



Bensenville Elementary School District
Board of Education Regular Meeting
Minutes - August 17, 2022

President, Dr. Chris McCullough called the regular meeting of Bensenville Elementary School District 2 Board of Education, DuPage County to order at 7:00 p.m., at Educational Administration Center, 210 S. Church Road, Bensenville, Illinois.

Roll call verified that there was a quorum of the Board present with the following members present and absent as listed below:

Board of Education	Title	Present	Absent
Jacqueline Dye	Member	X	
Katie Krajecki	Member	X	
Bob Laudadio	Member	X	
Marisol Leyva	Secretary	X	
Chris McCullough	President	X	
Lori Parthimos	Treasurer	X	
James Stoltman	Vice-President		X
Administration			
Dr. Katie McCluskey	Superintendent	X	
Mr. Paul Novack	C.F.O.	X	
EAC Staff			
Cindy Snyder	Administrative Asst. to the Superintendent & Clerk of the Board	X	

Staff in attendance: Joe West - BSD2 Tech team member, Anne Paonessa, Interim Director of Teaching & Learning

Others in attendance: Dr. Allison Superfine & Dr. Ben Superfine from UIC.

Pledge of Allegiance

Dr. McCullough led the Pledge of Allegiance.

Public comments – None

Celebrations

- Dr. McCluskey reported that today was the first day of school. She reported that it was an amazing start. Everyone was excited. She went to Johnson & Blackhawk to greet and welcome students and tomorrow she will go to Tioga. Pre School's first day will be next Monday.
- Dr. McCluskey reported on Summer School 2022. 171 elementary students (35 bilingual) and 58 middle school students. BSD2 teachers taught in the summer school program. We are thankful for our teachers teaching the summer school program. Dr. McCluskey also reported that overall 75% of the students showed growth.

Presentations

- Dr. McCluskey reported that we have been selected as a school district to work with UIC. She introduced Dr. Allison Superfine & Dr. Ben Superfine from UIC who introduced themselves and talked about a three-year partnership on our enhancing mathematics program.

Board Committee Reports

A. **Announcements** – none

Administrative Reports

A. **Announcements**

- Dr. McCluskey reported that we currently have 20 paraprofessional positions open in the district, the majority are open in Special Education. The administration would like to increase the differential for special positions such as aide positions that have responsibilities with personal care and significant needs.

- District 2 has a resource Fair coming to Bensenville at Blackhawk Middle School on August 20 from 10-1 p.m. Featured organizations include, Village of Bensenville, Park Dist., Library, COD, DuPage County Health Dept, Metropolitan Family Services, Teen Parent Connection, Frida Community Organization. Hamdard Health Alliance, Northeast DuPage Family Health Services, VAN Health Care, People's Resource Center, WCA Metropolitan Chicago. Free Birth-to-3 developmental screenings will be held.
- B. BSD2 New Logo Survey** – Dr. McCluskey reported that the administration has put out a survey to pick the new BSD2 Logo. Board members, staff, students and community members can vote to pick the new logo. The deadline is September 2nd. The new logo will be unveiled at the September board meeting.
- C. FOIA Report** – Mr. Novack reported that there have been two since last month.
- D. Per Pupil Spending, ISBE Report Submitted** – Mr. Novack reported on the Per Pupil Spending. A link will be sent out to board members when it is complete.
- E. Report of Annual Safety Meeting** – Mr. Novack reported that each year we hold a meeting with police, fire, Village emergency services and administrators to review security and safety issues from previous year.
- F. Safety and Security Audit Information** - Dr. McCluskey reported that the District will engage the DuPage Regional Office of Education to conduct a school safety and security audit. A final report will be provided to the administration on all areas of the evaluation observations.
- G. Application for Low-Emission Bus Grant** – Mr. Novack reported we have applied for a low emission bus grant for the purchase of 1 bus.

