

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

November 9, 2022

MINUTES

VOTING MEMBERS PRESENT: Ms. Joyce Culpepper, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Ms. Ashley Ward-McMullen, Ms. Julianna Paoletti, and Mr. Micheal Wanner (arrived late 6:13pm).

VOTING MEMBERS ABSENT: Ms. Rachel Slade, President, and Mr. Leonard Garfield.

NON-VOTING MEMBERS PRESENT: Mr. Michael Iskric, Jr, Superintendent, Mr. Jeff Ouellet, Solicitor Representative, Ms. Megan Armstead, Elementary Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, and Mark Carnes, II, Business Manager/Board Secretary.

CALL TO ORDER

Ms. Joyce Culpepper called the meeting to order at 6:07 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive Session was held prior to this meeting to discuss personnel.

PUBLIC COMMENT (Agenda items)

Mr. Iskric made a motion to update the Personnel Report – Action Item D.1

PRESENTATION

Mr. Logan Davis, no show

FOLLOW UP

Mr. Iskric, introduce 4-applicants for interview for the vacant School Board.

- Ms. Jenna Condran
- Mr. Nicholas Conjar Jr.
- Ms. Emilee Harris
- Mr. Donald Harris

Mr. Iskric stated the applicants for interview would take place following the Solicitors report.

APPROVAL OF MINUTES

October 12, 2022 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the September 14, 2022 Legislative Meeting Minutes.

On a motion by Ms. Ward-McMullen, second by Ms. Harris and approved by Voice vote, all voting Aye, Legislative Meeting Minutes Item A was approved.

REVIEW OF BOARD REPORTS

Reports are all listed individually

BOARD POLICY REPORT ACTION ITEM: Ms. Culpepper

Batch 1 Policies

The Administration respectfully recommends that the Board move to approve the first reading of the following **Batch 1 Policies**:

Policy 236.1 Threat Assessment

Policy 805.1 Relations With Law Enforcement Agencies

Policy 805.2 School Security Personnel

Policy 819 Suicide Awareness, Prevention and Response

Policy 824 Maintaining Professional Adult/Student Boundaries

Policy 832 Educational Equity

Policy 917 Parent/Family Involvement

On a motion by Ms. Culpepper, second by Ms. Ward-McMullen and approved by Voice vote, all voting Aye, Batch 1 Policies Item B was approved.

FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached **October 2022 Finance Reports** which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item C.1 was approved: Roll Call Vote: Ms. Harris – Aye, Ms. Paoletti – Aye, Ms. Culpepper – Aye, Mr. Wanner – Aye Ms. Harris – Aye, Ms. Ward-McMullen – Aye and Mr. Johnson – Aye.

The Administration respectfully recommends that the Board approve the amendment and resolution with **Portnoff Law Associates, LTD.** and the Steelton-Highspire School District for validation charging starting in 2023.

On a motion by Mr. Johnson, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item C.2 was approved: Roll Call Vote: Ms. Harris – Aye, Ms. Paoletti – Aye, Ms. Culpepper – Aye, Mr. Wanner – Aye Ms. Harris – Aye, Ms. Ward-McMullen – Aye and Mr. Johnson – Aye.

The Administration respectfully recommends that the Board approve the **Resolution** approving the school district to **limit tax increase** to the level set by an inflation index.

On a motion by Mr. Johnson, second by Ms. Harris and approved by Roll Call vote, all voting Aye, Item C.3 was approved: Roll Call Vote: Ms. Harris – Aye, Ms. Paoletti – Aye, Ms.

Culpepper – Aye, Mr. Wanner – Aye, Ms. Ward-McMullen – Aye, Ms. Harris – Aye and Mr. Johnson – Aye.

PUPIL SERVICES REPORT ACTION ITEM: Ms. Paioletti

The Administration respectfully recommends that the Board approve the **Sunshine Club** for the Jr./Sr. High School students.

On a motion by Ms. Paioletti, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item D.1 was approved: Roll Call Vote: Ms. Ward-McMullen – Aye, Ms. Harris – Aye, Mr. Wanner – Aye, and Ms. Culpepper – Aye, Mr. Johnson – Aye, Ms. Ward-McMullen and Ms. Paioletti – Aye.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Personnel Report**.

