

**Robertson County Board of Education
Board Meeting Minutes
November 20, 2023
6:00 pm**

Present: Board Members – John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Wendell Haag, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Principal—Shanda Gay

Others- District Finance Auditor--Denise Keene, Thomas Mitchell Jr.

Meeting was called to order by Dr. John Burns at 6:00 pm. All members were present.

ADOPT AGENDA

BOARD ITEM 112023-1

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve agenda.

VOTE: 5-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay

Mrs. Gay, Principal, reported to the Board that the 1st nine weeks has ended. There were approximately one hundred parents present for the parent teacher conferences that were held. Teachers have been attending professional development.

INSTRUCTIONAL SUPERVISOR/DPP'S REPORT-Aaron Massey

None.

BOARD ATTORNEY'S REPORT-Claire Estill

None.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Ms. Teegarden, Finance Officer, presented to the Board the total fund ending cash balance at the end of October 31, 2023, and the general fund 1 ending cash balance as of October 31, 2023. The finance department has been working on 1099 NEC preparation, payroll, insurance billings, retirement reports, getting AFR submittal approval, and attended the fall KASBO financial conference.

SUPERINTENDENT'S REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, presented to the Board they are getting the vocational building ready to be auctioned. A survey will need to be done to add a parking lot to go with the vocational building. The new playground will be here soon. Budget seek forecasts updates were presented.

APPROVAL OF BOARD MEETING MINUTES

BOARD ITEM 112023-2

Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve the following board meeting minutes from October 16, 2023, and the special call board meeting minutes from October 30, 2023.

VOTE: 5-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 112023-3

Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve all bills and claims.

VOTE: 5-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS

BOARD ITEM 112023-4

Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

Travel Request

10/18/23- Susannah Treese to PD in Ashland, KY

10/18/23- Lora Unthank to PD in Ashland, KY

10/26/23- Deana Rosenthal to KEDC PD in Lexington, KY

10/27/23- Tammy Leadingham-Jones to Updates & Knowledge PD in Ashland, KY

12/5/23- Deana Rosenthal to CTL Literacy Leaders Cadre in Louisville, KY

1/17/24- Deana Rosenthal to CTL Literacy Leaders Cadre virtually.

1/26/24- Thomas Mitchell, Jr. to KEDC PD in Lexington, KY

2/28/24- Deana Rosenthal to CTL Literacy Leaders Cadre virtually.

3/7/24- Thomas Mitchell, Jr. to KEDC PD in Lexington, KY

4/18/24- Deana Rosenthal to CTL Literacy Leaders Cadre in Elizabethtown, KY

School Related Student Trip Requests

10/24/23- Gear Up and Sarah Jones to take students to MCTC Manufacturing Expo in Maysville, KY

10/28/23- Middle School Basketball to Augusta, KY

10/30/23- Middle School Basketball to Augusta, KY

11/2/23- Middle School Basketball to Bath County, KY

11/7/23- Middle School Basketball to Menifee County, KY

11/11/23- Middle School Basketball to Nicholas County, KY

11/14/23- Middle School Basketball to Pendleton County, KY

11/14/23- Girls Varsity Basketball to Mason County, KY

11/18/23- Archery to Mason County, KY

11/21/23- Middle School Basketball to Nicholas County, KY

11/28/23- Boys Varsity Basketball to Augusta, KY

11/29/23- Middle School Basketball to Fleming County, KY

12/1/23- Boys Varsity Basketball to Rosehill in Ashland, KY

12/4/23- Middle School Basketball to St. Pat in Maysville, KY

12/5/23- Girls Varsity Basketball to Holmes in Covington, KY

12/5/23- Boys Varsity Basketball to St. Pat in Maysville, KY

12/6/23- Girls Varsity Basketball to Augusta, KY

12/8/23- Boys Varsity Basketball to Trinity Christian in Lexington, KY

12/9/23- Girls Varsity Basketball to Bellevue, KY

12/16/23- Boys Varsity Basketball to Richmond Model in Richmond, KY

12/22/23- Girls Varsity Basketball to Bourbon County, KY

1/3/24- Girls Varsity Basketball to Richmond Model in Richmond, KY

1/6/24- Boys Varsity Basketball to Nicholas County, KY

1/6/24- Girls Varsity Basketball to Nicholas County, KY

1/9/24- Boys Varsity Basketball to Calvary Christian in Covington, KY

1/13/24- Girls Varsity Basketball to Dayton, KY

1/15/24- Girls Varsity Basketball to Bracken County, KY

1/19/24- Boys Varsity Basketball to Harrison County, KY

1/26/24- Boys Varsity Basketball to Nicholas County, KY

1/30/24- Boys Varsity Basketball to Pendleton County, KY

2/1/24- Boys Varsity Basketball to Wells Spring in Richmond, KY

2/3/24- Boys Varsity Basketball to Bellevue, KY

2/9/24- Boys Varsity Basketball to Bracken County, KY

2/12/24- Boys Varsity Basketball to Elliott County, KY

2/14/24- Girls Varsity Basketball to St. Pat in Maysville, KY

2/16/24- Girls Varsity Basketball to Paris, KY

Out of State Trip Requests

12/27/23- Boys Varsity Basketball to Ripley, OH

12/27/23- Girls Varsity Basketball to Ripley, OH

12/28/23- Boys Varsity Basketball to Ripley, OH

12/28/23- Girls Varsity Basketball to Ripley, OH

School Fundraisers

11/1/23- 12/19/23- Class of 2028 to do a Christmas Raffle fundraiser.

12/2/23- Class of 2026 to do a "Holly Ball" dance fundraiser.

12/19/23- FCCLA to do a Get Festive with childcare fundraiser.

2/17/24- FCCLA to do a parent dinner with childcare fundraiser.

Building Use Requests

11/13/23- Samantha Saunders to hold Cattlemen's Annual Meeting in the RCS Cafeteria from 5:00-8:00pm.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

None.

Resignations:

Lillie Batte- Cook

Ann Grause- MS Volleyball Coach

**DISCUSS/CONSIDER APPROVING 2022-2023 ROBERTSON COUNTY SCHOOL
AUDIT**

BOARD ITEM 112023-5

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve 2022-2023
Robertson County School audit. VOTE: 5-0

**DISCUSS/CONSIDER PURCHASING A NEW SCHOOL BUS FOR 23/24 SCHOOL
YEAR**

BOARD ITEM 112023-6

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to purchase a new school bus for
23/24 school year and approve participation resolution for bonding.

VOTE: 5-0

**DISCUSS/CONSIDER SURPLUS ROBERTSON COUNTY SPECIAL NEEDS BUS 9907
AND 32 PASSENGER BUS 299**

BOARD ITEM 112023-7

Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve to surplus Robertson
County special needs bus 9907 and 32 passenger bus 299.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING A FMLA (FAMILY MEDICAL LEAVE ACT)
REQUEST**

BOARD ITEM 112023-8

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve a FMLA (family
medical leave act) request.

VOTE: 5-0

COMMUNICATIONS

DISCUSSION FROM BOARD MEMBERS OR AUDIENCE

BOARD ITEM 112023-9

None.

ADJOURNMENT


BOARD ITEM 112023-10

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to adjourn the meeting.

Time: 6:38 pm

VOTE: 5-0


_____ Board Chair


_____ Secretary

12.18.23
_____ Date