



Bensenville Elementary School District

Board of Education Regular Meeting
Minutes – May 17, 2023

President, Bob Laudadio called the regular meeting of Bensenville Elementary School District 2 Board of Education, DuPage County to order at 7:00 p.m., at Educational Administration Center, 210 S. Church Road, Bensenville, Illinois.

Roll call verified that there was a quorum of the Board present with the following members present and absent as listed below:

Board of Education	Title	Present	Absent
Jacqueline Dye	Secretary	X	
Victoria Gonzalez	Member	X	
Robert Laudadio	President	X	
Marisol Leyva	Vice-President	X	
Anita Miller	Member	X	
Lori Parthimos	Treasurer	X	
James Stoltman	Member	X	
Administration			
Dr. Katie McCluskey	Superintendent	X	
Mr. Paul Novack	C.F.O.	X	
EAC Staff			
Cindy Snyder	Administrative Asst. to the Superintendent & Clerk of the Board	X	

Staff in attendance: Joe West - BSD2 Tech team member, Anne Paonessa - Interim Director of Teaching & Learning, Tim Waldorf – Community Relations Coordinator, Dustin Berman - Student Services Director & Linda Szwankowski - Grant Reporting Manager.

Pledge of Allegiance

Mr. Laudadio led the Pledge of Allegiance.

Public comments: none

Celebrations - Dr. McCluskey presented a video of the End of Year Celebration & Staff Recognition

- A. video - End-of-Year Celebration & Staff Recognition.

Presentation

- A. **Right at School - Afterschool Program** - Dr. McCluskey reported that the 21st Century Grant expires the end of June and we will no longer have the Frida Kahlo after school programs. Dr. McCluskey introduced Dawn Bridges from Right at School who presented information about their program. A parent forum will be held on Tuesday, May 23 at 6:00 p.m. at Tioga School to explain the program to parents, both English and Spanish. Dr. McCluskey reported that she will be requesting to use ESSER funds to pilot the program for 2023-2024.

Board Committee Reports

- A. **Announcements** – none

Administrative Reports

- A. **Announcements** - none
- B. **FOIA Report** – Mr. Novack reported that there were 2 FOIA's since last month.
- C. Starting Right Workshop - Thursday 6/8/2022 - 5:00 p.m. was chosen to start the workshop.
- D. 3rd Quarter Financial Update - Mr. Novack reviewed the 3rd quarter financial report with the Board. No questions were asked.
- E. 8th Grade Promotion - Dr. McCluskey reported that Blackhawk promotion will be held on Thursday, June 1st at 7:00 p.m. at Fenton High School in the field house. Board members are invited to attend and sit on the stage with administration.

- F. 4th of July Parade - Dr. McCluskey asked who was interested in participating in the 4th of July Parade, Jackie, Jim and Anita will participate.

Consent Item:

A. Approval of Minutes

1. Special Board of Education Meeting – May 5, 2023
2. Special Reorganizational Board of Education Meeting – May 5, 2023

Recommendation: The Board of Education approves the above listed minutes as presented and attached.

B. Approval of Financial Reports

1. Bills April 2023
 - a. Accounts Payable
 - b. Imprest Checks
 - c. Advanced Checks
2. Financial Statements as of April 30, 2023

Recommendation: The Board of Education approves the above listed financial reports as presented and attached.

C: Personnel

I. Resignation of Certified Staff

Recommendation: That the Board of Education accepts the resignation of the following certified staff members:

1. Kristen Fedor, 4th grade Classroom Teacher, Johnson School, effective the end of the 2022-2023 school year.
2. Jessica Mark, Special Education Resource Teacher, Johnson School, effective the end of the 2022-2023 school year.
3. Stephanie Maucieri, Primary Academic Life Skills Teacher, Johnson School, effective the end of the 2022-2023 school year.
4. Jennifer Weber, School Psychologist for the District, effective the end of the day on Wednesday May 24th. She will complete the full paperwork/reports for the remaining IEP meetings, and she will attend the IEP meetings on May 18th and May 24th.

