



Bensenville Elementary School District
Board of Education Regular Meeting
Minutes - January 19, 2022

President, Dr. Chris McCullough called the regular meeting of Bensenville Elementary School District 2 Board of Education, DuPage County to order at 7:00 p.m., at Educational Administration Center, 210 S. Church Road, Bensenville, Illinois.

Roll call verified that there was a quorum of the Board present with the following members present and absent as listed below:

Board of Education	Title	Present	Absent
Jacqueline Dye	Member	X	
Katie Krajecki	Member	X	
Bob Laudadio	Member	X	
Marisol Leyva	Secretary	X	
Chris McCullough	President	X	
Lori Parthimos	Treasurer	X	
James Stoltman	Vice-President		X
Administration			
Dr. Raymond Lechner	Interim Co-Superintendent	X	
Mr. Paul Novack	C.F.O.	X	
EAC Staff			
Cindy Snyder	Administrative Asst. to the Superintendent & Clerk of the Board	X	
Tim Waldorf	Community Relations Coordinator	X	

Staff in attendance: Joe West - BSD2 Tech team member, Andy Chiu – BSD2 Data Analyst, Juliann Greene - Director of Special Education, Missy Baglarz - MTSS Director, Anne Paonessa – Director of Teaching & Learning, Kris Stalzer – Special Education Coordinator, Edgar Palacios, - Director ELTeachers – Beth Moritz, Victoria Mazzone, Argiro Vranas

Others in attendance: Community Members – Kim Moreno, Phyllis Schmidt, Joe Vallez, Greg Linder, Jay Snyder, Rich Johnson.

Public Comments: none

Board Committee Reports

- A. **Announcements** – none
- B. **Collective Bargaining Update** – Dr. McCullough announced that Mr. Laudadio will replace Mrs. Leyva on the Board Negotiations Team. Mrs. Leyva has stepped down from the committee because of her new job. She feels she will not be able to devote the necessary time to the committee.

Administrative Reports

- A. **Announcements** - Dr. Lechner announced that each month the Pledge of Allegiance will be led by a different group of students. This month is the Blackhawk Middle School HAWKS.
- B. **FOIA Report** – Mr. Novack reported that there were two, Local 265 Sheet Metal Works regarding contract or project information about HVAC and other trades represented by Local 265 and WLS-7 regarding remote learning equipment reported as missing, damaged etc.
- C. **New Superintendent Transition** – Dr. Lechner reported that the interim superintendents have scheduled weekly zoom meetings with Dr. McCluskey to facilitate a seamless transition to BSD2. Priority has been given to more timely items. Some items discussed have been the 2021-2022 BSD2 Strategic Plan that was generated by leadership. Dr. McCluskey’s has already provided recommendations. The interim superintendents will work on a schedule for Dr. McCluskey to meet all administrators as well as staff and community.
- D. **Update on Shared Projects with Bensenville Park District** – Mr. Novack presented information on shared projects with the Bensenville Park district such as Blackhawk Middle School Field Improvements, Mohawk Park Control and Improvements and Grand Avenue Site for Maintenance and Transportation. Mr. Joe Vallez from the Bensenville

Park District reported to the board that the Park District is looking to enhance all the parks and services for the community and is looking for an Inter-Governmental Agreement to assist with the projects.

Pledge of Allegiance

Dr. McCullough welcomed the Blackhawk Middle School HAWKS. Ms. Mazzone, sponsor, introduced the HAWKS and their program. The girls introduced themselves and led the Pledge of Allegiance.

- E. Mid-Year Financial Report** – Mr. Novack reported that we are generally on budget. Somewhat ahead on revenue Expense side
- F. Construction Update** – Mr. Novack reported that we are just about ready to take occupancy. We are waiting for fire alarm components that have been delayed. It was recommended that we have a virtual walkthrough for the community.

Consent Item:

- A. Approval of Minutes**
 - 1. Regular Board of Education Meeting – December 15, 2021

Recommendation: The Board of Education approves the above listed minutes as presented and attached.

- B. Approval of Financial Reports**
 - 1. Bills December 2021
 - a. Accounts Payable
 - b. Imprest Checks
 - c. Advanced Checks
 - 2. Semi Annual Reports
 - a. Treasurer’s Cash Report as of December, 2021
 - b. Investment Summary as of December 31, 2021
 - c. Tax Distribution Report as of December 31, 2021
 - d. Activity Fund Report December, 2021
 - 3. Financial Statements as of December 31, 2021

Recommendation: The Board of Education approves the above listed Financial Reports as presented and attached.