Consent Item:

A. Approval of Minutes

1. Regular Board of Education Meeting – July 20, 2022
2. Regular Board of Education Meeting – July 20, 2022 - closed session
3. Regular Workshop Meeting – August 3, 2022

Recommendation: The Board of Education approves the above listed minutes as presented and attached.

B. Approval of Financial Reports

1. Bills July 2022
 - a. Accounts Payable
 - b. Imprest Checks
 - c. Advanced Checks
 - d. Construction Checks - none
 - e. Board Member Reimbursements – removed from consent agenda
2. Financial Statements as of July 31, 2022

Recommendation: The Board of Education approves the above listed financial reports as presented and attached.

C. Personnel

I. Resignation of Classified Staff

Recommendation: That the Board of Education accepts the resignations of the following classified staff members:

1. Silvana Mueller, Secretary/Office Manager, Johnson School, effective December 21, 2022.
2. Robyn Palermo, Academic Life Skills Paraprofessional, Johnson School, effective immediately.
3. Ylene Nunez, 7th Grade ISP Paraprofessional, Blackhawk Middle, effective 8/15/2022.
4. Meredith O'Campo, Pre-K Bilingual SPED Paraprofessional, Tioga School, effective 8/17/2022.
5. Jessica Sove, Bus Driver for the District, effective 7/28/2022.

II. Ratification of Employment for 2022-2023, Certified Staff

Recommendation: That the Board of Education approves the employment of the following certified staff member:

1. Patricia Gunger, 6th Grade EL/ELA Teacher, Blackhawk Middle School, effective August 10, 2022.
2. Mara Sventeckis, 6th Grade Special Education ELA Teacher, Blackhawk Middle School, effective August 10, 2022.

III. Ratification of Employment – Classified Staff

Recommendation: That the Board of Education ratifies the employment of the following classified staff:

1. Katherine Sisto, Math Paraprofessional, Blackhawk Middle School, effective August 15, 2022.
2. Christina Ninan, Special Education Paraprofessional, Johnson School, effective August 15, 2022.
3. Jessica Seiglie-Quinones, Paraprofessional, Tioga School, effective August 15, 2022.

IV. Approval of Job Descriptions

Recommendation: That the Board of Education approve this updated job description for MTSS/Assessment Coordinator.

D. Review of Closed Session Minutes & Destruction of Recordings

Recommendation:

- (1) direct the Superintendent to destroy closed meeting recordings that are at least 18 months old for which approved minutes of the closed meeting already exist; and
- (2) find the need for confidentiality still exists as to all of its closed session minutes.

E. Non-Resident Tuition and Designation of Hearing Officers for Residency

Recommendations

- (1) That the Board of Education designate the principals and assistant principals of each school as Hearing Officers for that school to determine residency of their students, each able to conduct hearings individually; and (2) that the Board of Education establish an annual tuition rate for non-resident students of \$15,949 for 2022-23.

F. Designated Safety Hazard Zones

Recommendation:

That the Board of Education resolve that the presently approved safety hazard transportation conditions remain unchanged and that free transportation for the identified population be approved for the 2022-23 school year as presented and attached.

A motion was made by Mrs. Dye and seconded by Mr. Laudadio that the Board of Education approve the consent agenda items as presented. With the exception of Board Member Reimbursements.

Roll Call Vote:

Aye: Dye, Laudadio, Krajecki, Leyva, McCullough, Parthimos,

Nay: None

Absent: Stoltman

Motion Carried.

B1e. Board Member Reimbursements

A motion was made by Mrs. Leyva and seconded by Mrs. Krajecki that the Board of Education approve the Board member reimbursement as presented.

Roll Call Vote:

Aye: Leyva, Krajecki, Dye, Laudadio, McCullough, Parthimos

Nay: None

Absent: Stoltman

Motion Carried.

Conference/Action Item

- A. **Award Contract for Network Security Testing** – Mr. Novack reported that the District’s computer networks control the access rights for both external and internal users. If unauthorized access occurred, the District would respond to the breaches using its existing response plan.