II. Ratification of Employment for 2023-2024, Certified Staff

Recommendation: That the Board of Education approves the employment of the following certified staff members:

1. Angela Campanile, Social Worker, Blackhawk Middle school, effective August 9, 2023.
2. Sarah Commike, Student Services Coordinator, Johnson School, effective August 9, 2023.
3. Lindsey Krygowski, Special Education ISP Intermediate Teacher, Johnson School, effective August 9, 2023.
4. Kattya Esparza, 4th Grade Monolingual Teacher/EL Summer School Dual Language Teacher, Johnson School, effective for Summer School in June and as a teacher on August 9, 2023.

III. Resignation of Classified Staff

Recommendation: That the Board of Education accepts the resignations of the following classified staff members:

1. Eliana Barrera, Lunch/Recess Monitor, Tioga School, effective April 11, 2023.
2. Vivian Echeverria, Special Education Paraprofessional, Blackhawk Middle School, effective April 18, 2023.
3. Rauthany Ly, Literacy Aide, Tioga School, effective the end of the 2022-2023 school year.

IV. Notice of Intent to Retire

Recommendation: That the Board of Education approves these requests to participate in the District's Retirement Plan.

1. Kathy Kindelin, Reading Specialist, Tioga School, effective the end of the 2024-2025 school year.
2. Mary Peterson, 7th Grade Math Teacher, Blackhawk Middle School, effective the end of the 2026-2027 school year.
3. Alice Quinn, STEAM Teacher, Johnson School, effective the end of the 2024-2025 school year.
4. Alejandro Yanun, Spanish Encore Teacher, Blackhawk Middle School, effective the end of the 2026-2027 school year.

5. Nancy Donohue-Canfield, Bilingual English Language Arts Teacher, Blackhawk Middle School, understands that her retirement will not meet the program’s requirements, effective the end of the 2023-2024 school year.

V. Summer School Staffing

- 1. Recommendation:** That the following teachers and paraprofessionals are recommended to teach or assist in the traditional summer school program:

Teacher or Parapro	Assignment	Teacher or Parapro	Assignment
Sandy Brown	Kindergarten (co-taught)-HIT	Roland Morgen	6 th Grade ELA Co-Taught
Bridget Tello	Kindergarten (co-taught) HIT	Melissa Dresen	6 th Grade ELA Co-Taught
Michelle Tspianitis	1 st Grade - HIT	Rosalia Cucinella	6 th Grade Enrichment (HITT Program)
Mary Larsen	1 st Grade	Tina Sisto	6 th Grade Enrichment HITT Paraprofessional
Rachel Leedom	2 nd Grade - HIT	Jade Carter	6 th Grade SPED Team Paraprofessional
Kristi Mullen	2 nd Grade - HIT	Ashleigh Dunbaugh	7 th Grade Math (co-taught)
Mary Yetter	2 nd Grade	Marian Quijano	7 th Grade Math HITT Paraprofessional
Sarah Diaz	2 nd Grade Bilingual-HIT	Cassy Baracks	7 th Grade Math HITT Tutor
Alejandra Santos	2 nd Grade Bilingual	CARE VOLUNTEER	
Tereon Teague	3 rd Grade - HIT	Beth Moritz	7 th Grade ELA (co-taught) 7 th Grade ELA (co-taught) (EL)
Rameela Masghati	3 rd Grade	Argiro Vranas	7 th Grade Enrichment (HITT Program)
Allison Morley	3 rd Grade - HIT	Richard Delaney	7 th Grade Enrichment (EL) Paraprofessional
Carolina Trujillo	3 rd Grade Bilingual-HIT	Sandra Oliveros	7 th Grade SPED Team Paraprofessional
Amanda Hannapel	4 th Grade	Amy Rezulak	Elementary Resource-HIT
Tara Schoepp	4 th Grade- HIT	Lily Grogan	
Carol Fernandez	4 th Grade Bilingual - HIT	Stephanie Fitch	Elementary Resource- HIT
Jessica Seiglie	4 th Grade Bilingual-HIT	Meredith Barrett	SEL Support Resource
William Zeitler	5 th Grade Math (EL)	Yuridia Zepeda	Literacy Interventionist- HITT Program
Luzero Estreda	5 th Grade Math (EL) Paraprofessional	Mary Corbett	Instructional Tech
Guadalupe Vallejo	5 th Grade Math HIT Paraprofessional	Sana Mobeen	Summer School Substitute
Megan Arado	5 th Grade ELA (co-taught)	Brenda Pena	Summer School Substitute
Tara Alvarez	5 th Grade ELA (co-taught)	Nicole Wawczak	Paraprofessional-HIT
Deanna Berardi	5 th Grade STEAM Enrichment	Marisol Olivo	Paraprofessional
Jaaziely Llanes	5 th Grade STEAM Enrichment Paraprofessional	Tammy Czeszewski	Paraprofessional-HIT
Lynda Gordon	5 th Grade SPED Team Paraprofessional	Mary Oakes	Paraprofessional-HIT
Emma Alberico- Student Teacher	5 th Grade Math HIT Program Tutor	Nausheen Ajmeri	Paraprofessional
Katie Klingler	6 th Grade Math	Sylvia Diaz	Paraprofessional-HIT
Odalys Diaz	6 th Grade Math HITT Paraprofessional	Aaron Stewart	Paraprofessional-SPED
Geovanna Foss- Student Teacher	6 th Grade Math HITT Program Tutor		

