

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

February 26, 2024

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting, by having the date, time and place published in The Record and The Ridgewood News on January 12, 2024, sent to the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and limit their comments to a five-minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Natalie Capano		
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mrs. Maggie Liljegren		
Mrs. Lynn McCarthy		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Suzanne Warzala		
Mrs. Emily Kaufman (Saddle River Liaison)		
Drishti Chauhan (Student Representative)		
Maddison Petrow (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

4. SPECIAL PRESENTATION

5. STUDENT REPRESENTATIVE REPORTS

6. COMMITTEE & LIAISON REPORTS

7. SUPERINTENDENT'S REPORT

8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**9. ACTION ITEMS FOR the Business Agenda for the February 26, 2024, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-15** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from February 5, 2024, through February 23, 2024, per attachment.
- B-2.** Approval of Minutes from the February 5, 2024, Board of Education meeting, per attachment.
- B-3.** Approval of the Board Secretary, Treasurer and Transfer Reports for the period ending January 31, 2024.
- B-4.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Jennifer Lederman	“NJSS: Work-Based Learning Supervision,” sponsored by Rutgers, <i>virtual</i>	2/27/24-6/30/24	Registration	\$834
Robin Knutelsky	“NJPSA Gifted Education Committee Meeting,” sponsored by NJPSA/FEA, Monroe Township, NJ	2/28/24	Mileage Tolls	\$9.40 \$6
Victoria Ade	“Critical Conversations at School,” sponsored by Learning for Justice, New Brunswick, NJ	2/29/24 - 3/1/24	Mileage Tolls Sub Cost	\$108.10 \$32.64 \$300
Cathy Berberian	“Understanding Eating Disorders,” sponsored by Cornerstone Day School, Kenilworth, NJ	3/21/24	Mileage Tolls	\$17.77 \$7.46
Suad Cardenas	“Supporting Multilingual Educators & Students,” sponsored by Heinemann and BCPSA, Paramus, NJ	3/26/24	Sub Cost	\$150
Tony LaRocca	“School Climate Conference for School and District Leaders,” sponsored by NJ State Bar Foundation, New Brunswick, NJ	4/17/24	Mileage	\$1.65
Jessica Verdicchio-Sage	“School Climate Conference for School and District Leaders,” sponsored by NJ State Bar Foundation, New Brunswick, NJ	4/17/24	Mileage Tolls	\$34.59 \$7.46
Scot Beckerman	“Annual School Law & Policy Seminar,” sponsored by Strauss Esmay Associates, Lincroft, NJ	5/31/24	Mileage Tolls	\$50.95 \$10.35

Sue Anne Mather	“2024 NJASBO Annual Conference,” sponsored by NJASBO, Atlantic City, NJ	6/5/24- 6/7/24	Registration Hotel Mileage Tolls Parking M & IE	\$500 \$245.68 \$128.12 \$18.96 \$15 \$147.50
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B-5. Approve the following facilities use requests:

Organization Name	Activity and Location(s)	Date(s)	Time(s)
American Soccer Club	Youth Soccer Practices; Lower Field	Monday-Friday March 1 – June 16, 2024	6 PM – 9 PM
American Soccer Club	Youth Soccer Games; Turf Stadium	Sundays March 24 – June 16, 2024	8 AM – 10 PM
Highlands Lacrosse Association	Games; Lower Turf Lacrosse Fields	3/19-5/31/24 Tuesdays, Thursdays and Fridays	6:30 PM – 9 PM
Highlands Field Hockey Club	Practices; Lower Turf or Smaller Field	4/3 – 5/5/24 Wednesdays	7:30 PM – 8:30 PM
Highlands Field Hockey Club	Games; Stadium or Full Lower Turf Field	Sundays 4/7 – 5/12/24	1:30 PM – 3 PM
Big Red Track & Field Camp	Track & Field Camp; Track & Field Facility and Football Turf	June 24-28, 2024	8 AM – 12 PM
Madigan Soccer Academy	Camp; Classrooms 125/126, New Lower Turf, Upper Grass Fields, Main Gym	6/24 – 6/28/24 and 7/1 – 7/3/24	8: 30 AM – 2 PM
Highlands Field Hockey Camp	Camp; Lower Turf or Smaller Field	7/8 – 7/11/24	9 AM – 12 PM
Brotherhood Lacrosse	Camp; Upper and Lower Turf Lacrosse Fields	7/8 – 7/12/24 and 7/15 – 7/19/24	8:30 AM – 12 PM

B-6. Approve the appointment of RICHARD PULLOCK as a full-time, 12-month Bus Driver/Custodian for the 2024-2025 school year, effective July 1, 2024, at a salary of \$47,926 (Custodian Guide, Step 3), per attachment.