On a motion by Ms. Culpepper, second by Mr. Wanner and approved by Roll Call vote, all voting Aye, Item E.1 was approved: Roll Call Vote: Ms. Harris – Aye, Ms. Ward-McMullen – Aye, Mr. Johnson – Aye, Mr. Wanner – Aye, and Ms. Culpepper – Aye.

The Administration respectfully recommends that the Board approve the **Supplemental Contracts positions** for 2022-2023 school year.

On a motion by Ms. Culpepper, second by Ms. Harris and approved by Roll Call vote, all voting Aye, Item E.2 was approved: Roll Call Vote: Mr. Wanner – Aye, Ms. Paioletti – Aye, Mr. Johnson – Aye, Ms. Ward-McMullen – Aye, Ms. Harris – Aye and Ms. Culpepper – Aye.

The Administration respectfully recommends that the Board approve the attached **Athletic positions** for the 2022-2023 school year.

On a motion by Ms. Culpepper, second by Ms. Ward-McMullen and approved by Voice vote, all voting Aye, Curriculum Item E.3 was approved: Roll Call Vote: Mr. Wanner – Aye, Ms. Paioletti – Aye, Mr. Johnson – Aye, Ms. Ward-McMullen – Aye, Ms. Harris – Aye and Ms. Culpepper – Aye.

PROPERTY AND SUPPLIES REPORT

The Administration respectfully recommends that the Board approve the use of the Elementary School gymnasium for **The Salvation Army's REA program** on Mondays and Wednesdays from November 2022 and December 2022 from 3:30 p.m. - 4:15 p.m. with Ms. Haywood-Gross.

On a motion by Mr. Wanner, second by Ms. Ward-McMullen and approved by Voice vote, all voting Aye, except Ms. Paioletti - Abstain, Property and Supplies Item F.1 was approved.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **fundraising** request.

On a motion by Ms. Ward-McMullen, second by Ms. Harris – Aye and approved by Roll Call vote, all voting Aye, Item G.1 was approved: Roll Call Vote: Ms. Culpepper – Aye, Ms. Paioletti – Aye, Mr. Wanner – Aye Ms. Harris – Aye and Ms. Ward-McMullen – Aye.

Club or Group /Advisor	Date	Type of Funding
Class of 2023/ Ms. Killian	12/19/2022 - 12/23/2022	Christmas Holiday/Spirit Week
Class of 2023/ Ms. Killian	1/13/2023	Movie in Auditorium

Class of 2023/ Ms. Killian	1/25/2023 - 2/8/2023	Sour Lollipops candy grams
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SUPERINTENDENT'S REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2022-08-02**.

On a motion by Ms. Ward-McMullen, second by Ms. Harris and approved by Voice vote, all voting Aye, Superintendent Item H.1 was approved.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2022-08-03**.

On a motion by Ms. Ward-McMullen, second by Ms. Harris and approved by Voice vote, all voting Aye, Superintendent Item H.2 was approved.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2022-09-04**.

On a motion by Ms. Ward-McMullen, second by Ms. Harris and approved by Voice vote, all voting Aye, Superintendent Item H.3 was approved.

The Administration respectfully recommends that the Board approve the attached **conferences**.

On a motion by Ms. Ward-McMullen, second by Mr. Johnson and approved by Roll Call vote, all voting Aye, Item H.1 was approved: Roll Call Vote: Ms. Culpepper – Aye, Ms. Harris – Aye, Ms. Paoletti – Aye, Mr. Wanner – Aye, – Mr. Johnson Aye and Ms. Ward-McMullen - Aye.

The Administration respectfully recommends that the Board approve the attached **donation**.

On a motion by Ms. Ward-McMullen, second by Mr. Johnson and approved by Roll Call vote, all voting Aye, Item H.1 was approved: Roll Call Vote: Ms. Culpepper – Aye, Ms. Harris – Aye, Ms. Paoletti – Aye, Mr. Wanner – Aye, – Mr. Johnson Aye and Ms. Ward-McMullen - Aye.

Steelton-Highspire School District Monthly Enrollment							
Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2022	718	8	726	576	20	596	1322
10/1/2022	745	7	752	575	35	610	1362
11/1/2022	738	9	747	564	42	606	1353

CURRICULUM ACTION ITEM

No report at this time.