- C. Personnel**
 - I. Resignation of Certified Staff**

Recommendation: That the Board of Education accepts the resignation of Isabel Meshulam, 2nd/3rd grade Special Education Resource Teacher, Johnson School, effective January 11, 2022.
 - II. Resignation of Classified Staff**

Recommendation: That the Board of Education accept the resignation of the following classified staff members:

 - 1. Clarissa Sanchez, Clerical Aide, Johnson School, effective January 14, 2022.
 - 2. Amy Alessio, Paraprofessional Substitute for the District, effective January 12, 2022.
 - 3. Ana Irra De La Cruz, Lunch Supervisor, Tioga School, effective January 18, 2022.
 - III. Ratification of Employment – Classified Staff**

Recommendation: That the Board of Education ratify the employment of the following classified staff:

 - 1. Sindy Guerra, Grades 1-2 Paraprofessional, Johnson Schools, effective January 4, 2022.
 - 2. Kelly Defilippis, 1st grade Paraprofessional, Tioga School, effective January 10, 2022.
 - 3. Consuelo Gonzalez, 43- week Clerical Assistant, Johnson School, effective January 24, 2022.

IV. Rescind Resignation – Classified Staff

Recommendation: That the Board of Education rescind the resignation of Carolina Trujillo, 2nd Grade Paraprofessional, Johnson School, effective immediately.

V. Leave of Absences

Recommendation: That the Board of Education approve the leave request until the end of the school year, subject to receiving a non-precedent undertaking from the BEA.

D. Approve Loans from Working Cash to Municipal Retirement /Social Security Fund and to Tort Immunity Fund

Recommendation: That the Board adopt the resolution authorizing occasional loans from the Working Cash Fund to

- (i) the Municipal Retirement / Social Security Fund in amounts up to \$200,000 outstanding at any one time, and
- (ii) the Tort Fund in amounts up to \$100,000 outstanding at any one time.

A motion was made by Mr. Laudadio and seconded by Mrs. Krajecki that the Board of Education approve the consent agenda items as presented.

Roll Call Vote:

Aye: Laudadio, Krajecki, Dye, Leyva, McCullough, Parthimos,

Nay: None

Absent: Stoltman

Motion Carried.

Conference/Action Item

A. Authorize District’s Transition to PowerSchool for Student Information System and Teacher Evaluations – Ms. Paonessa reported that per the 2021-22 Strategic Plan, a committee explored options for the District’s Student Information System (SIS) and evaluation system. This was chosen for multiple reasons including the ability to condense multiple systems into one platform to meet the needs of the District. PowerSchool will combine data management, the grading system, and parent portal all in one system. It also has the capability of allowing us to run numerous customized reports to help us identify trends and measure impact in areas such as attendance, discipline, and grading. The interface of PowerSchool is also much more user friendly than our current SIS which will make it easier for all end-users to navigate and complete tasks.

Ms. Paonessa also reported that this system adoption has been reviewed and is supported by the Superintendents, including our incoming Superintendent, Dr. McCluskey.

Ms. Paonessa reported that the administration is seeking approval for the amount of \$54,930.06 which includes both the SIS and Perform platform annual fees along with the professional development training and support resources required for a smooth transition into the new systems. The current cost for SDS will be reduced as it will now only be used by the Business Office. The current amount of \$69, 619.75 which had been paid annually for Teacher Ease will now go towards the cost of PowerSchool.

A motion was made by Mrs. Parthimos and seconded by Mrs. Leyva that the Board of Education authorize the purchase of PowerSchool and Perform for full implementation in the 2022-23 school year.

Roll Call Vote:

Aye: Leyva, Parthimos, Dye, Krajecki, Laudadio, McCullough,

Nay: None

Absent: Stoltman

Motion Carried.

B. Approval of New Positions & Job Descriptions for Student Services Department – Ms. Juliann Green reported that the revised organizational chart presented and approved at the 12-15-22 Regular Board of Education Meeting

outlined changes in the Department of Special Education. The Department was renamed Student Services reflecting the reality that this department provides support to students who are beyond special education. The chart also included expansion and re-organization of the BSD2 Pre-Kindergarten program. With the school addition at Tioga, there will be added Pre-Kindergarten classrooms that will need additional administrative support. Additionally, Blackhawk Middle School currently houses a NDSEC Academic Life Skills Class. The plan is to return this program to District 2, bringing our number of self-contained classrooms to 10 which will also require additional administrative support.

