



**Tuesday, October 15, 2019—12 pm  
Conference room (in office area)**

**\*\*\*Conference Call Option: Call (605) 475-4713 Participant Access Code: 730170  
Playback Recording post-meeting at: (605) 475-4986**

**Call to order: Present Karen Dunlap, Darla Miller, Nancy Shirley, Tina Dendy, Tabby Rabenburg, Penny Hetletved**

**Introductions**

**Review and Approval of September 2019 minutes** -Darla moved to approve minutes and Penny seconded. motion carried

**Treasurer's Report**—Darla Miller stated that there is one outstanding check until wells fargo account can be closed completely.  
Lots of concessions sales this month. Billpay has been very helpful with new account.

| Date    | Description                         | Check #          | Clear | Category        | Expenses   | Income   | Balance   |
|---------|-------------------------------------|------------------|-------|-----------------|------------|----------|-----------|
| 8/20/19 |                                     |                  |       |                 |            |          | 11,898.74 |
| 8/22/19 | Doug Vanderpan                      | 3067             |       | Concessions     | (940.19)   |          | 10,958.55 |
| 8/24/19 | Gate City-checks                    |                  | x     | Office Supplies | (22.60)    |          | 10,935.95 |
| 8/24/19 | Gate City-stamp                     |                  | x     | Office Supplies | (46.96)    |          | 10,888.99 |
| 8/24/19 | Karen Dunlap                        | 89               | x     | Raffle supplies | (496.27)   |          | 10,392.72 |
| 8/24/19 | Gate City-Incentive Payment         |                  | x     | Office Supplies |            | 25.00    | 10,417.72 |
| 9/20/19 | Doug Vanderpan                      | 4001             | x     | Concessions     | (104.78)   |          | 10,312.94 |
| 9/20/19 | Deposit-Concessions                 |                  |       | Concessions     |            | 1,371.99 | 11,684.93 |
| 9/23/19 | Coca-Cola                           | 995001           | x     | Concessions     | (865.56)   |          | 10,819.37 |
| 9/27/19 | Doug Vanderpan                      | 995003           | x     | Concessions     | (1,248.81) |          | 9,570.56  |
| 10/5/19 | Deposit-Concessions                 |                  |       | Concessions     |            | 1,691.94 | 11,262.50 |
| 10/5/19 | Deposit-Raffle                      |                  |       | Raffle          |            | 4,940.00 | 16,202.50 |
| 10/5/19 | Deposit-Raffle                      |                  |       | Raffle          |            | 80.00    | 16,282.50 |
|         |                                     |                  |       |                 |            |          | 16,232.50 |
|         | <b>Beginning Balance 9.16.19</b>    | <b>10,417.72</b> |       |                 |            |          |           |
|         | <b>Deposits</b>                     |                  |       |                 |            |          |           |
|         | Concessions                         | 3,063.93         |       |                 |            |          |           |
|         | Raffle                              | 4,970.00         |       |                 |            |          |           |
|         | <b>Expenses</b>                     |                  |       |                 |            |          |           |
|         | Concessions-Doug Vanderpan          | (1,353.59)       |       |                 |            |          |           |
|         | Concessions-Coca Cola               | (865.56)         |       |                 |            |          |           |
|         | <b>Ending Balance 10.14.19</b>      | <b>16,232.50</b> |       |                 |            |          |           |
|         | <b>Bank Reconciliation 10.14.19</b> |                  |       |                 |            |          |           |
|         | <b>Bank</b>                         |                  |       |                 |            |          |           |
|         | Gate City                           | 15,273.95        |       |                 |            |          |           |
|         | Wells Fargo                         | 1,898.74         |       |                 |            |          |           |
|         |                                     | 17,172.69        |       |                 |            |          |           |
|         | <b>O/S Deposits</b>                 |                  |       |                 |            |          |           |
|         | n/a                                 | -                |       |                 |            |          |           |
|         | <b>O/S Checks</b>                   |                  |       |                 |            |          |           |
|         | #3067                               | (940.19)         |       |                 |            |          |           |
|         | <b>Ending Balance 10.14.19</b>      | <b>16,232.50</b> |       |                 |            |          |           |





Penny moved to approve treasurers report, Tina seconded and motion carried

### **Administration Report**

Dr Rabenburg reviewed Building goals for Horizon. Copies of data were given to those present. Tabby explained that new goals were based on data provided. Implementation was described with links in digital copy available upon request.

Penny asked about Avid program and the effects on academic data. Dr Rabenburg stated the program actually can be implemented in elementary as well but Bismarck has not used it yet. Avid is being implemented throughout Horizon classrooms though, not just for those in the program.

“High Reliability Schools” is a framework that is being used for structuring classroom expectations for students and teachers. That book is being studied by administration

### **Activity Reports**

- Raffle Ticket Fundraiser – Karen Dunlap reported that we are still processing tickets. This is the last week to pick up more tickets to sell. Going well having Husky Ambassadors selling in the morning.

### **Old Business**

- Husky Hope - Karen Dunlap lead discussion on this grant program. She had rewritten the process to better explain the use of this grant. This program was designed to provide funds at different times of the year for student organizations that realize needs after initial allocation of funding from PAC calendar raffle been established. 80% of calendar raffle funds go to “Teacher Wishlist” and 20% goes to Huskies Hope. Form outlining the Huskies Hope distinctives is available on the Google Drive <https://docs.google.com/document/d/1YjLC4ccD1xxAtmrjJxjjwZAI-pGAwdK22HRMBNzjFSU>
- Buffalo Wings & Rings and Texas Roadhouse Fundraisers – Oct 16th

### **New Business**

- Request to pay for Teacher Shirts was submitted by Dr Rabenburg - 676\$ is needed for staff t-shirts for jeans days that communicate “BE” words related to emotional health. Other t-shirts are for the Instructional leadership team for district meetings for easy recognition of group. Penny made a motion to approve, Darla seconded, motion carried





- Parent - Teacher Conference Meals (Nov 5&7) - Wendy Tschida is buying taco meet and will send out a sign-up request for food via email.
- Student Request for Concession Donation for Elin Hoechst Fundraiser - students are planning a movie night to raise funds for medical expenses. They are asking us to purchase drinks and candy and will cover the cost and then they will donate all the proceeds to the Hoechst family. Darla moved for 50/50 split of concessions, Penny seconded it because PAC will be reimbursed in full for supplies. motion carried
- Dan's Receipts Collection - Krystall Atkinson offered to collect for Horizon if a spot for collection is set up at Horizon. Parents must bring in receipts.

**Adjourn ~ Next meeting – November 19 at 12 pm.**















