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| Book    | Policy Manual     |
| Section | 2/12/24 Board Mtg |
| Title   | REVISED VACANCIES |
| Code    | po3132            |
| Status  |                   |

**Reviewed Policy - Special Update - November 2023**

**3132 - VACANCIES**

~~It shall be the policy of the Board of Education to employ the best qualified individual for any District vacancy at any level.~~

~~Vacancies shall be announced and all members of the professional staff shall be eligible for consideration for any District vacancy, providing they are properly qualified.~~

~~The Superintendent shall establish procedures to facilitate identification and evaluation of candidates for administrative, supervisory, and other leadership positions.~~

Vacancies may be posted consistent with Policy 3121 (Criminal History Record Check). The Superintendent or designee determines when a vacancy exists. Generally, a vacancy is an unassigned, open position or a newly created position which the District intends to permanently fill.

Vacancies may be filled by a certified and qualified internal or external candidate consistent with this Policy. The Superintendent or designee has full discretion to assign professional staff or contractors to cover employee absences consistent with business necessity and operational needs.

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