



## Bensenville Elementary School District

Board of Education Regular Meeting

Minutes – October 19, 2022

President, Dr. Chris McCullough called the regular meeting of Bensenville Elementary School District 2 Board of Education, DuPage County to order at 7:00 p.m., at Educational Administration Center, 210 S. Church Road, Bensenville, Illinois.

Roll call verified that there was a quorum of the Board present with the following members present and absent as listed below:

<b>Board of Education</b>	<b>Title</b>	<b>Present</b>	<b>Absent</b>
Jacqueline Dye	Member	X	
Katie Krajecki	Member	X	
Bob Laudadio	Member	X	
Marisol Leyva	Secretary	X	
Chris McCullough	President	X	
Lori Parthimos	Treasurer	X	
James Stoltman	Vice-President	X	
<b>Administration</b>			
Dr. Katie McCluskey	Superintendent	X	
Mr. Paul Novack	C.F.O.	X	
<b>EAC Staff</b>			
Cindy Snyder	Administrative Asst. to the Superintendent & Clerk of the Board	X	

**Staff in attendance:** Joe West - BSD2 Tech team member, Anne Paonessa - Interim Director of Teaching & Learning, Tim Waldorf – Community Relations Coordinator.

**Others in attendance:** Naila Fonseca – community member

**Pledge of Allegiance**

Dr. McCullough led the Pledge of Allegiance.

**Public comments** – None

**Celebrations**

- A. Dr. McCluskey announced that the District celebrated the following employee appreciation days in October: School Custodian Appreciation Day (October 2), World Teacher Day (October 5), National School Bus Safety Week (October 17-21) and Illinois Principal Appreciation Day (October 21). Dr. Katie McCluskey shared with the Board how the District showed its appreciation for these employees' contributions to the District's success.
- B. Dr. McCluskey reported that the Rotary's annual coat drive distribution was held Saturday, October 15, and W.A. Johnson, and provided students from more than 200 BSD2 families with new winter coats. District 2 both benefits from and supports this program, as Lara Schwarz, BSD2 Community Liaison, is the club's president, and James Stoltman, Board of Education Vice President, is its vice president. Numerous BSD2 staff, students and community members also support the program by donating money to buy new coats and by volunteering to help with distribution.
- C. Dr. McCluskey announced that Cindy Snyder, Administrative Assistant to the Superintendent and Clerk of the Board of Education, was recognized by the Illinois Association of School Boards as a nominee for Holly Jack Outstanding Service Award which recognizes the extraordinary work and service provided by administrative professionals who assist their local school boards.

**Board Committee Reports**

- A. **Announcements** – none

**Administrative Reports**

- A. Announcements** – none
- B. FOIA Report** – Mr. Novack reported that there were four FOIA's this month
- Agendas & minutes for 2008 -2013 and Board service records for Rev. Luis Reyes during same period, requested by Red Group Analytics
  - How District uses "Into Math" program, requested by Strobel Consulting
  - Contracts for copiers, printers and related services, requested by Proven IT
  - Contract(s) for student transportation, both regular and special needs, and two months' current invoices, requested by Cottage Hill Operating Co.
- C. DuPage Foundation Grant** – Dr. McCluskey reported that the District has received \$60,000 from the DuPage Foundation Grant for the 2022-2023 school year.
- D. 1<sup>st</sup> Quarter Financial Update** – Mr. Paul Novack, Chief Financial Officer, reviewed the District's [Revenues & Expenditures](#) for the first quarter of the 2022-2023 fiscal year, and reported on the District's [Investments](#).
- E. Expiration of TIF and its Effect on Tax Levy** – Mr. Novack said that a tax increment financing district ("TIF") will expire in 2023 and two more expire in 2025. Property taxes in those districts have paid for improvements within the TIF district for the past 20 years, instead of being collected by District 2 and other taxing bodies. When the TIFs expire, those taxes will be paid to District 2 and the other taxing bodies. This will add about \$160,000 to next year's tax collections.
- F. Financial Forecast** – Mr. Novack reported that the District held \$17.4 million in available cash reserves at the end of the 2021-22 fiscal year, after subtracting reserves held for 2022-2023 operations and other known events. Over the next six years, it projects a cumulative surplus of about \$7.7 million. The projection does not include any spending for renovations at Blackhawk Middle School or other construction.

**Consent Item:**

- A. Approval of Minutes**
1. Regular Board of Education Meeting – September 21, 2022
  2. Regular Board of Education Meeting – September 21, 2022 – Closed Session

**Recommendation:** The Board of Education approves the above listed minutes as presented and attached.

- B. Approval of Financial Reports**
1. Bills September 2022
    - a. Accounts Payable
    - b. Imprest Checks
    - c. Advanced Checks
  2. Financial Statements as of September 31, 2022

**Recommendation:** The Board of Education approves the above listed financial reports as presented and attached.

**C: Personnel**

**I. Resignation of Classified Staff**

**Recommendation:** That the Board of Education accepts the resignation of Guadalupe Orozco, Academic Life Skills Paraprofessional, Blackhawk Middle School, effective October 14, 2022.

