

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

November 8, 2023

MINUTES

VOTING MEMBERS PRESENT: Mr. Micheal Wanner, President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Ms. Joyce Culpepper, Ms. Julianna Paoletti, Ms. Jenna Condran and Ms. Vanessa Jenkins.

VOTING MEMBERS ABSENT: Ms. Rachel Slade

NON-VOTING MEMBERS PRESENT: Mr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Assistant to the Superintendent, Mr. William Zee, Solicitor, Ms. Megan Armstead, Elementary Principal, Ms. Elayne Thomas, Elementary Assistant Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, Ms. Tarah Gross, Jr./Sr. High School Assistant Principal, Ivy Lynn Grunert, Assistant Business Manager, and Mark Carnes, II, Business Manager/Board Secretary.

CALL TO ORDER

Mr. Wanner called the meeting to order at 6:14 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXCUTIVE SESSION

Executive Session was held prior to this meeting for personnel and legal matters.

PUBLIC COMMENT (Agenda items)

The Administration respectfully recommend that the board approve the motion to amend the agenda to add two new items under (9.d.) Personnel Action Items: (1) Conversion of Termination to Resignation (2) Approval of Separation agreement

On a motion by Mr. Johnson, second by Ms. Harris and was approved by Roll Call vote, 7 voting Aye and 1 abstain was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Culpepper – Aye, Ms. Paoletti – Aye, Ms. Jenkins - Aye, Ms. Ward-McMullen – Aye, Mr. Wanner – Abstain, Ms. Harris, - Aye and Mr. Johnson – Aye amended agenda items was approved.

PRESENTATION

Steelton-Highspire Board & Cards Game Club, Mr. Hoffman

Swatara Township Karate Academy, Mr. Cassatt

FOLLOW UP

Mr. Mick Iskric, Jr.

School Spotlight

Elementary School, Ms. Armstead and Ms. Thomas

APPROVAL OF MINUTES

October 11, 2023 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the **October 11, 2023** Legislative Meeting Minutes.

On a motion by Ms. Ward-McMullen, second by Mr. Johnson to approve by Voice Call Vote, all members voting Aye, Legislative Meeting Minutes Item A.1 was approved.

REVIEW OF BOARD REPORTS

Reports are all listed individually

BOARD POLICY REPORT ACTION ITEM

Batch 1 Policies

The Administration respectfully recommends that the Board move to approve the second reading of the following **Batch 2 Policies**:

Policy 003.1 - Board Communications

Policy 004.1 - Student Representatives to the School Board updated 10-2023

Policy 006 - Meetings

Policy 103.2 - Nondiscrimination - Diversity, Inclusion and Equity

Policy 103.3 - Nondiscrimination - Transgender and Gender Nonconforming Students

Policy 111 - Lesson Plans

Policy 113.4 - Confidentiality of Special Education Student Information

Policy 121.1 - Foreign Travel

Policy 122 - Extracurricular Activities

Policy 123 - Interscholastic Activities

Policy 123.2 - Sudden Cardiac Arrest

Policy 137.2 - Participation in Cocurricular Activities and Academic Courses by Home Education Students

Policy 137.3 - Participation in Career and Technical Education Programs by Home Education Students

Policy 150 - Comparability of Services

Policy 203 - Immunization and Communicable Diseases

Policy 211 - Student Accident Insurance

Policy 211 - Student Accident Insurance

Policy 225 - Relations with Law Enforcement Agencies

Policy 237 - Electronic Devices

Policy 246 - School Wellness

Policy 247 - Hazing

Policy 249 Bullying and Cyberbullying

Policy 252 - Dating Violence

Policy 314 - Physical Examination

Policy 318 - Attendance and Tardiness

Policy 329 - Substitute Compensation

Policy 331 - Job Related Expenses

Policy 336.1 - Military Leave of Absence

Policy 603.1 - Budget Calendar

Policy 611 - Purchases Budgeted

Policy 620 - General Funds

Policy 620.1 - Credit Cards

Policy 626 - Federal Fiscal Compliance

Policy 706.1 - Disposal of Surplus, Obsolete and Irreparable Furniture and Equipment

Policy 707 - Use of School Facilities

Policy 717 - Cellular Telephones and Electronic Communication Devices

Policy 719 - Therapy Dogs

Policy 805 - Emergency Preparedness and Response

Policy 808 - Food Services

Policy 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers

Policy 810.3 - School Vehicle Drivers

Policy 829 - Electronic Signatures

Policy 830.1 - Data Governance - Storage and Security

Policy 831 - Livestreaming

Policy 907 - School Visitors

Policy 913.1 - Commercial Partnerships and Sponsorships

No vote required

FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached **October 2023 Finance Reports** which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, Item B.1 was approved.

PUPIL SERVICES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Steelton-Highspire Board & Cards Game Club** with Mr. Hoffman.

On a motion by Ms. Paoletti, second by Ms. Culpepper to approve by Voice vote, all members voting Aye, Item C.1 was approved.

The Administration respectfully recommends that the Board approve the attached agreements with **New Story** and the Steelton-Highspire School District for 2023-2024 school year.