The access points for external users should be tested to ensure the rejection of unauthorized users. The internal access points should be tested for the strength of the user restrictions, which are intended to limit each internal system to its intended users.

This testing is among the safety techniques recommended by the District’s cyber-incident insurer.

The District requested proposals that include vulnerability testing of both external and internal access points; risk assessment of the vulnerabilities; and review of the incident response plan. Four vendors have replied already and a fifth reply is expected on Monday, August 15.

Administration will update this memo on Tuesday, August 16, with details and recommendations.

Vendor	Services			Cost
	External & Internal Tests	Risk Assessment	Readiness Assessment & Plan Review	
CDW	✓	✓	✓	\$54,000
Mindsight	✓	✓		\$34,500
Peters	✓			\$12,500
Cosmopolis	✓	✓	✓	\$30,000
Janus				[to come]

An annual test is preferred; the most recent test was in spring 2021. A new vendor is preferred for this year to search for different vulnerabilities than the last vendor did; to assess the practical risk of the vulnerabilities that are found; and to consider the District’s incident response plan.

A motion was made by Mrs. Parthimos and seconded by Mr. Laudadio that the Board of Education award the testing contract to Cosmopolis based on its proposal.

Roll Call Vote:

Aye: Parthimos, Laudadio, Dye, Krajecki, Leyva, McCullough,

Nay: None

Absent: Stoltman

Motion Carried.

- B. **Approval of Disciplinary Practices (Handbook)** – Mr. Novack reported that under Policy 7-190, the Board shall review and approve the District’s disciplinary rules as presented in the student handbook. The relevant handbook sections are attached. They state the behavior guidelines for students.

The handbook’s guidelines are based on Policy 7:190. That policy is the Board’s official description of prohibited student conduct and possible disciplinary measures. Although the student handbook describes the same things, its descriptions cannot override the official statements in Policy 7-190.

The handbook guidelines were reviewed this year by the Board’s outside legal counsel. The suggested text reflects counsel’s suggestions. In general, those changes make the handbook a closer match to Policy 7-190 or to established legal principles about student discipline.

In addition, Counsel suggests, and Administration agrees, to remove the entire subsection, "Disciplinary Step System." That section applied only to Blackhawk Middle School. It established 10 steps, describing how students moved from step to step and which disciplinary measures were possible for each step.

The step system suggested a potentially rigid connection between certain behaviors and certain disciplinary measures. A less rigid approach is preferred that will consider all factors in a student's situation. That less rigid approach already applies, by law, to exclusionary discipline (suspensions and expulsions). By removing the step system, now all forms of discipline will have the same flexibility already applied to suspensions and expulsions.

Although the step system will no longer be used, the underlying principle of progressive discipline will continue.

A motion was made by Mrs. Leyva and seconded by Mr. Laudadio that the Board of Education approve the disciplinary rules presented.

Roll Call Vote:

Aye: Leyva, Laudadio, Dye, Krajecki, McCullough, Parthimos,

Nay: None

Absent: Stoltman

Motion Carried.

C. Tentative Budget 2022-2023 – Mr. Novack reported that the tentative budget's 30-day period for public review will begin on Monday, August 22. On September 21, the Board will hold a public hearing and consider the budget for adoption.

The expenditure figures presented here are very preliminary. Revenue projections are much closer to final than expenditures.

The following items do not include the costs to design the Blackhawk renovation, about \$600,000.

- An operating surplus is projected of about \$3 million, or 7% of revenue. See the next page.
- Revenues are detailed on page 3.
 - Basic Operating Revenues are projected to decrease about \$800,000 from the prior year, or about 2%. This is due to timing shifts in property tax receipts.
 - Special-purpose revenues are projected to increase about \$700,000. The COVID-recovery grants known as ESSER are in this group, as are other limited-time federal grants
- Expenses are detailed on page 4.
 - Costs are projected to increase about \$2.1 million over the prior year, before allowing for contingencies and ignoring all construction.
- Fund balances are shown on page 5.
 - They will all be positive.
- Contingencies of about \$800,000 are included.