- 2. Recommendation:** That the following teachers and paraprofessionals are recommended to teach or assist in the EL summer school program:

Teacher or Parapro	Assignment	Teacher or Parapro	Assignment
Carola Llanes	EL Program-Kindergarten-Dual Language	Blanca Delgado	EL Program-Grade 8 Bridge Program
Mary Novak	EL Program-Kindergarten-Dual Language	Mercedes Childress	EL Program-Grade 8 Bridge Program
Courtney Segretto	EL Program-Grade 1 – Dual Language	Nancy Donohue	EL Program-Grade 8 Bridge Program

Teacher or Parapro	Assignment	Teacher or Parapro	Assignment
Kattya Esparza	EL Program-Grade 1 – Dual Language	Magaly Soto	Paraprofessional
Diana Galvan	EL Program-Grade 2 - ELD	Nadia Arreguin	Paraprofessional
Caren Kroliekiewicz	EL Program-Grade 3 - ELD	Emily Soto	Paraprofessional
Diane Bendik	EL Program-Grade 5 - ELD	Maria Loza	Paraprofessional
Yesenia Nunez	EL Program-Newcomers (co-taught)	Erendira Chaidez	Paraprofessional
Kayla Lincoln	EL Program-Newcomers (co-taught)	Yaneth Hernandez	Paraprofessional

3. Recommendation: That the following teachers, paraprofessionals and substitutes are recommended to teach or assist in the Jumpstart Kindergarten program:

Teacher or Parapro	Assignment	Teacher or Parapro	Assignment
Laura Wojcieszek	Jumpstart Kindergarten-Monolingual Classroom	Marisol Olivo	Paraprofessional
Kristi Mullen	Jumpstart Kindergarten-Monolingual Classroom	Maggie Hanley	Social Worker-Substitute
Alicia Palacios	Jumpstart Kindergarten-Monolingual Classroom	Rameela Masghati	Jumpstart Classroom Substitute Teacher
Brenda Pena	Jumpstart Kindergarten-Bilingual Classroom	Alina Klos	Jumpstart Classroom Substitute Teacher
Jaime Cazares	Jumpstart Kindergarten-Bilingual Classroom	Sandra Brown	Jumpstart Classroom Substitute Teacher
Meredith Barrett	Jumpstart Kindergarten SEL Rotating Teacher	Sarah Milic	Jumpstart Classroom Substitute Teacher
Julie Bartoski	Jumpstart Kindergarten Occupational Therapist	Janice Wyka	Jumpstart Classroom Substitute Teacher
Cathy Bassi	Paraprofessional	Vanessa Vargas	Paraprofessional Substitute
Sylvia Diaz	Paraprofessional	Magaly Soto	Paraprofessional Substitute
Nadia Arreguin	Paraprofessional	Mary Oakes	Paraprofessional Substitute

4. Recommendation: That the following teachers are recommended to teach or assist in the Bridge to Blackhawk 2-day Institute.

