

## **Redlands High School Tardy Policy 2023-2024**

Redlands High School believes that success in school is dependent upon punctual, regular attendance and quality instructional minutes. It is also our goal to instill skills necessary for college and career readiness, including but not limited to: responsibility, organization, punctuality, and respect. To this end, students must regularly attend class on time, ready to learn.

### **Definitions:**

- A student who is not in their classroom or assigned instructional area when the bell rings.
- Any student who is tardy by more than 20 minutes will be recorded as an unexcused absence for the period.

### **Communication with Families:**

Each time a student has been marked tardy, parents/guardians will receive an email notification, as well as an automated phone call home.

### **Consequences – Cumulative:**

At the 7th tardy, and at every 7th tardy onwards (7, 14, 21, etc.) students will be ***required*** to attend an after-school detention. After-school detentions are held on Tuesdays, Wednesdays and Thursdays. Students should report to room 483 at 3:30 pm, and their detention will end at 4:30 pm. Failure to serve an after-school detention without a valid medical excuse from a parent/guardian will result in the student being required two after-school detentions. Excused after-school detentions must be served within one week. If a student continues to fail to serve their assigned after-school detention, further disciplinary consequences will be assigned by administration.

### **Parent/Guardian Excused -Tardies:**

Parents/guardians may excuse their child's tardiness by contacting the attendance office upon their first arrival to school for the day. Please provide a legally excusable reason for the delay during the phone call. Tardies earned by a student after their first arrival to school cannot be excused by a parent or guardian.

### **Tardy No-Go List:**

The Tardy No-Go List is a system designed to address persistent tardiness among students. When any student accumulates their **15th** tardy, they are added to the list. The list serves as a record to track and monitor the tardiness of these students.

In addition to working off tardies through after-school detentions, being on the Tardy No-Go List also comes with certain restrictions. Students on the list are not permitted to attend any ASB-sponsored events, including all dances, the student-staff basketball game, and other after-school ASB events. These restrictions are put in place to reinforce the importance of punctuality and encourage students to prioritize their attendance and timeliness.

By implementing the Tardy No-Go List and these associated restrictions, RHS aims to promote accountability, punctuality, and a respectful learning environment. It is our belief that these measures will encourage students to be more mindful of their attendance and punctuality, leading to improved academic performance and a stronger sense of responsibility.

*\*Tardies will not be removed from a student's legal attendance record.*