



Water Pollution Control Authority

REGULAR MEETING FEBRUARY 21, 2024 MINUTES

Members Present: Dan Parisi, Paul Gilbert, Shawn Koehler, Tom Walker

Members Absent: Aaron Foster

Others Present: Tom Modzelewski (WPCA Admin), Phil Kidney, (WPCA Crew Chief), Marshall Gaston (Fuss & O'Neill), Kevin Flood (Fuss & O'Neil), Eugene Ryscavage (5 Farmstead), Dave Stavens (Deputy First Selectman)

1. Call to Order

Chairman Dan Parisi called the meeting to order at 6:32 p.m.

2. Citizen's Forum (non-agenda items)

Eugene Ryscavage, 5 Farmstead Lane, attended the meeting as he is having problems with his sanitary sewer lateral. He explained that last year he had work done on the pipe in the yard, and now he is experiencing a blockage just before the main. Eugene asked if the Town has any plans on replacing the sewer mains in this area in the near future, as the repair he needs is a large expense. The Town does not have any immediate or near future plans to do so. Per Town Code Residents are responsible for the cost of any sewer repairs from the house to the main. Dan Parisi (Chairman) notified Eugene that if he does proceed with the lateral repair a 6' pipe and inspection will be required.

The Board held a brief discussion about looking into starting a program, such as the linebacker program, that residents on sanitary sewer could pay into, to be able to assist with the costs of replacement/repairs. The Board would like Tom Modzelewski (WPCA Admin) to do some research on the feasibility of starting such a program.

3. Approval of the January 17, 2024, Regular Meeting Minutes

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE, JANUARY 17, 2024, REGULAR MEETING AS WRITTEN.

4. Old Business

1. I&I Study

- i. Manhole Waterproofing Project update (MH396, MH412, and invert on MH316)

Phil Kidney (WPCA Crew Chief) provided an update that this work has been completed and that Savy & Sons did a great job. Phil had noticed some I&I in MH316 and Savy & Sons went above the proposed work to try to rectify infiltration, but ultimately lining the manhole is recommended. The invoice for the work was presented and came in under budget. Tom M. (WPCA Admin) to see if Savy & Sons can line the manhole with the remaining balance.

2. Ellington Raquet, Lower Butcher Road

Tom M. (WPCA Admin) provided an update that test holes were scheduled to take place this week. No final plans have been received updated with Fuss & O'Neill's comments, as of yet. Tom also updated that he was requested to send a letter with the amount they will be billed upon issuing of a certificate of occupancy, the benefit assessment for this property is \$29,130.00.

3. Deduct Policy Conversation

No deduct policy will be offered. No further discussion on this topic, item will be removed from the agenda.

5. New Business

None

6. Administrative

1. Fuss & O'Neill Project Updates

i. Vernon Pump Station

- **Pay Requisition # 3**– Kevin Flood (F&O) reviewed the items completed in this application for payment. Items included mostly general condition items.

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE THE PAYMENT FOR THE VENON PUMP STATION UPGRADE TO THE ASSOCIATED CONSTRUCTION COMPANY FOR APPLICATION #3 WORK COMPLETED THROUGH JANUARY 31, 2024, IN THE AMOUNT OF \$9,743.30

- **Schedule** – Kevin (F&O) provided an update that The Associated Construction Company will be submitting updated schedules monthly with their pay requisitions. He also informed that the bypass pumping submittals are coming in soon, Sunbelt will be doing the bypass. He also noted that a change order will be issued, due to the error in sizing the transformer, but he was able to change a few other items to lessen the overall cost. Phil (WPCA Crew Chief) mentioned that Vernon is requiring that the bypass be metered for H₂S. Marshall (F&O) stated that metering is specified. Tom M. (WPCA Admin) asked if we are able to monitor, Marshall thinks there is a program that Evoqua uses that we may be able to gain access to.

