

MINERAL COUNTY SCHOOL DISTRICT  
751 A. STREET  
Hawthorne, Nevada 89415  
BOARD OF TRUSTEES MEETING MINUTES  
Tuesday, January 2, 2024

*Tyler Viani read "I would like to acknowledge that this meeting is being held on or broadcasted on traditional lands of the Paiute People, and pay our respect to elders both past and present."*

**MEMBERS PRESENT:** Kristin Reeves, Candice Birchum, Tyler Viani, Juanita Diede

**MEMBERS ABSENT:**

**ADMINISTRATORS:** Stephanie Keuhey, Superintendent

**OTHERS PRESENT:** Crystal Sasser, Kenneth Tedford, Claire Hayhurst, Unknown person online

**CALL TO ORDER: 5:32 PM**

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action) NONE
3. Person or Group Recognition - NONE
4. Presentations - NONE

**CONSENT ITEMS: (FOR POSSIBLE ACTION)**

1. Minutes: December 12 and December 20, 2023 tabled until next meeting
2. Payroll Vouchers: 1059,1060,1067
3. Payroll Checks: 88974-88973
4. Warrants: 27299-27359
5. Personnel Report – Information Only

*Tyler Viani made a motion to approve payroll vouchers: 1059,1060,1067; Payroll Checks: 88974-88973; Warrants: 27299-27359 and the Personnel Report as presented. Kristin Reeves seconded the motion.*

*Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

**ACTION ITEMS: (FOR POSSIBLE ACTION)**

**1. Recommendation:** Discussion and Possible Action to approve the Mineral County School District Progressive Discipline Plan.

*Stephanie and the board reviewed the plan. Tyler had questions on the plan. Absences were questioned. It is in NRS. Claire will make binders for each school with the NRS that goes with the discipline.*

*Tyler Viani made a motion to approve as presented. Juanita Diede seconded the motion.*

*Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

**2. Recommendation:** Discussion and Possible Action to approve the Mineral County School District Emergency Operations Plan.

*Tyler Viani made a motion to approve. Juanita Diede seconded the motion.*

*Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

**3. Recommendation:** Discussion and Possible Approval for Out of State Travel for Recruitment  
*Bring back for information only. What employees will be attending.*

*Tyler Viani made a motion to approve, adding 2 adults will be attending. Juanita Diede seconded the motion.*

*Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

**4. Recommendation:** Discussion and Possible Approval of Purchase Order #23240030 for Meraki licenses.

*Tyler Viani made a motion to approve PO #2324030. Juanita Diede seconded the motion.*

MINERAL COUNTY SCHOOL DISTRICT  
751 A. STREET  
Hawthorne, Nevada 89415  
BOARD OF TRUSTEES MEETING MINUTES  
Tuesday, January 2, 2024

*Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

**5. Recommendation:** Discussion and Possible Approval of Purchase Order #23240208 for gazebos for Mineral County School District.

*Tyler Viani make a motion to approve PO #23240208 for gazebos. Juanita Diede seconded the motion. Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

**6. Recommendation:** Discussion and Possible Approval of Purchase Order #23240440 for radios and repeater packages for Mineral County School District.

*Tyler Viani make a motion to approve Purchase Order #23240440 for radios and repeaters.. Juanita Diede seconded the motion.*

*Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

**7. Information Only:** Update on work being done by Diane Rodriguez

*Stephanie Keuhey reviewed that Diane has been working on our compliance with last year's audit plan. New AR's and grants will be coming to the board soon.*

**8. Recommendation:** Discussion and Possible Approval to hire Diane Rodriguez as a consultant for the remainder of AB495. *The contract will be brought back to the next board meeting.*

*Tyler Viani made a motion to approve. Juanita Diede seconded the motion.*

*Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

**9. Recommendation:** Discussion and Possible Approval of the 2024 School Board calendar.

*Tyler Viani made a motion to approve with the changes of March 19 being in Schurz and May 15 Budget only meeting. Juanita Diede seconded the motion.*

*Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

**10. Recommendation:** Discussion and Possible Approval to allow the Superintendent, Stephanie Keuhey to apply for any and all Federal, State, and competitive grants that benefit Mineral County School District.

