



## Bensenville Elementary School District

Board of Education Regular Meeting  
Minutes – September 20, 2023

President Robert Laudadio called the regular meeting of Bensenville Elementary School District 2 Board of Education, DuPage County to order at 6:30 p.m., at Educational Administration Center, 210 S. Church Road, Bensenville, Illinois.

Roll call verified that there was a quorum of the Board present with the following members present and absent as listed below:

<i>Board of Education</i>	<i>Title</i>	<i>Present</i>	<i>Absent</i>
Jacqueline Dye	Secretary	X	
Victoria Gonzalez	Member	X	
Robert Laudadio	President	X	
Marisol Leyva	Vice-President	X	
Anita Miller	Member	X	
Lori Parthimos	Treasurer	X	
James Stoltman	Member	X	
<i>Administration</i>			
Dr. Katie McCluskey	Superintendent	X	
Mr. Paul Novack	C.F.O.	X	
<i>EAC Staff</i>			
Cindy Snyder	Administrative Asst. to the Superintendent & Clerk of the Board	X	

**Staff Present:** Tim Waldorf – Community Relations Coordinator, Joe West – Tech Specialist, Dustin Berman – Asst. Superintendent for Student Services

### Pledge of Allegiance

Mr. Laudadio led the Pledge of Allegiance.

### Public Hearing

- A. Mr. Laudadio Opened the Public Hearing for 2023-2024 Budget at 6:31 p.m.
- B. Presentation for 2023-2024 Budget – Mr. Novak presented the Budget summary.
- C. Audience Participation – questions and clarification – Mr. Laudadio asked if any board members or audience members had any questions, hearing none,
- D. Mr. Laudadio Closed the Hearing and Return to Regular Board Meeting 6:32 p.m.

**Public comments:** none

### Celebrations

- Dr. McCluskey reported that the ***BSD2 Pre-Kindergarten Program Received Gold Circle of Quality Award.*** She congratulated the teachers on the fine job.

### Board Committee Reports

- Mrs. Leyva reported that next week is the Bensenville Community Foundation meeting.
- Mr. Stoltman reported that the Bensenville Rotary will be holding a coat drive and new and gently used coats will be given to BSD2 students in need on October 13<sup>th</sup> at Johnson School.

## Administrative Reports

- A. **Announcements** - none
- B. **Johnson K-2 Playground Update** – Dr. McCluskey presented a powerpoint pertaining to the Johnson K-2 playground. She reported that the KABOOM playground and Outdoor Classroom was built in July of 2012. Many community members volunteered their time to assist with the build of the outdoor classroom. Unfortunately, the Outdoor Classroom portion has become worn and needs to be removed. Dr. McCluskey met with Johnson administration and reviewed the options, student voice was desired and Johnson administration met with all K-2 teachers. All K-2 students were allowed to cast a voice for what they would use and enjoy the most. The favorite was Option 3 – Musical hands on. Timeline and cost were presented as follows: October - removal of outdoor classroom materials, November- install new equipment Cost-\$18,000-20,000, from the Operations & Maintenance fund. A question was raised about waiting until spring to install. Administration will look into the possibilities.
- C. **FOIA Report** – Mr. Novack reported that there was one last month from SmartProcure regarding purchasing records since May 25, 2023.
- D. **Enrollment Report** - Dr. McCluskey reported that there are 2091 students receiving services, plus 56 in the Metropolitan Family Services Headstart Program.
- E. **Bond Update** – Mr. Novack reported the administration is working with the Bond Advisors on the bond issuance on size and kind. More information and action will be presented in October.

## Consent Item

### A. **Approval of Minutes**

1. Regular Board of Education Meeting – August 23, 2023

**Recommendation:** The Board of Education approves the above listed minutes as presented and attached.

### B. **Approval of Financial Reports**

1. Bills August 2023
  - a. Accounts Payable
  - b. Imprest Checks
  - c. Advanced Checks
2. Financial Statements as of August 31, 2023

**Recommendation:** The Board of Education approves the financial reports as presented and attached.

### C. **Personnel**

#### I. **Resignation of Certified Staff**

- **Recommendation:** That the Board of Education accepts the resignation of **Keven Hohenzy, Special Education ISP Teacher, Blackhawk Middle School, effective September 15, 2023.**

#### II. **Resignation of Classified Staff**

**Recommendation:** That the Board of Education accepts the resignation of Angel Johnson, Literacy Aide for Johnson School, effective September 7, 2023.

#### III. **Ratification of Employment – Classified Staff**

**Recommendation:** That the Board of Education ratifies the employment of the following classified staff:

1. Evelyn Aguilar Zamora, Dual Language Paraprofessional, Johnson School, effective September 20, 2023.
2. Maria Castro-Botello, Lunch/Recess Supervisor, Tioga School, effective September 11, 2023.

3. Silvia Marquez De Acuna, Full Service Community Site Coordinator, Tioga School, effective September 25, 2023.
4. Jocelyn Zacarias, Lunch/Recess Supervisor and Crossing Guard, Tioga School, effective September 11, 2023.

**D. Review of Compensation Report**

**Recommendation:** That the Board of Education acknowledge review of the compensation report as presented and direct the administration to post on the website.

