

Meeting Minutes □ Grimsrud Elementary School PTO  
Tuesday, May 8th, 2018  
Music Room

**Call to Order:** Jen Vesey called the meeting to order at 6:36 pm □

**Present:** Krystall Atkinson, Jen Vesey, Roxanne Jablonsky, Mrs. Nelson, Christine Mellert, Kerry Ann Thompson, Janet Bassingthwaite, Darielle Harrington, Mrs. Holden, Mrs. Leapaldt-Johnson, Shanna Nagel, Mrs. Sheldon, Mrs. Schmidkunz, Mrs. Ames, Tracy Becker, Christy Beck, Rochelle Klein, Renee Egeberg, Mrs. Barrett, Laura Sandberg, Mrs. Knudson

**Board members:** Jen Vesey - President, Krystall Atkinson - VP, Kerry Ann Thompson - Treasurer, Roxanne Jablonsky - Secretary, Laura Filler - Social Media

**Treasurer/Budget Report:** See the full treasurer report on the Grimsrud website under the PTO financial tab

Current financials were presented -  
\$4871.45 checking account balance, with approximately \$8000 more to come in  
There will be about \$8928.18 to carry over for next year  
motion to approve by Krystall, and 2nd by Janet. Motion carried.

**Principal's Report**

Teacher placement email went out in the May Grimsrud newsletter. 4th and 5th grade teachers will be looping, meaning the 4th grade teachers will move to 5th grade for next year and the 5th grade teachers will move to 4th.

Welcome Mrs. Haley Haugen as the new principal for next year!

Thank you to PTO for partnering up for our school and kids.

**Committee Report:**

Box tops - Danielle will continue to coordinate for next year. PTO May consider having the 3-5 graders help with this as a meaningful work job.

Yearbook - Janet worked with the 5th graders to create the yearbook. Motion by Krystall to purchase 8 yearbooks for the yearbook staff. 2nd by Kerry Ann. Motion carried.

Artist in Residency Grant - we will be hearing back soon on this. (from the last meeting: Grimsrud has been fortunate to have the talents of Ali Larock this year which was made possible by an art grant. A motion was made by Krystall and 2nd by Janessa for PTO to match)

LEGO club - looking at getting this started back up again in the Fall. There are a couple teachers interested in helping.

Family Eat Out Nights - will continue in the Fall. This was a successful year for our school - we raised over \$3400!

Fundraising - Renee Egeberg and Rochelle Klein will co-chair for next year.

Conference meal coordinator - Rochelle Klein will chair again next year

### **Old Business**

**Junior Achievement** - PTO donated \$500 to continue to support the JA program and received a thank you from Erin Oban.

### **Funds for the Future - Optimist Club**

\$5000 grant available - deadline was in a April - not needs based. No one decided to apply for this grant this year because the timeline was too tight.

We plan to look more seriously into applying next year. It that we are aware of the grant and deadline. Will need a group of teachers to work with the PTO to show positive school involvement, number impacted, and where the funds will go to. One idea is a greenhouse for the 5th graders to work with the 2nd graders and hydroponics.

**Sky Zone**- had the best turnout of all the schools who participated. Will plan another event for the Fall.

**Art Showcase** - thank you to the students and staff for an amazing job!

**PTO becoming a non-profit (501(c)(3).** Paperwork has been submitted

Proposed budget for 2018-2019 was presented. See school website (financial tab) for details. Motion to approve by Krystall. 2nd by Roxanne. Motion carried.

Teacher Allotments - Mrs. Sheldon and Mrs. Barrett voiced concerns with not being able to use all of the allotment money this year. They requested an extension on the date to use the money towards supplies that were purchased for projects within the classroom this year. The members present discussed their concerns over funds not being used the way PTO originally intended and within the timeline (May 24th). It was ultimately voted upon to extend the deadline and allow the allotment money to be used on classroom supplies/improvements.

Janet motioned "allotment money that was not used to be returned back to PTO. Teachers may use the funds for classroom supplies/improvements for this year.

Kerry Ann 2nd motion, motion carried.

**ADDENDUM:** The PTO board met after the meeting to discuss the allotments as concerns were brought forth on placing an extension timeline on using the money for this year and also to discuss the money left over in teacher account that will not be returning to Grimsrud next Fall. An email was fabricated that instructed teachers that will be returning to Grimsrud in the Fall to use the allotment money on classroom supplies/improvements by June 6th, 2018. All spending will need to be documented in the Google docs spreadsheet for accountability and transparency. Any receipts not turned in after the June 6th deadline will not be reimbursed. Any funds left in the account after June 6th, will be returned back to Grimsrud PTO. Teachers not returning in the Fall will have the original deadline of May 24th to use the money for original

purpose (PBL), and any money left over in the account after May 24th will be returned back to Grimsrud PTO.

Field Day is May 24th

Please continue to save your **Dan's Supermarket receipts** and send them to school - this is a great opportunity for us to receive additional funds for our school. Receipts must be fully intact. **We recently received our first check for \$1000 check!**

### **PTO Coordinator Positions**

- Movie Matinee- Krystall Atkinson□•Fundraising- Rochelle Klein and Renee Egeberg
- Grant Coordinator- DEB SYVERTSON
- Grimsrud Gear- Kate Vig
- Teacher Appreciation- Laura Filler□•Yearbook Editor- need someone for next year to take or upload pictures and add to an already existing program. Thank you Janet for your hard work!
- Conference Meals Coordinator: Rochelle Kline□•Parent Involvement Coordinator: OPEN - set up sign up site for volunteering□•LEGO's/Lego robotics Coordinator: Open - we have previously had a competitive Lego Robotics club are are looking for anyone interested in facilitating ideas/themes for an after school club - grades 3-5. The LMS coordinator is willing to work with the Lego coordinator.
- Box Top Coordinator: Danielle Harrington
- \*Book Fair Coordinator - OPEN - Roxanne will assist the incoming chairperson

All of these coordinator positions are needing a co-chair to learn the position so they can be transitioned over to the new coordinator at end of year. These are meant to be rotating positions, not intended to have one person keep the same position for years. Please email the PTO if you are interested in learning about these positions!

### **Election of Officers**

Treasurer - Kerry Ann Thompson will continue next year  
Vice Presidents - Rochelle Klein and Christine Mellert  
Secretary - Laura Sandberg  
President - Krystall Atkinson

Motion to Adjourn by Laura S., 2nd by Krystall. Meeting was adjourned at 8:10

**Next meeting:** Fall 2018

Questions or comments? Email the PTO at [grimsrudpto@gmail.com](mailto:grimsrudpto@gmail.com)