



Congregation Emanu-El B'ne Jeshurun



Director of Lifelong Learning

Congregation Emanu-El B'ne Jeshurun (CEEBJ)
2020 West Brown Deer Rd
Milwaukee, WI



Congregation Emanu-El B'ne Jeshurun's ([CEEBJ](#)) Director of Lifelong Learning will be a dynamic and energetic person who provides leadership and direction for our congregation's educational programming for learners of all ages, as well as helping us envision our educational direction for the future. Our Director of Lifelong Learning reports directly to the Rabbi, and will work closely with our Lifelong Learning Committee, other senior staff, lay leaders, and educators.

In collaboration with these stakeholders, the Director of Lifelong Learning will ensure that the organization has a long-range educational strategy which achieves its mission via the following areas of responsibility:

Grow and Administer the CEEBJ Religious School

- Oversee and articulate the vision, goals, and structure of the religious education program together with the Clergy, the Lifelong Learning Committee, the Temple Board, the Religious School faculty, and other lay leaders.
- Facilitate curriculum that incorporates Hebrew study and Jewish culture, values, and knowledge; evaluate the curriculum on an ongoing basis in consultation with the Clergy.
- Communicate and respond to students, parents, teachers and other congregants in nurturing an environment that enhances enthusiasm for a lifetime of Jewish learning.
- Recognize students' and teachers' achievements via Consecration and other special events.
- Recruit, train, and lead the faculty who teach our students.
- Engage with the congregation and greater community to attract current and new families.
- Maintain appropriate budgeting, asset management, record keeping, and resource development.

Advance CEEBJ Adult Education Programs

- Work collaboratively with lay leaders and senior staff leadership team to help develop and deliver an inspiring and cohesive adult education program and curriculum.
- Teach directly and create opportunities for Clergy, guests, and congregants to teach classes that will appeal to the members of CEEBJ and the broader community.
- Ensure robust schedule of events such as topical presentations and scholars-in-residence.

Develop and Promote Youth, Young Adult, and Family Programming

- Plan and organize Jewish programs within the school curriculum that include parent/family involvement such as special Shabbat and holiday programming.
- Facilitate curriculum-aligned field trips for religious school students.
- Collaborate with the other senior staff to plan and implement family social events, such as family Shabbat dinners, movie nights, and congregational retreats.

Build Community Connection

- Establish warm and positive relationships with families, children, faculty, and other members of our congregational community.
- Enlist and engage volunteers to contribute to lifelong learning and family programming.
- Foster and maintain collaborative relationships with the community at large to facilitate continued growth in school enrollment and Temple membership.
- Represent CEEBJ in the community at organizations such as the JCC, BBYO, URJ Camp OSRUI, and with peers at other congregations.
- Partner with groups and committees within the congregation to foster collaboration and program integration.
- Co-facilitate monthly Lifelong Learning Committee meetings.
- Collaborate with senior staff peers and attend senior staff meetings.
- Attend monthly board meetings to keep board apprised of school and learning activities and metrics; gather feedback and input to inform the planning process.



Qualifications

Educator Experience

- Related experience or a background in Jewish education for all age groups
- Leadership in developing and implementing engaging Jewish educational programs for youth through adults
- The organizational and management skill set to cooperatively implement and/or develop curricula and educational programming for children and adults, integrating Jewish values and traditions
- Understanding classroom management, teacher supervision, and teacher training

Leadership

- Possess an engaging and inviting personality that draws people in, creating a welcoming and enjoyable atmosphere
- Ability to motivate and inspire students, teachers, and adults
- Commitment to fostering a warm and inclusive learning environment
- Capacity to work collaboratively with staff, Clergy, and volunteers
- Experience in recruiting, leading and mentoring high-performing team of educators, staff, and volunteers

Creativity

- Ability to create and promote multiple avenues of engaging learning, both formal and informal, for a diverse community of students, educators, parents and staff
- Have innovative ideas to promote CEEBJ's commitment to building and sustaining a warm and welcoming culture
- Supporting educators in researching and providing innovative ways to share curricula with students

Practical Skills

- Excellent oral and written communication skills, including digital communications and social media
- Financial literacy including ability to read, create, and adhere to a budget
- Strong organizational and administrative skills

This is a full time position, with a salary range of \$65,000 to \$85,000 (commensurate with experience). The work schedule will include Sunday mornings and some evenings with Mondays off. If you believe that you could excel in this role, even if you don't meet 100% of the criteria, we encourage you to apply!

Thank you for considering being our next Director of Lifelong Learning at Congregation Emanu-El B'ne Jeshurun. Your resume and personal statement may be sent to Jen Bergman and Jody Lansing at CEEBJDLLapp@gmail.com. Our search committee will then be in touch with you. CEEBJ is a wonderful community – we look forward to receiving your application.

At CEEBJ, we are dedicated to fostering an inclusive community that values diversity. We believe in providing equal opportunities to individuals regardless of race, ethnicity, religion, gender, sexual orientation or any other characteristic. Our commitment is to create an environment fostering unity and respect, where everyone can contribute and thrive.