

January 9, 2024

The Clark-Shawnee Local Board of Education met in a regular session on January 9, 2024, at Clark-Shawnee Local Administrative Offices located at 3680 Selma Road, Springfield, Ohio, 45502. The meeting was called to order at 6:30 p.m. by President DeHart.

Those answering the roll by Mr. Faulkner:

Mr. Galbreath
Mrs. Garrett
Mrs. Pierce
Dr. Page
Mr. DeHart

Also present: Mr. Brian Kuhn, Superintendent

All stood and recited the Pledge of Allegiance.

ACCEPTANCE OF THE AGENDA (2024-1401)

Mrs. Garrett moved to accept the agenda and addendum with an added discussion on the baseball field funding.

Mr. Galbreath Seconded the motion.

Ayes: Garrett, Pierce, Page, DeHart, Galbreath.

The President declared the motion carried.

Mr. Faulkner administered the Oath of Office to Mr. Ben Galbreath and Dr. Susan Page as newly elected Board of Education members.

ORGANIZATIONAL MEETING CHAIRPERSON (2024-1402)

Mr. DeHart nominated Mr. Brian Kuhn, Superintendent, as chairperson to conduct the election of officers.

Mrs. Garrett Seconded the motion.

Ayes: Pierce, Page, DeHart, Galbreath, Garrett.

Mr. Brian Kuhn, Superintendent, elected as Board Chair.

BOARD PRESIDENT NOMINATIONS (2024-1403)

Mr. Kuhn opened the floor for nominations for Board President.

Mr. DeHart nominated Mr. Ben Galbreath for Board President.
No other nominations were made.

Mr. DeHart moved to close the floor for nominations for Board President.
Mrs. Pierce seconded the motion.
Ayes: Page, DeHart, Galbreath, Garrett, Pierce.

ELECTION OF BOARD PRESIDENT (2024-1404)

Election of Mr. Ben Galbreath as Clark-Shawnee Board President.

Ayes: DeHart, Garrett, Pierce, Page.
Abstain: Galbreath.

Mr. Ben Galbreath elected Clark-Shawnee Board President.

BOARD VICE PRESIDENT NOMINATIONS (2024-1405)

Mr. Kuhn opened the floor for nominations for Board Vice President.

Mr. Galbreath nominated Mrs. Michelle Garrett for Board Vice President.
No other nominations were made.

Mr. DeHart moved to close the floor for nominations for Board Vice President.
Mr. Galbreath seconded the motion.
Ayes: Galbreath, Garrett, Pierce, Page, DeHart.

ELECTION OF BOARD VICE PRESIDENT (2024-1406)

Election of Mrs. Michelle Garrett as Clark-Shawnee Board Vice President.

Ayes: Pierce, Page, DeHart, Galbreath.
Abstain: Garrett.

Mrs. Michelle Garrett elected Clark-Shawnee Board Vice President.

BOARD MEMBER APPOINTMENTS FOR 2024

Athletic Council Representative, Mrs. Michelle Garrett
Delegate to the OSBA Conference, Dr. Susan Page
Alternate Delegate to the OSBA Conference, Mr. David DeHart
Legislative Liaison, Mrs. Judith Pierce
Student Achievement Liaison, Dr. Susan Page and Mr. Ben Galbreath

REQUESTS AND CONCERNS OF THE GENERAL PUBLIC

Tommy Hootman Baseball Coach

ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL (2023 - 1407)

Dr. Page moved to approve the following:

- 1. Signing of the Minutes of the Previous Meeting**
- 2. 2023-2024 Tax Budget Hearing**
- 3. Real Estate Advance Resolution**

Whereas it is required by Ohio Revised Code 321.34 to apply for advances of revenues collected and due; now therefore be it resolved that the Clark-Shawnee Local Board of Education hereby directs the treasurer to apply to the Clark County Auditor's Office for advances of the revenue collected and due the Clark-Shawnee Local School District.

- 4. Transfer request from 584-9023 to 572-9026 in the Amount of \$10,284.54**
- 5. Permission to transfer from the 003 PI Fund to the 034 Maintenance Fund in the amount of \$171,908.**

Mrs. Pierce Seconded the motion.

Ayes: Pierce, Page, DeHart, Galbreath, Garrett.

ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL (2024-1408)

Mrs. Pierce moved to approve the following:

Resignation

To accept Mrs. Karen Clinger, Custodian, letter of resignation effective January 8, 2024.

To accept Mrs. Nancy Robinson, Teacher at Shawnee MS, letter of resignation for the purpose of retirement effective June 1, 2024.

To accept Mrs. Melissa Windle, Aide at Shawnee Elementary, letter of resignation effective December 6, 2023.

Employment

Support Staff

To employ Mr. Jon Lyons as Bus Driver for the 2023-2024 school year, effective December 11, 2023.

Additional Duty Certified

To employ Mr. Robert Delong as Baseball, Varsity Head Coach for the 2023-2024 school year.