B-7. Travel and Related Expense Reimbursement 2024-2025

WHEREAS, the Northern Highlands Regional High School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Northern Highlands Regional High School Board of Education established \$79,475 as the maximum travel amount for the current school year and has expended \$9,639.24 as of February 9, 2024;

NOW THEREFORE, BE IT RESOLVED that the Northern Highlands Regional High School Board of Education hereby approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$76,748 for the 2024-2025 school year; and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to ensure that the amount is not exceeded.

B-8. Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus books and textbooks which are no longer needed for public use in the educational program; and

WHEREAS, the Board is desirous of disposing of said surplus property by one or more of the following:

- Posting on the NJDOE textbook sharing site
- Selling or donating books in an “as is” condition without express or implied warranties.
- Disposal of books which are outdated or beyond their useful life

NOW THEREFORE, BE IT RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, that the “Board” sells, donates or discards as applicable the textbooks listed on the attachment.

B-9. Approval of Disposal of Equipment

BE IT RESOLVED, on the recommendation of the Business Administrator, that the Board of Education approve the disposal of the following obsolete equipment no longer needed and further, authorize adjustments to the District’s Fixed Assets records as appropriate.

- Impinger Conveyor Oven (Cafeteria)

B-10. Coordinated Transportation

BE IT RESOLVED that the Northern Highlands Regional High School Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the **2024/2025** school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution.

- B-11.** Approve the School Election and Budget Procedures Calendar for the 2024-25 Budget, per attachment.
- B-12.** *RESCIND* the approval of the Addendum to the Settlement Agreement #1 for a student (ID 25441) originally approved at the November 13, 2023, Board of Education Meeting.
- B-13.** Approve the Addendum to the Settlement Agreement #2 for a student (ID 25441), per attachment.
- B-14.** Approve of Proposed Change Order #22.1, not to exceed \$13,000, for the Field House project awarded to Daskal, per attachment.
- B-15.** Approve to accept the donation of a Schwinn Indoor Cycling Bike for the Athletic Trainer's Office from Ms. Paula Favata, with an approximate value of \$275.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for the February 26, 2024, BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-16**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve the revised Organizational Chart, for the 2024-2025 school year, per attachment.
- E-4.** Accept with regret, the retirement of DR. LYLE BECOURTNEY, School Psychologist, effective end of day June 30, 2024, per attachment.
- E-5.** Approve the appointment of MICHAEL NOVAK, Director of Curriculum, Instruction, and Assessment, for the 2024-2025 school year, effective August 1, 2024 to June 30, 2025, at a salary of \$170,000 prorated, per attachment.

