants known as ESSER 1 & 2 are in this group. ESSER 3 will be added later after the grant budget is submitted.
- Expenses are detailed on page 4.
  - Costs are projected to increase about \$1.75 million over the prior year, before allowing for contingencies.
- Fund balances are shown on page 5.
  - They will all be positive. The Retirement/Social Security fund will be close to zero at year-end, which is an intentional part of cash management.
- Contingencies of about \$800,000 are included.

Mr. Novack reported that this year's budget is the first one with material revenue from the ESSERs grants. This revenue will continue for two additional years. In general, it pays for expenses that would not otherwise have been incurred.

**Recommendation:** No action is necessary at this meeting

**B. Approval of 2021-2022 ESSA Consolidated Plan** – Ms. Anne Paonessa, Interim Director of Curriculum & Instruction presented the 2021-22 ESSA Consolidated Plan. Ms. Paonessa reported that the Every Student Succeeds Act (ESSA) was signed into law in December 2015, replacing the 50 year old Elementary and Secondary Education Act. The new law builds on key areas of progress in recent years and ongoing efforts to improve educational opportunities for all Illinois students; ESSA changed the process for which school districts apply for federal funds. Districts now must submit a Consolidated District Plan comprised of a set of planning questions applicable to all 8 of the federal formula grants listed below:

- Title I, Part A – Improving Basic Programs
- Title I, School Improvement 1003(a)
- Title II, Part A – Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders
- Title III – Language Instruction Education Program
- Title III – Immigrant Education
- Title IV, Part A – Student Support and Academic Enrichment
- IDEA, Part B Flow-Through
- IDEA, Part B Preschool

Ms. Paonessa also reported that the eligibility and access to federal formula grants for ESSA federal granting processing requires the District to complete a Consolidated Plan that meets the Federal Guidelines. The 2021-2022 updated District 2 Consolidated Plan meets the federal guidelines and will afford access to this funding resource.

Ms. Paonessa reported that there is no funding source associated with this action. However, the 2021-2022 updated District 2 Consolidated Plan will allow continued access to the ESSA funds.

A motion was made by Mr. Laudadio and seconded by Mr. Stoltman that the Board of Education approves the 2021-2022 updated District 2 Consolidated Plan to commence in the 2021-2022 school year.

**Roll Call Vote:**

**Aye:** Laudadio, Stoltman, Cannon Bailey, Krajecki, Leyva, McCullough, Parthimos,

**Nay:** None

**Absent:** None

**Motion Carried.**

**A. Change Orders** – None at this time.

**New Business-**

Dr. Nelson introduced and welcomed Mr. Zachary Ettelbrick as the new Assistant Principal at Blackhawk Middle School.

**Closed Session:** none

**Adjournment**

**At 7:19 p.m. a motion was made by Mr. Laudadio and seconded by Ms. Parthimos that the Board of Education adjourn the meeting. Upon voice vote, all board members present voted aye. Motion carried.**

No further business appearing Dr. McCullough adjourned the meeting at 7:19 p.m.

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President

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Secretary