On a motion by Ms. Paoletti, second by Ms. Harris and was approved. by Roll Call vote, all voting Aye, Item C.2 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Culpepper – Aye, Mr. Johnson – Aye, Ms. Jenkins, Ms. Ward-McMullen – Aye, Mr. Wanner – Aye, Ms. Harris, - Aye Ms. Paoletti – Aye items C.2 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **Pro Quality Cleaning** and the Steelton-Highspire School District for 2023-2024 school year.

On a motion by Ms. Paoletti, second by Ms. Ward-McMullen and was approved by Roll Call vote, all voting Aye, Item C.3 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Culpepper – Aye, Mr. Johnson – Aye, Ms. Jenkins, Ms. Ward-McMullen – Aye, Mr. Wanner – Aye, Ms. Harris, - Aye Ms. Paoletti – Aye items C.3 was approved.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2324-04-06**.

On a motion by Ms. Paoletti, second by Mr. Johnson to approve by Voice vote, all members voting Aye, Item C.4 was approved.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2324-07-07**.

On a motion by Ms. Paoletti, second by Ms., Ward-McMullen to approve by Voice vote, all members voting Aye, Item C.5 was approved.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2324-07-08**.

On a motion by Ms. Paoletti, second by Mr. Johnson to approve by Voice vote, all members voting Aye, Item C.6 was approved.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2324-07-09**. On a motion by Ms. Paoletti, second by Ms. Ward-McMullen to approve by Voice vote, all members voting Aye, Item C.7 was approved.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Personnel Report**.

On a motion by Ms. Culpepper, second by Mr. Johnson and was approved by Voice Call vote, all members voting Aye, Item D.1 was approved.

The Administration respectfully recommends that the Board approve the attached **Supplemental Personnel Report**.

On a motion by Ms. Culpepper, second by Mr. Johnson and was approved by Voice Call vote, all members voting Aye, Item D.2 was approved.

The Administration respectfully recommends that the Board approve the **Athletic Report**.

On a motion by Ms. Culpepper, second by Ms. Ward-McMullen and was approved by Voice Call vote, all members voting Aye, Item D.3 was approved.

The Administration respectfully recommends that the Board approve the attached updated **Administrative Salary Ranges**.

On a motion by Ms. Culpepper, second by Mr. Johnson and was approved by Voice Call vote, all members voting Aye, Item D.4 was approved.

The Administration respectfully recommends that the Board approve the motion to rescind Board action to terminate professional employee, Brook Conjar, effective December 23, 2022, and to accept Ms. Conjar's resignation from the District effective December 23, 2022.

On a motion by Ms. Culpepper, second by Mr. Johnson and was approved by Roll Call vote, 7 voting Aye and 1 abstain, Item D.5 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Culpepper – Aye, Mr. Johnson – Aye, Ms. Jenkins, Ms. Ward-McMullen – Aye, Mr. Wanner – Abstain, Ms. Harris, - Aye Ms. Paoletti – Aye items D.5 was approved.

The Administration respectfully recommends that the Board approve the motion to approve a confidential Separation Agreement.

On a motion by Ms. Culpepper, second by Mr. Johnson and was approved by Roll Call vote, 7 voting Aye and 1 abstain, item D.6 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Culpepper – Aye, Mr. Johnson – Aye, Ms. Jenkins, Ms. Ward-McMullen – Aye, Mr. Wanner – Abstain, Ms. Harris, - Aye Ms. Paoletti – Aye items D.6 was approved.

PROPERTY AND SUPPLIES REPORT

The Administration respectfully recommends that the Board approve the use of the Elementary School Cafeteria for **Little Rollers Cheer Banquet** to be held on December 9, 2023 with Ms. Slade.

On a motion by Ms. Jenkins, second by Mr. Johnson and was approved by Voice Call vote, all members voting Aye, Item E.1 was approved.

The Administration respectfully recommends that the Board approve the use of the High School Media Center for **Teacher Self-Defense & Education** to be in held in January 2024 - May 2024 from 4:00 p.m. - 5:30 p.m. with Mr. Cassatt.

On a motion by Ms. Jenkins, second by Mr. Johnson and was approved by Voice Call vote, all members voting Aye, Item E.2 was approved.

Disposal of Equipment Surplus

The Administration respectfully recommends that the Board approve of the following items declared as surplus.

- John Deer 1145 Tractor (unrepairable and will recycle)

On a motion by Ms. Jenkins, second by Ms. Ward-McMullen and was approved by Voice Call vote, all members voting Aye, Item E.3 was approved.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board review the **fundraisers** for informational purposes only.

Club or Group/Advisor	Date	Type of Funding
Class of 2024/ Ms. Roedts	10/25/2023 - 11/20/2023	Soft Pretzel Sale
Student Government/ Ms. Anderson	11/20/2023 - 11/27/2023	Spirit Week/Teacher Dress Down
Class of 2024/ Ms. Roedts	12/16/2023	Holiday Bonanza
Class of 2024/ Ms. Roedts	12/9/2023	Parent Nigh Out/Childcare
Class of 2024/ Ms. Roedts	12/16/2023	Gift Wrapping
Class of 2024/ Ms. Roedts	12/16/2023	Santa Pictures
Class of 2024/ Ms. Roedts	11/15/2023 - 12/8/2023	Maple Donuts Sale

TRANSPORTATION REPORT ACTION ITEM

The Administration respectfully recommends that the Board review the **field trips** for informational purposes only. Trips are less than 50 miles.

