

HERRICKS UNION FREE SCHOOL DISTRICT

The Dignity for All Students Act amends Education Law to put in place procedures for the creation of school environments free of discrimination and harassment. The law is effective July 1, 2012. "The legislature finds that students' ability to learn and to meet high academic standards and the school's ability to educate its students, are compromised by incidents of discrimination or harassment including bullying, taunting or intimidation.

Directions: Harassment, hazing, or bullying are serious and *will not be tolerated*. Please use this form to report alleged harassment, hazing or bullying that occurred on school property, at a school sponsored activity or event, on or off school property, on a school bus, or on the way to and/or from school. Any person (student, parent/caregiver, community member, faculty/staff member, etc.) observing, or being the target of bullying, hazing, harassment or perceived bullying, hazing, harassment activity **reports the observation. Please complete and return this form to the DASA Coordinator at the student's school.** Contact the school for additional information or assistance.

PERSON REPORTING INCIDENT* (PLEASE PRINT)

Name:		Telephone/Email Address:	
Relationship to Target:		Did you witness the incident?	

Today's Date:	Time(s) of Incident:
Date(s) of Incident:	

Name of alleged target : _____

School (if known) _____ Grade/Age: _____

Name(s) of alleged offender(s) (if known):	Grade	School
_____	_____	_____
_____	_____	_____
_____	_____	_____

Name(s) of possible witness(es):	Grade	School
_____	_____	_____
_____	_____	_____

Where did the incident happen? Choose all that apply:

- Classroom
 Playground / Recess
 Field Trip
 Cafeteria
 School Bus
 Library
 Hallway
 On the way to / from school
 Electronically/Cyberspace
 Other: _____

Place an (X) next to the statement(s) that best describe what happened. Choose all that apply:

- Hitting, kicking, shoving, spitting, hair pulling, or throwing something
 Getting another person to hit or harm the student
 Teasing, name-calling, making critical remarks, or threatening, in person or by other means
 Demeaning remarks or student being made the target of joke(s)
 Making rude or threatening gestures
 Excluding or rejecting the student, or asking another person to turn against a student
 Intimidating (bullying), extorting, or exploiting
 Spreading harmful rumors or gossip (over)
 Electronic bullying through the use of technology (Cyber Bullying)
 Other: _____

What did the alleged offender(s) say or do? Explain in the space provided below.

Is this the first time? Yes No

If not, what happened? _____

Did a physical injury result from this incident?

- No Yes (no medical attention needed) Yes (medical attention needed) Evaluation by school nurse
 Other medical intervention (please specify) _____

Is there any additional information you would like to provide? Explain in the space provided below.

Signature*: _____

Date: _____

*This report may be completed anonymously, but doing so may limit the follow up that can occur.

Please complete and return this form to the DASA Coordinator at the student's school.