To employ Mrs. Sara Lee as Track, High School Head Coach for the 2023-2024 school year.

To employ Mr. Rick Meeks as Winter Weight Room Monitor for the 2023-2024 school year.

To employ Mr. Devin Spitzer as Softball, High School Head Coach for the 2023-2024 school year.

Support Staff Substitutes

To employ Mrs. Erica Goheen as long-term substitute-cook for the 2023-2024 school year effective January 4, 2024.

To employ Miss Allysen Jewell as support staff substitute for the 2023-2024 school year.

Volunteers

To employ Mr. Richard Haynes as Volunteer Bowling Coach for the 2023-2024 school year.

To employ Mrs. Sara Lee as Volunteer Indoor Track Coach for the 2023-2024 school year.

To employ Mr. Matthew Wilson as Volunteer Bowling Coach for the 2023-2024 school year.

Custodial Special Event Compensation

To approve Mr. Brian Kuhn's, Superintendent, request to pay custodial employees at the rate of time-and-a-half to work when they are called in and would not otherwise be due time-and-a-half based on payroll calculations effective January 1, 2024.

Contract Amendment

To amend the long-term substitute teacher contract of Mr. Logan Griffith for the 2023-2024 school year, which was approved during the August 15, 2023 regular meeting, and stretch his pay and benefits through the end of the current contract year.

Resolution to Terminate the Non-Teaching Contract of Mr. Glenn Castle

WHEREAS, the Clark-Shawnee Local School District Board of Education ("Board") employs Glenn Castle ("Castle") under a continuing, non-teaching employment contract pursuant to R.C. 3319.081; and

WHEREAS, Castle has been on an extended, unpaid leave of absence from his non-teaching contract position for the last several years, pursuant to the provisions of R.C. 3319.13; and

WHEREAS, the last unpaid leave of absence granted by the Board to Castle pursuant to the provisions of R.C. 3319.13 expired on December 14, 2023; and

WHEREAS, on January 3, 2024, the Board, through its Superintendent, caused written notice to be issued to Castle, advising Castle of the Superintendent's intent to recommend that Castle's continuing, non-teaching employment contract be terminated pursuant to the provisions of R.C. 3319.081, due to Castle being absent without approved or authorized leave as of December 15, 2023; and

WHEREAS, R.C. 3319.081, which governs the termination of contracts of non-teaching employees, provides that a board of education may terminate the contract of a non-teaching employee for reasons set forth in the statute, which includes the reason of violation of written rules and regulations as set forth by the board of education and neglect of duty; and

WHEREAS, in the Superintendent's written notice of intent to terminate issued to Castle on January 3, 2024, Castle was served with official written notice of his right to a due process hearing before the Board at the Board's regular public meeting on January 9, 2024, regarding the Superintendent's recommendation that the Board terminate Castle's continuing, non-teaching employment contract with the District, prior to the Board taking any public action regarding the Superintendent's recommendation; and

WHEREAS, Castle did not appear for the due process hearing before the Board, held in executive session of the Board, at the Board's regular public meeting on January 9, 2024; and

WHEREAS, the Board has fully considered all matters presented to and before the Board regarding the grounds for the Superintendent's recommendation to terminate the continuing, non-teaching employment contract of Glenn Castle on the grounds set forth herein and in the written notice of intent to terminate issued to Glenn Castle on January 3, 2024, and the Board takes official public action on the Superintendent's recommendation as follows;

NOW, THEREFORE BE IT RESOLVED, that the Clark-Shawnee Local School District Board of Education ("Board") hereby acts to approve the Superintendent's recommendation to terminate the continuing, non-teaching employment contract of Glenn Castle ("Castle"), effective immediately, based upon the grounds as set forth herein and in the Superintendent's written notice of intent to terminate issued to Castle on January 3, 2024, which the Board has determined, upon its review and consideration, constitute violation of written rules and regulations as set forth by the board of education and neglect of duty, based on Castle being absent without approved or authorized leave as of December 15, 2023, which are grounds for such action under Ohio Revised Code Section 3319.081;

BE IT FURTHER RESOLVED, that the Clark-Shawnee Local School District Board of Education hereby directs its Treasurer to issue official written notice of same forthwith, along with a copy of said Resolution, to non-teaching employee Glenn Castle, and further hereby directs its Superintendent and Treasurer to faithfully execute the terms this Resolution as stated herein.

Mrs. Garrett seconded the motion.

Ayes: Pierce, Page, DeHart, Galbreath, Garrett.

ACCEPTANCE OF CONSENT CALENDAR – MISCELLANEOUS (2024-1409)

Dr. Page moved to approve the following:

Board of Education Meeting Calendar

Establishment of date, time, and location of regular meetings.