	Date	Class/Program & Teacher/Coach Location	
Field Trip			
less than 50 miles	11/9/2023	12th Grade/Ms. Warner	Carlisle YWCA
	11/8/2023	12th Grade/Ms. Warner	Career Readiness, Holiday Inn in Grantville
	11/17/2023	10th Grade/Ms. S. Schuyler	AMC Theaters, Camp Hill
	12/7/2023	11th & 12th Grade/Ms. Warner	Career Readiness, CAIU in Enola
	12/12/2023	12th Grade/Ms. Warner	HACC

SUPERINTENDENT'S REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **conference report**.

On a motion by Mr. Johnson, second by Ms. Ward-McMullen and was approved. by Roll Call vote, all voting Aye, Item H.1 was approved.: Roll Call Vote: Ms. Jenkins – Aye, – Aye, Ms. Harris – Aye, Ms. Condran – Aye, Ms. Paoletti – Aye, Ms. Culpepper – Aye, Mr. Wanner – Aye, Ms. Ward-McMullen – Aye, and Mr. Johnson – Aye, Item H.2 was approved.

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Michelle Warner	District Open House Project Search, CAIU	11/1/2023	no cost
Michelle Warner	Partnership for Career Development/Career Reediness	11/2/2023, 11/14/2023, 11/15/2023, 12/13/2023	no cost

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2023	768	7	775	621	16	637	1412
10/1/2023	761	7	768	601	18	619	1387
11/1/2023	757	13	770	597	26	623	1393
12/1/2023			0			0	0
1/1/2024			0			0	0
2/1/2024			0			0	0
3/1/2024			0			0	0
4/1/2023			0			0	0
5/1/2024			0			0	0
6/1/2024			0			0	0

CURRICULUM ACTION ITEM

No report at this time.

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

SCHOOL BOARD PRESIDENT’S REPORT

The School Board respectfully recommends to reappoint Dr. Michael Iskric, Jr. as Superintendent of the Steelton Highspire School District for a term of four years and eight months, from October 22, 2024 to June 30, 2029.

On a motion by Mr. Wanner, second by Ms. Ward-McMullen and was approved. by Roll Call vote, all voting Aye, Item K.1 was approved.: Roll Call Vote: Ms. Jenkins – Aye, Ms. Harris – Aye, Ms. Condran – Aye, Ms. Paoletti – Aye, Ms. Culpepper – Aye and Mr. Johnson – Aye, Ms. Ward-McMullen – Aye, and Mr. Wanner – Aye. Item K.1 was approved.

The School Board respectfully recommends to appoint Willie Slade as Assistant Superintendent of the Steelton Highspire School District, for a term of four years and eight months, from October 22, 2023 to June 30, 2028.

On a motion by Mr. Wanner, second by Ms. Harris and was approved. by Roll Call vote, all voting Aye, Item K.2 was approved.: Roll Call Vote: – Aye, Ms. Harris – Aye, Ms. Condran – Aye, Ms. Paoletti – Aye, Ms. Culpepper – Aye and Mr. Johnson – Aye, Item K.2 was approved.

The School Board respectfully recommends to approve a four years and eight month contract with Mark Carnes, Business Manager of the Steelton Highspire School District from October 22, 2023 to June 30, 2028.

On a motion by Mr. Wanner, second by Mr. Johnson and was approved. by Roll Call vote, all voting Aye, Item K.3 was approved.: Roll Call Vote: – Aye, Ms. Harris – Aye, Ms. Condran – Aye, Ms. Paoletti – Aye, Ms. Culpepper – Aye and Mr. Johnson – Aye, Item K.3 was approved.

Elementary Pride Club recognition

SOLICITORS' REPORT

No report at this time.

SUB-COMMITTEE REPORTS

All sub-committees should meet 4 times a year

Athletics:

Ms. Slade (Chairperson)

Budget:

Mr. Johnson (Chairperson)

Buildings and Grounds:

Ms. Harris (Chairperson)

Discipline:

Ms. Ward-McMullen (Chairperson)

Negotiations:

Ms. Condran (Chairperson)

Policy:

Ms. Culpepper (Chairperson)

Strategic Planning:

Ms. Paoletti (Chairperson)

Superintendent Evaluation Committee

Ms. Harris (Chairperson)

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)

HACC:

Ms. Condran (Representative)

PSBA:

Ms. Culpepper (Representative)

Inner Government

Mr. Wanner

BOARD ROUNDTABLE

PUBLIC COMMENT

ADJOURNMENT

The meeting adjourned at 7:14 p.m. on a motion by Ms. Ward-McMullen and second by Ms. Harris.
All members present voted Aye.

Respectfully Submitted,
Mr. Mark Carnes
Board Secretary

A handwritten signature in black ink, appearing to read 'Mark Carnes', written in a cursive style.