

**Board of Directors Monthly Meeting Minutes
Pine Lake Preparatory, Inc.
Wednesday, December 13th, 2023, at 6:30 PM**

Upper School Seminar Room

Attendees: Fred Shilmover, Lauren Millovitsch, Caroline Mones, Manish Jain, Bobby Peterson, Arlene Mu, and Brie Leggat Johnson, Dorothy Powers Gorman

Absent: Eduardo Haynes

School Leadership Present: Andrew Mocerri, Lori Reuter, Lauri Schatz, Shelly Sims, Sherri Fletcher, Tim Hoffman, Jennifer Liberatore

**1. Call to Order and Conflict of Interest Reminder
per NCGS 138A-15(e) (6:30 PM)**

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflict.

2. Mission, Vision and Values (6:30 PM)

Mission- Pine Lake Preparatory prepares students for college and a purposeful life.

Vision- The Pine Lake Preparatory community fosters an academically rigorous environment that enables everyone to lead a purposeful life founded on equity, inclusivity, and belonging.

Community Values - Perseverance, Respect, Integrity, Driven to Excellence, and Empathy

3. Public Comment

No comment

4. Board Business

a.) Approval of Meeting Minutes (11.15.23) (6:32 PM)

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: None

b.) Board Committee Updates (6:35 PM)

c.) Policy Considerations (6:48 PM)

1. Policy 2140: Board of Directors Public Comment at Open Meetings Policy

Move to motion made by: Fred Shilmover
Second motion made by: Bobby Peterson
Motion passed: Yes
Anyone abstained: None

2. Policy 1110: Community Code of Conduct

Move to motion made by: Fred Shilmover
Second motion made by: Bobby Peterson
Motion passed: Yes
Anyone abstained: None

3. Policy 3610: Student Surveys

Move to motion made by: Fred Shilmover
Second motion made by: Bobby Peterson
Motion passed: Yes
Anyone abstained: None

4. Policy 3620: Resolution of Parent Concerns

Move to motion made by: Fred Shilmover
Second motion made by: Bobby Peterson
Motion passed: Yes
Anyone abstained: None

5. Policy 3630: Parental Rights

Move to motion made by: Fred Shilmover
Second motion made by: Bobby Peterson
Motion passed: Yes
Anyone abstained: None

6. Policy 3640: Parent Review of Instructional Materials

Move to motion made by: Fred Shilmover
Second motion made by: Bobby Peterson
Motion passed: Yes
Anyone abstained: None

7. Policy 3650: Parent Information Requests

Move to motion made by: Fred Shilmover
Second motion made by: Bobby Peterson
Motion passed: Yes
Anyone abstained: None

8. Policy 3660: Notifications Regarding Student Health

Move to motion made by: Fred Shilmover
Second motion made by: Bobby Peterson
Motion passed: Yes
Anyone abstained: None

9. Policy 3510: School Fee Policy

Move to motion made by: Fred Shilmover
Second motion made by: Bobby Peterson
Motion passed: Yes
Anyone abstained: None

d.) Strategic Plan Consideration (6:55 PM)

Move to motion made by: Fred Shilmover
Second motion made by: Caroline Mones
Motion passed: Yes
Anyone abstained: None

5. Financial Matters (7:07 PM)

- a.) November 2023 Financial Dashboard
- b.) November 2023 Fundraising Dashboard
- c.) Annual Audit Update

7. Executive Session (7:19 PM)

Motion to move into Executive Session b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

Move to motion made by: Fred Shilmover
Second motion made by: Caroline Mones
Motion passed: Yes
Anyone abstained: None

8. Resumed Open Session and Vote as Needed (7:42 PM)

Approve the hiring of Olivia Haymond as the Lower School 1:1 Aide within the EC Department.

Move to motion made by: Fred Shilmover
Second motion made by: Caroline Mones
Motion passed: Yes

Anyone abstained: None

Approve the hiring of Alexis Nason as the Middle School English Language Arts Teacher for Grade 7

Move to motion made by: Fred Shilmover

Second motion made by: Caroline Mones

Motion passed: Yes

Anyone abstained: None

9. Motion to Adjourn (7:43 PM)

Move to motion made by: Fred Shilmover

Second motion made by: Bobby Peterson

Motion passed: Yes

Anyone abstained: None