



DOCUMENTS REQUIRED FOR VA EDUCATIONAL BENEFITS

Checklist of Required Documents

To locate the documents in the checklist below, go to Metro Tech's Veterans Educational Benefits & Resources <https://www.metrotech.edu/financial-aid/veterans>

- _____ Certificate of Eligibility (see instructions below)
- _____ All transcripts from universities, colleges, Career Techs, and military transcripts (JST)
- _____ Advanced Credit Form (STSV-F-0074) reviewed and signed by Metro Tech's program instructor
- _____ Signed Electronic Notification Authorization (FA-F-0060)
- _____ Signed Satisfactory Academic Policy (FA-F-0061)
- _____ Completed Veteran Student Demographic Sheet (FA-F-0063)

Complete the Application for Certificate of Eligibility

Follow these instructions at <https://www.va.gov/education/how-to-apply>

Under "How do I apply?"

- Open the dropdown box in the **Find your education benefits form** tab
- Answer the questions and click **Apply Now**

NOTE: To apply for *Veteran Readiness and Employment (Chapter 31)* or *educational and career counseling through Personalized Career Planning and Guidance (Chapter 36)*, you need to use a different application:

- [Find out how to apply for Veteran Readiness and Employment \(Chapter 31\)](#)
- [Find out how to apply for Educational and Career Counseling \(Chapter 36\)](#)

By completing the Certificate of Eligibility application, you will receive a **Certificate of Eligibility** that must be submitted along with the other **required documents** to the Financial Aid Office at financialaid@metrotech.edu

For any questions, please contact the Financial Aid Office at 405.595.4466