Ms. Greene reported that to support current and additional programming to the Department of Student Services, the following changes are proposed:

- Add Missy Baglarz as the Behavior Specialist/Special Education Coordinator
- Change Kris Stalzer to 12-month position
- Pre-Kindergarten Coordinator to full time (increase .35)
- Dianne Thornburg to assist with the transition of a new Pre-Kindergarten Coordinator (one time only)

A motion was made by Mrs. Parthimos and seconded by Mrs. Dye that the Board of Education approve the changes proposed for the Student Services Department and the job descriptions associated with the new positions as outlined above

Roll Call Vote:

Aye: Parthimos, Dye, Krajecki, Laudadio, Leyva, McCullough,

Nay: None

Absent: Stoltman

Motion Carried.

C. Approval of 2021-2022 Calendar – Dr. Lechner reported that the Illinois School Code requires that the Board of Education approve the annual school calendar by May of each year.

Dr. Lechner reported that the administration shares draft agendas with teachers solicit comments. The calendar for Fenton High School was compared to the District calendar to make them similar whenever possible. As recommended by the Board of Education the calendar has been aligned with the Fenton HS calendar.

Key dates from the draft calendar for 2022-2023 were presented:

A motion was made by Mrs. Leyva and seconded by Mrs. Dye that the Board of Education approve the proposed 2022-2023 School Calendar as per attached. Upon voice vote, all board members present voted aye. Motion carried.

D. Award Roof Replacement Contract – Mr. Novack reported that the District's Administration Center is part of the same building as the Bensenville Community Public Library. The building's cedar shake roof dates from 1999 (EAC & LLC) or from the 1970s (Library). Replacement is necessary, because of the age and because several leaks have developed in recent years.

The Library and the District are undertaking the project together. The District will bear 30.5% of the project cost, based on its direct ownership of the EAC and its shared usage of the LLC. The two governments share building costs under an Intergovernmental Agreement from 1997. For this project, the costs will be shared by square foot of roofing area.

Mr. Novack reported that to design the project and advise the owners, the District and the Library retained Engineering Solutions Team, an engineering and project firm with which both bodies have previously worked.

Requests for bids were advertised in the Daily Herald on November 22, 2021, and on the District's website. Sealed bids were received and opened on December 14, 2021.

In awarding a contract, the Library and the District apply the same legal standard. The project should be awarded to the lowest bidder who meets two requirements: (1) the bid package is responsive to all requirements; and (2) the

bidder is “responsible”, meaning that it is technically and financially capable of completing the project as shown by its experience on similar sized and/or complex projects.

Mr. Novack reported that five contractors submitted bids on December 14, 2021.

Bidders, ranked by price	Bid Amount
Tori Construction	\$ 507,149
Filotto Construction	\$ 510,780
All American Roofing	\$ 521,900
Seal Tight Exteriors	\$ 592,800
J & F Chiattello Construction	\$ 625,194

Mr. Novack reported that Tori Construction’s bid is not responsive, due to missing information about the identity and qualifications of its proposed on-site supervisor. Tori Construction is also not a responsible bidder for this particular project, because it did not demonstrate experience with the synthetic shake roof specified by the owners. The roofing materials company advises us that specialized techniques are needed to install the shakes. Nothing in Tori’s bid package shows experience with the product to be installed here.

The next-lowest bidder, Filotto Construction, submitted a complete bid package and has experience with the particular type of roof specified by the owners. Its references include several installations of the same product.

A motion was made by Mrs. Krajecki and seconded by Mr. Laudadio that the Board of Education award the roof replacement contract jointly with the Bensenville Community Public Library to Filotto Construction. The contract amount is \$510,780 and the District’s 30.5% share will be \$155,788.

Roll Call Vote:

Aye: Krajecki, Laudadio, Dye, Leyva, McCullough, Parthimos,

Nay: None

Absent: Stoltman

Motion Carried.

New Business-

Mrs. Krajecki asked the administration why the decision to Shield test the athletic teams was not brought to the board before the decision was made. Dr. Lechner read a prepared statement summarizing the District’s history on managing COVID.

Closed Session: none

Adjournment

At 8:26 p.m. a motion was made by Mr. Laudadio and seconded by Mrs. Krajecki that the Board of Education adjourn the meeting. Upon voice vote, all board members present voted aye. Motion carried.

No further business appearing Dr. McCullough adjourned the meeting at 8:36 p.m.

President

Secretary