Teacher	Assignment	Teacher	Assignment
Deanna Berardi	Bridge to Blackhawk-2-day Institute	Megan Arado	Bridge to Blackhawk-2-day Institute
Jessica Seiglie	Bridge to Blackhawk-2-day Institute	Sarah Taylor	Bridge to Blackhawk-2-day Institute
Rosalina Cucinella	Bridge to Blackhawk-2-day Institute	Elyssa Klein	Bridge to Blackhawk-2-day Institute
Mary Corbett	Bridge to Blackhawk-2-day Institute	Bill Winters	Bridge to Blackhawk-2-day Institute
Kacey Russell	Bridge to Blackhawk-2-day Institute	Nancy Donohue	Bridge to Blackhawk-2-day Institute
Tina Olakowski	Bridge to Blackhawk-2-day Institute	Jennifer McGraw	Bridge to Blackhawk-2-day Institute
Mary Novak	Bridge to Blackhawk-2-day Institute	Nancy Barca	Bridge to Blackhawk-2-day Institute
David Ellett	Bridge to Blackhawk-2-day Institute	Juliet Zabel	Bridge to Blackhawk-2-day Institute

Teacher	Assignment	Teacher	Assignment
Kristen Doell	Bridge to Blackhawk- 2-day Institute	Tara Alvarez	Bridge to Blackhawk- 2-day Institute - 1 day ONLY AUG. 9th

Recommendation: That the Board of Education ratifies the employment of the above-listed teachers and paraprofessionals for the 2023 Summer School programs.

VI. Employment of Summer School Support Staff

A. Recommendation: That the Board of Education ratifies the employment of the following summer school support staff for the 2023 summer school program.

1. Patricia Miranda, Summer School Secretary at Tioga School.
2. Zeniha Selminovic, Lunch Supervisor/Crossing Guard at Tioga School.
3. Hari Allen, Lunch Supervisor at Tioga School
4. Evette Masri, Lunch Supervisor at Tioga School.
5. Guadalupe Medina, Lunch Supervisor at Tioga School.
6. Marlene Nimmer, Lunch Supervisor at Tioga School.
7. Miljana Simonovic, Lunch Supervisor at Tioga School.
8. Kristina Valenzuela, Lunch Supervisor at Tioga School.
9. Peggy Vassar, Lunch Supervisor at Tioga School.

VII. Summer School Jump Start Kindergarten Principal

Recommendation: That the Board of Education ratifies the employment of the following:

1. Elyssa Klein, Summer School Jump Start Kindergarten Principal.

VIII. Salary & Benefits & Contracts for Administrators and Principals

Recommendation: That the Board of Education ratify the proposed pay amounts (Salary adjustments for returning administrators vary based on individual performance and on competitiveness. The most common adjustment is 5%, and the overall average increase is 5.1%.) for administrators and other members of the leadership team and approve one-year contracts for the following:

- Mr. Berman, Dr. Finch, Ms. Guzman, Mr. Kersten, Ms. Lopez, Mr. Palacios, Dr. Paonessa, Mr. Patino, Ms. Poli, Ms. Shabaker, Ms. Soike, Ms. Stalzer, and Ms. Steen. One returning administrator, Mr. Novack, has a multi-year contract. Three persons do not have written contracts: Mr. Lippoldt, Ms. Schwarz, and Mr. Waldorf.

IX. Salary & Benefits for Classified Staff

Recommendation: That the Board of Education approve the pay and benefit levels for classified staff.

- A standard raise of 5% .
- All job categories are recommended for the same raise.

X. Summer Special Education Evaluations

Recommendations: The Board of Education approves the estimated days for evaluations.

XI. Ratification of Employment – 120 Day Contract

Recommendation: That the Board of Education approves the 120-day contract of employment of Vince Gaudio, Part-Time ESL Support Teacher, Johnson School.

XII. Approval of Long-Term Substitute

Recommendation: That the Board of Education ratifies the employment of Sana Mobeen, long-term substitute for a Pre-Kindergarten teacher at Tioga School, effective April 5, 2023 through the end of the 2022-2023 school year.

XIII. Approval of Job Descriptions

Recommendation: That the Board of Education approve/update the following job descriptions:

1. Assistant Principal of Social Emotional Learning (description attached).
2. Student Services Coordinator (description attached).
3. Administrative Assistant for Birth-3 and PreK (description attached).
4. Social Worker of Social Emotional Learning and Chronic Absenteeism (description attached).

XIV. Approval of Professional Development Plan – Educational Leadership

Recommendation: That the Board of Education approves the professional development opportunity for Ms. Dora Guzman, Curriculum Coordinator, through The American College of Education.