**II. Ratification of Employment – Classified Staff**

**Recommendation:** That the Board of Education ratifies the employment of the following classified staff:

1. Julie Bartoski, Occupational Therapist, Johnson/Tioga PreK Schools, starting date to be determined.
2. Christopher Castro, Part-Time PreK Paraprofessional, Tioga School, effective October 3, 2022.
3. Lynda Gordon, Special Education Paraprofessional, Blackhawk Middle School, effective October 17, 2022.
4. Carl Mueller Jr., afternoon (PM) Crossing Guard, Blackhawk Middle School, effective October 5, 2022.

5. Sandra Nevarez, Academic Life Skills Paraprofessional, Blackhawk Middle School, effective October 24, 2022.
6. Mary Oakes, Paraprofessional, Tioga School, effective October 31, 2022.

**III. Approval of Job Descriptions**

**Recommendation:** That the Board of Education approve the job description for the CURES Program School Site Coordinator. See the [job description here](#).

**IV. Extra Duty Stipends**

**Recommendation:** That the Board of Education approves the attached list of extra duty stipends for the 2022-2023 school year.

**V. Approval of Professional Development Plan for the Students Services Coordinator**

**Recommendation:** That the Board of Education approves the professional development program for Ms. Missy Baglarz, the Student Services Coordinator, at the University of St. Francis in Joliet, Illinois.

**VI. Resignation of Certified Staff**

**Recommendation:** That the Board of Education accepts the resignation of Gabriella Arcidiacono, Social Worker/School Counselor, 1- year position, Blackhawk Middle School, effective November 4, 2022.

**A motion was made by Mr. Stoltman and seconded by Mrs. Leyva that the Board of Education approve the consent agenda items as presented.**

**Roll Call Vote:**

**Aye: Stoltman, Leyva, Dye, Krajecki, Laudadio, McCullough, Parthimos**

**Nay: None**

**Absent: None**

**Motion Carried.**

**Conference/Action Item**

- A. Blackhawk Middle School, renovation planning and funding options** – Mr. Novack reviewed with the Board a variety of funding options for facility upgrades at Blackhawk. The District has cash accumulations and the ability to borrow, and either or both could be used for renovation and construction projects and safety-related modifications. Administration presented the funding options to help the Board prioritize potential projects that will be discussed at the November 16 meeting.
- B. Estimate the 2022 Tax Levy** – Mr. Novack reported on estimates of next year's property tax. The inflation index for next year's tax is 7 percent. Administration estimated that property owners will pay about 5 percent more than this year, except when their property values markedly changed in the past year. The District's total tax will increase between 5.62 and 5.89 percent, depending on how much new construction is identified in the District. The Board estimated the max. The Board will consider the levy at its November 16 meeting following a public hearing.

**A motion was made by Mrs. Krajecki and seconded by Mrs. Leyva that the Board of Education adopt the resolution estimating money necessary to be raised by taxation in tax year 2022 (collected 2023) as presented and attached.**

**Roll Call Vote:**

**Aye: Krajecki, Leyva, Dye, Laudadio, McCullough, Parthimos, Stoltman,**

**Nay: None**

**Absent: None**

**Motion Carried.**

**New Business**

- Dr. McCluskey updated the board the administration is working on getting proposals for the land appraisal amount for the for the Board to determine if we should move forward with get appraisals of the Mohawk property or not.

- Mr. Novack reported that the District’s contract with Sodexo, our food service vendor, expires at the end of this year. The State Board of Education has announced that the District may request permission to negotiate a contract for 2023-2024 with Sodexo or a different vendor. This negotiation would replace a bidding process among all interested vendors. In a negotiation, the District is permitted to collaborate with potential vendors about menu items and ingredient quality; that kind of communication is not permitted in the bidding process. The District expects to request that permission.

**Closed Session:**

**At 8:10 p.m. motion was made by Mrs. Dye and seconded by Mrs. Krajecki that the Board of Education go into closed session for the purpose of:**

- A. Personnel** - *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).*

**Roll Call Vote:**

**Aye:** Dye, Krajecki, Laudadio, Leyva, McCullough, Parthimos, Stoltman,

**Nay:** None

**Absent:** None

**Motion Carried.**

**At 8:22 p.m. motion was made by Mr. Stoltman and seconded by Mrs. Leyva that the Board of Education adjourn from closed session. Upon voice vote, all board members present voted aye. Motion carried.**

**Adjournment**

**At 8:23 p.m. a motion was made by Mrs. Krajecki and seconded by Mrs. Leyva that the Board of Education adjourn the meeting. Upon voice vote, all board members present voted aye. Motion carried.**

No further business appearing Dr. McCullough adjourned the meeting at 8:23 p.m.

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President

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Secretary