- E-6.** Approve the appointment of RACHEL MAIETTA, School Psychologist, for the 2024-2025 school year, effective September 1, 2024 to June 30, 2025, at a salary of \$84,641 (MA+30, Step 9), per attachment.
- E-7.** Approve RACHEL WEISS, School Nurse (.5), for one additional day to input athletic medical clearance forms, for the spring season, at a daily rate of \$418.18.
- E-8.** Approve the appointment of the following staff for the Northern Highlands Summer Academy, for the 2024-2025 school year, from June 24, 2024, to July 24, 2024, as follows:
- TRACI VOGEL, Teacher of Biology for Honors Biology/Lab course (Course for advancement, not to exceed 120 hours, compensated at \$6,000)
 - ANNAIS CUMMISKEY, Teacher of Mathematics for Geometry course (Course for advancement, not to exceed 120 hours, compensated at \$6,000)
 - JOHN QUINN Teacher of Mathematics for Honors Algebra II/Trigonometry course (Course for advancement, not to exceed 120 hours, compensated at \$6,000)
 - ANTHONY SAGLIOCCA, Teacher of Business Education for Financial Management course for two sessions (2.5 credit course, not to exceed 60 hours each, compensated at \$3,000 each for a total of \$6,000)
 - ADAM RUSCH, Teacher of Mathematics for SAT Mathematics course for two sessions (Not to exceed 30 hours each, compensated at \$1,500 each for a total of \$3,000)
 - KAYLA CONSALVO, Teacher of English for SAT Verbal/ELA course for two sessions (Not to exceed 30 hours each, compensated at \$1,500 each for a total of \$3,000)
 - HALLIE HAMMEL, Genesis Coordinator for Summer Academy (Not to exceed 30 hours, at \$45 per hour, compensated at \$1,350)
 - PHYLLIS KREY, School Nurse for Summer Academy (Not to exceed 120 hours compensated at \$6,000)
 - JENNIFER FERENTZ, DENISE TALOTTA, and MICHELE ZUNGOLI School Counselors, for the College Experience session (Not to exceed 30 hours each, compensated at \$1,500 each)
- E-9.** Approve the Memorandum of Understanding (“MOU”) agreement, with “The Coding School” (“TCS”), to offer one or more courses, for course credit, effective for the 2024-2025 school year, per attachment.
- E-10.** Approve JOSEPH KANE to present "Problem Gambling and Trends Among Youth" for an assembly program during the school day for students on March 12, 2024, at no cost to the district.

E-11. Approve the following field trip(s) for the 2023-2024 school year.

1. TEEEM: Annual Workshop: 2/15/24
 - Fairleigh Dickenson University - Florham Campus, Madison NJ
2. Fishing Club: Empire State Outdoor Sportsman's Show: 3/3/24
 - Rockland Community College, Suffern NY
3. Marching Band/Color Guard: Introduction to High School Band program: 3/19/24
 - Brookside School, Allendale NJ
 - Ho-Ho-Kus School, Ho-Ho-Kus NJ
 - Cavallini Middle School, USR NJ
4. Honors Engineering Design Class: Annual Regatta Boat Race: 6/11/24 (Rain date: 6/12/24)
 - Crestwood Lake, Allendale NJ

E-12. Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
SIDONIE KING	TEEEM	2/15/24	Substitute cost
MATTHEW KRZYSIK	Fishing Club	3/3/24	No substitute cost
TAYLOR REHE	Marching Band	3/19/24	Substitute cost
THEODORA SOTIROPOULOS	Marching Band	3/19/24	Daily substitute rate
AL MUGNO	Honors Engineering Design Class	6/11/24 6/12/24 Rain date	Substitute cost
GARY BACH	Honors Engineering Design Class	6/11/24 6/12/24 Rain date	Substitute cost
PAUL ALBARELLA	Honors Engineering Design Class	6/11/24 6/12/24 Rain date	Substitute cost
TOM WALSH	Honors Engineering Design Class	6/11/24 6/12/24 Rain date	Substitute cost
TOM VISCARDI	Honors Engineering Design Class	6/11/24 6/12/24 Rain date	Substitute cost
STEVE CERELLI	Honors Engineering Design Class	6/11/24 6/12/24 Rain date	Substitute cost
TONY LAROCCA	Honors Engineering Design Class	6/11/24 6/12/24 Rain date	No Substitute cost

E-13. Approve AMANDA CLARK for Fairleigh Dickinson University, Student Teacher Placement in English, for the 2024-2025 school year, per attachment.**E-14.** Approve the receipt of one (1) out of district Tuition Student, for the 2023-2024 school year, per attachment.**E-15.** Approve the receipt of four (4) out of district Tuition Students, for the 2024-2025 school year, per attachment.**E-16.** Approve a change in degree status for DIANE DEVOE, Teacher of Business Education, from MA to MA+30 (prorated), effective February 1, 2024.

Roll Call:

11. BOARD PRESIDENT’S REPORT

12. OLD BUSINESS

13. NEW BUSINESS

14. OPEN TO THE PUBLIC

15. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

16. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____