The budget will continue to be analyzed before the September 21 meeting.

Mr. Novack reported that no action is necessary at this meeting

D. 2nd Reading & Adoption of Policy Revisions – Mr. Novack reported that the three policies were presented on August 3 for First Reading:

- Policy 6-60, Curriculum. Updates the District's curriculum practices to match Illinois law.
- Policy 7-285, Anaphylaxis Prevention, Response, and Management Program.. Introduces the new ISBE model policy to increase student safety and staff training.
- Policy 7-290, Suicide and Depression Awareness and Prevention. Specifies programs for staff training and for student awareness of suicide and depression.

They are presented for Second Reading and Adoption. All footnotes were removed from the approved versions.

No changes are recommended from First Reading

A motion was made by Mrs. Dye and seconded by Mr. Laudadio that the Board of Education adopt revised policies 6-60, 7-285, and 7-290 as presented.

Roll Call Vote:

Aye: Dye, Laudadio, Krajecki, Leyva, McCullough, Parthimos,

Nay: None

Absent: Stoltman

Motion Carried.

E. 1st Reading Policy Revisions – Mr. Novack reported that nine policies are presented for First Reading. The Board’s counsel reviewed all of them earlier this month. All the policies are marked to show changes since last adopted by the Board.

- 7-190, Behavior, suggesting three clarifications. It was last amended in 2021.
- 7-200, Suspensions, suggesting clarifications as to the kind of notices provided to parents. It was last amended in 2016.
- 7-210, Expulsions, suggesting six clarifications about hearing procedures and hearing decisions. It was last amended in 2016.
- 7-240, Extra-Curricular Code of Conduct, suggesting three clarifications and removing two drug testing sections not applicable to District 2. It was last amended in 2014.

Mr. Novack reported that five policies implement Erin’s Law, regarding child sexual abuse and grooming. They mandate staff ethics rules, student and staff training, and incident reporting.

Policies 5-90, 5-100, 5-120, and 7-250 are existing policies to which Erin’s Law elements are added.

- Policy 4-165 is new. It is an umbrella policy that notes all the other policies that incorporate Erin’s Law elements and references in one location.
- Policy 5-100, on staff training, now requires training about the Abused and Neglected Child Reporting Act. It was last amended in 2020.
- Policy 5-90, on reporting child abuse, refers readers to the staff training add to Policy 5-100. It was last amended in 2020.
- Policy 5-120, on staff ethics and behavior, defines grooming behavior, sets boundary expectations for staff-student interactions, and notes that dismissal and other discipline can apply to infractions. It was last amended in 2018.
- Policy 7-250, on student services, directs staff to identify counseling options for students affected by sexual abuse. It also incorporates a new law concerning records transfers and enrollment needs for students in the custody of DCFS. It was last amended in 2014.

For students, Policy 6-60 (not in this packet) requires that sexual abuse awareness training for students be included in the health education program.

Mr. Novack asked that the Board of Education review these policies, anticipating adoption at a later meeting.

New Business

- Mr. Novack reported that the company that makes the bricks has shut down their kiln for a month of maintenance after we have waited 7 months. The Rep is trying to arrange for us to purchase different size bricks that can be cut to the size we need. There are three colors are needed, two are in stock, they are looking for the 3rd color. Otherwise we wait for the kiln to get back up and running.
- Dr. McCullough reported that he had a few clips that he wanted to share with the board regarding teacher shortage: One from CBS on Nationwide Shortage of teachers and one from US Education on Teacher Shortages.

Closed Session: None

Adjournment

At 8:01 p.m. a motion was made by Mr. Laudadio and seconded by Mrs. Leyva that the Board of Education adjourn the meeting. Upon voice vote, all board members present voted aye. Motion carried.

No further business appearing Dr. McCullough adjourned the meeting at 8:01 p.m.

President

Secretary