**E. Shared Service Report**

**Recommendation:** That the Board of Education approve the Shared Service Report as presented.

**A motion was made by Mr. Stoltman and seconded by Mrs. Leyva that the Board of Education approve the consent agenda items as presented.**

**Roll Call Vote:**

**Aye:** Stoltman, Leyva, Parthimos, Dye, Gonzalez, Laudadio, Miller

**Nay:** None

**Absent:** None

**Motion Carried.**

**Conference/Action Item**

**A. Adoption of 2023-2024 Budget** - Mr. Novack reported that the Board held a public hearing concerning the budget on September 20<sup>th</sup>.

Public review of the tentative budget began on Monday, August 21. The required notice was published on August 17, 2023.

After publication of the tentative budget, both revenues and expenses have been further revised for the final budget.

The information below summarized the proposed budget. The full budget document is linked [here](#).

- The budget surplus is about \$16,000. This amount is best considered in two parts: Operations and Construction.
  - For Operations, the projected surplus is about \$1,800,000, or 4% of revenue. See the next page.
  - For Construction, spending of about \$1,800,000 is projected, all of it for the Blackhawk renovation.
- Revenues are detailed on page 3.
  - Basic Operating Revenues are projected to increase about \$1,000,000 from the prior year, or about 2%.
  - Special-purpose revenues are projected to decrease about \$1,100,000. The COVID-recovery grants known as ESSER are in this group, as are grants for food service, Community Schools, and School Climate Transformation.
- Expenses are detailed on page 4.
  - Costs are projected to increase about \$3,000,000 over the prior year, before allowing for construction or contingencies.

- Fund balances are shown on page 5. They will all be positive. Fund transfers will be proposed in October to the Transportation Fund.
- Contingencies of \$850,000 are included in expenditures.

Mr. Novack reported that his year's budget is the third one with substantial spending from the ESSERs grants. In general, those grants pay for expenses that would not otherwise have been incurred.

These changes were proposed from the Tentative Budget:

- Revenue is increased about \$200,000 for additional interest income and reduced about \$100,000 due to lower-than-expected refund from NDSEC of prior year costs.
- Expenses are increased \$240,000 for greater lunch and breakfast volumes than last year; \$52,000 to replace out-of-date HVAC software at two buildings; \$49,000 to replace projector and screen systems in school cafeterias; and \$44,000 to replace a playground surface at Johnson School.

**A motion was made by Mrs. Gonzalez and seconded by Mrs. Leyva that the Board of Education adopt the 2023-24 Budget as recommended.**

**Roll Call Vote:**

**Aye: Gonzalez, Leyva, Dye, Laudadio, Miller, Parthimos, Stoltman,**

**Nay: None**

**Absent: None**

**Motion Carried.**

**B. Certify Revenues by Source** – Mr. Novack reported that the District files an estimate of revenues by source with the County Clerk's office, certified by the board's chief fiscal officer. This must be a separate document, even though this information is included in the budget.

Through the process of budget development, these sources are considered the best estimate of revenue to be received during the 2023-24 year.

**A motion was made by Mrs. Dye and seconded by Mrs. Miller that the Board of Education certify that the anticipated revenues by source for 2023-24 shall be the revenues by source shown for each fund in the District's budget for 2023-24.**

**Roll Call Vote:**

**Aye: Dye, Miller, Gonzalez, Laudadio, Leyva, Parthimos, Stoltman,**

**Nay: None**

**Absent: None**

**Motion Carried.**

**C. 1st Reading Policy Revisions**

- 2:80 Board Member Oath & Conduct
- 6:10 - Educational Philosophy & Objectives

### **Background Information**

The Board creates and revises the Policy Manual. Policy 2:80 and 6:10 were presented and recommended to be revised during the 5-year review.

- Policy 2:80 is presented [here](#) for First Reading. It updates the policy to include the full Oath of Office. The correct oath, as set forth in the statute, is always administered even though not stated in the policy.
- Policy 6:10 is presented [here](#) for First Reading. The revision replaces Items 9 - 11 with the Vision, Mission, and Beliefs adopted in 2022. No other changes are recommended.

**Recommendation:** That the Board of Education review the proposed Policy 2:80 and 6:10 for a first reading with adoption at the next meeting.

**New Business** - none

**Closed Session:**

**At 6:46 p.m. motion was made by Ms. Parthimos and seconded by Mrs. Miller that the Board of Education go into closed session for the purpose of: Personnel - *The performance of specific employees of the public. 5 ILCS 120/2(c)(1).***

**Roll Call Vote:**

**Aye: Parthimos, Miller, Dye, Gonzalez, Laudadio, Leyva, Stoltman**

**Nay: None**

**Absent: None**

**Motion Carried.**

**At 7:08 p.m. motion was made by Mr. Stolman and seconded by Mrs. Leyva that the Board of Education adjourned from closed session. Upon voice vote, all board members present voted aye. Motion carried.**

**Adjournment**

**At 7:09 p.m. a motion was made by Mrs. Dye and seconded by Mrs. Gonzalez that the Board of Education adjourned the meeting. Upon voice vote, all board members present voted aye. Motion carried.**

No further business appearing Mr. Laudadio adjourned the meeting at 7:09 p.m.

---

President

---

Secretary