- **2/8/2024 Progress Meeting** – Kevin (F&O) reviewed the minutes from the progress meeting with the Board. Phil (WPCA Crew Chief) updated all that the sluice gate had been delivered 2/21/2024 and is currently outside. Phil asked Kevin if it should be tarped, Kevin would like it brought inside.

ii. Task 2C Ellington Ave. Sewer extension

Marshall Gaston (F&O) provided an update, that the project has been advertised and received 12 views on the first day. The mandatory pre-bid meeting will take place on 2/28/2024 and the bid opening on 3/13/2024.

iii. Task 4D Hockanum I&I

Marshall (F&O) presented a report based on the CCTV work Savy & Sons did. The lists out the issues found based on severity and maps out the locations of the problems. Tom M. (WPCA Admin) has sent all items with a severity of 3 or higher to Savy & Sons for pricing.

It was noted that a manhole on West Road has a lot of grease in it, this is coming from Wen Ming restaurant. Phil (WPCA Crew Chief) noted that during many of the FOG inspections he has preformed the interior AGRU grease trap has not been properly maintained. The addition of an exterior unit may be enforced, to rectify this issue. Further investigation will take place to see if this is where the grease is coming from.

1. Fuss & O’Neill Billing

Marshall reviewed the work performed in the month of January:

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, DECEMBER 31, 2023, THROUGH JANUARY 26, 2024, FOR TASK 2B FOR A TOTAL OF \$2,707.53

MOVED (GILBERT) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, DECEMBER 31, 2023, THROUGH JANUARY 26, 2024, FOR TASK 3C FOR A TOTAL OF \$5,313.30

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, DECEMBER 31, 2023, THROUGH JANUARY 26, 2024, FOR TASK 11 FOR A TOTAL OF \$530.00

2. Other Administrative Topics

i. Budget

Tom M. (WPCA Admin) presented the draft 2024-25 budget, focusing on user fees in the Crystal Lake District. The district has been in a deficit for the past few years and there have been no increases to the user fees since April of 2021. Tom M. (WPCA Admin) to draft a letter with the potential increase to present at the next meeting with the budget.

ii. Moser Clay Main Project Updates

Tom M. (WPCA Admin) updated the Board that since the last meeting the proposal and bid waiver have been signed. A PO has been requested and will be sent in to Savy & Sons to schedule the work. We will request a 2 week notice prior to start to be able to notify the Residents in the area of the work.

iii. Lateral Ownership

The code was reviewed.

§143-6 Building sewers and connections

C. All costs and expenses incidental to the installation and connection of the building sewer shall be borne by the owner. The owner or drain layer shall indemnify the Town or WPCA from any loss or damage to the public sanitary sewer and/or road or public facility that may directly or indirectly be occasioned by the installation of the building sewer.

Tom M. (WPCA Admin) to do some research on clarifying ownership.

3. Design, Construction & Maintenance Reports

i. Pump Station & Meter Updates

Phil (WPCA Crew Chief) stated he would like to get some recommendations for spare parts for the Vernon Pump Station. There will be items he will need to have in inventory in the event a repair needs to be made.

Phil Also updated the Board that he would like to standardize the transducers in the pump stations. Doing so will result in only needing a few of the same transducers in inventory, rather than multiples of different transducers. Some reprogramming will need to take place to do so.

ii. Overtime Report

Since the January meeting Phil reported 10 hours of overtime. This consisted of 2 grinder pump calls, one that took place on a Sunday resulting in double time, and one pump station call.

iii. Other

Phil (WPCA Crew Chief) mentioned that he is looking to replace the tow-behind generator with a stand-alone unit. This will make it much easier to get the generator to certain areas, especially in Crystal Lake. Tom M. (WPCA Admin) would like the Public Works Department to absorb the tow-behind unit, in which the costs (owed to WPCA) of doing so will be calculated when the time comes.

7. Misc. Communications

None

Adjournment

**MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO
ADJOURN THE MEETING AT 8:44 PM.**

Respectfully submitted:



Carolyn Kidney, Administrative Assistant II, DPW