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

TRANSPORTATION REPORT ACTION ITEM

No Report at this time.

SCHOOL BOARD PRESIDENT'S REPORT

No report at this time.

SOLICITORS' REPORT

No report at this time.

VACANT SCHOOL BOARD SEAT

Mr. Iskric, introduce 4-applicants for interview for the vacant School Board seat

- Ms. Jenna Condran
- Mr. Nicholas Conjar Jr.
- Ms. Emilee Harris
- Mr. Donald Harris

Following individual interviews, the motion to appoint School Board Member took place.

On a motion by Ms. Culpepper and second by Ms. Ward-McMullen Roll Call vote for Jenna Condran, Ms. Harris – Abstain, 5 members voting Aye, Ms. Culpepper - Aye, Mr. Johnson – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye and Mr. Wanner – Aye.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen Roll Call vote for Nicholas Conjar, Ms. Harris – Abstain 3 members Aye, Mr. Johnson – Aye, Ms. Culpepper – Aye and Ms. Ward McMullen – Aye and 2 members voting no, Ms. Paoletti – No and Mr. Wanner – No.

On a motion by Mr. Johnson and second by Mr. Wanner Roll Call for Emilee Harris, 5 members voting Aye, Ms. Culpepper - Aye, Mr. Johnson – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye and Mr. Wanner – Aye. Jenna Condran and Emilee Harris were appointed as the School Board Members.

EXECUTIVE SESSION

Executive Session following the meeting to discuss board information.

SUB-COMMITTEE REPORTS

Athletics:

Mr. Wanner (Chairperson)

Budget:

Mr. Johnson (Chairperson)

Next budget meeting will be held on 11/16/2022

Buildings and Grounds:

Mr. Wanner(Chairperson)

Discipline:

Mr. Wanner (Chairperson)

Negotiations:

Ms. Culpepper (Chairperson)

Mr. Wanner will need to set-up early bird talks with AFSCME

Policy:

Mr. Garfield, (Chairperson)

Strategic Planning:

Strategic Planning:

Ms. Culpepper (Chairperson)
No report at this time.

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)
No report at this time.

HACC:

Ms. Harris (Representative)
No report at this time.

PSBA:

Ms. Culpepper (Representative)
Upcoming training and Ms. Culpepper will see if there is a virtual option for board members to participate.

BOARD ROUNDTABLE


Mr. Wanner has seen so much improvements with the district as a whole.

PUBLIC COMMENT

ADJOURNMENT

The meeting adjourned at 7:20 p.m. on a motion by Ms. Ward-McMullen and second by Ms. Harris. All members present voted Aye.

Respectfully Submitted,
Mr. Mark Carnes
Board Secretary



Finance Report
General Fund

Treasurer's Report:

Balance October 01, 2022	\$	3,530,230
Receipts		2,680,496
Disbursements		2,698,944
Balance October 31, 2022	\$	3,511,782

Accounts Payable/Estimated Expenditures Reports:

Final approval of October vendor payments in the amount of \$1,543,349 which includes vendor checks #8457 - #8503. and wire payments \$-0-.

Payroll & Benefits amount \$1,155,595.

There were no transfers out of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance October 01, 2022	\$	359,450
Receipts		134,450
Disbursements		38,439
Balance October 31, 2022	\$	455,461

Accounts Payable/Estimated Expenditures Reports:

Final approval of October vendor payments total in the amount of \$38,439 which includes vendor checks #9008 - 9011. There were no wire payments this month. There were no transfers out of the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance October 01, 2022	\$	26,131
Receipts		4,580
Disbursements		19,036
Balance October 31, 2022	\$	11,675

Accounts Payable/Estimated Expenditures Reports:

Final approval of October vendor payments in the amount of \$19,036 which includes vendor checks #11055 - 11095.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance October 01, 2022	\$	42,416
Receipts		8,926
Disbursements		5,412
Balance October 31, 2022	\$	45,930

Accounts Payable/Estimated Expenditures Reports:

Final approval of October vendor payments in the amount of \$5,412. which includes vendor checks #120011 - 120022.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.