February 22, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
March 28, 2024 - 6:30 PM	Shawnee ES
April 25, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
May 16, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
June 27, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
July 25, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
August 8, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
September 26, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
October 24, 2024 - 6:30 PM	Shawnee MS/HS

November 21, 2024 - 6:30 PM
December 19, 2024 - 6:30 PM
January 9, 2025 - 6:30 PM

Clark-Shawnee Administrative Office
Clark-Shawnee Administrative Office
Clark-Shawnee Administrative Office

Bond for Superintendent and Treasurer

A resolution fixing the bond for the Treasurer (O.R.C.3313.25) and Superintendent. The bond is set at \$550,000 for the period of May 1, 2024 through April 30, 2025.

Purchasing Agent

Authorize the Superintendent as purchasing agent for the Clark-Shawnee Local School District during the calendar year 2024.

Title IX Compliance Officers

Appointment of Principal Adam Billet and Principal Amanda Shaffer as Title IX Compliance Officers for the Clark-Shawnee Local School District during the 2024 calendar year.

Authorization to Employ Personnel

Authorize the Superintendent to fill personnel vacancies as needed throughout each month and report to the Board of Education at the next meeting.

Approval of Indoor Track for the 2023-2024 Season

Mr. Steve Tincher, Athletic Director, is requesting approval of Indoor Track for the 2023-2024 season.

Approval of the 2024-2025 District Calendar

Mr. Brian Kuhn, Superintendent, is recommending approval of the 2024-2025 District Calendar as presented during the public hearing held on November 28, 2023.

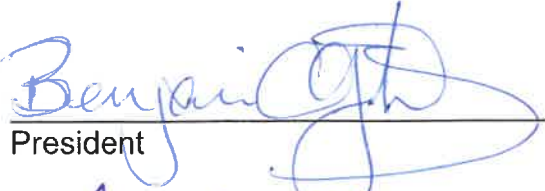
[Reference Exhibit A]

Mr. DeHart seconded the motion.


Ayes: Page, DeHart, Galbreath, Garrett, Pierce.

ADJOURNMENT

Mr. DeHart moved to adjourn the meeting at 7:58 p.m.
Mrs. Pierce Seconded the motion.
Ayes: DeHart, Galbreath, Garrett, Pierce, Page.



President



Treasurer

2024-2025

DRAFT

Clark-Shawnee Local District Calendar

M T W TH F

August, 2024

			1	2
5	6	7	8	9
<12	<13	[14]	<u>15</u>	16
19	20	21	22	23
26	27	28	29	30

September, 2024

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October, 2024

	1	2	3	4
7	8	9	10	11
14	15	16	17	◇[18]
21	22	23	24	25
28	29	30	31	

November, 2024

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December, 2024

2	3	4	5	6
9	10	11	12	13
16	17	18	19	◇○20
23	24	25	26	27
30	31			

Parent-Teacher Conferences

PreK-6: 10/10, 10/17, 2/6, & 2/13
 Grades 7-8: 9/26, 11/7, & 2/20
 Grades 9-12: 9/26 & 2/20

If ten calamity days are used, time may be made up by adding days to the end of the school year.

First Grading Period- Aug. 15 – Oct. 18

1st quarter – 45 days

Aug. 12-13 Teacher Workdays
 Aug. 14 Waiver Day
 Aug. 15 First Day of School for Students
 Sept. 2 Labor Day (No School)
 Oct. 18 In-Service Day

Second Grading Period- Oct. 21 – Dec. 20

2nd quarter – 40 days 1st semester- 85 days

Nov. 25 Conf. Make-up Day-No School
 Nov. 26-29 Thanksgiving Break
 Dec. 20 Early Release Day
 Dec. 20 End of 1st Semester
 Dec. 23-Jan. 3 Christmas Break

Third Grading Period- Jan. 6 – March 14

3rd quarter – 45 days

Jan. 3 In-Service Day
 Jan. 17 In-Service Day
 Jan. 20 MLK Day (No School)
 Feb. 14 In-Service Day
 Feb. 17 Presidents Day (No School)
 March 14 In-Service Day

Fourth Grading Period- March 17 – May 22

4th quarter – 43 days 2nd semester- 88 days

Mar. 24- 28 Spring Break
 April 18 Conf. Make-up Day-No School
 May 22 Last Student Day/Early Release
 May 23 Teacher workday

- First/Last Day for Student
- ◇ End of Grading Period
- [] In-Service Day (No School for Students)
- Early Release Day
- No School
- < Teacher Workday – no school for students

173 Instruction Days
 1 Waiver Day
 5 In-Service Days
 2 Conf. Days
 3 Teacher Workdays
 184 Total Days

M T W TH F

January, 2025

		1	2	[3]
6	7	8	9	10
13	14	15	16	[17]
20	21	22	23	24
27	28	29	30	31

February, 2025

3	4	5	6	7
10	11	12	13	[14]
17	18	19	20	21
24	25	26	27	28

March, 2025

3	4	5	6	7
10	11	12	13	◇[14]
17	18	19	20	21
24	25	26	27	28
31				

April, 2025

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

May, 2025

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	○22	<23
26	27	28	29	30

June, 2025

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27