*Tyler Viani made a motion to approve to delegate the Superintendent to apply for any and all Federal, State, and competitive grants that benefit Mineral County School District. Juanita Diede seconded the motion.*

*Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

**11. Recommendation:** Discussion and Possible Approval to Nominate and Elect Officers for 2024

**Supporting Information:** Approval to Nominate and Elect Officers for 2024

- a. Board President - Tyler Viani
- b. Vice President - Juanita Diede
- c. Clerk - Kristin Reeves

*Tyler Viani made the nomination and elect the Board President-Tyler Viani, Vice President-Juanita Diede, Clerk - Kristin Reeves. Juanita Diede seconded the motion.*

*Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

MINERAL COUNTY SCHOOL DISTRICT  
751 A. STREET  
Hawthorne, Nevada 89415  
BOARD OF TRUSTEES MEETING MINUTES  
Tuesday, January 2, 2024

**12. Recommendation:** Discussion and Possible Approval to Appoint Board Members to the following Committees.

*Tyler Viani made a motion to approve the following board members:*

Administrative Negotiations Team - Tyler and Juanita; Attendance Committee - Juanita and Kristin; Budget Committee- Candice and Juanita; Career and Technical Education Committee - Juanita and Kristin; Certified Negotiations Team - Juanita and Candice; Classified Negotiations Team - Tyler; Consolidated Agencies of Human Services - Juanita; Indian Policies and Procedures - Candice and Juanita; Insurance Committee - Juanita; Legislative Committee - Juanita; Mineral County Debt Management Committee - Tyler; Nevada Public Agency Pool - Tyler; Nevada Association of School Boards (NASB) Board of Directors - Tyler; Policy Committee - Juanita and Kristin; Park and Recreation Committee - Tyler and Juanita; Sexual Education Committee - Tyler and Juanita; Wellness Committee - Juanita and Candice. *Juanita Diede seconded the motion.*

*Juanita Diede-Y; Kristin Reeves-Y; Candice Birchum-Y; Tyler Viani-Y. 4-0-0*

*We will bring back the safety committee to the board for a nomination.*

**13. Closed Session** – Pursuant to Nevada Revised Statute (NRS) 241.015(2)(b)(2) and Nevada Revised Statute (NRS) 288.220 to receive information from legal counsel relative to general pending litigation and to discuss negotiations.

*This item was tabled.*

**14. Open Session** – Discussion and possible action relative to pending litigation and/or negotiations.

*This item was tabled.*

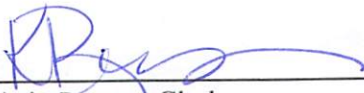
**COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)**

1. Correspondence & Announcements - Kathy is going to resign as of January 1st, 2024.
2. Board Member Reports - Board members need to submit their reports. Tyler and Juanita have to run this year: *We will need to advertise for Kathy's position.*
3. Superintendent Report - Kathy will be missed on the board. Updating the policies, progressive discipline Working on submissions for plans that were approved tonight. Moving forward we will be bringing AR's to the board. Her, Theresa, and Jake have been working on the capital plan. Top priority is the Junior high gym - bleachers, paint the gym, repair the floors and rewax. Restrooms at the junior high school and the district office. Tyler-they need to be ADA compliant. Different items that each department may need. Meeting with Amy Barns on grants. Brownfield grant for the green building. We want to use it for housing. Attending community meetings to broaden partnerships. TNTP coaches have been working with the principals, trying to keep them on for an additional year. There will be SPED training next week January 10-12. Excited to have kids back in the schools.
4. Sped Report - Paul McDonald and Stacie King - Table until the next meeting.

**GENERAL PUBLIC COMMENT: NONE**

**ADJOURNMENT: 8:05 PM**

Respectfully submitted:

  
\_\_\_\_\_  
Kristin Reeves, Clerk