XV. Ratification of 2023 Summer School Teachers

Recommendation: That the Board of Education approves the employment of the following certified staff members:

1. Diana Galvan, EL Summer School Teacher.
2. Giovanna Foss, 6th Grade Math HITT Tutor.
3. Emma Alberico, 5th Grade Math HITT Tutor.

XVI. Re-employment – Part Time Certified Staff

Recommendation: That the Board of Education approves the employment of the following part-time certified staff members:

1. Erin Wolod, Instructional Coach,
2. Kelly Lukanish, .4 Speech & Language Pathologist

XVII. Appointment of Assistant Superintendents

Recommendation: That the Board of Education appoint Dr. Anne Paonessa as Assistant Superintendent of Teaching & Learning and Mr. Dustin Berman as Assistant Superintendent of Student Services.

D. Gift Acceptance

Recommendation: That the Board of Education accept the following donations:

- Bensenville Community Foundation has donated \$8,000.00 to the School District. To be used toward end of the year activities for each of the schools for Pre-K through 8th grade.
- Grand Subaru has donated supplemental school supplies for the after school and evening programs having a monetary value of approximately \$600.00.

E. Approval of 2023-24 School Fees

Recommendation: That the Board of Education revises the 2023-24 Fee Schedule as adopted in February to change the gym suit price as listed below.

Gym suit package	\$14.00
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F. Approval of Final 2022-2023 Calendar

Recommendation: That the Board of Education establish June 2, 2023 as the last day of student attendance as the closing date for the 2022-23 school year.

G. Treasurer Bond Adoption

Recommendation: That the Board adopt the attached resolution approving the Treasurer's bond in the amount of \$12,200,000.

A motion was made by Mr. Stoltman and seconded by Mrs. Leyva that the Board of Education approve the consent agenda items as presented.

Roll Call Vote:

Aye: Stoltman, Leyva, Dye, Gonzalez, Laudadio, Miller, Parthimos

Nay: None

Absent: None

Motion Carried.

Conference/Action Item

A. Approval of Consolidated District Plan - Dr. McCluskey reported that the Every Student Succeeds Act (ESSA) was signed into law in December 2015, replacing the 50-year-old Elementary and Secondary Education Act. The new law builds on key areas of progress in recent years and ongoing efforts to improve educational opportunities for all Illinois students; ESSA changed the process for which school districts apply for federal funds. Districts now must submit a Consolidated District Plan comprised of a set of planning questions applicable to all 8 of the federal formula grants listed below along with the 2 ESSER grants ISBE has included in the plan this year:

- Title I, Part A – Improving Basic Programs
- Title I, School Improvement 1003 (a)
- Title II, Part A – Preparing, Training, and Recruiting High-Quality Teachers, Principals and Other Leaders
- Title III – Language Instruction Education Program
- Title III – Immigrant Student Education Program
- Title IV, Part A – Student Support and Academic Enrichment
- IDEA, Part B Flow-Through
- IDEA, Part B Preschool
- ESSER II
- ARP – ESSER III

Dr. McCluskey also reported that the existing district process for eligibility and access to federal formula grants no longer meets the new ESSA federal granting process. The new District 2 Consolidated Plan meets the federal guidelines and will afford access to this funding resource.

There is no funding source associated with this action. However, the District 2 Consolidated Plan will allow continued access to the ESSA funds.

A motion was made by Mr. Stoltman and seconded by Mrs. Dye that the Board of Education approves the District 2 Consolidated Plan to commence in the 2023/2024 school year.

Roll Call Vote:

Aye: Stoltman, Dye, Gonzalez, Laudadio, Leyva, Miller, Parthimos

Nay: None

Absent: None

Motion Carried.

B. Employment of Auditing Firm - Mr. Novack reported that the District's financial statements must be audited each year by an independent accounting firm. Proposals are presented here from two firms, both with substantial experience in school district audits. No proposal was received from Mueller & Co., LLP, the current auditors, because of staffing shortages at that firm.

The audit project has four major components. Auditors review the District's internal controls to determine whether the financial records are likely to be accurate. They sample some of the District's financial records to test them for accuracy and for completeness. They issue an opinion about whether the financial statements fairly present the District's finances. Last, they assist us in the preparation of four sets of financial statements, each one meeting standards set by different reviewing bodies or governments.

Mr. Novack also reported that proposals were submitted by Lauterbach & Amen and by Wipfli. Both proposals meet the District's requirements. Both firms are highly regarded and have many government clients. Lauterbach & Amen audits 50 school districts, 500 pension funds and 350 other government bodies. Wipfli audits 100 school districts and over 100 other government bodies.

The District paid \$29,600 for its 2022 audit. Proposed fees are shown here:

Firm	Fee, 2023	Fee, 2024	Fee, 2025
Lauterbach & Amen	\$28,750	\$29,900	\$31,100
Wipfli	\$34,500	\$36,200	\$38,000

A motion was made by Mrs. Leyva and seconded by Ms. Parthimos that the Board of Education accept the proposal of Lauterbach & Amen as described above.

Roll Call Vote:

Aye: Leyva, Parthimos, Dye, Gonzalez, Laudadio, Miller, Stoltman,

Nay: None

Absent: None

Motion Carried.

C. Approval of Bus Purchase - Mr. Novack reported that the District owns 14 buses in good condition. Four other buses, all from the 2012 model year, are recommended here for replacement. Replacing them would create a fleet of 18 buses in good condition.

An 18-bus fleet would meet the District's goal of offering 17 routes each day. Because of a bus driver shortage in northeastern Illinois, only 13 routes are offered now. The District is always seeking more bus drivers and would like to have the fleet ready if they can be hired.

The District has not replaced any buses since 2016. The buses proposed for replacement are from the 2012 model year. All have reached the point at which projected repair costs will exceed the resale value. Parts have become hard to find, engine issues from the 2012 model year have hurt resale value, and rust has begun to make repairs more costly.

Mr. Novack also reported that the District has purchased only used buses since at least 2013, with good results. Buses typically last from 10 to 16 years. New buses have been in short supply the past two years and have sometimes not been delivered on time.

The District has identified four used buses for purchase from Midwest Transit for a price of \$69,498 per bus. The District has purchased from Midwest Transit for many years. Midwest claims to be the largest bus dealer in the United States.

All the proposed buses are from model year 2019 with around 40,000 miles. They should provide many years of service, because District buses travel only about 6,000 miles in a typical year. Newer buses than 2019 are not available this year, because of high demand for used buses.

Mr. Novack also reported used buses offer excellent value and are readily available. They will be route-ready when delivered, because semi-annual maintenance and inspections will be performed by Midwest before delivery.

A motion was made by Mrs. Gonzalez and seconded by Mr. Stoltman that the Board of Education authorize Administration to purchase four buses for price not to exceed \$70,500 each, and to issue payment upon delivery.

Roll Call Vote:

Aye: Gonzalez, Stoltman, Dye, Laudadio, Leyva, Miller, Parthimos,

Nay: None

Absent: None

Motion Carried.

D. Approve the use of ESSER funds to provide after school programming. - Dr. McCluskey reported that the programs through Frida Kahlo will be sunsetting in June. The grant will be over and at this time ISBE is not offering a renewal or extension. The administrative team has researching after school programs that will meet our needs. Right at School covers everything that we have been looking for both in academics and enrichment activities. It also allows us to have care for students until 6pm which would be very beneficial to our families. Through ESSER funds, we can support the

cost of this program for 1 year. The district would like to pilot this program afterschool for next school year and then gain feedback from families and staff to determine if it is what we would like to continue with in the future. We have checked references on this company and their services and all references have provided nothing but positive feedback.

Dr. McCluskey also reported that the cost is estimated to be around \$300,000 for the two elementary schools and we will use ESSER grant funds to cover the cost. For middle school, we will continue with after school programs like we have now and we will continue to utilize CURES funding. The 21st Century grant that supported Frida Kahlo will be sunsetting in June and was a \$500,000 grant.

A motion was made by Mrs. Dye and seconded by Mrs. Miller that the Board of Education approve the use of ESSER funds to support the after-school programming at the two elementary schools for the 2023-24 school year.

Roll Call Vote:

Aye: Dye, Miller, Gonzalez, Stoltman, Laudadio, Leyva, Parthimos,

Nay: None

Absent: None

Motion Carried.

New Business - none

Adjournment

At 7:34 p.m. a motion was made by Mr. Stoltman and seconded by Mrs. Gonzalez that the Board of Education adjourn the meeting. Upon voice vote, all board members present voted aye. Motion carried.

No further business appearing Mr. Laudadio adjourned the meeting at 7:34 p.m.

President

Secretary